

**PARSIPPANY-TROY HILLS  
BOARD OF EDUCATION  
REGULAR MEETING OF  
Tuesday, March 13, 2018**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Tuesday, March 13, 2018 at the Dr. Frank A. Calabria Education Center, 292 Parsippany Road, Parsippany, NJ 07054.

**CALL TO ORDER**

**CALL TO ORDER**

President Mr. Neglia called the meeting to order 6:33 pm.

**MEETING NOTICE**

**MEETING NOTICE**

Mr. Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 19, 2018 and at the district website <http://www.pthsd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building and a copy of Notice filed with the Township Clerk on March 12, 2018. This is an official meeting.

**FIRE NOTICE**

**FIRE NOTICE**

The Fire Notice was read by Mr. Neglia. He also reminded everyone to turn off/or silence all electronic devices so as to not disturb the meeting.

**SALUTE TO THE FLAG**

**SALUTE TO THE FLAG**

Mr. Neglia asked everyone to stand for the flag salute.

**ROLL CALL**

**ROLL CALL**

Present: Mr. Timothy Berrios  
Mr. George Blair  
Mr. Andrew Choffo  
Mr. Matthew DeVitto  
Mrs. Susy Golderer  
Mrs. Judy Mayer  
Mrs. Alison Cogan  
Mr. Frank Neglia

Also Present: Dr. Barbara Sargent, Superintendent  
Mrs. Robin C. Tedesco, Business Administrator/Board Secretary  
Dr. Robert Sutter, Asst. Superintendent- Human Resources  
Ms. Lyanna Rios, Assistant Business Administrator  
Mrs. Joan Benos, Chief of Staff/Public Information Officer  
Mrs. Katherine Gilfillan, Esq., Board Attorney

Absent & Excused: Mr. Joseph Cistaro  
Mr. Anthony Giordano

**ADJOURN TO EXECUTIVE SESSION**

**ADJOURN TO  
EXEC SESSION**

A motion was made by Mr. Neglia to go into Closed Session for the purpose of discussing student HIB matters which are confidential in nature under N.J.A.C. 6A:32:-7.1 et seq. and are being presented for approval at this evening's meeting.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following:  
HIB
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above-mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

**RECONVENE OPEN SESSION**

**RECONVENE  
OPEN SESSION**

On a motion by Mrs. Mayer seconded by Mr. Blair and unanimously approved by roll call vote the regular meeting reconvened at 7:06 p.m.

**STUDENT COMMITTEE REPORT**

**STUDENT COMM.  
REPORT**

None

Mr. Neglia suspended the regular agenda and introduced Dr. Sargent who along with Business Administrator, Robin Tedesco presented the 2018-2019 Tentative Budget.

**HEARING OF PUBLIC  
RE: 2018 – 2019 TENTATIVE BUDGET**

**HEARING OF PUBLIC**

Anya Sheifelle – asked about revenue sources and the changes in the emergency reserve. She also asked about State & Federal grants in the amount of \$5.598 million and if amount included extraordinary aide.

Bob Venezia – commented on increases in health insurance premiums and teacher contract negotiations.

Dawn Barreca – commented on the district need for paving, she also asked about expanding schools.

Closing of Public Session.

Mrs. Tedesco provided clarification on emergency and capital reserve amount as well as extraordinary aide.

Dr. Sargent indicated that the district is currently under contract negotiation. Dr. Sargent also Commented that Critical Issues is looking at school capacity as well as future meetings with the town to have a better understanding of expected growth.

**CORRESPONDENCE**

None

**CORRESPONDENCE**

**UNFINISHED BUSINESS**

None

**UNFINISHED BUSINESS**

**COMMITTEE REPORTS**

Transportation - Mr. DeVitto had no report.

Policy- Mr. Choffo had no report.

Sports/Extra-Curricular – Mr. Blair had no report.

Communications - Mrs. Golderer reported on March 12, 2018 meeting.

Critical Issues – Mr. Berrios reported on February 27, 2018 meeting.

Mrs. Mayer advised the board that the minutes for the last DEAC (District Evaluation Assessment Committee) meeting are available for review. She also reported on the March 5, 2018 PGT meeting.

Personnel – Mrs. Mayer reported on March 6, 2018 meeting.

Teaching & Learning – Mrs. Mayer reported on behalf of Mr. Cistaro on the March 12, 2018 meeting.

Finance – Mrs. Cogan reported on March 13, 2018 meeting. She also commented on the Tentative Budget presented at this evenings meeting and the 2018-2019 Budget Preparation Calendar.

**COMMITTEE REPORTS**

**Parsippany-Troy Hills Board of Education**  
**Minutes of the Regular Meeting of March 13, 2018**

**APPROVAL OF MINUTES**

On a Motion by Mr. Berrios, seconded by Mrs. Golderer the Executive and Regular Minutes of February 22, 2018 were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X					
Mr. Cistaro					X	
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Dr. Sargent presented Superintendent Bulletin Number 13.

Mrs. Robin C. Tedesco presented Secretary Report.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS**  
**SUPERINTENDEN'S BOARD OF EDUCATION BULLETIN**

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**Number 13**

**March 8, 2018**

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The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

**ITEMS FOR DISCUSSION**

Dr. Barbara Sargent will present the 2018-2019 Tentative Budget.

**I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.**

**1. Policy 511**

**POLICY 511    A**

BE IT RESOLVED that the Board approve the request by Renee Brandler, Principal of Troy Hills Elementary School, that student A, be allowed to complete the 2017-2018 school year as per Board of Education Policy 5111.

**2. Independent Study**

**INDEPENDENT  
STUDY**

BE IT RESOLVED that the Board approve the following independent study program request for the students indicated. An outline of studies has been submitted as part of the application process.

**Printmaking**  
Olivia Terrell

**II. GA – GENERAL ADMINISTRATION – JONI BENOS**

**3. Travel and Work Related Expenses**

**TRAVEL &  
EXPENSES**

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and **WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

**WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

**WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

**WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

**THEREFORE; BE IT RESOLVED**, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

<b>Name</b>	<b>Purpose</b>	<b>Date</b>	<b>Location</b>	<b>Estimated Expenses</b>
Maryann Masucci Maura O’Toole Karen Snell	Summer Institute on Teaching of Writing	July 23-26, 2018	Paramus, NJ	\$500.00 ea Title IIA
Abby Bruss	Mental Health Issues in the Classroom	April 9, 2018	Parsippany, NJ	\$199.99 Title IIA
Karen McDougall	Guided Math Groups	April 19, 2018	Fairfield, NJ	\$249.00 Title IIA
Despina Lagis	Therapy Effectiveness for Auditory Processing	April 18, 2018	New Brunswick, NJ	\$249.00 Title IIA
Gina Orsini	Applied Behavior analysis	April 20, 2018	Caldwell, NJ	\$100.00 Title IIA
Joanne Petriello	Interventions for Speech Language Therapy	March 14, 2018	Newark, NJ	\$249.00 Title IIA
Lauren Ogens	Sensory Integration	May 9, 2018	Parsippany, NJ	\$199.00 Title IIA
Mary Kane Shaleene Pandorf Gina Masterson Jodi Grillo Jason Trawinski Kelly JoBledsoe Lisa DeCaro Melissa Schneider	Teacher’s College Summer Institute	June 18-22, 2018	New York City	\$1,025.00 Title IIA \$1,301.70 Title IIA \$1,218.00 Title IIA \$1,218.00 Title IIA \$1,218.00 Title IIA \$1,218.00 Title IIA \$1,218.00 Title IIA \$1,342.00 title IIA
Change Judy Corrente	ISTE Conference From: \$2,585 To: \$2,854			

**4. Field Trip Destinations**

**FIELD TRIP  
DESTINATIONS**

BE IT RESOLVED that the Board approve the following Field Trip Destinations:

**Destination**

**What the trip would be for**

Circle in the Square Theater  
New York City

PHS Choir Trip

Cirque du Soleil  
East Rutherford, NJ

French and Asian Clubs Field Trip

**III. AP – ACADEMIC PROGRAMMING – BARBARA SARGENT, ED.D.**

5. **Student Teachers**

**STUDENT TEACHERS**

BE IT RESOLVED that the Board approve the following student teachers for the 2017-2018 and 2018 – 2019 school year:

<b>Student's Name</b>	<b>Cooperating School</b>	<b>Requesting University</b>
Adrienne Slomkowski	PHHS/20 hours	Brookdale Community College
Jacob Huynh	BMS – Fall 2018	Fairleigh Dickinson
Catherine Drury	TBD	The College of New Jersey

IV. **HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.**

6. **Maternity Leave of Absence**

**MATERNITY  
LEAVE**

BE IT RESOLVED that the Board approve the maternity leave of absence as indicated below:

**Employee #40647**, Teacher, has requested an unpaid childcare leave of absence from August 30, 2018 through November 21, 2018 pursuant to the Family Leave Act.

7. **Appointment-Volunteer Extra-Curricular Athletic Aides 2017-2018**

**APPOINT  
VOL EXTRA AIDES**

BE IT RESOLVED that the Board approve the appointment of the following individuals as volunteer extra-curricular athletic aides in the areas indicated for the 2017-2018 school year, effective March 9, 2018:

**Brooklawn Middle School**

Carmine Verducci      Baseball

**Parsippany High School**

Adam Starr              Baseball

**Parsippany Hills High School**

Susan Bonnet            Tennis

8. **ESL Homework Club**

**ESL HOMEWORK  
CLUB**

BE IT RESOLVED that the Board approve the following individuals for the ESL Homework Club through the week of May 21, 2018. The teachers can work no more than 2 times per week and be paid \$50.00 per 1-hour session, maximum of 21 sessions, from Title III ESSA Funds:

Linda Algieri	Christine O'Connor
Elena Betines	Mary Otto
Stephanie Dasti	Kirsten Raschdorf
Antoinette DeCaro	Jamie Vento
Marisa Gillespie	

**Substitutes**

Ashley Arriaza	Julie Perrone
Nicole Bakirtzis	Ashley Radiotis
Deborah Buldo	Angelyna Reggiani
Mayra Cabrera	Kristina Weber
Deborah Korn	



9. **Resignation – PTHEA**

**RESIGN  
PTHEA**

BE IT RESOLVED that the Board approve the resignation of Emily Jones, Media Specialist at Mt. Tabor Elementary School, effective April 27, 2018.

10. **Resignations – PTHESA**

**RESIGN  
PTHESA**

BE IT RESOLVED that the Board approve the resignations of the individuals named below effective March 14, 2018:

Jeffrey Atehortua	Paraprofessional	Brooklawn
Bhavika Kapadia	Paraprofessional	Brooklawn

11. **Employment – Substitute Approval**

**EMPLOY  
SUB**

BE IT RESOLVED that the Board approve the employment of the individuals named below who hold the appropriate number of credits or the proper certification, and who have indicated their interest in serving as substitutes in the areas indicated during the 2017-2018 school year effective March 9, 2018:

Fred Talari	Bus Driver
Laura Iacono	Bus Aide

12. **Additional Sick Days – PTHEA**

**ADDT'L SICK  
DAYS**

BE IT RESOLVED that the Board approve thirty (30) additional non-accumulative sick days with pay, less the cost of a substitute for Employee #40735, Teacher, to be used for the period from March 9, 2018 through June 21, 2018. This leave will be counted against available FMLA leave entitlement.

13. **Waivers of Teaching Load**

**WAIVERS**

BE IT RESOLVED that the Board approve the waivers of teaching load for the following individuals who will provide class coverage as indicated below during the 2017-2018 school year:

Name	Location	Subject	Amount	Effect. Dates	Class Load	Formula
Christina DeStefano	BMS	Math	\$2,638.72	3/26/2018 - 6/21/2018	1 class every day	1/7
Andrew Schlosser	BMS	SP Ed Math	\$3,773.84	3/26/2018 - 6/21/2018	1 class every day	1/7
Kellie Andersen	BMS	Math	\$631.75	3/9/2018 - 3/23/2018	1 class every day	1/7
Jennifer Korman	BMS	Math	\$10,028.26	3/26/2018 - 6/21/2018	2 classes every day	2/5
Louis Miller	BMS	Math	\$4,398.04	3/26/2018 - 6/21/2018	1 class every day	1/7

14. **Transfer of Assignment – Local 32**

**TRANSFER  
LOCAL 32**

BE IT RESOLVED that the Board approve the individual named below who has been transferred/reassigned for the 2017-2018 school year as indicated, replacing Jeffrey Stolfi, effective March 12, 2018:

**Maria Cataldo**

	<u>Salary Description</u>	<u>Salary</u>	<u>Longevity</u>	<u>Addenda</u>	<u>Total</u>
From:	Local 32 – Lead-01	\$37,404.00	\$800.00	\$6,728.00	\$44,932.00
To:	Local 32 – CM-09	\$38,163.00	\$800.00	\$1,324.00	\$40,287.00

15. **Acting Head bookkeeper**

**ACTING HEAD  
BOOKKEEPER**

BE IT RESOLVED that the Board approve the stipend for Esther Measely who was the acting Head Bookkeeper for Barbara Payerl who was out on sick leave from August 21, 2017 through September 8, 2017 and December 18, 2017 through January 5, 2018 and is entitled to a prorated portion of the stipend of \$1,950.

16. **Corrections**

**CORRECTIONS**

BE IT RESOLVED that the Board approve the corrections listed below:

**Leave of Absence**

**CHANGE:**

**Employee #11101**

From: effective December 20, 2017 through February 22, 2018 utilizing accumulated sick leave, personal and vacation days, and an unpaid leave of absence from February 23, 2018 through August 31, 2018, pursuant to the Family Medical Leave Act.

To: effective December 20, 2017 through February 22, 2018 utilizing accumulated sick leave, personal and vacation days, and an unpaid medical leave of absence from February 23, 2018 through March 16, 2018, pursuant to the Family Medical Leave Act. He is also requesting an unpaid medical leave of absence from March 19, 2018 through August 31, 2018.

**Employee #11185**

From: effective December 5, 2017 through March 5, 2018 utilizing accumulated sick leave, pursuant to the Family Medical Leave Act.

To: effective December 5, 2017 through March 20, 2018 utilizing accumulated sick leave, pursuant to the Family Medical Leave Act.

**Maternity Leave of Absence**

**CHANGE:**

**Employee #40915**

From: on or about January 12, 2018 through March 12, 2018 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from March 13, 2018 through June 8, 2018.

To: on or about January 12, 2018 through March 12, 2018 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from March 13, 2018 through June 8, 2018; and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from June 11, 2018 through June 21, 2018.

**Employee #43752**

From: on or about May 21, 2018 through June 21, 2018 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from August 30, 2018 through November 11, 2018.

To: on or about May 21, 2018 through June 21, 2018 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from August 30, 2018 through November 7, 2018.

V. **PS – PUPIL PERSONNEL SERVICES – ANTHONY GIORDANO**

17. **IDEA GRANT FY 18**

**IDEA GRANT FY 18**

BE IT RESOLVED that the Board approve the submission of the IDEA FY18 Consolidated Grant Amendment Application to the NJ Department of Education.

18. **Staff Compensation**

**STAFF  
COMPENSATION**

BE IT RESOLVED that the Board approve \$1,000 each to Jennifer Fedo, district teacher, and Michelle Marx, district physical therapist, for the planning and coordinating of the Race to the Finish Program in Spring 2018.

19. **ABA-Trained Paraprofessionals**

**ABA PARAS**

BE IT RESOLVED that the Board approve the following staff members as ABA-trained Paraprofessionals with a stipend of \$1,200 (prorated), for the 2017-2018 school year, as follows:

<u>Staff Name</u>	<u>School</u>	<u>Effective Date of Stipend</u>
Laynie Kadushin	Rockaway Meadow	12/5/17 through 12/22/17
Sabrina Styler	Lake Hiawatha	2/12/18
Richard Ziemski	Brooklawn	2/1/18

20. **Extended School Year 2018 Co-Coordinator**

**ESY 2018 COORD**

BE IT RESOLVED that the Board approve Cristina D'Ambola and Brian James as Co-Coordinator for the 2018 Extended School Year Program at a stipend of \$4,500 each effective February 23, 2018.

21. **Home Instruction**

**HOME INSTR**

BE IT RESOLVED that the Board approve the following students who are on home instruction:

<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>
44523	Eastlake	1	Administrative

22. **Harassment, Intimidation, and Bullying**

**HIB**

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for February 22, 2018.

**Suspensions**

**SUSPENSIONS B**

Twelve secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

**VI. BUSINESS/FINANCE – ROBIN C. TEDESCO**

23. **Payment of Bills**

**PAYMENT  
OF BILLS**

BE IT RESOLVED, that the Board of Education approve the payment of current bills for March 8, 2018 for the 2017-2018 school year in the amount of \$3,227,141.83.

BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for school activities for the month of February 2018 school year in the amount of \$55,168.33.

24. **Transfer of Funds**

**TRANSFER C  
OF FUNDS**

BE IT RESOLVED that the Board of Education authorize the transfers in the 2017-2018 budget per detail of transfers report, February 2018 for the 2017-2018 school year, per state law.

25. **Additional Funding**

**ADDITIONAL  
FUNDING**

BE IT RESOLVED, that the Parsippany-Troy Hills Township Board of Education approve the additional funding received from the State Department of Education for Chapters 192/193 for 2017-2018 as follows:

Corrective Speech      \$446.00

**NEW BUSINESS**

Dr. Sargent brought to the boards attention the revised school calendar and the snow days that need to be made up.

Board members commented on the snow make up days proposed by Dr. Sargent

**HEARING OF PUBLIC**

**HEARING OF PUBLIC**

Adam McGovern - commented on Letters to the Editor sent to tapinto.net from Nancy Choffo with regards to undocumented individuals.

Joseph Gargano - commented on the response to security issues and the answers provided at the last board meeting.

Tina M. Von Dohlen - commented on the snow make up day and suggested a different date.

Joe Kyle – commented on the snow make up days suggested and the attendance issues that may present.

Liz Kadian – asked if there needs to be a specific number of students present in order to have a day count as a make-up snow day.

Judy Hernandez - commented on Letters to the Editor sent to tapinto.net from Nancy Choffo.

Stacey Gregg – expressed her concern regarding Letters to the Editor sent to tapinto.net from Nancy Choffo.

Nicholas Parra – commented on Letters to the Editor sent to tapinto.net from Nancy Choffo

Kim Andersen – commented on Letters to the Editor sent to tapinto.net from Nancy Choffo

Dawn Filippone – commented on security at the schools and expressed her concern with sharing two security officers between ten elementary schools.

Bob Grant – commented on letter sent to the editor and how the public is looking for reassurance from the board, that the opinion expressed is not that of the board. He also suggested a program available to help with teaching tolerance with regards to undocumented immigrants

Yvette Maglio – - commented on a walk out by students to take place tomorrow.

Maya Yonebayashi- commented on Letters to the Editor sent to tapinto.net from Nancy Choffo.

Not legible/inaudible – commented on Letters to the Editor sent to tapinto.net from Nancy Choffo.

Beatriz Marquez - commented on Letters to the Editor sent to tapinto.net from Nancy Choffo.

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Dr. Rozelle Clyde - commented on Letters to the Editor sent to tapinto.net from Nancy Choffo.

Judy Baker- commented on Letters to the Editor sent to tapinto.net from Nancy Choffo.

Liz Kadian – commented on budget presentation and the need for air conditioning at the Parsippany High School.

Debbie Harris – commented on Letters to the Editor sent to tapinto.net from Nancy Choffo, and her personal experience as a former resident in town.

Diana McElroy - commented on Letters to the Editor sent to tapinto.net from Nancy Choffo and child safety in the schools.

Closing of Public Session.

Mr. Neglia commented that the opinions expressed by district employees do not represent the district or its board members.

Dr. Sargent addressed some of the public concerns regarding the National School walk out.

**ROLL CALL: SUPERINTENDENT’S BULLETIN #13  
 AND SECRETARY’S REPORT**

**ROLL CALL  
 VOTES**

On a motion by Mr. DeVitto seconded by Mrs. Golderer, Superintendent’s Bulletin Number 13 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X			X		R- 12, 19 & 34
Mr. Cistaro					X	
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Cogan	X					
Mr. Neglia	X					

**Parsippany-Troy Hills Board of Education**  
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**ADJOURN**

**ADJOURN**

There being no further business, the public meeting adjourned at 8:43 pm on a motion by Mr. Chofu seconded by Mrs. Mayer and voted on as follow:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X					
Mr. Cistaro					X	
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Respectfully submitted,



Lyanna Rios  
Assistant Board Secretary

FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS  
AFOREMENTIONED IN THESE MINUTES, PLEASE REFER TO THE  
SUPERINTENDENT'S BULLETIN #13  
INCLUSIVE OF THE SECRETARY REPORT  
INITIALLY RECEIVED IN THE BOARD PACKET  
AND NOW POSTED AT THE DISTRICT WEBSITE