

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION
REGULAR MEETING OF
Tuesday, August 29, 2017**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Tuesday, August 29, 2017 at Dr. Frank A. Calabria Education Center, 292 Parsippany Road, Parsippany, NJ 07054.

CALL TO ORDER

CALL TO ORDER

President Mr. Neglia called the meeting to order at 6:30 pm.

MEETING NOTICE

MEETING NOTICE

Mr. Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 10, 2017 and at the district website <http://www.pthsd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building and a copy of Notice filed with the Township Clerk on August 23, 2017. This is an official meeting.

FIRE NOTICE

FIRE NOTICE

The Fire Notice was read by Mr. Neglia. He also reminded everyone to turn off/or silence all electronic devices so as to not disturb the meeting.

SALUTE TO THE FLAG

SALUTE TO THE FLAG

Mr. Neglia asked everyone to stand for the flag salute.

ROLL CALL

ROLL CALL

Present: Mr. Timothy Berrios
Mr. George Blair
Mrs. Alison Cogan
Mrs. Susy Golderer
Mr. Andrew Choffo
Mr. Frank Neglia

Also Present: Dr. Barbara Sargent, Superintendent
Mrs. Robin C. Tedesco, Business Administrator/Board Secretary
Mrs. Katherine Gilfillan, Esq., Board Attorney
Dr. Jeffrey Charney, Int. Asst. Supt./Chief Academic Officer
Dr. Robert Sutter, Asst. Superintendent- Human Resources
Mr. Anthony Giordano, Exec. Director of Pupil Personnel Serv.
Mrs. Joan Benos, Chief of Staff/Public Information Officer
Ms. Lyanna Rios, Assistant Business Administrator

Absent & Excused: Mr. Joseph Cistaro
Mr. Nicholas Kumburis
Mrs. Judy Mayer

ADJOURN TO EXECUTIVE SESSION

**ADJOURN TO
EXEC SESSION**

A motion was made by Mr. Neglia to go into Closed Session for the purpose of discussing student HIB matters which are confidential in nature under N.J.A.C. 32:-7.1 et seq. Action on these items is anticipated to be taken during this evening’s public session; however personal information pertaining to the individual(s) involved in these matters shall be redacted from the minutes of the executive session and shall remain confidential until after such time as the Board determines that the need of confidentiality no longer exists and the matters discussed can be disclosed

Other matters discussed were relative to two legal matters which are confidential in nature as the information discussed is covered under the attorney-client privilege. One matter pertains to a student issue and the other pertains to a lawsuit brought against the district by a former employee. No action will be taken with respect to these matters.

The motion was moved by Mrs. Cogan and seconded by Mr. Blair and voted on as follow:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro					X	
Mrs. Cogan						
Mrs. Golderer	X					
Mr. Kumburis					X	
Mrs. Mayer					X	
Mr. Choffo	X					
Mr. Neglia	X					

RECONVENE OPEN SESSION

**RECONVENE
OPEN SESSION**

On a motion by Mr. Berrios seconded by Mrs. Golderer and unanimously approved by roll call vote the regular meeting reconvened at 7:06 p.m.

STUDENT COMMITTEE REPORT

**STUDENT COMM.
REPORT**

Adam Warner had no activities to report for Parsippany Hills High School.

CORRESPONDENCE

CORRESPONDENCE

None

UNFINISHED BUSINESS

None

UNFINISHED BUSINESS

COMMITTEE REPORTS

Sports/Extra-Curricular Committee: Mr. Blair had no report.

Personnel Committee: Mrs. Cogan reported on August 24, 2017 meeting, discussion included two vacancies, Coordinator of PACE and Coordinating Supervisor K-5 Humanities, administrative retreat, the release of students schedule and bus passes in Genesis.

Policy Committee: Mr. Choffo had no report.

Critical Issues Committee: Mr. Berrios had no report. Mr. Berrios reminded everyone about the fall retreat.

Teaching & Learning Committee: Mrs. Golderer reported on the July 25, 2017 meeting. Discussion Included GRO media position, 2017 PARCC data through Link It and Rubicon Atlas.

Dr. Charney discussed GRO position in detail.

APPROVAL OF MINUTES

On a Motion by Mr. Blair, seconded by Mrs. Cogan, the Executive and Regular minutes of the July 20, 2017 meeting, were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro					X	
Mrs. Cogan			X			
Mrs. Golderer	X					
Mr. Kumburis					X	
Mrs. Mayer					X	
Mr. Choffo	X					
Mr. Neglia	X					

Dr. Sargent thanked board members and district for welcoming her, she then presented Superintendent Bulletin Number 2.

Mrs. Robin C. Tedesco presented Secretary Report

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT’S BOARD OF EDUCATION BULLETIN

Number 2

August 29, 2017

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

ITEMS FOR DISCUSSION

Dr. Jeff Charney, Interim Assistant Superintendent for curriculum and Instruction, will present an overview of the Professional Development Plan for the 2017-2018 school year.

I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.

1. **Professional Development Plan – SOA** **PROF. DEVELOPMENT PLAN SOA 2017-18** **A**

BE IT RESOLVED that the Board approve the submission of the Statement of Assurance for the district-level professional development plan that has been developed in accordance with all regulations specified in NJAC 6A:9C-4.2 to the New Jersey Department of Education.

2. **Policy 5111** **POLICY 5111** **B**

BE IT RESOLVED that the Board approve the request by Keith Cortright, principal of Rockaway Meadow School, that student A be allowed to complete their 5th grade school year as per Board of Education Policy 5111.

3. **Affidavit Student** **AFFIDAVIT STUDENT** **C**

BE IT RESOLVED that the Board approve the individual named on the attached list who has demonstrated his entitlement to enroll in the school district pursuant to Board of Education Policy #5111 and applicable laws and regulations.

II. GA – GENERAL ADMINISTRATION – JONI BENOS

4. **Travel and Work Related Expenses**

**TRAVEL &
EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Barbara Sargent	MCASA Joint Workshop	October 5-6, 2017	Bethlehem, PA	\$350.00
Michael DiSanto	NJPSA/NJASCD Fall Conference	October 19-20, 2017	Long Branch, NJ	960.00
Vicky Santana	ACTFL Convention	November 15-17, 2017	Nashville, TN	\$2,175.00
John Gilligan Tom Gaveglione	Asbestos O&M Training	September 11-12, 2017	Rutgers, Piscataway, NJ	\$395.00 ea
Jessica Hall Michelle Joyce Stacey Van Seggern	Reading & Writing Conf	October 27, 2017	Rutgers, New Brunswick, NJ	\$180.00ea
Sarah Schwarz Marleen Gibson Lisa Ramundo Dana Ahmuty	Strategies & Structures	October 26, 2017	Philadelphia, PA	\$532.09 \$536.43 \$523.16 \$531.78

5. **Field Trip Destination**

**FIELD TRIP
DESTINATION**

BE IT RESOLVED that the Board approve the potential Field Trip destination for the 2017-2018 school year.

NJ Vietnam Veteran Memorial Museum
Holmdel, New Jersey

Military History Class

6. **Gifts to the District**

**GIFTS TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

Eastlake

The Eastlake School PTA 5th Grade Committee has donated seven Character Education Banners valued at \$561.00 to Eastlake School.

Knollwood

The Knollwood School PTA has donated the painting of the blacktop on the playground with basketball lines, 2 lane track, US Map, hopscotch, four square and target valued at \$3,000 to Knollwood School.

District

Frank Dasti donated 20 IKEA chairs, two (2) end tables, two (2) black leather couches, and two (2) Wood workstations with chairs to the district.

7. **Board Policies**

**BOARD
POLICIES**

BE IT RESOLVED that the Board approve the following revised Board Policies/Guidelines and Procedures at this final reading.

- ByLaw 0141 – Board Member Number and Term – REVISED
- ByLaw 0143 – Board Member Election and Appointment – REVISED
- Policy 5460 – High School Graduation – REVISED
- Policy 8550 – Unpaid Meal Charges – REVISED

**D
E
F
G**

BE IT FURTHER RESOLVED, that the Board of Education approve the abolishment of Policy 5465 as the required provisions of this Policy have been updated and incorporated into Policy 5460.

III. AP – ACADEMIC PROGRAMMING – JEFF CHARNEY, ED.D.

8. Curriculum Work – A/C #11.000.223.104.000.140

CURR WORK

BE IT RESOLVED that the Board approve payment of the amounts indicated based on \$41.00/hour to the individuals named below for the development of the following curriculum revisions:

	Hours	Amount
French 2/2 Honors		
Sheila Steinberg	20	\$820.00
Donna Lee Donelan	20	\$820.00
French 4/4 Honors		
Sheila Steinberg	20	\$820.00
Literacy Coach Conferencing		
Antonia Hernandez	12	\$492.00
Marleen Gibson	12	\$492.00
Sarah Schwarz	12	\$492.00
Lisa Ramundo	12	\$492.00
Language Arts & Advanced LanguageArts, Grade 6		
Seema Goldberg	8	\$328.00
Jamie Mahr	8	\$328.00
Marleen Gibson	4	\$164.00
Lisa Ramundo	4	\$164.00
Language Arts & Advanced LanguageArts, Grade 7		
Melissa Churchwell	8	\$328.00
Greg Winick	8	\$328.00
Antonia Hernandez	4	\$164.00
Lisa Ramundo	4	\$164.00
Sarah Schwarz	4	\$164.00
Language Arts & Advanced LanguageArts, Grade 8		
Thomas Curcio	8	\$328.00
Sarah Wills	8	\$328.00
Antonia Hernandez	4	\$164.00
Lisa Ramundo	4	\$164.00
Sarah Schwarz	4	\$164.00

IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.

9. **Resignation – APSA**

**RESIGN
APSA**

BE IT RESOLVED that the Board approve the resignation of Lisa Vallacchi, Coordinating Supervisor of K-5 Program, effective September 25, 2017.

10. **Resignations – PTHESA**

RESIGN

PTHESA

BE IT RESOLVED that the Board approve the following resignations as indicated, effective June 22, 2017:

MaryAnn Connolly	Kindergarten	Lake Hiawatha
Renee Davino	One-to-One	Northvail
Kadeer Dove	One-to-One	Troy Hills
Tayasha Fullerton	One-to-One	Eastlake
Jessica Iannetta	One-to-One	Lake Hiawatha
Melissa Israel	Kindergarten	Mt. Tabor
Aimee LaValle	One-to-One	Intervale
Joshua Sempier	One-to-One	Eastlake

11. **Resignations – Noontime Aides**

**RESIGN
NOONTIME**

BE IT RESOLVED that the Board approve the following resignations as indicated, effective June 22, 2017:

Sejal Shah	Troy Hills
Paulette Caccavale	Lake Hiawatha
Roxanne Hebbard	Lake Parsippany
JoAnn Francisco	Rockaway Meadow

12. **Transfer of Assignment – PTHESA**

**TRANSFER
PTHESA**

BE IT RESOLVED that the Board approve the following transfer of assignments for the 2017-2018 school year with no change in salary as indicated below effective August 31, 2017:

Bhavika Kapadia – One-to-One Paraprofessional

From: Rockaway Meadow To: Parsippany Hills High

Donna Nesser – One-to-One Paraprofessional

From: Northvail To: Rockaway Meadow

Jane Ullman – One-to-One Paraprofessional

From: Lake Parsippany To: Brooklawn

13. **Major-Extra Responsibility Assignments 2017-2018**

**ADD/RESIGN
COACH**

BE IT RESOLVED that the Board approve the additions/resignations named below in major-extra coaching assignment for the 2017-2018 school year:

RESIGN

Parsippany High School

Briane DeGironimo Head Coach Winter Track & Field

ADD:

Parsippany Hills High School

Assistant Coach Girls Soccer

From: TBD

To: Ahmed Kandil Step 3 \$6,646.00

Assistant Band Director

From: TBD

To: Karolina Holmstrom Step 1 \$3,019.00 (split)

Parsippany High School

Color Guard Coordinator

From: TBD

To: Emily Shannon Step 1 \$3,336.00 (split)

14. **Resignation – Local 32**

**RESIGN
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation of Michael D'Alessandro, Custodian Part-time at Rockaway Meadow Elementary School, effective July 31, 2017.

15. **PTHESA – Change in Assignment**

**PTHESA
CHANGE ASSIGN**

BE IT RESOLVED that the Board approve the following change in assignments necessitating the following change in contract, effective August 31, 2017:

Jessica Iannetta

From: One-to-One \$22,975.00 To: Instructional \$30,454.00

MaryAnn Connolly

From: Kindergarten \$22,975.00 To: Instructional \$30,454.00

16. **Low Pressure – Black Seal Boiler Operator License**

**BOILER
LICENSE**

BE IT RESOLVED that the Board approve the stipend of \$1,324.00 (prorated) for Salvatore Cottone, Local 32 Maintenance Worker, who received his Black Seal Boiler License effective September 1, 2017.

BE IT RESOLVED that the Board approve the stipend of \$1,324.00 (prorated) for Deborah Fitzpatrick, Local 32 Custodian, who received her Black Seal Boiler License effective September 1, 2017.

BE IT RESOLVED that the Board approve the stipend of \$1,324.00 (prorated) for Jason O’Farill-Rodriguez, Local 32 Custodian, who received his Black Seal Boiler License effective September 1, 2017.

17. **Retirement – Noontime**

**RETIRE
NOONTIME**

BE IT RESOLVED that the Board approve the resignation of Valerie Dunn, Noontime Aide at Lake Parsippany Elementary School, for the purpose of retirement effective September 1, 2017.

18. **Appointment – Volunteer Extra-Curricular Athletic Aides**

**APPOINT VOL
EXTRA AIDES**

BE IT RESOLVED that the Board approve the appointment of the following individuals as volunteer extra-curricular athletic aides in the areas indicated for the 2017-2018 school year:

Parsippany High School

David Metzger Marching Band

Parsippany Hills High School

Anthony Calabrese Marching Band

19. **Approval of Employment**

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve the employment of the individuals named below, for the 2017-2018 school year and that a contract be issued in accordance with the provisions of the 2015-2018 Agreement between the Board of Education and the PTHEA.

Tracey Caso

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

ESL Teacher

BA/Rutgers 1984

ESL

ESL Teacher – 2 years

BA, Step 3, \$53,285.00

August 31, 2017

Intervale Elementary School
(Replacement)

<u>Cara Kohaut</u>	<u>Special Education Teacher</u>
Degree:	BA/Kutztown Univ. 2016
Certification:	Early Childhood/Teacher of Students with Disabilities
Experience:	Substitute Teacher - 4 months Paraprofessional - 5 months
Guide Placement:	BA, Step 1, \$51,905.00
Effective:	August 31, 2017
Assignment:	Intervale Elementary School (Replacement)

<u>Damaris Millheim</u>	<u>LLD Special Education Teacher</u>
Degree:	BA/Montclair State 2014
Certification:	Elementary Education/
Experience:	Substitute Teacher
Guide Placement:	BA, Step 2, \$52,485.00
Effective:	August 31, 2017
Assignment:	Intervale (Replacement)

20. **Employment Part-time Paraprofessional**

**EMPLOY
P/T PARA**

BE IT RESOLVED that the Board approve the following part-time Paraprofessional at the hourly rate indicated for the 2017-2018 school year:

Lake Hiawatha Elementary School

Denise DePietro One-to-One 3 hours \$15.20 per hour effect: 8/31/2017

21. **Leave of Absence**

LOA

BE IT RESOLVED that the Board approve an unpaid leave of absence for Employee #40796, Teacher, effective January 2, 2018 through March 23, 2018 pursuant to the Family Medical Leave Act.

BE IT RESOLVED that the Board approve a medical leave of absence for employee #30177, Teacher, effective August 31, 2017 through October 25, 2017 utilizing accumulated sick leave.

22. **Additional Sick Days – Local 32**

**ADD’L
SICK DAYS**

BE IT RESOLVED that the Board approve thirty (30) additional non-accumulative sick days at one-half pay for Employee #10098, Custodian, effective August 10, 2017 through September 22, 2017.

23. **Employment – Bus Aides**

**EMPLOY
BUS AIDES**

BE IT RESOLVED that the Board approve the individuals named below as Bus Aides for the 2017-2018 school year at the rate of \$16.30 per hour effective September 1, 2017:

Gabriella Davino	5.5 hours
Priti Patel	5.5 hours
Jill Phillips	5.5 hours
Preeti Prasad	5.5 hours

24. **Employment – Noontime Aides**

**EMPLOY
NOONTIME**

BE IT RESOLVED that the Board approve the individuals named below as Noontime Aides for the 2017-2018 school year at the rate of \$16.30 per hour:

Mt. Tabor Elementary School

Seethalakshmi Krishnamurthy	10 hours/week
Sugeeta Gupta	10 hours
Dipti Shah	10 hours

Northvail Elementary School

Renee Davino	10 hours/week
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Rockaway Meadow Elementary School

Stacie Picconi	12.5 hours/week
Lakshmi Chintada	12.5 hours

Troy Hills Elementary School

Zahra Yousofi	10 hours/week
Deborah Thompson	10 hours

25. **Transfer of Assignment – Noontime Aide**

**TRANSFER
NOONTIME**

BE IT RESOLVED that the Board approve the following transfer of assignment for the 2017-2018 school year as indicated below effective August 31, 2017:

Ronnie Petzinger

From: Lake Hiawatha To: Rockaway Meadow

26. **Employment – Paraprofessionals**

**EMPLOY
PTHESA**

BE IT RESOLVED that the Board approve the individuals named below as Paraprofessionals in the areas indicated effective August 31, 2017:

Intervale Elementary School

Parsippany Hills High School

Roxanne Hebbard One-to-One \$21,435.00

Rockaway Meadow Elementary School

JoAnn Francisco One-to-One \$21,435.00

Amy Gripp One-to-One \$21,435.00

Sarah Monarch One-to-One \$21,435.00

Troy Hills Elementary School

Sudha Balasundaram One-to-One \$21,435.00

Sejal Shah One-to-One \$21,435.00

Paulette Caccavale One-to-One \$21,435.00

Brooklawn Middle School

Monica Cruz One-to-One \$21,435.00

Lake Parsippany Elementary School

Hemalatha Selvarajan One-to-One \$21,435.00

Kelsey Schoonover One-to-One \$21,435.00

Mt. Tabor Elementary School

Elizabeth Moutis Instructional \$30,454.00

Lindsey Vanschaik One-to-One \$21,435.00

27. **Change in Assignment – PTHEA**

**CHANGE
ASSIGN**

BE IT RESOLVED that the Board approve the following change in assignment, effective August 31, 2017:

Anna Cave

From: 0.6 GRO - Littleton/Northvail \$41,762

To: 1.0 GRO – Eastlake \$69,603

28. **CPR Instruction**

CPR INSTRUCTORS

BE IT RESOLVED that the Board approve the individuals named below to conduct CPR Instruction and Certification for district employees on an as needed basis at \$20.00 per certification:

Peter Anzelone
Karen Brzezinski
Michael Cardell
Michael DiBernard

29. **Re-Employment/Changes – Substitute Approval**

**RE-EMPLOY
SUBS**

BE IT RESOLVED that the Board approve the re-employment/changes of the individuals named below, Substitute Nurses, Substitute Drivers, and Substitute Bus Aides, all of whom hold the appropriate number of credits or the proper certification, and have indicated their interest in serving as substitutes during the 2017-2018 school year.

Effective 9/1/2017

Bus Aides

Anastasios Benos
 Karen D’Ascoli
 Deborah Egidio
 Roxanne Hebbard
 Karen Meacham
 Zahra Yousofi

Drivers

Anastasios Benos

Nurses

Brigid McEvoy
 Candice Chang
 Karen Kinsey
 Diana Winkler

30. **Employment – Substitute**

EMPLOY SUB

BE IT RESOLVED that the Board approve the employment of the individual named below who holds the appropriate number of credits or the proper certification, and who has indicated his interest in serving as a substitute in the area indicated during the 2017-2018 school year, effective September 1, 2017.

Peter Petrusic Athletic Trainer

31. **Contract Revision of Training Level Advancement – Upgrading**

UPGRADING

BE IT RESOLVED that the Board approve in accordance with Board Policy, as written under the terms of the Board/PTHEA Agreement and as designated in the provisions for the salary guide for teachers and nurses, the staff members named below who have submitted proof of degree and/or course credits necessary to be advanced to the next higher training level effective September 1, 2017 – June 30, 2018:

Upgrade from BA to BA+15

NAME	STEP	SALARY
Lucia Innocent	6	\$59,378.00
Gerald Papa	6	\$59,378.00
Joseph Quarmot	6	\$59,378.00
Pauline Zuena	6	\$59,378.00

Upgrade from BA+15 to BA+30

NAME	STEP	SALARY
Diane Anderson	6	\$60,678.00
Jacquelyn Halbach	5	\$58,985.00
Lauren Hosonitz	9	\$67,667.00
Emily Jones	10	\$71,603.00
Katherine Lieberwirth	11	\$73,024.00
Jennifer Young	9	\$67,667.00

Upgrade from BA+30 to BA+45

NAME	STEP	SALARY
Ashley Arriaza	6	\$65,208.00
Anna Cecala	6	\$65,208.00
Kristin D'Arienzo	6	\$65,208.00
Frank DiGiacomo	11	\$75,724.00
Alexa Fazzini	3	\$61,515.00
Jessica Gonzalez	4	\$62,515.00
Heather Hattenrath	4	\$62,515.00
Stephanie Luzzi	6	\$65,208.00
Maryellen O'Hara	6	\$65,208.00
Alexandra Polizzo	5	\$63,514.00
Kenneth Valleau	8	\$68,903.00

Upgrade from BA+30 to BA+60

NAME	STEP	SALARY
Barbara Bailey	16	\$97,550.00
Brian James	11	\$78,524.00
Julianne Sanchez	8	\$70,303.00

Upgrade from BA+45 to BA+60

NAME	STEP	SALARY
Kara Baltuch	10	\$74,878.00
Stacy Basile	6	\$66,578.00
Heather Bruno	8	\$70,303.00
Danielle Ciccone	6	\$66,578.00
Julia Crompton	7	\$68,253.00
Amanda DeJessa	5	\$64,885.00
Alison Donde	9	\$72,177.00
Jennifer Fedo	8	\$70,303.00
Erica Fertig	7	\$68,253.00
Cristine Hild	15	\$93,860.00

Christina Lopez	15	\$93,860.00
Theresa Mulroony	10	\$74,878.00
Danielle Nicosia	6	\$66,578.00
Joanne Petriello	9	\$72,177.00
Jillian Riedel	6	\$66,578.00
Anne Sutherland	6	\$66,578.00
Lauren Vassilowitch	9	\$72,177.00

32. **Employment – Office Aides**

**EMPLOY
OFFICE AIDES**

BE IT RESOLVED that the Board approve the individuals named below as Part-time Office Aides for the 2017-2018 school year at the rate of \$16.30 per hour/4 hours per day, effective September 6, 2017 or sooner if needed:

Name	Location
Dawn Sempier	Eastlake
Virginia Godleski	Eastlake
Maureen Annese	Intervale
Adrienne Satch	Intervale
Ileana Cascio	Knollwood
Patricia Herrera	Knollwood
Dianna Birth	Lake Hiawatha
Diane Goodreds	Lake Hiawatha
Karen Meacham	Lake Parsippany
<i>To be determined</i>	Lake Parsippany
Carol DePugh	Littleton
<i>To be determined</i>	Littleton
Prianka Tandan	Mt. Tabor
Susan Angood	Mt. Tabor
Patricia Ruggier	Northvail
Daniela Songun	Northvail
Sandra Giordano	Rockaway Meadow
Carmen Rosa	Rockaway Meadow
Lisa Miscia	Troy Hills
Deysee Rodriguez	Troy Hills

33. **Employment – Noontime Aides**

NOONTIME

BE IT RESOLVED that the Board approve the individuals named below as Noontime Aides for the 2017-2018 school year at the rate of \$16.30 per hour.

Eastlake	Name	Hours per week
	Czajkowski, Nancy	10
	Donlin, Neda	10
	Fernando, Roy	10
	Fernando, Rozari	10
	Gohn, Linda	10
	Kazmi, Saira	10
	Peterson, Jeanne	10
Intervale	Name	Hours per week
	Fleming, Marilyn	10
	Metz, Tom	10
	Morra, Lisa	10
	Phillips, Nancy	10
	Topitz, Cindy	10
	Verdon, Antoinette	10
	Zichelli, Cindy	10
Knollwood	Name	Hours per week
	Baig, Nimra	10
	D'Ascoli, Karen	10
	Domenech, Amalia	10
	Kandaswamy, Shanthi	10
	Kapoor, Sadhana	10
	Martinez, Melody	10
	Patel, Kamina	10
	Preston, Fiona	10
	Shenouda, Ghada	10
Lake Hiawatha	Name	Hours per week
	Atienza, Caroline	10
	Burke, Sarah	10
	Carroll, Jean	35
	Ciliberto, Clementina	10
	D'Allesandro, Kathy	10
	DePietro, Denise	10
	Dzierawski, Ivette	10
	Hernandez, Karem	10
	Ibrahim, Naglaa	10
	Intiso-Ober, Teresa	10
	Koo, Florence	10
	Lavorgna, Lisa	10
	Niedermaier, Margarita	10

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of August 29, 2017

Lake Parsippany	Name	Hours per week
	Blafer, Paul	10
	Bloch, Laurie	10
	Clayton, Margaret	10
	Kunderan, Manisha	10
	Prasad, Preeti	10
	Primamore, Elizabeth	10
	Sclafani, Monica	10
	Singh, Payal	10
Littleton	Name	Hours per week
	Bhatt, Shraddha	12.5
	Journey, Angela	10
	Onderko, Patricia	10
	Patel, Sonal	10
	Pennetti, Maria	12.5
	Reilly, MaryJane	10
	Strub, Barbara	12.5
	Ward, Stacy	10
Mt. Tabor	Name	Hours per week
	Ahmed, Nadira	10
	Amin, Soneya	10
	Barot, Manasi	10
	Bohr, Rose Marie	10
	Dave, Hasu	10
	Desai, Asha	10
	Friedman, Yvette	10
	O'Leary, Mary	10
	Ramani, Darshana	10
	Schalachi, Susan	10
	Turan, Najiba	10
	Wright, Debbie	10
Northvail	Name	Hours per week
	Alexander, Anne	10
	Barnhill, Elizabeth	10
	Dente, Lauren	10
	Giuffrida, Maria	10
	Kaye, Melissa	10
	Karantzikos, Penny	10
	Meola, Louise	10
	Shah, Shobhana	10
	Vitale, Nora	10
	Weathersby, Mary	10
	Wong, Rebekah	10

Rockaway Meadow	Name	Hours per week
	DeLio, Debra	12.5
	Nagy, Gail	12.5
	Ospina, Omaira	12.5
	Randazzo, Carol	12.5
	Rubino, Eileen	12.5
	Steele, Kim	10

Troy Hills	Name	Hours per week
	Appelgren, Evelyn	10
	Fernando, Mary	10
	Guha, Susmita	10
	Patel, Bela	10
	Pucilowski, Sandra	10

34. **Waivers of Teaching Load**

WAIVERS

BE IT RESOLVED that the Board approve the waivers of teaching load for the following individuals who will provide class coverage as indicated below during the 2017-2018 school year:

Name	Location	Subject	Amount	Effect. Dates	Class Load	Formula
Robert Fulton	PHHS	TEC	\$14,575.72	9/6/2017 – 6/21/2018	1 class every day	1/7
Michelle Coolbaugh	PHHS	Science	\$1,961.40	9/6/2017 – 6/21/2018	1 class/week	1/5 of 1/7
Christine Nagel	PHHS	Science AP	\$2,278.80	9/6/2017 – 6/21/2018	1 class/week	1/5 of 1/7
Michelle Perry	PHHS	Science AP	\$5,301.80	9/6/2017 – 6/21/2018	2 classes/week	2/5 of 1/7
Smita Shukla	PHHS	Science AP	\$3,526.60	9/6/2017 – 6/21/2018	2 classes/week	2/5 of 1/7
David Wolckenhauer	PHHS	Science AP	\$3,619.00	9/6/2017 – 6/21/2018	2 classes/week	2/5 of 1/7
Laurie Chowtavi	PHS	Science	\$1,548.40	9/6/2017 – 6/21/2018	1 class/week	1/5 of 1/7
Susan Muheisen	PHS	Science	\$3,389.40	9/6/2017 – 6/21/2018	2 classes/week	2/5 of 1/7
Colleen Riley-Lazzari	PHS	Science	\$2,390.85	9/6/2017 – 6/21/2018	1 class/week	1/5 of 1/7
Jeremy Chaudruc	PHS	Social Studies	\$12,926.43	9/6/2017 – 6/21/2018	1 class every day	1/7
Jodi Stapp	PHS	Social Studies	\$9,073.43	9/6/2017 – 6/21/2018	1 class every day	1/7
Allison Franz	BMS	FCS	\$3,364.20 \$3,438.96	Quarter 1 Quarter 2	1 class every day 1 class every day	1/7
Kristen Jaheriss	BMS	FCS	\$2,358.45 \$2,463.27 \$2,463.27	Quarter 1 Quarter 3 Quarter 4	1 class every day 1 class every day 1 class every day	1/7
Alessia Ricciulli	BMS	Italian	\$8,721.86	9/6/2017 – 6/21/2018	1 class every day	1/7
Jared Wohl	BMS	Industrial Arts	\$1,931.85 \$1,974.78	Quarter 1 Quarter 2	1 class every day 1 class every day	1/7
Brian Francis	PHHS	Math	\$3,105.20	9/6/2017 – 6/21/2018	1 class every day	1/7
Jason Lodato	PHHS	Math	\$2,986.00	9/6/2017 – 6/21/2018	1 class every day	1/7
Beatrice Moller	PHHS	Math	\$2,750.00	9/6/2017 – 6/21/2018	1 class every day	1/7
Christine Mulroy	PHHS	Math	\$1,655.20	9/6/2017 – 6/21/2018	1 class every day	1/7
Ross Tarlowe	PHHS	Math	\$2,810.40	9/6/2017 – 6/21/2018	1 class every day	1/7

35. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the corrections listed below:

Transfer of Assignment 2017-2018

CHANGE:

From: Katherine Jobbins

To: Kathleen Jobbins

Approval of Employment

Katherine Zimny – Science Resource Teacher

ADD:

Effective: August 31, 2017

Leave of Absence

Employee#10155

From: effective August 1, 2017 through August 31, 2017 utilizing available vacation and personal days (concurrent with FMLA leave).

To: effective August 1, 2017 through September 15, 2017 utilizing available personal days and floating holiday (concurrent with FMLA leave).

Employee is also requesting an unpaid medical leave of absence from September 18, 2017 through September 29, 2017.

Maternity Leave of Absence

Employee #30240

From: on or about May 19, 2017, 2016 through June 22, 2017 utilizing her accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from August 31, 2017 through November 22, 2017.

To: on or about May 19, 2017, 2016 through June 22, 2017 utilizing her accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from August 31, 2017 through September 29, 2017.

Employee #30505

From: on or about April 24, 2017 through June 5, 2017 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from June 6, 2017 through November 3, 2017.

To: on or about April 24, 2017 through June 5, 2017 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from June 6, 2017 through November 3, 2017, and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from November 6, 2017 through December 7, 2017.

36. **Salaries – PTH Educational Support Association (PTHESA)**

SALARIES H
PTHESA

BE IT RESOLVED that the Board approve the adjusted salaries of the Paraprofessionals named below for the 2017-2018 school year, as per the Memorandum of Agreement between the Board of Education and PTHESA approved on June 20, 2017.

2017-2018 Paraprofessionals

<u>Employee Name</u>	<u>Title</u>	<u>Salary</u>	<u>Step Increase</u>
Amadio, Sandra	Paraprofessional	22,975.00	0.00
Anderson, Elise	Paraprofessional	22,975.00	0.00
Annino, Karen	Instructional Para	30,454.00	0.00
Antonacci, Maria	Paraprofessional	22,975.00	0.00
Ashi, Ann	Paraprofessional	22,975.00	0.00
Aslam, Shaista	Paraprofessional	22,975.00	300.00
Baird, Scott	Paraprofessional	22,975.00	0.00
Bakirtzis, Nicole	Instructional Para IDEA	30,454.00	0.00
Bellomo, Carmen	Paraprofessional	22,975.00	0.00
Berardo, Kathleen	Paraprofessional	22,975.00	0.00
Blafer, Ellen	Paraprofessional	22,975.00	500.00
Bossert, Barbara	Paraprofessional	22,975.00	0.00
Brock, Steven	Instructional Para	30,454.00	0.00
Buzinky, Christine	Paraprofessional	22,975.00	0.00
Cagatay, Sayda	Paraprofessional	22,975.00	0.00
Cameron, Terese	Paraprofessional	22,975.00	0.00
Campbell, Diane	Paraprofessional	22,975.00	0.00
Cappuccino, Maureen	Paraprofessional IDEA	22,975.00	300.00
Carabello, Julia	Instructional Para	30,454.00	500.00
Carey, Jennifer	Paraprofessional	22,975.00	0.00
Carluccio, Kelly	Paraprofessional	22,975.00	0.00
Cartelli-Martinez, Kimberly	Instructional Para	30,454.00	300.00
Chambers, Erin	Paraprofessional	22,975.00	0.00
Chiappa, Kimberly	Paraprofessional	22,975.00	0.00
Choffo, Nancy	Paraprofessional	22,975.00	300.00
Ciklic, Mirjana	Paraprofessional	22,975.00	300.00
Connolly, Maryann	Paraprofessional	22,975.00	0.00
Corforte, Pauline	Paraprofessional	22,975.00	500.00
Corvino, Jacqueline	Paraprofessional	22,975.00	300.00
Cowhig, Laura	Paraprofessional	22,975.00	0.00
Craney, Rosetta	Paraprofessional	22,975.00	500.00
Curlo, Sherri	Paraprofessional IDEA	22,975.00	300.00
Davino, Renee	Paraprofessional	22,975.00	0.00
Davis, Angela	Paraprofessional	22,975.00	0.00

Delade, Karen	Paraprofessional	22,975.00	500.00
Delcore, Patricia	Paraprofessional	22,975.00	500.00
Demarest, Fraula	Paraprofessional	22,975.00	300.00
DeMonico, Judeth	Instructional Para	30,454.00	300.00
DeVita, Patricia	Paraprofessional	22,975.00	0.00
Dianuzzo, Kathleen	Paraprofessional	22,975.00	300.00
DiFilippo, Rosemary	Paraprofessional	22,975.00	0.00
DiGiacomo, Jeanette	Paraprofessional	22,975.00	500.00
Dimmelmeier, Carol	Paraprofessional	22,975.00	300.00
DiPasquale, Wendy	Paraprofessional	22,975.00	0.00
Dourdoulakis, Irene	Paraprofessional	22,975.00	0.00
Edwards, Katherina	Paraprofessional	22,975.00	0.00
Eggler, Diane	Paraprofessional	22,975.00	500.00
Fang, Sylvia	Paraprofessional	22,975.00	0.00
Ferentinos, Jonelle	Paraprofessional	22,975.00	0.00
Fitamant, Christine	Instructional Para	30,454.00	0.00
Foong, Ling En	Paraprofessional	22,975.00	0.00
Ford, Debra	Paraprofessional	22,975.00	500.00
Ford-Verdi, Gina	Paraprofessional	22,975.00	500.00
Francisco, Jo Ann	Paraprofessional	21,435.00	0.00
Furfaro, Laurie	Paraprofessional	22,975.00	0.00
Gabelmann, Jessica	Paraprofessional	22,975.00	0.00
Gallanter, Rebecca	Paraprofessional	22,975.00	0.00
Gangala, Lisa	Instructional Para	30,454.00	0.00
Gatto, Maryann	Paraprofessional	22,975.00	0.00
George, Jeanne	Paraprofessional	22,975.00	0.00
Gibson, Cynthia	Paraprofessional	22,975.00	500.00
Gibson, Erin	Paraprofessional	22,975.00	0.00
Goldfarb, Stuart	Instructional Para	30,454.00	500.00
Grawehr, Cathy	Paraprofessional	22,975.00	500.00
Grier, Valerie	Paraprofessional	22,975.00	300.00
Gripp, Amy	Paraprofessional	21,435.00	0.00
Guzman, Loida	Paraprofessional	22,975.00	0.00
Hackling, Barbara	Paraprofessional	22,975.00	500.00
Hardie, Elizabeth	Paraprofessional	22,975.00	500.00
Hawkins, Emily	Paraprofessional	22,975.00	0.00
Hebberd, Roxanne	Paraprofessional	21,435.00	0.00
Heller, Pamela	Paraprofessional	22,975.00	0.00
Hesse, Evangeline	Paraprofessional	22,975.00	0.00
Iannetta, Jessica	Paraprofessional	22,975.00	0.00
Iyengar, Narmada	Paraprofessional	22,975.00	0.00
Jae, Grace	Paraprofessional	22,975.00	300.00
Jasinski, Regina	Instructional Para	30,454.00	300.00
Jhaveri, Jigna	Instructional Para	30,454.00	0.00
Kadushin, Laynie	Paraprofessional	22,975.00	0.00

Kandil, Bahaa	Paraprofessional	22,975.00	0.00
Kanoor, Geeta	Paraprofessional	22,975.00	300.00
Kapadia, Bhavika	Paraprofessional	22,975.00	0.00
Katzenberger, Laura	Paraprofessional	22,975.00	300.00
Kevorkian, Hend	Paraprofessional	22,975.00	300.00
Khamis, Hanadi	Paraprofessional	22,975.00	0.00
Khullar, Sweety	Paraprofessional	22,975.00	0.00
Koeck, Joann	Paraprofessional	22,975.00	500.00
Koenig, Diane	Instructional Para	30,454.00	500.00
Komathchal, Shobha	Paraprofessional	22,975.00	0.00
Korol, Nicole	Paraprofessional	22,975.00	0.00
Krulik, Cassie	Instructional Para	30,454.00	0.00
Kuspiel, Emily	Instructional Para	30,454.00	0.00
LaStella, Christine	Paraprofessional	22,975.00	500.00
Leo, Jessica	Paraprofessional	22,975.00	0.00
Lowenstein, Debra	Paraprofessional	22,975.00	0.00
Mann, Zachery	Paraprofessional	22,975.00	0.00
Marcinkiewicz, Kathryn	Paraprofessional	22,975.00	500.00
Maron, Kristin	Instructional Para	30,454.00	500.00
Masotti, Michael	Instructional Para	30,454.00	0.00
Matti, Maritza	Paraprofessional	22,975.00	300.00
Mayes, George	Paraprofessional	22,975.00	0.00
McVea, Jennifer	Instructional Para	30,454.00	0.00
Mehta, Krupali	Paraprofessional	22,975.00	300.00
Michels, Michele	Paraprofessional	22,975.00	300.00
Migliazza, Christine	Instructional Para	30,454.00	0.00
Miller, Michele	Paraprofessional	22,975.00	0.00
Miller, Steven	Instructional Para	30,454.00	0.00
Mitschele, Donna	Paraprofessional	22,975.00	300.00
Monarch, Sarah	Paraprofessional	21,435.00	0.00
Musto, Arlene	Paraprofessional	22,975.00	500.00
Musto, Christina	Paraprofessional	22,975.00	0.00
Nesser, Donna	Paraprofessional	22,975.00	0.00
Niaz, Farkhanda	Instructional Para	30,454.00	500.00
Nunes, Catherine	Paraprofessional	22,975.00	0.00
Nyshadham, Bharathi	Paraprofessional	22,975.00	0.00
Obrycki, Sarah	Paraprofessional	22,975.00	0.00
Okour, Muna	Paraprofessional	22,975.00	0.00
Ollo, Susan	Paraprofessional	22,975.00	300.00
Orr, Michele	Paraprofessional	22,975.00	300.00
Pandya, Mansi	Paraprofessional	22,975.00	0.00
Parisi, Tara	Paraprofessional	22,975.00	0.00
Patankar, Medha	Paraprofessional	22,975.00	0.00
Patankar, Nazima	Instructional Para	30,454.00	0.00
Patel, Ami	Paraprofessional	21,435.00	0.00

Patel, Neelam	Paraprofessional	22,975.00	0.00
Patel, Nita	Paraprofessional	22,975.00	300.00
Pathre, Neha	Paraprofessional	22,975.00	0.00
Pesci, Christina	Instructional Para	30,454.00	0.00
Pomroy, April	Paraprofessional	22,975.00	0.00
Price, McKenzie	Instructional Para	30,454.00	0.00
Principe, Kelsey	Paraprofessional	22,975.00	0.00
Prunty, Melissa	Paraprofessional	21,435.00	0.00
Randelia, Daisy	Instructional Para	30,454.00	300.00
Raniere, Nicole	Paraprofessional IDEA	22,975.00	500.00
Reade, Sean	Paraprofessional	22,975.00	0.00
Recchia, Valerie	Paraprofessional	22,975.00	300.00
Refolo-Laux, Anita	Paraprofessional	22,975.00	0.00
Ricca, Marie	Paraprofessional	21,435.00	0.00
Robinson, Christine	Paraprofessional	22,975.00	0.00
Rojek, Karen	Instructional Para	30,454.00	0.00
Ruggiero, Tracy	Paraprofessional	22,975.00	0.00
Salem, Nahed	Instructional Para	30,454.00	0.00
Salma, Umme	Paraprofessional	22,975.00	0.00
Samtani, Hermine	Paraprofessional IDEA	22,975.00	0.00
Sanders, Josephine	Paraprofessional	22,975.00	500.00
Santo, Adele	Paraprofessional	22,975.00	500.00
Sawant, Pravina	Paraprofessional	22,975.00	0.00
Schaaf, Dina	Paraprofessional	22,975.00	0.00
Schmitt, Marion	Instructional Para	30,454.00	500.00
Scott, Ryan	Paraprofessional	22,975.00	0.00
Shah, Nita	Instructional Para	30,454.00	500.00
Shah, Pratiksha	Paraprofessional	22,975.00	300.00
Shah, Sejal	Paraprofessional	21,435.00	0.00
Shah, Shetalkumari	Paraprofessional	22,975.00	0.00
Shah, Tejal	Paraprofessional	22,975.00	0.00
Shymanski, Annamaria	Paraprofessional IDEA	22,975.00	500.00
Sihelnick, Claudia	Paraprofessional	22,975.00	0.00
Sivakumar, Meena	Paraprofessional	22,975.00	0.00
Sorresse, Lora	Paraprofessional	22,975.00	0.00
Sousa, Mindy	Paraprofessional	22,975.00	0.00
Staudinger, Ildiko	Paraprofessional	21,435.00	0.00
Steele, Christopher	Paraprofessional	21,435.00	0.00
Steere, Stephanie	Paraprofessional	22,975.00	0.00
Stettner, Tatia	Paraprofessional	22,975.00	0.00
Studzinski, Patricia	Paraprofessional	22,975.00	500.00
Styler, Sabrina	Paraprofessional	22,975.00	0.00
Taylor, Christopher	Paraprofessional	21,435.00	0.00
Telepko, Oksana	Paraprofessional	22,975.00	300.00
Tempesta, Louis	Instructional Para	30,454.00	0.00

Thore, Debra	Paraprofessional	22,975.00	300.00
To, Christine	Paraprofessional	22,975.00	0.00
Todkari, Pradnya	Paraprofessional	22,975.00	0.00
Tolomieri, Janna	Paraprofessional	22,975.00	0.00
Torres, Maria	Paraprofessional	22,975.00	0.00
Tredinnick, Marion	Paraprofessional	22,975.00	0.00
Tuesta, David	Paraprofessional	22,975.00	0.00
Tyrone, Stephanie	Instructional Para	30,454.00	0.00
Ullman, Jane	Paraprofessional	22,975.00	0.00
Valdez, Jose	Paraprofessional	22,975.00	0.00
VanVliet, Lisa	Paraprofessional	22,975.00	0.00
Vecchia, Suzanne	Paraprofessional	22,975.00	0.00
Venugopal, Megalaisooriy	Paraprofessional	21,435.00	0.00
Verdon, Theresa	Paraprofessional	22,975.00	500.00
Vojta, Sandra	Paraprofessional	22,975.00	300.00
Vuolo, Lisa	Paraprofessional	22,975.00	0.00
Wear, Chris	Paraprofessional	22,975.00	300.00
Weber, Cathy	Paraprofessional	22,975.00	0.00
Wilderotter, Maureen	Instructional Para	30,454.00	500.00
Williams-Buttari, Devin	Paraprofessional	22,975.00	0.00
Woodell, Dawn	Paraprofessional	21,435.00	0.00
Yip, Mui Fong	Paraprofessional	22,975.00	500.00
Zambito, Debra	Paraprofessional	22,975.00	500.00
Ziemski, Richard	Instructional Para	30,454.00	0.00
Zoon, Cynthia	Paraprofessional	22,975.00	500.00
Zuber, Linda	Paraprofessional	22,975.00	0.00

37. **Coordinator of PACE**

COORD OF PACE

BE IT RESOLVED that the Board approve Dawn Singerline, who has been recommended by the Superintendent, for the position of Coordinator for External Programs (PACE) subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President. Mrs. Singerline should receive a salary of \$70,000 (prorated) plus benefits effective August 30, 2017.

38. **Employment – Coordinating Supervisor K-5 Humanities**

**EMPLOY SUPV
HUMANITIES K-6**

BE IT RESOLVED that the Board approve Mary Kane, who has been recommended by the Superintendent, for the position of Coordinating Program Supervisor subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board

President. Ms. Kane should receive a salary of \$101,000 (prorated) plus benefits pursuant to the Board/APSA Agreement effective November 1, 2017 or sooner pending release from her current contract.

39. **Approval of Employment – Pending Completion**

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the appointment of the individuals named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2015-2018 Agreement between the Board of Education and the PTHEA.

Jamie Fugowski

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

Physical Therapist

DOC/Thomas Jefferson 2007

MA/Thomas Jefferson 2005

School Physical Therapist

Physical Therapist – 12 years

DOC, Step 7, \$69,053.00

August 31, 2017

PPS

(Addition)

Marie Gundlah

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

Elementary Teacher

BA/William Paterson 1985

Elementary Teacher K-5

Teacher - 2 years

BA, Step 3, \$53,285.00

August 31, 2017

Knollwood

(Replacement)

Janene Nardiello

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

Elementary Art Teacher

BA/William Paterson 1994

Teacher of Art

Teacher – 5 years

BA, Step 6, \$60,678.00

October 1, 2017

Lake Hiawatha/Knollwood

(Replacement)

<u>Marie Piccoline</u>	<u>Media Specialist</u>
Degree:	MA/Rutgers 2009 BA/Rutgers 1979 MBA/Rutgers 1986
Certification:	School Library Media Specialist
Experience:	Media Specialist – 7 years
Guide Placement:	BA45, Step 7, \$66,883.00
Effective:	August 31, 2017
Assignment:	Intervale/Lake Parsippany (Replacement)

40. **Employment – Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individual as a part-time (5-hour) custodian on a 150-day probationary period for the 2017-2018 school year, effective August 30, 2017.

Raysa Herrera	Central Middle School	\$14.38/hour
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41. **Employment – Paraprofessionals – Pending**

**EMPLOY
PARA**

BE IT RESOLVED that the Board approve the individuals named below as Paraprofessional in the areas indicated for the 2017-2018 school year, subject to the receipt of all required employment documents including but not limited to completion of criminal history background check and any other materials.

Brooklawn Middle School

Becky Yousaitis	One-to-One	\$21,435.00
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Central Middle School

Erin McCoy	One-to-One	\$21,435.00
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Intervale Elementary School

Haley Ormrod	One-to-One	\$21,435.00
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Mt. Tabor Elementary School

Whitney Ellenberg	One-to-One	\$21,435.00
Justine Osborne	One-to-One	\$21,435.00

42. **Employment – Office Aide – Pending**

**EMPLOY
OFFICE AIDE**

BE IT RESOLVED that the Board approve the individual named below as Part-time Office Aide for the 2017-2018 school year at the rate of \$16.30 per hour/4 hours per day, subject to the receipt of all required employment documents including but not limited to completion of criminal history background check and any other materials.

Lake Parsippany Elementary School
Donna Jenkins

V. **PS – PUPIL PERSONNEL SERVICES – ANTHONY GIORDANO**

43. **Out of District Tuition Students – 2017-2018 Corrections**

OOD STUDENTS

BE IT RESOLVED that the Board approve the corrected tuition costs for students with disabilities who will require out-of-district special programs for the 2017-2018 school year, as indicated on the Special Education tuition roster below, originally approved on May 4, 2017, Bulletin No. 18, Item No. 36. The students have been classified by their Child Study Team in accordance with Title 18A:46.

Out of District Tuition Roster 2017-2018 - Corrections		
Placement	Student No.	Total Tuition
ECLC of New Jersey	41284	\$49,994
	40925	\$49,994
	23915	\$55,548
	20667	\$55,548
North Jersey Elks Developmental Disabilities Agency	33199	\$98,617
Spectrum 360 Lower School	34192	\$73,250
Windsor Bergen Academy	43327	\$92,000

44. **Home Instructors for 2017-2018**

HOME INST

BE IT RESOLVED that the Board approve the following list of Home Instructors for the 2017-2018 school year, at the rate of \$41 per hour:

1. Iheanyi Ejimadu
2. Alexandra Protopapas
3. Sister Juanita Williams
4. Esta Zwick
5. All Parsippany-Troy Hills School District teachers, if they choose to be a Home Instructor for the 2017-2018 school year.

45. **Community Based Instruction Sites**

COMM BASED SITES

BE IT RESOLVED that the Board approve the following locations as Community Based Instruction Sites for the 2017-2018 school year:

1. Applebee's – Parsippany
2. Anthony Franco's – Parsippany
3. Pro Fit Health & Fitness – Boonton
4. Petco – Parsippany
5. ShopRite – Parsippany
6. Best Buy – East Hanover
7. Mama Louisa's Italian Deli – Parsippany
8. Anytime Fitness – Morris Plains
9. Lucia C Salon – Denville
10. Tabor Pizzeria – Morris Plains
11. General Store – Parsippany
12. Bagel City Grille – Morris Plains
13. St. Francis Adult Community – Denville
14. Troy Hills School – Parsippany
15. PAL – Parsippany
16. Foodtown – Lake Hiawatha
17. Thatcher McGhee's – Denville
18. IHOP – Parsippany
19. YMCA – Mountain Lakes
20. JC Penney – Rockaway
21. Barnes and Noble – Morris Plains

46. **Summer Work**

SMR WORK

BE IT RESOLVED that the Board approve Eileen Dugan, LDTC, to work one day during the summer to prepare an IEP for a new student who recently moved to our district, at her per diem rate of \$530.

VI. BUSINESS/FINANCE – ROBIN C. TEDESCO

47. **Payment of Bills**

PAYMENT OF BILLS

BE IT RESOLVED that the Board of Education approve the payment of current bills for August 29, 2017 for the 2017-2018 school year in the amount of \$9,527,424.72.

48. **Transfer of Funds**

TRANSFER OF FUNDS H

BE IT RESOLVED that the Board of Education authorize the transfers in the 2017-2018 budget per detail of transfers report, July 1-31 for the 2017-2018 school year, per state law.

49. **Secretary/Treasurer Report**

SECRETARY REPORT

BE IT RESOLVED that the Board of Education acknowledge, accept and approve the report of the Board Secretary and Treasurer of School Monies for the period ending June 1-31, 2017.

Pursuant to N.J.A.C. 6:20-2:13(d), I certify that as of the end of June 2017 no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2:13(a).



Robin C. Tedesco
Business Administrator/Board Secretary

Pursuant to N.J.A.C. 6:20-2:13(a), we certify that as of June 30, 2017 after review of the Secretary's monthly financial report for June 2017 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2:13(b) and those sufficient funds are available to meet the district's financial obligations.

50. **School Related Activity**
Student Transportation Service 2017-2018

SCHOOL RELATED ACT STUD TRANS I
2017-2018

WHEREAS, on July 8, 2017, the Parsippany-Troy Hills Board of Education advertised for bids for School Related Activity Student Transportation Service for the school year 2017- 2018; and

WHEREAS, bids were received from four (4) vendors and publicly opened on August 2, 2017 with the results as set forth in the Attachment;

WHEREAS, a copy of each of the bids are on file in the office of the Business Administrator; and

WHEREAS, the Board has determined that based on the submitted bids that Student Transportation of America, Inc. DBA Jordan Bus Services is the lowest responsive and responsible bidder for certain of the routes bid as set forth in the Attachment; and

WHEREAS, the Board has further determined that Byram Bus, Inc. is the lowest responsive and responsible bidder for certain of the routes bid as set forth in the Attachment; and

NOW THEREFORE BE IT Resolved, upon the recommendation of the Superintendent and School Business Administrator, that the Parsippany-Troy Hills Board of Education hereby awards a contract to Student Transportation of America, Inc. DBA Jordan Bus Services, 65 Route 46 East, Pine Brook, New Jersey 07058, to provide transportation for the routes indicated in the Attachment for which it was the lowest responsible bidder in the amounts set in the bid specifications and response in an amount not to exceed \$92,708 plus any overtime on an as needed basis at a rate of \$75/hour; and

BE IT FURTHER Resolved, upon the recommendation of the Superintendent and School Business Administrator, that the Parsippany-Troy Hills Board of Education hereby awards a contract to Byram Bus, Inc, 19 Stanhope Sparta Road, Stanhope, New Jersey 07874, to provide transportation for the routes indicated in the Attachment for which it was the lowest responsible bidder in the amounts set in the bid specifications and response in an amount not to exceed \$73,968 plus any overtime on an as needed basis at a rate of \$92/hour; and

RESOLVED, that the Parsippany Troy-Hills Board of Education authorizes the School Business Administrator/Board Secretary to execute said contracts on behalf of the Board, a copy of which shall remain on file in her office which contracts shall incorporate the terms and conditions of the bid specification.

51. **Approved ESC of New Jersey**

ESC OF NEW JERSEY J

WHEREAS, the Parsippany-Troy Hills Board of Education, pursuant to N.J.S.A. 40A:11-11(5) may by resolution participate in a cooperative pricing system, and purchase goods and services under such; and

WHEREAS, the Parsippany-Troy Hills Board of Education intends to enter into contracts with the attached Educational Services Commission of New Jersey vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current bid contracts; and

THEREFORE BE IT RESOLVED, the Parsippany-Troy Hills Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved Educational Services Commission of New Jersey vendors and;

BE IT FURTHER RESOLVED, that the Parsippany-Troy Hills Board of Education’s School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the duration of the contracts for goods and services between the Parsippany-Troy Hills Board of Education and the referenced Educational Services Commission of New Jersey vendors shall be from July 1, 2017 to June 30, 2018 on an as needed basis.

52. **Athletic Fields Preparation and Maintenance**

ATHLETIC FIELDS PREP AND MAINTENANCE

WHEREAS, pursuant to N.J.S.A. 18A:18A-1 *et. seq.*, the Board of Education advertised and solicited for bids for Athletic Fields Preparation and Maintenance (Bid No: 2017/2018-5) for a two (2) year period beginning September 1, 2017 through August 31, 2019; and

WHEREAS, in accordance with that advertisement, one (1) bid was received and opened on Tuesday, August 15, 2017; and

WHEREAS, the bid received was responsive; and

WHEREAS, there are no material defects in North Jersey Landcare Services, LLC bid and, therefore, represents the lowest responsive and responsible bidder; and

August 15, 2017 2:00 pm	Total Athletic Fields Prep & Maintenance per year
North Jersey Land Care	\$144,545.00

				{Rototill base+softball infields @ HSs/MSs}			
Vendor	Clay per ton	Repair baseball mound	Roll all fields fall soccer	Price per field	Bulk price all fields	Summer Work (reblid baseball pitch mounds, batter box areas w/ clay; remove clay/grass lips infields;	Supply & Installatio n of Sod
North Jersey Landcare Services, LLC	\$60.00	\$900.00	\$1,100.00	\$50.0 0	\$1,200.00	\$5,000.00	\$.60/sq. ft.

NOW, THEREFORE BE IT RESOLVED that the Board hereby awards a contract to North Jersey Landcare Services, LLC, Moonachie, NJ upon the terms and conditions set forth in the bid which shall be incorporated into a written agreement; and

BE IT FURTHER RESOLVED that the Board of Education authorizes the School Business Administrator/Board Secretary to execute said contract on behalf of the Board, a copy of which shall remain on file in the Business Office.

53. **Agreement Approval – Stewart Business Systems** **AGREEMENT STEWART**

BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education approves an agreement for Managed Print Services with Stewart Business Systems, per New Jersey State Contract #40469 at a cost of \$5,483 monthly, twelve (12) months per year for a total of 24 months effective August 6, 2017 through August 6, 2019.

BE IT FURTHER RESOLVED, that the School Business Administrator is authorized to execute the contract on behalf of the Board of Education.

54. **Parental Contract for Out-of-District Student Transportation** **PARENT CONTRACT
OUT-OF-DIST STUDNT TRANSP**

BE IT RESOLVED, that the Parsippany Troy-Hills Board of Education enter into a parental contract for student transportation with S. C. for provision of Transportation services to and from Horizon School, Livingston, NJ at an amount not to exceed \$2,950.00 from July 1, 2017 through June 30, 2018. (subject to the submission of all required documentation.)

55. **Parental Contract for Out-of-District Student Transportation** **PARENT CONTRACT
OUT-OF-DIST STUDNT TRANSP**

BE IT RESOLVED, that the Parsippany Troy-Hills Board of Education enter into a parental contract for student transportation with S. G. for provision of Transportation services to and from P. G. Chambers School, Cedar Knolls, NJ at an amount not to exceed \$2,195.00 from July 1, 2017 through June 30, 2018. (subject to the submission of all required documentation.)

BE IT RESOLVED, that the Parsippany Troy-Hills Board of Education enter into a parental contract for student transportation with L. B. for provision of Transportation services to and from Celebrate the Children, Denville, NJ at an amount not to exceed \$1,400.00 from July 1, 2017 through June 30, 2018. (subject to the submission of all required documentation.)

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN

Number 2 ADDENDUM

August 29, 2017

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

56. **Approval of Employment**

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve the employment of the individuals named below, for the 2017-2018 school year and that a contract be issued in accordance with the provisions of the 2015-2018 Agreement between the Board of Education and the PTHEA.

Agata Giec-Ujda

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

Chemistry Teacher

MA/UMDNJ 2011

BA/Rutgers 2005

Teacher of Chemistry

Teacher – 4 years

BA45, Step 5, \$63,514.00

August 31, 2017

Parsippany High School
(Replacement)

57. **Approval of Employment – Pending Completion**

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the appointment of the individuals named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2015-2018 Agreement between the Board of Education and the PTHEA.

Christina Moawad

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

Media Specialist

MA/William Paterson 2015

BA/Montclair Univ. 2011

School Library Media Specialist

Media Specialist – 5 years

BA45, Step 6, \$65,208.00

August 31, 2017 *or when released by current district*

Lake Hiawatha 4/5, Knollwood 1/5
(Replacement)

<u>Ryan C. Patel</u>	<u>School Psychologist</u>
Degree:	MA/Kean Univ. 2011 BA/Drew Univ. 2008
Certification:	School Psychologist
Experience:	School Psychologist – 5 years
Guide Placement:	BA45, Step 6, \$65,208.00
Effective:	October 31, 2017 <i>or sooner</i>
Assignment:	Pupil Personnel Services (Replacement)

58. **Employment – Noontime Aides – Pending**

**EMPLOY
NOONTIME**

BE IT RESOLVED that the Board approve the individuals named below as Noontime Aide in the areas indicated for the 2017-2018 school year, subject to the receipt of all required employment documents including but not limited to completion of criminal history background check and any other materials effective September 6, 2017.

Knollwood Elementary School

Carolyn David 10 hours/week

Lake Hiawatha Elementary School

Gina Fania 10 hours/week

Littleton Elementary School

Farah Khan 10 hours/week

Suraksha Mahishi 10 hours/week

Mt. Tabor Elementary School

Jennifer Barbary 10 hours/week

Northvail Elementary School

Ivy Ferrarie 10 hours/week

Troy Hills Elementary School

Remzije Lyons 10 hours/week

59. **Retirement – Local 32**

**RETIRE
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation of Darryl Jenkins, Maintenance Worker, for the purpose of retirement, effective October 1, 2017.

Superintendent's Bulletin No. 2

Page/Number	Explanation
<p>Page 5 # 9</p> <p>Page 5 #10</p>	<p><u>APSA Resignation</u> Lisa Vallacchi From: September 25, 2017 To: September 29, 2017</p> <p><u>Resignation – PTHESA</u> ADD: Tatiana Matyola One-to-One Littleton effect. 6/22/2017</p>
<p>Page 7 #17</p> <p>Page 7 #18</p>	<p><u>Retirement – Noontime Aide</u> ADD: BE IT RESOLVED the Board approve the resignation of Katherine Romano, Noontime Aide at Troy Hills Elementary School, for the purpose of retirement effective September 1, 2017.</p> <p><u>Appointment – Volunteer Extra-Curricular Athletic Aides</u> ADD: Parsippany High School Christine Natoli Marching Band</p>
<p>Page 8 #20</p> <p>#21</p>	<p><u>Employment Part-time Paraprofessional</u> ADD: Lake Hiawatha Elementary School Catherine Metcalf One-to-One 3 hours \$15.20 per hour Lisa Lavorgna One-to-One 3 hours \$16.50 per hour Caroline Atienza One-to-One 3 hours \$16.50 per hour</p> <p><u>Leave of Absence</u> ADD: BE IT RESOLVED that the Board approve a medical leave of absence for employee #10042, Custodian, effective August 23, 2017 through September 7, 2017 utilizing available sick days, and an unpaid medical leave of absence from September 8, 2017 through November 22, 2017 pursuant to the Family Medical Leave Act.</p>
<p>Page 9 #24</p>	<p><u>Employment – Noontime Aides</u> ADD: Lake Hiawatha Elementary School Catherine Metcalf 10 hours/week ADD: effective: 9/6/2017</p>
<p>Page 10 #26</p>	<p><u>Employment – Paraprofessionals</u> CHANGE: Christine Ahern – One-to-One From: Intervale To: Mt. Tabor</p> <p>Lindsey Vanschaik – One-to-One From: Mt. Tabor To: Rockaway Meadow</p> <p>ADD: Central Middle School Jamie Harr One-to-One \$21,435.00 effective: 8/31/2017</p> <p>Intervale Elementary School Heidi Hansberry Instructional \$30,454.00 effective: 8/31/2017 Radhika Jayakumar One-to-One \$21,435.00 effective: 8/31/2017</p>

August 29, 2017
Read-Ins

Page 10 #27	<p><u>Change in Assignment – PTHEA</u> <u>ADD:</u> Bonnie Tuckman-Crohn – Mt. Tabor From: 0.6 – Special Education \$42,962.00 To: 1.0 – Grade 3 \$71,603.00</p>																		
Page 14 #33	<p><u>Employment – Noontime Aides</u> <u>CHANGE:</u> Rockaway Meadow Omaira Ospina From: 12.5 hours per week To: 20 hours per week</p>																		
Page 16 #34	<p><u>Waivers of Teaching Load</u> <u>CHANGE:</u> Allison Franz - BMS From: FCS To: Computers</p> <p>PHHS – Math – Effective Dates:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">From:</th> <th style="text-align: left;">To:</th> </tr> </thead> <tbody> <tr> <td>Brian Francis</td> <td>9/6/2017-6/21/2018</td> <td>9/6/2017-11/1/2017</td> </tr> <tr> <td>Jason Lodato</td> <td>9/6/2017-6/21/2018</td> <td>9/6/2017-11/1/2017</td> </tr> <tr> <td>Beatrice Moller</td> <td>9/6/2017-6/21/2018</td> <td>9/6/2017-11/1/2017</td> </tr> <tr> <td>Christine Mulroy</td> <td>9/6/2017-6/21/2018</td> <td>9/6/2017-11/1/2017</td> </tr> <tr> <td>Ross Tarlowe</td> <td>9/6/2017-6/21/2018</td> <td>9/6/2017-11/1/2017</td> </tr> </tbody> </table>	Name	From:	To:	Brian Francis	9/6/2017-6/21/2018	9/6/2017-11/1/2017	Jason Lodato	9/6/2017-6/21/2018	9/6/2017-11/1/2017	Beatrice Moller	9/6/2017-6/21/2018	9/6/2017-11/1/2017	Christine Mulroy	9/6/2017-6/21/2018	9/6/2017-11/1/2017	Ross Tarlowe	9/6/2017-6/21/2018	9/6/2017-11/1/2017
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Christine Mulroy	9/6/2017-6/21/2018	9/6/2017-11/1/2017																	
Ross Tarlowe	9/6/2017-6/21/2018	9/6/2017-11/1/2017																	
Page 17 #35	<p><u>Corrections – ADD:</u> Maternity Leave of Absence Employee #40146 From: on or about August 31, 2017 through September 8, 2017 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from September 11, 2017 through December 1, 2017.</p> <p>To: on or about August 31, 2017 through September 11, 2017 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from September 12, 2017 through December 4, 2017.</p>																		
Page 24 #41	<p><u>Employment – Paraprofessionals – Pending</u> <u>CHANGE:</u> Justine Osborne – Mt. Tabor From: One-to-One To: Kindergarten</p>																		

NEW BUSINESS

Mr. Choffo thanked Dr. Sargent for her implementation of the Superintendent’s Corner in the Neighbor News, which improves communication in the district, Mr. Choffo also reminded the board of the School Boards Convention in October.

Dr. Charney presented District Professional Development Plan Highlights of 2017-2018.

Question and answer session followed among board members and Dr. Charney.

HEARING OF PUBLIC

HEARING OF PUBLIC

Liz Kadian – asked about new Science program and if this was different than what was in place in the prior years with regards to training. She also asked about CPR training and how many individual are certified. She asked about office aide position and the cost to the district.

Nancy Choffo – asked that the Teaching & Learning Committee look into 5th grade parents being informed about advance courses so that they do not lose the opportunity of taking an AP course in high school.

Dr. Sargent commented on looking into how advance courses are currently being promoted.

Dr. Charney provided clarification on the Science program that will be implemented.

Closing of Public Session.

**ROLL CALL: SUPERINTENDENT’S BULLETIN #2
 AND SECRETARY’S REPORT**

**ROLL CALL
 VOTES**

On a motion by Mrs. Golderer seconded by Mr. Berrios, Superintendent’s Bulletin Number 2 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro					X	
Mrs. Cogan	X					
Mrs. Golderer	X					
Mr. Kumburis					X	
Mrs. Mayer					X	
Mr. Choffo	X					R- 12, 15, 20, 26, 36 & 41
Mr. Neglia	X					

ADJOURN

ADJOURN

There being no further business, the public meeting adjourned at 7:56 pm on a motion by Mr. Berrios seconded by Mrs. Golderer and voted on as follow:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro					X	
Mrs. Cogan	X					
Mrs. Golderer	X					
Mrs. Kumburis					X	
Mrs. Mayer					X	
Mr. Choffo	X					
Mr. Neglia	X					

Respectfully submitted,



Lyanna Rios
Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS
AFOREMENTIONED IN THESE MINUTES, PLEASE
REFER TO THE SUPERINTENDENT'S BULLETIN # 2
INCLUSIVE OF THE SECRETARY REPORT
INITIALLY RECEIVED IN THE BOARD PACKET
AND NOW POSTED AT THE DISTRICT WEBSITE**