

**PARSIPPANY-TROY HILLS  
BOARD OF EDUCATION  
WORK SESSION MEETING OF  
Thursday, February 2, 2017**

The Parsippany-Troy Hills Board of Education held a Work Session Meeting on Thursday, February 2, 2017 at the Dr. Frank A. Calabria Education Center, 292 Parsippany Road, Parsippany, NJ 07054.

**CALL TO ORDER**

President Mr. Neglia called the meeting to order at 7:55pm.

**CALL TO ORDER**

**MEETING NOTICE**

President Neglia stated that In compliance with Chapter 231, Public Law 1975 entitled "Open Public Meetings Act," adequate notice of this meeting has been provided as specified in the Act in the following manner: A meeting notice was published in the *Daily Record* and on the district website on January 6, 2017. In addition, Notice of the Meeting date was posted at the Municipal Building, a copy of the notice filed with the Township Clerk and transmitted to other newspapers on January 30, 2017. This is an official meeting.

**MEETING NOTICE**

**FIRE NOTICE**

The Fire Notice was read by President Neglia. He also reminded everyone to turn off/or silence all electronic devices so as to not disturb the meeting.

**FIRE NOTICE**

**ROLL CALL**

Present:                   Mr. Timothy Berrios  
                                  Mr. George Blair - Absent  
                                  Mr. Joseph Cistaro  
                                  Mrs. Alison Cogan  
                                  Mrs. Susy Golderer  
                                  Mr. Nicholas Kumburis  
                                  Mrs. Judy Mayer  
                                  Mr. Andrew Choffo  
                                  Mr. Frank Neglia

**ROLL CALL**

Also Present:            Dr. LeRoy Seitz, Interim Superintendent  
                                  Mrs. Robin C. Tedesco, Business Administrator/Board Secretary  
                                  Mrs. Joan Benos, Chief of Staff/Public Information Officer

**SALUTE TO THE FLAG  
FLAG**

**SALUTE TO THE**

Mr. Neglia asked everyone to stand for the flag salute.

President Neglia turned the meeting over to Mr. Berrios, Critical Issues Chair for the discussion of the Board Goals.

Mr. Berrios started the Board Goal Work Session by stating that this is our initial session to put together our Board Goals for 2017. One of our objectives of 2016 was to start and complete Strategic Planning as well as Boardmanship, Communication, Student Achievement, and Budgeting. For 2017 I would like to suggest that our Board goals should be aligned to our Strategic Plan.

The Board agreed and discussion commenced regarding Board Goals. The following draft Goals were crafted:

**Objective:** To identify Board of Education goals for 2017

**1. Superintendent Search**

- To select and hire a Superintendent of Schools by July 1, 2017
- To develop and implement a transition plan to insure the success of the new superintendent
- To support the superintendent in community engagement

**2. Strategic Planning**

- Charge the Superintendent and his Senior Cabinet to put together an outline of the framework of Phase 2 of the Strategic Plan process by July 1, 2017

**3. Communication**

- To expand opportunities for community engagement
- To expand direct communication to all employees
- To provide current updates of major district initiatives to all stakeholders

**4. Budget 2017-2018**

- To direct the administration to adhere to the following goals in the construction of the 2017-2018 school operating budget:
  - Manage and control expenses in the operating budget to ensure an end of the year surplus of 2.5% of the total operating budget
  - Provide adequate funding that does not diminish, to the greatest degree possible, current services to students
  - Ensure a tax levy of 2% exclusive of the SGLA (spending growth adjustments) and banked cap.

**5. Boardmanship**

- To strengthen our abilities through inservice and development by taking advantage of workshops and seminars that will enhance our Boardmanship by attending:

- New Jersey Schools Board Convention and attending seminars
- Attending at least two Morris County Meetings
- Attend non-mandated training when the opportunities arise
- Attend Academy Programs to work toward Boardmanship Certification

Discussion of hiring someone to continue Phase 2 of the Strategic Planning was remanded to Critical Issues Committee for discussion.

Mrs. Golderer stated that we had been discussing additional training for Google docs. Dates will be set for Google doc training for the Board Members.

President Neglia thanked Mr. Berrios on a good meeting and outstanding job with the Board Goals.

### **HEARING OF PUBLIC - NONE**

### **ADJOURN**

### **ADJOURN**

There being no further business, the public meeting adjourned at 9:05 pm on a motion by Mrs. Mayer seconded by Mr. Kumburis and voted on as follow:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer	X					
Mrs. Kumburis	X					
Mrs. Mayer	X					
Mr. Choffo	X					
Mr. Neglia	X					

Respectfully submitted,

Joni Benos  
Substitute Board Secretary