

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION
REGULAR MEETING OF
Tuesday, January 31, 2017**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Tuesday, January 31, 2017 at Parsippany Hills High School, 20 Rita Drive, Morris Plains, NJ 07950.

CALL TO ORDER

CALL TO ORDER

President Mr. Neglia called the meeting to order at 6:30 pm.

MEETING NOTICE

MEETING NOTICE

Mr. Neglia stated that In compliance with Chapter 231, Public Law 1975 entitled “Open Public Meetings Act,” adequate notice of this meeting has been provided as specified in the Act in the following manner: A meeting notice was published in the *Daily Record* and on the district website on January 10, 2017. In addition, Notice of the Meeting date was posted at the Municipal Building, a copy of the notice filed with the Township Clerk and transmitted to other newspapers on January 24, 2017. This is an official meeting.

FIRE NOTICE

FIRE NOTICE

The Fire Notice was read by Mr. Neglia. He also reminded everyone to turn off/or silence all electronic devices so as to not disturb the meeting.

SALUTE TO THE FLAG

SALUTE TO THE FLAG

Mr. Neglia asked everyone to stand for the flag salute. Anthony Paterno sang the National Anthem.

ROLL CALL

ROLL CALL

Present: Mr. Timothy Berrios
 Mr. George Blair - absent
 Mr. Joseph Cistaro - absent
 Mrs. Alison Cogan
 Mrs. Susy Golderer - absent
 Mr. Nicholas Kumburis
 Mrs. Judy Mayer – Arrived 6:58 PM
 Mr. Andrew Choffo
 Mr. Frank Neglia

Also Present: Dr. LeRoy Seitz, Interim Superintendent
 Mrs. Robin C. Tedesco, Business Administrator/Board Secretary
 Dr. Jeffrey Charney, Int. Asst. Supt./Chief Academic Officer
 Mr. Anthony Giordano, Director of Pupil Personnel Services
 Dr. Robert Sutter, Asst. Superintendent- Human Resources
 Mrs. Joan Benos, Chief of Staff/Public Information Officer
 Mrs. Katherine Gilfillan, Esq., Board Attorney

Absent & Excused: Ms. Lyanna Rios, Assistant Business Administrator

ADJOURN TO EXECUTIVE SESSION

**ADJOURN TO
EXEC SESSION**

Mr. Neglia made a motion to adjourn to closed session. The motion was moved by Mr. Berrios and seconded by Mrs. Cogan and was unanimously approved by roll call vote to adjourn to closed session for the purpose of a personnel matters, HIB's and legal update.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: HIBs, legal matters, negotiations, and personnel.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

RECONVENE OPEN SESSION

**RECONVENE
OPEN SESSION**

On a motion by Mrs. Cogan, seconded by Mr. Berrios and unanimously approved by roll call vote the regular meeting reconvened at 7:00 p.m.

STUDENT COMMITTEE REPORT

STUDENT COMM. REPORT

Karan Chauhan sat in the for PHHS Student Representative, Nick Parekh, and reported on activities and many accomplishments at Parsippany Hills High School.

Mr. Neglia suspended the regular agenda for presentation of awards. Dr. Seitz congratulated students, family and friends. He then introduced Mr. DiSanto who presented awards to Northvail and Parsippany Hills High School students in honor of their recognition.

Board President, Mr. Neglia, and Vice-President, Mr. Choffo, assisted in distribution of awards.

Recess was taken at 7:48 p.m.

CORRESPONDENCE

CORRESPONDENCE

Mr. Neglia – Thank you to the Board of Education, Administration and staff for all the kindness and generosity extended to our family during the passing of my Father. On behalf of the Neglia Family it was greatly appreciated and we thank you.

UNFINISHED BUSINESS

None

UNFINISHED BUSINESS

COMMITTEE REPORTS

COMMITTEE REPORTS

Mrs. Mayer - Personnel did not meet however, Dr. Sutter gave us an update on maternity replacement for French.

I attended the GRO meeting - 1st graders were tested – they got more 1st graders into the program There was a new parents meeting and there was a large turnout this year. They all appreciate Dr. Charney’s involvement in the program.

Dr. Seitz stated that Dr. Charney has been working with the staff and they have added additional criteria and have increased enrollment by 20%.

APPROVAL OF MINUTES

On a Motion by Mr. Berrios, seconded by Mr. Choffo, the Executive and Regular minutes of the January 5, 2017 meeting, were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair					X	
Mr. Cistaro					X	
Mrs. Cogan	X					
Mrs. Golderer					X	
Mr. Kumburis	X					
Mrs. Mayer	X					
Mr. Choffo	X					
Mr. Neglia				X		

Dr. Seitz presented Superintendent Bulletin Number 12.

This evening we have 44 items with addendum items 45 and 46 along with Read-ins. Dr. Seitz stated that he would like to bring to your attention the 2017-18 and 2018-19 school year calendars presented for adoption. We followed our usual procedure comprised of all stakeholders in the district Board Members, Administrators, PTHEA, ESAPTH, PTHESA, PTA, Local 32, and student representatives. At that meeting the district presented a draft calendar and changes were suggested by the Committee. The recommended calendars have us starting before Labor Day on both calendars.

Mr. Berrios asked if we had looked at all the requested holidays like Diwali and the Jewish holidays? Dr. Seitz stated that the Committee had filled in the new members on the discussions that had taken place over the previous years and it was the consensus to leave the days as they were.

Election Day – has any decision been given to not taking Election day off now that we have security officers in the district? Dr. Seitz said that it was discussed however if we give them back we would still need to pick two other days to take off for professional development days.

Mrs. Mayer stated that she understands the need for them, but perhaps the day could be moved out of November? Dr. Seitz stated that the timing of the November PD day is of value as it is the end of 1st marking period – we generate data – plays into our schedule nicely to deal with critical data.

Mrs. Robin C. Tedesco presented Secretary Report. This evening we have regular business items – I would like to bring your attention to another PTSA joining our insurance group.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

Number 12

January 31, 2017

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

ITEMS FOR DISCUSSION

I. LA – LEADERSHIP ACTIONS – LEROY SEITZ, ED.D.

1. **Awards to Students**

AWARDS

BE IT RESOLVED that the Board congratulate and present certificates/plaques to the students listed below for their fine achievements.

2016-2017 Morris County PTA Reflections Program

**“What is Your Story”
Morris County Winners**

Literature Primary Level
Jasmine Booker - Northvail

Musical Competition – Primary Level
Clay Fitzgerald – Northvail

Musical Competition – Intermediate Level
Skylar Skupienski – Northvail

Photography – Primary Level
Sahisnu Santhosh – Northvail

Film Production – Primary Level
Mahima Bandi – Northvail

Visual Arts - Intermediate Level
Andres Estrada – Northvail
Sanjay Kesavan - Northvail

PARSIPPANY HILLS HIGH SCHOOL – Mr. Michael DiSanto, Principal

MARCHING BAND

**2016 Tournament of Bands New York Metro Regional Champions
Best Music, Visual and Color Guard**

Michael Iapicca, Director
 Lauren Schmitt, Music Instructor/Drum Major Instructor
 Joshua Jenkins, Visual Instructor
 Michael Ryan, Director/Drill Design
 Patricia Dadaian, Color Guard Director
 Michelle Christianson, Music Instructor

Drum Majors: Alexei Sepe & Meghan Wald

Color Guard Captain: Jessica Pinto

Drum Captain: Michael Gaudio

Band Quartermaster: Danielle Davis

Ramzan Ahmad
 Ryan Astor
 Sheethal Ayalasomayajula
 Kayla Becker
 Chintan Bhavsar
 Rachael Bozza
 Valerie Burke
 Anthony Calabrese
 Luis Castillo
 Henry Chen
 Peter Chiu
 Andrew Choffo
 Ishani Dave
 Aarushi Deo
 William Elvin
 Tyler Fedorenko
 Daniel Garcia
 Matthieu Granvil
 Katherine Grytsayenko
 Ruthwick Guddeti
 Kenneth Hamel
 Yi-Hsuan Hsu
 Ying-Yi Hsu
 Annabelle Ip
 Christopher Janania
 Enrique Juarez Duran
 Rakshay Kanthadai
 Andrew Kertes
 Paul Kim
 Justin Lai
 David Lam

Tyler Lee
 Jason Lei
 Eric Leonard
 Kimberly Love
 Vishal Mansuria
 Nathaniel May
 Vaishnavi Menon
 Breanna Migala
 Saketh Nibhanupudi
 Andrew Park
 Anthony Paterno
 Medha Patil
 Helen Pei
 Debra Perlmutter
 Katherine Pinto
 Cindy Piza
 Krishna Prajapati
 Cody Ruth
 David Sinchi
 Brooke Stone
 Hannah Stroh
 Michael Tran
 Jasleen Uberoi
 Shoumik Vaddi
 Sabrina Varcadipane
 Christy Wan
 Eileen Wang
 Adam Warner
 Joseph Wentworth
 Samuel Yang
 Kevin Yang
 Sarah Zigman

CROSS COUNTRY

Michelle Perry, Coach

Justin Altschul, Assistant Coach

1st Team All Conference

Alexander Zorzoris

2nd Team All Conference

Kaitlin Cirillo

Victoria Lombardi

Honorable Mention All Conference

Preya Singh

William Yang

FIELD HOCKEY

Alex Polizzo, Coach

Laura Rizzo, Assistant Coach

2nd Team All Conference

Delaney Bishof

Jillian Rogers

Honorable Mention All Conference

Preya Patel

FOOTBALL

NJSFC Patriot White Division Co-Champions

Dave Albano, Head Coach

Assistant Coaches:

Dan Henry

Keith Koelhoffer

Carmine Verducci

Daniel Olsen

Ross Tarlowe

Adam Pavese

Liam Andersen**Padrick Beggs****Donald Bendzak****Michael Bettelli***Patriot White First Team WR***Vincent Bianchi***Patriot White Second Team LB***Justin Jasiiecki****Jay Kilpack****James Kogler****Anthony Maglio****Matthew Marino****Jayson Marte****Dylan Mc Donald**

Matthew Borecki
Cormac Bradley
Patriot White Second Team PK
Patrick Bright
Ryan Christofferson
Thomas Copeland
Tyler Da Silva
Kyle Davis
Wilson Doné
Patriot White First Team RB
Hamza El Arabi
Domenic Falivene
Marco Falivene
Patriot White First Team LB
Kamrin Foxworth
Justin Gurth
Patriot White First Team OT
Nicholas Ho
Al Huss

Raymond Meigs
Kevin Minardi
Matthew Morales
Dominick Musto
Patriot White Honorable Mention DL
Tristan Nichols
Shane O'Connor
Sean Rice
Connor Schaefer-Jones
John Stampone
Adney Suvil
William Taylor
Patriot White First Team C
Neil Uricoli
Patriot White Honorable Mention OT
Nick Verducci
Patriot White First Team QB
Benjamin Walek

Individual Awards

BOYS SOCCER

James Wiegand, Coach
Christopher Wells and Matt Ciampa - Assistants

1st Team All Conference
3rd Team County
All State North II 3rd Team
 Erik Holmstrom

2nd Team All Conference
Honorable Mention All County
 Brandon Fernandes

Honorable Mention All Conference
Honorable Mention All County
 Brandon Strocchia

GIRLS SOCCER

Gia Rosamilia, Coach**Peter Anzelone and Robin Rozembersky – Assistants****NII GII
State Section Champions
NJSIAA Group II Champions**

Gabrielle Barrese

Jillian Bostek

Meagan Bostek

Ellen Chen

Sarah Costanza

Brianna Crowley

Honorable Mention All-Conference

Mia DeAngelis

Kyara Escobar

Nicole Fiorentino

Nathalia Gallo-Lopez

2nd Team All-Conference

Gabriella Gilgorri

Shruthi Gopinath

Alison Keane

Riley Kells

Samantha Kievit

Margueritte Lalo

Lauren McLaughlin

2nd Team All-Conference

Aytana Muschajew

2nd Team All-Conference

Paige Restaino

1st Team All-Conference

Arielle Rosenberg

Rebecca Warner

Julia Worthington

*Individual Awards***GIRLS TENNIS**

Dave Bongiovanni – Coach**Carl Ordway – Assistant****NJAC 2016 National Division Champions**

Alison Christian

2nd Team All Conference

Katie Grant

2nd Team All Conference

Audrey Huang

1st Team All Conference

Amanda Krisiewicz

1st Team All Conference

Audrey Lee

2nd Team All Conference

Aryna Lysak

2nd Team All Conference

Karoline Xiong

*1st Team All Conference**Individual Awards*

VOLLEYBALL

Karen Brzezinski – Coach
Susan Bonnet and Mark Smith – Assistants

Honorable Mention All Conference
 Jessica Zinckgraf

- | | | | |
|----|--|---|---|
| 2. | <u>2017-2018 and 2018-2019 School Year Calendars</u> | 2017-18/2018-19
CALENDARS | |
| | BE IT RESOLVED that the Board approve the attached School Year Calendars: | | |
| | 2017-2018 School Year Calendar | | A |
| | 2018-2019 School Year Calendar | | B |
| 3. | <u>Committee & Liaison Appointments</u> | COMMITTEE/LIAISON
APPOINTMENTS | C |
| | The Board Committee Appointments and Board Liaison Appointments are attached for the 2016-2017 school year. | | |
| 4. | <u>Tuition Student</u> | TUITION
STUDENT | |
| | BE IT RESOLVED that the Board approve the request to enroll a non-resident child as a tuition student for the remainder of the 2016-17 school year; and the 2017-18 school year. The applicant will pay the tuition costs in accordance with Board Policy 6150 as per N.J.A.C. 6A:23-3.1 et seq. | | |

II. GA – GENERAL ADMINISTRATION – JONI BENOS

5. Travel and Work Related Expenses

TRAVEL & EXPENSES

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Karen Snell Shaleene Pandorf	Train the Trainer – Guided Reading	March 2, 2017	Hackensack, NJ	\$150.00ea Title 2A
Jodi Grillo	Effectively Dealing with Disruptive Students	March 6, 2017	West Orange, NJ	\$245.00 Title 2A
Rachel Krehl Patricia Gallagher Jennifer Young Erica Pizza Kerri Pero Colleen VanHandle Laura Rizzo Vanessa Lucas	NAEA Conference	March 2-4, 2017	New York City	\$195.00ea ESL Grant
Barry Haines	Garden State Summit	June 7, 2017	Lakewood, NJ	\$175.00
Mary Ann Henry	Autism, ADHD, and Sen- sory	February 10, 2017	Parsippany, NJ	\$189.99 Title 2A
Jennifer Boscarino Ashley Radiotis	Guided Reading Work- shop	February 9, 2017	West Orange, NJ	\$245.00ea Title 2A
Lynea Dressel	American OT Confer- ence	March 30-31, 2017	Philadelphia, PA	\$923.48
Jamie Fetzer	Nonviolent Crisis Inter- vention Training	February 21-24, 2017	East Brunswick, NJ	\$2,953.16 Title 2A
Correction Kristen Coughlin	IMSE Orton Gillingham	From: January 9-13, 2017 To: January 23-26, 2017	Secaucus, NJ	From: \$1,162.11 Title 2A To: \$1,195.00 Title 2A
Ellen Ventola	Making Best Use of APPS and Technology	March 27, 2017	West Orange, NJ	\$245.00 Title 2A

6. **Field Trip Destinations****FIELD TRIP
DESTINATIONS**

BE IT RESOLVED that the Board approve the potential Field Trip destinations named below for the 2016-2017 school year.

Destination**What the trip would be for**

Holiday Inn Express
Silver Springs, Maryland

African American Club

Halifax Area High School
Halifax, Pennsylvania

Student Council (Leadership Conference)

Pinkerton Academy
Derry, New Hampshire

Student Council (2017 NASC Nat'l Conference)

7. **Overnight Field Trip Approvals****OVERNIGHT
FIELD TRIPS**

BE IT RESOLVED that the Board approve the following overnight field trips:

Brooklawn Middle School

Grade 7-8 April 28-30, 2017 – NJASC Student Council Leadership Conference
Halifax, PA

Grade 7-8 April 28-30, 2017 – NASC Student Council National Conference
Derry, NH

Parsippany High School

Grade 9-12 March 15-17, 2017 – FBLA State Competition
Atlantic City, NJ

Grade 9-12 March 31-April 2, 2017 – Key Club International Convention
Long Branch, NJ

Grade 9-12 March 3-5, 2017 – Wrestling States
Atlantic City, NJ

Grade 9-12 March 3-5, 2017 – State Swim Meet
Gloucester County Institute of Technology

Parsippany Hills High School

Grade 9-12 March 23-24, 2017 – FCCLA Conference
Cherry Hill, NJ

Grade 9-12 February 10-12, 2017 – Junior States of America
Washington, DC

Grade 9-12 March 16-20, 2017 – Winter Cheer Competition
Myrtle Beach, SC

Grade 9-12 March 31-April 2, 2017 – Key Club International Convention
Long Branch, NJ

Grade 9-12 March 3-5, 2017 – Wrestling States
Atlantic City, NJ

Grade 9-12 March 3-5, 2017 – State Swim Meet
Gloucester County Institute of Technology

Grade 10-12 February 21-23, 2017 – DECA State Conference
Harrah's Waterfront Conference Center

**GIFTS TO
THE DISTRICT****8. Gifts to the District**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

Eastlake School

Intervale PTA has donated \$2,000 to the Board of Education to help support cultural arts events to be held at Eastlake School.

Littleton School

Ms. Cecilia Manley has donated a Pro-Tec Bass Clarinet and case to Littleton School.

Northvail School

Northvail PTA has donated \$750.00 to the Board of Education to help support cultural arts events to be held at Northvail School.

III. **ACADEMIC PROGRAMMING – JEFF CHARNEY, ED.D.**

IV. **HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.**

9. **Retirement – Bus Aide**

**RETIRE
BUS AIDE**

BE IT RESOLVED that the Board approve the resignation of Teresita Caleon, Bus Aide, for the purpose of retirement effective July 1, 2017.

10. **Resignation – Bus Aide**

**RESIGN
BUS AIDE**

BE IT RESOLVED that the Board approve the resignation of Frances Robinson-Rowe, Bus Aide, effective January 10, 2017.

11. **Retirement – PTHESA**

**RETIRE
PTHESA**

BE IT RESOLVED that the Board approve the resignation of Elaine Loioco, Paraprofessional at Lake Hiawatha Elementary School, for the purpose of retirement effective July 1, 2017.

12. **Employment – PTHESA**

**EMPLOY
PARA**

BE IT RESOLVED that the Board approve the employment of the following Paraprofessionals for the 2016-2017 school year in accordance with the provisions of the 2013-2016 Agreement; subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHESA:

Lake Hiawatha Elementary School

Melissa Prunty One-to-One \$20,318.00 (prorated) 2/1/2017

Littleton Elementary School

Tatiana Matyola Instructional \$29,337.00 (prorated) 1/17/2017

13. **Resignation – Noontime Aide**

**RESIGN
NOONTIME**

BE IT RESOLVED that the Board approve the resignation of Donna Strocchia, Noontime Aide at Intervale Elementary School, effective January 20, 2017.

14. **Retirement – Local 32**

**RETIRE
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation of Emilio Puno, Custodian, for the purpose of retirement in accordance with the Board/Local 32 Agreement effective July 1, 2017 subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and Local 32.

15. **Employment – Local 32****LOCAL 32
EMPLOY**

BE IT RESOLVED that the Board approve the employment of Eloy Luna, who has successfully completed his 150-day probationary period as a Custodian. A new contract should be issued to him in the amount of \$29,050.00 + \$1,436.00 (2nd shift) (prorated) for the 2016-2017 school year, effective January 6, 2017; subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and Local 32.

BE IT RESOLVED that the Board approve the employment of Jason Stolfi, who has successfully completed his 150-day probationary period as a Custodian. A new contract should be issued to him in the amount of \$29,050.00 + \$1,436.00 (2nd shift) (prorated) for the 2016-2017 school year, effective January 20, 2017; subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and Local 32.

BE IT RESOLVED that the Board approve the employment of Deborah Fitzpatrick, who has successfully completed her 150-day probationary period as a Custodian. A new contract should be issued to her in the amount of \$29,050.00 + \$1,436.00 (2nd shift) (prorated) for the 2016-2017 school year, effective January 27, 2017; subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and Local 32.

16. **Webmaster – PACE****WEBMASTER
PACE**

BE IT RESOLVED that the Board approve Diane Schiller as webmaster for PACE for the 2015-2016 and 2016-2017 school years at \$1,516.00 per year.

17. **Major-Extra Responsibility Assignment****MAJOR-EXTRA
ASSIGN**

BE IT RESOLVED that the Board approve the additions/changes/resignations named below in major-extra responsibility coaching assignments for the 2016-2017 school year:

Resignations:**Parsippany High School**

Stephanie Fasano Asst. Coach Softball

Kelsey Principe Asst. Coach Softball

Parsippany Hills High School

Stephanie Luzzi Asst. Coach Boys Track

Melissa Olsen Asst. Coach Girls Track

18. **Certificate of Retirement – APSA****RETIRE
APSA**

BE IT RESOLVED that the Board approve the resignation of Cathy Jo Speidel, Coordinating Supervisor for Science 6-12, Industrial Arts, and FCS, for the purpose of retirement in accordance with the Board/APSA Agreement effective July 1, 2017.

19. **Termination of Employment****TERMINATION
OF EMPLOYMENT**

BE IT RESOLVED that the Board, based upon the recommendation of the Interim Superintendent, approve the termination of employee #49556's employment as a 150-day probationary custodian effective January 13, 2017 for cause.

20. **Waiver of Teaching Load****WAIVER**

BE IT RESOLVED that the Board approve the waiver of the teaching load for the following individual who has agreed to provide class coverage as indicated effective January 23, 2017 through January 27, 2017.

Shelley Liu Central Middle School French \$258.00 (1/7)

21. **Maternity Leave of Absence****MATERNITY
LEAVE**

BE IT RESOLVED that the Board approve the maternity leave of absence as indicated below:

Employee #40192, teacher at Central Middle School, has requested a maternity leave of absence on or about May 1, 2017 through June 22, 2017 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from September 1, 2017 through November 22, 2017.

Employee #30505, teacher at Eastlake Elementary School, has requested a maternity leave of absence on or about April 24, 2017 through June 5, 2017 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from June 6, 2017 through November 3, 2017.

22. **Leaves of Absence****LEAVE OF
ABSENCE**

BE IT RESOLVED that the Board approve an unpaid leave of absence for employee #40086, Paraprofessional, from January 17, 2017 through March 10, 2017 pursuant to the Family Medical Leave Act.

BE IT RESOLVED that the Board approve an unpaid leave of absence for employee #43939, Maintenance Worker, effective January 9, 2017 through February 9, 2017 pursuant to the Family Medical Leave Act.

23. **Employment – Substitute Approval****EMPLOY
SUB**

BE IT RESOLVED that the Board approve the employment of the individual named below, who has indicated her interest in serving as a substitute during the 2016-2017 school year.

Effective 2/1/2017

Jill Phillips Bus Aide
Preeti Prasad Bus Aide

24. **Appointment – Volunteer Extra-Curricular Athletic Aide****APPOINT VOL
EXTRA AIDE**

BE IT RESOLVED that the Board approve the appointment of the following individual as a volunteer extra-curricular athletic aide in the area indicated for the 2016-2017 school year:

Parsippany Hills High School
Jamel Demir Baseball

25. **Corrections****CORRECTIONS**

BE IT RESOLVED that the Board approve the corrections listed below:

Leave of Absence**Employee #11231**

From: effective October 13, 2016 through October 19, 2016 utilizing accumulated sick leave. Pursuant to the Family Leave Act he is also requesting an unpaid leave of absence from October 20, 2016 through January 4, 2017.

To: effective October 13, 2016 through October 19, 2016 utilizing accumulated sick leave. Pursuant to the Family Leave Act he is also requesting an unpaid leave of absence from October 20, 2016 through January 20, 2017.

Maternity Leave of Absence**Employee #30747**

From: on or about September 23, 2016 through November 17, 2016 utilizing accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from November 18, 2016 through February 23, 2017, under the terms of the PTHEA Agreement an unpaid childcare leave of absence from February 24, 2017 through March 13, 2017.

To: on or about September 23, 2016 through November 17, 2016 utilizing accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from November 18, 2016 through February 23, 2017, under the terms of the PTHEA Agreement an unpaid childcare leave of absence from February 24, 2017 through June 22, 2017.

Employee #10677

From: on or about March 1, 2017 through April 25, 2017 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from April 26, 2017 through June 22, 2017.

To: on or about February 24, 2017 through April 25, 2017 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from April 26, 2017 through June 22, 2017.

Employee #10910

From: on or about January 17, 2017 through February 23, 2017 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from February 24, 2017 through May 12, 2017.

To: on or about January 17, 2017 through February 17, 2017 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from February 21, 2017 through May 12, 2017.

Employee #10457

From: on or about February 13, 2017 through March 23, 2017 utilizing accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare of absence from March 24, 2017 through June 15, 2017

To: on or about February 6, 2017 through March 23, 2017 utilizing accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare of absence from March 24, 2017 through June 15, 2017

Correction - Re-employment Tenured Teachers - 2016-2017**Fred Douglas – Effective July 1, 2016**

From: \$119,180.00 + \$4,480.00 (L)

To: \$118,000.00 + \$4,480.00 (L)

Correction - Re-employment Non-Tenured Teachers - 2016-2017**Victoriano Lavin – Effective July 1 2016**

From: \$56,870.00

To: \$51,183.00

26. **Termination of Employment****TERM OF
EMPLOYMENT**

The Board hereby ratifies the Superintendent's termination of employee #31160 effective January 17, 2017.

V. **PS – PUPIL PERSONNEL SERVICES – ANTHONY GIORDANO**

27. **IDEA Part B FY 2017 Grant Application Approval**

IDEA FY 17

BE IT RESOLVED that the Board approve the submission and acceptance of the IDEA Part B Consolidated Basic Grant Amendment No. 1 application for the 2016-2017 school year as follows:

Basic Carryover: \$152,576

28. **Out-of-District Tuition 2016-2017**

OOD 16-17

BE IT RESOLVED that the Board approve the change of placement for a student with disabilities who will require an out-of-district special education program for the 2016-2017 school year. The student has been classified by the Child Study Team in accordance with Title 18A:46. The new placement costs are as indicated below:

<u>School</u>	<u>Per Diem Rate</u>	<u>No. of Days</u>	<u>Prorated Tuition</u>
Essex Valley	\$356.86	96	\$34,258.56

29. **In-District Tuition 2016-2017**

**IN DISTRICT
TUITION**

BE IT RESOLVED that the Board accept one homeless student, in accordance with the McKinney-Vento Act, from the Kinnelon Public School District, to attend the ninth grade general education program at Parsippany Hills High School for the 2016-2017 school year, at an annual tuition rate of \$17,261. Tuition subject to State audit.

BE IT RESOLVED that the Board accept one homeless student, in accordance with the McKinney-Vento Act, from the Elizabeth Public School District, to attend the twelve grade special education program at an out-of-district placement at East Mountain School for the 2016-2017 school year, at an annual tuition rate of \$73,415.43. Tuition subject to State audit.

30. **ABA-Trained Paraprofessionals**

ABA PARAS

BE IT RESOLVED that the Board approve the following staff members as ABA-trained Paraprofessionals with a stipend of \$1,200 (prorated), for the 2016-2017 school year, as follows:

<u>Name</u>	<u>School</u>	<u>Effective Date</u>
Nicole Bakirtzis	Troy Hills	1/9/17
Carol Dimmelmeier	Northvail	12/19/16
Deanna McHugh	Littleton	9/27/16
Meena Sivakumar	Eastlake	11/14/16

31. **Community Based Instruction Sites****COMM BASED SITES**

BE IT RESOLVED that the Board approve the following locations as Community Based Instruction Sites for the 2016-2017 school year:

Parsippany's Best Pizza, 756 Route 46, Parsippany, NJ
 PNC Bank, Two Ridgedale Avenue, Cedar Knolls, NJ
 Game Vault, 22 South Street, Morristown, NJ
 Arlington Plaza, Route 46, Parsippany, NJ
 Troy Hills Shopping Center, Route 46, Parsippany, NJ
 Rockaway Town Square, Mount Hope Avenue, Rockaway, NJ

32. **Morning Enrichment Program****AM ENRICHMENT PROGRAM**

BE IT RESOLVED that the Board approve the addition of the following staff members to provide a Morning Enrichment Program beginning January 9, 2017 through June 1, 2017, four mornings per week, at the Knollwood, Lake Hiawatha, Lake Parsippany and Rockaway Meadow Schools, at the rate of \$50 per session, originally approved January 5, 2017, Bulletin No. 11, Item No. 39:

Olivia Crapis
 Christal DiVincent
 Karen Rojek - substitute

33. **Home Instruction****HOME INSTRUCTION**

BE IT RESOLVED that the Board approve the following students who are on home instruction:

<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>
40705	RMS	04	Medical
29103	PHHS	12	Medical
28756	PHHS	10	Medical
44483	PHHS	11	Administrative
27444	PHHS	11	Administrative
28670	PHHS	10	Medical
28345	PHHS	10	Medical

34. **Student Assistance****STUDENT ASSISTANCE**

BE IT RESOLVED that the Board approve Jayne Dzuback to assist a student who participates in the Brooklawn Ski Club, as per student's IEP, between the hours of 3:00 p.m. and 10:00 p.m. on the following dates 1/4/17, 1/11/17, 1/18/17, 1/15/17, 2/1/17, 2/8/17 at her hourly rate of \$44.70.

35. **Student Assistance – Substitute**STUD ASSIST
SUB

BE IT RESOLVED that the Board approve Erin Gibson, who assisted a student at the PHHS Drama Club on January 6, 2017 for five hours, as per student's IEP, at the hourly rate of \$20.66, in the absence of Stephanie Tyrone Gilbert, who was approved to assist the student on December 15, 2016, Bulletin No. 10, Item No. 22.

36. **Student Assistance - Correction in Hours**STUD ASSIST
CORRECT

BE IT RESOLVED that the Board approve the change in hours from 6.5 to 7 for Judeth DeMonico to assist a student in the PHHS Ski Club, as originally approved on December 15, 2016, Bulletin No. 10, Item No. 22.

BE IT RESOLVED that the Board approve the correction in hours for Stephanie Tyrone Gilbert, Paraprofessional, to assist a student in the PHHS Drama Club activities and the PHHS Spring Musical, as per student's IEP, at the hourly rate of \$24.52, originally approved on December 15, 2016, Bulletin No. 10, Item No. 22, as follows:

<u>Date</u>	<u>From</u>	<u>To</u>
11/29/16 – 12/3/16	11 hours	Not to exceed 11 hours
12/5/16 – 12/8/16	15 hours	Not to exceed 15 hours
12/16/16	5 hours	Not to exceed 5 hours

37. **Student Assistance – Correction in Hourly Rates 16-17**STUD ASSIST
CORRECT

BE IT RESOLVED that the Board approve the change in hourly rates for the 2016-2017 school year for the following paraprofessionals who are assisting students in extracurricular activities, as per each student's IEP:

<u>Name</u>	<u>From</u>	<u>To</u>
Judeth DeMonico	\$18.00	\$27.73
Zachary Mann	\$18.27	\$20.66
Lisa Gangala	\$18.27	\$20.66
Erin Gibson	\$18.27	\$20.66

38. **Harassment, Intimidation, and Bullying**

HIB

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for January 5, 2017.

Suspensions

SUSPENSIONS E

Twelve secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

VI. BUSINESS/FINANCE – ROBIN C. TEDESCO

39. **Payment of Bills**

PAYMENT OF BILLS

BE IT RESOLVED that the Board of Education approve the payment of current bills for January 31, 2017 for the 2016-2017 school year in the amount of \$8,450,018.31.

40. **Transfer of Funds**

TRANSFER OF FUNDS F

BE IT RESOLVED that the Board of Education authorize the transfers in the 2016-2017 budget per detail of transfers report, December 1-31 for the 2016-2017 school year, per state law.

41. **Secretary/Treasurer Report**

SECRETARY REPORT

BE IT RESOLVED that the Board of Education acknowledge and accept the report of the Board Secretary and Treasurer of School Monies for the period ending November 1-30, 2016

Pursuant to N.J.A.C. 6:20-2:13(d), I certify that as of the end of November 2016 no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2:13(a).



Robin C. Tedesco

Business Administrator/Board Secretary

Pursuant to N.J.A.C. 6:20-2:13(a), we certify that as of November 30, 2016 after review of the Secretary's monthly financial report for November 2016 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations.

42. **Parental Contract for Out-of-District Student Transportation** **PARENT CONTRACT OUT-OF-DIST TRANSP**

BE IT RESOLVED, that the Parsippany Troy-Hills Board of Education enter into a parental contract for student transportation with V.K. for provision of transportation services to and from Academy 360, Verona, NJ at an amount not to exceed \$2,900.00 from January 12, 2017 thru June 30, 2017. (subject to the submission of all required documentation.)

43. **School Alliance Insurance Fund**

SAIF INSURED FUNDS

WHEREAS,
the School Alliance Insurance Fund membership allows additional insured status for Booster Clubs, Foundations and other affiliated entities; and

WHEREAS, (1) Upon completion of the Quasi Entity General Application, (2) if an athletic team completes supplemental quasi entity athletic group supplement form and (3) formal BOE Resolution recognizing the Entity as an additional insured receiving quasi entity status;

THEREFORE, BE IT RESOLVED, the Parsippany-Troy Hills Board of Education, pursuant to requirements advised by the School Alliance Insurance Fund (SAIF), formally recognizes the following PTSA as a Quasi-Entity of the Parsippany-Troy Hills Board of Education:

Parsippany High School PTSA

44. **Non-Public School Security Program**

NON-PUBLIC SCHOOL SECURITY PROG G

BE IT RESOLVED in compliance with the New Jersey Nonpublic School Security Program, the Parsippany-Troy Hills Board of Education hereby approves the Educational Services Commission of Morris County Conference/Assurance Statements, executed on behalf of the Board of Education for the non-public schools as noted per the attached.

NEW BUSINESS

NEW BUSINESS

Mrs. Cogan stated that she would like to acknowledge the retirement of Mrs. Cathy Jo Speidel who did so much for our science program and that she was sad to see her go, but wished her well in her future endeavors.

Mrs. Mayer stated that Dr. Sutter, Mrs. Benos and I attended the culminating event of the Chinese Exchange Program at Central Middle School. The Chinese students performed for our 6th grade students during their lunchtime and the performances were beautiful. What I found to be most impressive was how our students were so respectful and made them feel so welcome. I was happy to be there.

Mr. Berrios – I would like to mention that this past Saturday the Northern NJ Choral group was held at Morris Knolls High School and from Parsippany we had 28 representatives. There was a lot of great music and they all did a wonderful job.

Mr. Kumburis stated that I am a new GRO parent and I attended the Intervale Science Fair this past Saturday. It is always a great fair with different scientific projects such as Geology, and electromagnetism. I would like to thank the Board for giving our students this opportunity as it helps instill the love of science.

HEARING OF PUBLIC

HEARING OF PUBLIC

Jennifer Garcia – New GRO parent at Intervale – thank you for your support of the GRO Program

Closing of Public Session.

**ROLL CALL: SUPERINTENDENT’S BULLETIN #12
AND SECRETARY’S REPORT**

**ROLL CALL
VOTES**

On a motion by Mr. Berrios seconded by Mr. Kumburis, Superintendent’s Bulletin Number 12 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair					X	
Mr. Cistaro					X	
Mrs. Cogan	X					
Mrs. Golderer					X	
Mr. Kumburis	X					
Mrs. Mayer	X					
Mr. Choffo	X			12 - 30		
Mr. Neglia	X					

ADJOURN**ADJOURN**

There being no further business, the public meeting adjourned at 8:19 pm on a motion by Mrs. Mayer seconded by Mrs. Cogan and voted on as follow:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair					X	
Mr. Cistaro					X	
Mrs. Cogan	X					
Mrs. Golderer					X	
Mrs. Kumburis	X					
Mrs. Mayer	X					
Mr. Choffo	X					
Mr. Neglia	X					

Respectfully submitted,

Joni Benos
Substitute Board Secretary

**FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS
AFOREMENTIONED IN THESE MINUTES, PLEASE
REFER TO THE SUPERINTENDENT'S BULLETIN # 12
INCLUSIVE OF THE SECRETARY REPORT
INITIALLY RECEIVED IN THE BOARD PACKET
AND NOW POSTED AT THE DISTRICT WEBSITE**