

**PARSIPPANY-TROY HILLS  
BOARD OF EDUCATION  
REGULAR MEETING OF  
Thursday, October 19, 2017**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, October 19, 2017 at Dr. Frank A. Calabria Education Center, 292 Parsippany Road, Parsippany, NJ 07054.

**CALL TO ORDER**

**CALL TO ORDER**

President Mr. Neglia called the meeting to order at 6:30 pm.

**MEETING NOTICE**

**MEETING NOTICE**

Mr. Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on October 11, 2017 and at the district website <http://www.pthsd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building and a copy of Notice filed with the Township Clerk on October 13, 2017. This is an official meeting.

**FIRE NOTICE**

**FIRE NOTICE**

The Fire Notice was read by Mr. Neglia. He also reminded everyone to turn off/or silence all electronic devices so as to not disturb the meeting.

**SALUTE TO THE FLAG**

**SALUTE TO THE FLAG**

Mr. Neglia asked everyone to stand for the flag salute.

**ROLL CALL**

**ROLL CALL**

Present:                   Mr. Timothy Berrios  
                                  Mr. George Blair  
                                  Mr. Joseph Cistaro  
                                  Mrs. Alison Cogan  
                                  Mrs. Susy Golderer  
                                  Mr. Nicholas Kumburis  
                                  Mrs. Judy Mayer  
                                  Mr. Andrew Choffo  
                                  Mr. Frank Neglia

Also Present:             Dr. Barbara Sargent, Superintendent  
                                  Mrs. Robin C. Tedesco, Business Administrator/Board Secretary  
                                  Mrs. Katherine Gilfillan, Esq., Board Attorney  
                                  Dr. Robert Sutter, Asst. Superintendent- Human Resources  
                                  Mr. Anthony Giordano, Exec. Director of Pupil Personnel Serv.  
                                  Mrs. Joan Benos, Chief of Staff/Public Information Officer  
                                  Ms. Lyanna Rios, Assistant Business Administrator

Absent & Excused:     Dr. Jeffrey Charney, Int. Asst. Supt./Chief Academic Officer

**ADJOURN TO EXECUTIVE SESSION**

**ADJOURN TO  
EXEC SESSION**

A motion was made by Mr. Neglia to go into Closed Session for the purpose of discussing student HIB matters which are confidential in nature under N.J.A.C. 32:-7.1 et seq. and to discuss three legal matters which are confidential in nature as the information discussed is covered under the attorney-client privilege. No action will be taken with respect to these matters.

The motion was moved by Mr. Berrios and seconded by Mr. Blair and voted on as follow:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer	X					
Mr. Kumburis	X					
Mrs. Mayer	X					
Mr. Choffo	X					
Mr. Neglia	X					

**RECONVENE OPEN SESSION**

**RECONVENE  
OPEN SESSION**

On a motion by Mr. Berrios, seconded by Mrs. Golderer and unanimously approved by roll call vote the regular meeting reconvened at 7:03 p.m.

**STUDENT COMMITTEE REPORT**

**STUDENT COMM.  
REPORT**

Christopher Davanzo reported on activities at Parsippany High School.

**CORRESPONDENCE**

**CORRESPONDENCE**

None

**UNFINISHED BUSINESS**

**UNFINISHED BUSINESS**

None

**COMMITTEE REPORTS**

**COMMITTEE REPORTS**

Sports/Extra-Curricular Committee: Mr. Blair had no report.

Transportation Committee: Mr. Kumburis reported on October 19, 2017 which discussed

Finance Committee: Mrs. Cogan reported on October 12, 2017 meeting which discussed the financial audit and completion of same, potential needs for unanticipated repairs, township insurance broker, **budgetary timeline** for 2018-2019, lead testing and application for reimbursement, and funding for student activities. **SEE ATTACHED**

Teaching & Learning Committee: Mrs. Golderer reported on October 17, 2017 meeting. Discussion included the status of curriculum writing and completion, the new Science assessment, GRO program, update on Literacy coaches, and Field trip with teachers.

Mr. Berrios commented on his attendance at a GRO meeting on October 2, 2017 in which parents discussed their concerns which included advance courses and robotic courses.

Mrs. Golderer asked about a parent's request for data and how this information can be obtained as well as the information available to parents, Mrs. Cogan explained that the information was available on the Parent Connections website.

Mr. Blair commented on GRO teachers teaching general population, Mrs. Golderer expanded on this activity.

Communications Committee: Mr. Cistaro reported on October 11, 2017 meeting, discussion included an updated copy of the IT Security Systems Audit.

Buildings/Grounds and Safety: Mr. Cistaro reported on October 19, 2017 meeting, discussion included path repair at Littleton School and the bid for Little Entrance Canopy replacement.

Critical Issues Committee: Mr. Berrios had no report. He commented on board goals for the 2017-2018 school year and review of same to be done by the board.

Policy Committee- Mr. Choffo had no report

Personnel Committee: Mrs. Mayer commented on October 11, 2017 meeting, discussion included request for Title III Family and Community Outreach Coordinator, Employment Authorization Document (EAD) and an increase in enrollment at Rockaway which has resulted in a need to hire a Paraprofessional to assist.

Mr. Neglia commented on a call he received from the Cub Scouts to explain the function of a board member.

**Parsippany-Troy Hills Board of Education**  
**Minutes of the Regular Meeting of October 19, 2017**

Mr. Giordano reported on the District’s HIB Summary report for period 2 (January 1, 2017 – June 30, 2017) and Report of Violence and Vandalism report period 2 (January 1, 2017- June 30, 2017).

Mrs. Cogan asked how this report compared to prior school years. Mr. Giordano explained that there has not been any significant changes.

Mr. Blair asked about a specific incident regarding a pellet gun and asked how it was identified.

**APPROVAL OF MINUTES**

On a Motion by Mr. Blair, seconded by Mr. Kumburis the Executive and Regular minutes of the September 28, 2017 meeting and the October 11, 2017 Work session minutes which were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer	X					
Mr. Kumburis	X					
Mrs. Mayer	X					
Mr. Choffo			X			
Mr. Neglia	X					

Dr. Sargent presented Superintendent Bulletin Number 5 along with Read-Ins and Addendum. Dr. Sargent also provided clarification on addendum 60, Equipment to be Auctioned is a 2007 Ford Ranger, not a 2017.

Mrs. Robin C. Tedesco presented Secretary Report.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS**  
**SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

**Number 5**

**October 19, 2017**

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The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

**ITEMS FOR DISCUSSION**

**I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.**

**1. Board of Education Goals 2017-2018**

**BOE GOALS 17-18**

BE IT RESOLVED that the board approve the Board of Education goals for the 2017-2018 school year.

**Board of Education Goals – 2017-2018**

**1. Strategic Planning**

- Support the development and implementation of the Strategic Plan through the 2017-2018 school year:

We will serve *all* of our students by focusing on the following goals within a comprehensive and coherent PK-12 framework:

- Our district will create an innovative and rigorous educational experience in a borderless learning community that produces creative students who are problem solvers and self-directed individuals.
- All students will receive social and emotional support to become adaptable, confident citizens who embody self-awareness and strong interpersonal skills, capable of responsible decision-making and managing their emotions and behaviors.
- Our community of adult learners will be fully engaged in professional growth experiences which enable them to continuously hone their craft and maximize student achievement.

**2. Budget 2018-2019**

- To direct the administration to adhere to the following goals in the construction of the 2018-2019 school operating budget:
  - Manage and control expenses in the operating budget with the goal of achieving an end of the year surplus of 2.5% of the total operating budget
  - Provide adequate funding that does not diminish, to the greatest degree possible, current services to students
  - Ensure a tax levy of 2% exclusive of the SGLA (spending growth adjustments) and banked cap.

**3. Out Reach**

- To continue opportunities for community engagement
- To continue direct communication to all employees
- To continue to provide current updates of major district initiatives to all stakeholders

**4. Boardmanship**

- To strengthen our abilities through inservice and development by taking advantage of workshops and seminars.
- To expand opportunities for Board Member engagement
- To be more visible at district and community events

**2. NJQSAC Statement of Assurance – 2017-2018**

**NJQSAC-SOA    A**

BE IT RESOLVED that the Board approve the NJQSAC Statement of Assurance for 2017-2018 for sections Instruction & Program, Fiscal Management, Governance, Personnel, and Operations, as reviewed and outlined on the attached, pursuant to N.J.S.A. 18A:7A-11 and N.J.A.C. 6A30-3.1(a).

**3. Policy 5111**

**POLICY    B**  
**5111**

BE IT RESOLVED that the Board approve the request by Dr. Denis Mulroony, principal of Parsippany High School, that student A and the request by Mr. Michael DiSanto, principal of Parsippany Hills High School, that student B, be allowed to complete their senior year as per Board of Education Policy 5111.

BE IT RESOLVED that the Board approve the request by Mrs. Angelina Martino-Finnegan, principal of Lake Hiawatha School, that student C, be allowed to complete Grade 5 as per Board of Education Policy 5111.

**4. Volunteers – Media Center**

**VOLUNTEERS**  
**EASTLAKE**

BE IT RESOLVED that the Board approve the individuals listed below who have indicated their willingness to serve as volunteers for the 2017-2018 school year.

<b>Lake Hiawatha</b>	<b>Troy Hills</b>
Shwola Kumari	Beth Marks
Alondra Avis	Candace Chang
Jing Xing	Cheryl Sherry
Janice Dolce	Courtney Kelly
Mike Dolce	Dana and Jim Brda
Smitha Rajasenan	Deanna Gupko
Sarah Burke	Laura Haberman
Shravam Balakrishnan	Laurie Chowtavi
Susanna Abbate	Leena Sheth
Tao Li	Liz Matheis
Diana Winkler	Michele Piergiovanni
Vinod Mony	Nathalie Balsamo
Tara Voto	Penelope DeLucia
Milagra Valderrama	Sarah Ahn
	Smita Pisal
	Tami Strumolo

**II. GA – GENERAL ADMINISTRATION – JONI BENOS**

**5. Travel and Work Related Expenses**

**TRAVEL &  
EXPENSES**

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

**WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

**WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

**WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

**WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

**THEREFORE; BE IT RESOLVED**, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

<b>Name</b>	<b>Purpose</b>	<b>Date</b>	<b>Location</b>	<b>Estimated Expenses</b>
Bryan Hershkowitz Steve Linzenbold Chris Waack	ASCD Empower 10 Conference	March 21-26, 2018	Boston, MA	\$2,065 ea as per APSA
Kathy Serrao	Guided Math Conference	November 28, 2017	New Brunswick, NJ	\$259.00 Title IIA
Pamela Freund	AMTNJ Conference	October 26-27, 2017	East Windsor, NJ	\$433.24
Deborah Huffman	Special Ed. Litigation Cert. Program	Oct 24, Nov 15, 2017 Feb 13, 2018	Monroe, NJ	\$494.40 Title IIA
Joanne Petriello	Speech Language Pathologists	December 11, 2017	West Orange, NJ	\$249.00 Title IIA
Giselle Ilic	Leadership & Management	November 15, 2017	Parsippany, NJ	\$199.00
Beth DiBello Alice Thomas	Rutgers Reading & Writing	October 27, 2017	New Brunswick, NJ	\$212.01 Title IIA \$227.58 title IIA
Erica Fertig	Strengthening Social Comm skills	December 11, 2017	West Orange, NJ	\$249.00 Title IIA
<b>Corrections All the following conferences coming out of Title IIA</b>				
Tara Snellings	Strategies and Structures For Teaching Writing	December 19, 2017	New Providence, NJ	\$245.00
Debbie Huffman	Special Education Litigation	October 24/Nov 15, 2017	Monroe Twsp, NJ	\$495.00
Kelly Hemenway	Strategies and Structures For Teaching Writing	December 19, 2017	New Providence, NJ	\$245.00
Jessica Hall Michelle Joyce Stacey Van Seggern	Reading & Writing Conf	October 27, 2017	Rutgers, New Brunswick, NJ	\$180.00ea
Nancy Heisler	Autism NJ Conference	October 19, 2017	Atlantic City, NJ	\$355.91
Joseph Wohlgemuth	Designing an Evidenced	October 25, 2017	Edison, NJ	\$210.00
Donna Wrightson	Strategies and Structure	December 19, 2017	MUJC	\$245.00
Ewa Babinska	Designing Evidenced	October 26, 2017	Paramus, NJ	\$222.00
Michele Neal	Understanding			
	Co-Teaching	October 5, 2017	Brick, NJ	\$193.00
Deborah Huffman	Understanding			
	Co-Teaching	October 5, 2017	Brick, NJ	\$193.00
Asmita Mistry	Practical Therapy	January 9, 2018	West Orange, NJ	\$249.00
Below	Pequanock Google summit	October 6, 2017	Pequanock, NJ	\$50.00ea + mileage
Below	Google Educator	October 14-15, 2017	Parsippany, NJ	\$300.00ea + mileage

**Level 1 Goolge Educator Certification**  
**Offered in PTHSD on October 14-15, 2017**  
**\$300.00 per attendee**  
**Title IIA**

First Name	Last Name	Email Address	My Main Location
Ashley	Arriaza	akarriaza@pthsd.net	Lake Parsippany Elementary School
Ryan	Archer	rarcher@pthsd.net	Littleton Elementary School
Heather	Aschmann	hmaschmann@pthsd.net	Parsippany Hills High School
Laura	Balletto	lballetto@pthsd.net	Central Middle School
Jeffrey	Bourlier	jboulier@pthsd.net	Troy Hills Elementary School
Deirdre	Boylan	dboylan@pthsd.net	Intervale Elementary School
Julianne	Buccino	jbuccino@pthsd.net	Parsippany High School
Kendra	Calabria	kcalabria@pthsd.net	Parsippany Hills High School
Debra	Clifton	dclifton@pthsd.net	Central Middle School
Damaris	Delgado	ddelgado@pthsd.net	Parsippany High School
Shari	Ellis	sellis@pthsd.net	Parsippany High School
Marisa	Gillespie	mgillespie@pthsd.net	Central Middle School
Anthony	Giordano	algiordano@pthsd.net	Calabria Education Center (CEC)
Kimberly	Graceffo	kagraceffo@pthsd.net	Parsippany High School
Marie	Gundlah	magundlah@pthsd.net	Knollwood Elementary School
Jacquelyn	Halbach	jhalbach@pthsd.net	Knollwood Elementary School
Maria	Hatzipetros	mahatzipetros@pthsd.net	Central Middle School
Shirley	Huang	shuang@pthsd.net	Brooklawn Middle School
Rachael	Krehel	rkrehel@pthsd.net	Parsippany Hills High School
Emily	Loverdi	ealoverdi@pthsd.net	Parsippany High School
Christine	Lupia-Fugere	clupia@pthsd.net	Troy Hills Elementary School
Maria	Manley	mrmanley@pthsd.net	Lake Parsippany Elementary School
Jeffrey	Martens	jmartens@pthsd.net	Northvail Elementary School
Brigid	Mekita	bmekita@pthsd.net	Central Middle School
Susan	Muheisen	smuheisen@pthsd.net	Parsippany High School
Alyssa	Rego	alrego@pthsd.net	Brooklawn Middle School
Annamarie	Russo	arrusso@pthsd.net	JRW Admin. Building, 577 Vail Road
Smita	Shukla	sshukla@pthsd.net	Parsippany Hills High School
Jason	Trawinski	jbtrawinski@pthsd.net	Rockaway Meadow Elementary School
Rachel	Villanova	rfvillanova@pthsd.net	JRW Admin. Building, 577 Vail Road
Kathleen	Washington	kwashington@pthsd.net	Mt. Tabor Elementary School
Doreen	Worthington	dworthington@pthsd.net	Intervale Elementary School
Katherine	Zimny	kazimny@pthsd.net	Central Middle School
Shelly	Liu	sliu@pthsd.net	Parsippany High School
Jennifer	Czepiel	jczepiel@pthsd.net	Central Middle School



**Pequannock Google Summit**  
**Friday October 6, 2017**  
**\$50.00 per attendee**  
**Title IIA**

First Name	Last Name	School	Title
Laura	Bailliard	BMS	Behavior Analyst
Jennifer	Blanchard	CMS	TEACHER, 8th math
Kathleen	Cernak	CMS	Teacher
Michelle	Coolbaugh	PHHS	Lead Teacher - Science department
Alexa	Fazzini	BMS	Teacher
Alison	Franz	BMS	Educational Technology Teacher
Kelly	Garbarino	PHS	Teacher
Jeff	Greenberg	PHHS	Teacher Librarian
Michelle	Joyce	Lake Parsippany Elem.	Teacher-4th
Jeff	Martens	Intervale	Administrator
Maria	Nicolaro	CMS	Teacher
Maryellen	O'Hara	CMS	BSI Math
Lara	Olarte	CMS	Teacher
Jared	Wohl	BMS	Educational Technology Teacher
Katherine	Zimny	CMS	Science Resource Teacher

6. **Gifts to the District**

**GIFTS TO  
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

**Eastlake School**

The Eastlake PTA has donated \$2,500 to the Board of Education to help support Cultural Arts programs at Eastlake School.

**Brooklawn Middle School**

Home Depot of Parsippany has donated a vanity (mirror, sink, cabinet) for the MD Program at Brooklawn Middle School.

**Mt. Tabor School**

The Mt. Tabor PTA has donated \$4,000 to the Board of Education to help support Cultural Arts programs at Mt. Tabor School.

7. **Board Policies**

**BOARD  
POLICIES**

BE IT RESOLVED that the Board approve the following revised Board Policies/Guidelines and Procedures at this second and final reading.

Policy 2700 – Services to Nonpublic School Students – (Revised)	C
Policy 3125 – Teaching Staff Members – (Revised)	D
Policy & Regulation 3126 – District Mentoring Program – (New)	E
Policy & Regulation 3221 – Evaluation of Teachers – (Revised)	F
Policy & Regulation 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators – (Revised)	G
Policy & Regulation 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals – (New)	H
Policy & Regulation 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals – (New)	I
Policy 7100 – Long-Range Facilities Planning – (Revised)	J
Policy 7101 – Educational Adequacy of Capital Projects – (Revised)	K
Policy 7130 – School Closing – (Revised)	L
Policy 9541 – Student Teachers/Intern – (Revised)	M

8. **Field Trip Destinations**

**FIELD TRIP  
DESTINATIONS**

BE IT RESOLVED that the Board approve the potential Field Trip destinations named below for the 2017-2018 school year.

**Field Trip Destinations**

<b><u>Destination</u></b>	<b><u>What the trip would be for</u></b>
Conklin Farms Montville, New Jersey	LLD class
Brown University Providence, Rhode Island	Science Olympiad Team
Jeff Lakes Day Camp Stanhope, New Jersey	5 <sup>th</sup> grade class
Ely's Aquatic Farm Florham, New Jersey	ESL class

**III. AP – ACADEMIC PROGRAMMING – JEFF CHARNEY, ED.D.**

**9. Courses of Study**

**COURSES OF STUDY**

BE IT RESOLVED that the Board approve the following courses of study that have been approved by CCPC and the Board Teaching and Learning Committee:

- Writing, Grade 1 (1WR)
- GRO, Grade 5 (5GRO)
- Reading, Grade 5 (5RE)
- Biology Honors (SCN114)
- Biology (SCN117)
- Biology (SCN 119)
- Science, Grade 6 (SCN663)
- Science, Grade 7 (SCN773)
- Science, Grade 8 (SCN883)
- Social Studies, Grade 6 (SST663)
- Social Studies, Grade 7 (SST507)
- Social Studies, Grade 8 (SST508)
- R/W, Grade K (KWR)
- R/W, Grade 2 (2WR)
- Reading, Grade 3 (3RE)
- Reading, Grade 4 (4RE)
- Chemistry Honors (SCN214)
- Chemistry I (SCN223)
- Advanced Language Arts, Grade 6 (ENG663-665)
- Advanced Language Arts, Grade 7 (ENG773-775)

**10. Independent Study**

**IND STUDY**

BE IT RESOLVED that the Board approve the following independent study program requests for the 17-18 school year for the students indicated. An outline of studies has been submitted as part of the application process.

**Anthropology: Social Inequality**

Mairedad Reo

**TV Production III**

Joshua Esperanza

11. **Curriculum Work – A/C #11.000.223.104.000.140**

**CURR WORK**

BE IT RESOLVED that the Board approve payment of the amounts indicated based on \$41.00/hour to the individuals named below for the development of the following curriculum revisions:

	<b>Hours</b>	<b>Amount</b>
<b>Social Studies, Grade 6</b>		
Siobhan Hannagan	18.5	\$758.50
Lindsey Wyman	18.5	\$758.50
Maria Elisa Glatz	18.5	\$758.50
Antonia Hernandez	12	\$492.00
Lisa Ramundo	12	\$492.00
<b>Social Studies, Grade 7</b>		
Casey Maas	12	\$492.00
Craig Penna	12	\$492.00
Antonia Hernandez	12	\$492.00
Lisa Ramundo	12	\$492.00
<b>Social Studies, Grade 8</b>		
Lara Olarte	18.5	\$758.50
Kathleen Cernak	18.5	\$758.50
Brian James	18.5	\$758.50
Antonia Hernandez	12	\$492.00
Lisa Ramundo	12	\$492.00
<b>Writing Workshop, K-2</b>		
Beth DiBello	20	\$820.00
Danielle Ciccone	20	\$820.00
Laura Breiten	20	\$820.00
Karen Snell	20	\$820.00
Wendy Barber	20	\$820.00
Laura Duff	20	\$820.00
<b>Military History</b>		
Kevin Daly	8	\$328.00
Trevor Snyder	20	\$820.00
<b>ESL, Grade K-5</b>		
Lori Savarese	20	\$820.00
Betty Wang	20	\$820.00
Jennifer Yee	20	\$820.00
Joseph Gesumaria	20	\$820.00

**Hours            Amount**

**Earth Science Standards Integration for BIO 114, 117 & 119**

Daniele Nicosia (SCN117)	10	\$410.00
Daniel Nicosia (SCN 114)	20	\$820.00
Daniel Nicosia (SCN119)	20	\$820.00

**Chemistry 1**

Colleen Riley-Lazzari	10	\$410.00
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**Engineering CAD 1**

Robert Stevenson	18	\$738.00
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**Digital Art**

Laura Rizzo	20	\$820.00
Mary Matarazzo	20	\$820.00

12. **Student Teachers**

**STUDENT  
TEACHERS**

BE IT RESOLVED that the Board approve the following student teachers for the 2017-2018 school year:

Student's Name	Cooperating School	Requesting University
Molly Heller	Knollwood	Caldwell University
Evan Fleming	Eastlake	Montclair State
Jason Pushkar	Eastlake	Montclair State
Sal Alaimo	Littleton	Montclair State
Michael Rivera	Littleton	Montclair State

13. **Workshop Facilitator**

**WORKSHOPS**

BE IT RESOLVED that the Board approve payment in the amount indicated based on \$41/per hour to the individual named below who has completed teaching and preparation work for his AP Strategies for Assessment and Teaching class on June 28, 2017.

Joseph Kyle	6 hours	\$246.00
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**IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.**

14. **Approval of Employment – Pending Completion**

**EMPLOY  
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the appointment of the individual named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2015-2018 Agreement between the Board of Education and the PTHEA.

**Renata Trybulec**

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

**Resource Room Teacher**

MA/Jagiellonian Univ. 1996

BA/Jagiellonian Univ. 1995

Teacher of Students w/Disabilities, Teacher K-6

Long Term Substitute Teacher

BA+45, Step 1, \$60,135.00

October 30, 2017

Lake Parsippany/Troy Hills  
(Replacement)

15. **Maternity Leave of Absence**

**MATERNITY  
LEAVE**

BE IT RESOLVED that the Board approve the maternity leaves of absence as indicated below:

**Employee #49267**, Learning Disabilities Teacher Consultant, has requested a maternity leave of absence on or about December 18, 2017 through January 23, 2018 utilizing her accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from January 24, 2018 through April 20, 2018.

**Employee #43602**, Teacher, has requested a maternity leave of absence on or about December 13, 2017 through February 12, 2018 utilizing her accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from February 13, 2018 through May 11, 2018, and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from May 14, 2018 through June 21, 2018.

16. **Contract Revision of Training Level Advancement – Upgrading** **UPGRADING**

BE IT RESOLVED that the Board approve in accordance with Board Policy, as written under the terms of the Board/PTHEA Agreement and as designated in the provisions for the salary guide for teachers and nurses, the staff members named below who have submitted proof of degree and/or course credits necessary to be advanced to the next higher training level effective September 1, 2017 – June 30, 2018:

**Upgrade from BA to BA+30**

Name	Step	Salary
Angela Fox	5	\$58,985.00

**Upgrade from BA+45 to BA+60**

Name	Step	Salary
Amanda Finerty	6	\$66,578.00

17. **Waiver of Teaching Load** **WAIVER**

BE IT RESOLVED that the Board approve the waiver of teaching load for the following individual who will provide class coverage as indicated below during the 2017-2018 school year:

Name	Location	Subject	Amount	Effect. Dates	Class Load	Formula
Thomas Walek	BMS	Social Studies	\$13,064.41	10/2/2017 – 6/21/2018	1 class every day	1/7

18. **Major-Extra Responsibility Assignments 2017-2018** **COACH**

BE IT RESOLVED that the Board approve the additions/resignations/changes named below in major-extra coaching assignment for the 2017-2018 school year:

**Parsippany High School**

**ADD:**

Assistant Band Director

To: William Capozzi                      Step 1                      \$3,019.00 (split) effective 10/9/2017

**CHANGE:**

Assistant Band Director

From: Emily Shannon                      Step 1                      \$3,019.00 (split)

To: Christine Natoli                      Step 1                      \$3,019.00 (split) effective 10/19/2017

Karolina Holmstrom – Assistant Band Director

From: \$3,019.00 (split)

To: \$6,038.00

**RESIGN:**

**Parsippany High School**

Meghan Fitzsimmons-Long Asst. Coach Girls Basketball  
Russell Smith Head Coach Spring Boys Track & Field

19. **Change in Start Date – APSA**

**CHANGE START  
DATE**

BE IT RESOLVED that the Board approve the change in start date for the individual named below:

Mary Kane – Coordinating Supervisor K-5 Humanities  
From: November 1, 2017 To: October 30, 2017

20. **Resignation – PTHESA**

**RESIGN  
PTHESA**

BE IT RESOLVED that the Board approve the resignation of Jean Marsicovete, Paraprofessional at Brooklawn Middle School, effective October 13, 2017.

21. **Transfer of Assignment – PTHESA**

**TRANSFER  
PTHESA**

BE IT RESOLVED that the Board approve the following transfer of assignment for the 2017-2018 school year with no change in salary as indicated below effective October 3, 2017:

Jane Ullman – Paraprofessional  
From: Brooklawn Middle School To: Mt. Tabor Elementary School

22. **Leave of Absence**

**LOA**

BE IT RESOLVED that the Board approve a medical leave of absence for employee #40945, Noontime Aide, for the 2017-2018 school year.

BE IT RESOLVED that the Board approve a medical leave of absence for employee #30589, Teacher, effective November 8, 2017 through January 22, 2018 utilizing available sick days and an unpaid medical leave of absence from January 23, 2018 through January 30, 2018, pursuant to the Family Medical Leave Act.



23. **Transfer of Assignment – Local 32**

**LOCAL 32  
TRANSFER**

BE IT RESOLVED that the Board approve the transfer of the following individual effective September 26, 2017, necessitating no change in salary:

Omar Serna - Custodian  
From: Lake Parsippany Elementary School  
To: Parsippany High School

24. **PTHESA – Perfect Attendance**

**PERFECT ATT**

BE IT RESOLVED that the Board approve \$250 for Christine To, Paraprofessional, who maintained perfect attendance from February 1, 2017 through June 22, 2017, in accordance with the PTHESA Agreement.

25. **Resignations – Noontime Aide**

**RESIGN  
NOONTIME**

BE IT RESOLVED that the Board approve the following resignations as indicated:

**Littleton Elementary School**  
Shraddha Bhatt            effective 10/20/2017

**Northvail Elementary School**  
Elizabeth Barnhill        effective 6/22/2017  
Lauren Dente              effective 6/22/2017

26. **Employment – Local 32**

**EMPLOY  
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of Garrett Fulmore, who has successfully completed his 150-day probationary period as a Custodian. A new contract should be issued to him in the amount of \$29,922.00 + \$1,458.00 (2nd shift), prorated, for the 2017-2018 school year, effective October 9, 2017.

27. **Employment – Noontime Aides**

**EMPLOY  
NOONTIME**

BE IT RESOLVED that the Board approve the individuals named below as Noontime Aides for the 2017-2018 school year at the rate of \$16.30 per hour:

**Eastlake Elementary School**  
Debra Trepkau              10 hours/week        effective 10/9/2017

**Northvail Elementary School**  
Manjula Indikatiya Hewage 10 hours/week        effective 10/9/2017  
Jignesh Bhatt                10 hours/week        effective 10/10/2017

28. **Employment – Substitute Approval**

**EMPLOY SUB**

BE IT RESOLVED that the Board approve the employment of the individuals named below who hold the appropriate number of credits or the proper certification and has indicated their interest in serving as substitutes during the 2017-2018 school year, effective October 20, 2017:

**Bus Driver**

Charles Schiller

**Nurse**

Marina Smith

29. **Termination of Employment**

**TERMINATION**

BE IT RESOLVED that the Board, based upon the recommendation of the Superintendent, approve the termination of the following employees:

Employee #49575, Paraprofessional, effective September 29, 2017

Employee #49677, Paraprofessional, effective October 6, 2017

30. **Weekend Building and Boiler Checks**

**WEEKEND  
BOILER CHECKS**

BE IT RESOLVED that the Board approve the individuals named below for the weekend building and boiler check stipends from October 15, 2017 through April 15, 2018 for the 2017-2018 school year as indicated:

<b>Employee</b>	<b>School</b>	<b>Stipend Amount</b>	<b>½ Paid December</b>	<b>½ Paid June</b>
Michael Prall	PHS	\$3,202.00	\$1,601.00	\$1,601.00
Ronald Cupitt	PHHS	\$3,202.00	\$1,601.00	\$1,601.00
Jeff Stolfi	BMS	\$3,202.00	\$1,601.00	\$1,601.00
Michael Osborne	CMS	\$3,202.00	\$1,601.00	\$1,601.00
Jose Reyes	Eastlake	\$2,092.00	\$1,046.00	\$1,046.00
Edwin Rivera	Intervale	\$2,092.00	\$1,046.00	\$1,046.00
James Price	Knollwood	\$2,092.00	\$1,046.00	\$1,046.00
Brian Dohm	Lk Hiawatha	\$2,092.00	\$1,046.00	\$1,046.00
Maria Cataldo	Lk Par	\$2,092.00	\$1,046.00	\$1,046.00
Rolando Burce	Littleton	\$2,092.00	\$1,046.00	\$1,046.00
Mario Idrobo	Mt Tabor	\$2,092.00	\$1,046.00	\$1,046.00
Jaime Alarcon	Northvail	\$2,092.00	\$1,046.00	\$1,046.00
Zenon Bilanych	Rockaway Meadow	\$2,092.00	\$1,046.00	\$1,046.00
Juan Castro	Troy Hills	\$2,092.00	\$1,046.00	\$1,046.00
Zeonid Khrapko	CEC	\$2,092.00	\$1,046.00	\$1,046.00
Karl Riffel	JRW/Maint./TH Annex	\$3,202.00	\$1,601.00	\$1,601.00

31. **Transfer of Assignment 2017-2018**

**TRANSFER OF  
ASSIGN 17-18**

BE IT RESOLVED that the Board approve the individual named below who have been transferred/reassigned for the 2017-2018 school year:

Cindy Mongiovi – Mt. Tabor Elementary School  
From: 5/5 Grade 3                      \$68,903.00  
To: 3/5 Resource Room                \$41,341.80

32. **Corrections**

**CORRECTIONS**

BE IT RESOLVED that the Board approve the corrections listed below:

**Major-Extra Responsibility Assignments – Student Activity Stipends 2016-2017**

**Parsippany Hills High School**

Susan Bonnet – Varsity Club

From: \$881.50                              To: \$1,763.00

**Leave of Absence**

**Employee #31170**

From: effective September 22, 2017 through November 1, 2017 utilizing available sick days, and an unpaid leave of absence from November 2, 2017 through November 3, 2017, pursuant to the Family Medical Leave Act.

To: effective September 22, 2017 through October 13, 2017 utilizing available sick days, pursuant to the Family Medical Leave Act.

**Maternity Leave of Absence**

**Employee #49553**

From: on or about December 1, 2017 through January 3, 2018 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from January 4, 2018 through March 28, 2018.

To: on or about December 4, 2017 through January 4, 2018 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from January 5, 2018 through March 29, 2018.

**Employee #40240**

From: on or about January 3, 2017 through February 6, 2017 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from February 7, 2017 through May 9, 2017, and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from May 10, 2017 through December 7, 2017.

To: on or about January 3, 2017 through February 6, 2017 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from February 7, 2017 through May 9, 2017, and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from May 10, 2017 through December 1, 2017.

**Employee #31200**

From: on or about February 21, 2017 through May 2, 2017 utilizing accumulated sick leave, and from May 3, 2017 through May 4, 2017 utilizing personal days. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from May 5, 2017 through October 6, 2017 and, under the terms of the PTHEA Agreement, an unpaid childcare leave of absence from October 9, 2017 through March 12, 2018.

To: on or about February 21, 2017 through May 2, 2017 utilizing accumulated sick leave, and from May 3, 2017 through May 4, 2017 utilizing personal days. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from May 5, 2017 through October 6, 2017 and, under the terms of the PTHEA Agreement, an unpaid childcare leave of absence from October 9, 2017 through October 20, 2017.

**Employee #11411**

From: on or about October 25, 2017 through December 1, 2017 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from December 4, 2017 through March 2, 2018.

To: on or about October 12, 2017 through December 1, 2017 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from December 4, 2017 through March 2, 2018.

**Approval of Employment – PTHEA**

Tracey Caso – ESL Teacher

From: Guide Placement: BA, Step 3, \$53,285.00  
Assignment: Eastlake 2.75, Intervale 2.75

To: Guide Placement: BA+15, Step 3, \$55,685.00  
Assignment: Eastlake 2.5, Intervale 2.5

Janene Nardiello – Art Teacher

From: Lake Hiawatha 2.75/5, Knollwood 2.75/5  
To: Lake Hiawatha 2.5/5, Knollwood 2.5/5

**Transfer of Assignment 2017-2018**

Margaret Konner – Parsippany High School

From: Science  
To: Special Ed Science

**Employment – Part-time Office Aides**

**Littleton Elementary School**

From: *to be determined* To: Shraddha Bhatt effective 10/23/2017

V. **PS – PUPIL PERSONNEL SERVICES – ANTHONY GIORDANO**

33. **Student Assistance**

**STUDENT  
ASSISTANCE**

BE IT RESOLVED that the Board approve Roxanne Hebbberd, paraprofessional at Parsippany Hills High School, to assist a student at the homecoming dance on October 28, 2017, as per the student's IEP, not to exceed five hours, and at Halloween at the Hills on October 30, 2017, not to exceed five hours, at the rate of \$20.26 per hour.

BE IT RESOLVED that the Board approve Erin Gibson, paraprofessional at Parsippany Hills High School, to assist a student at the homecoming dance on October 28, 2017, as per the student's IEP, not to exceed five hours, and at Halloween at the Hills on October 30, 2017, not to exceed five hours, at the rate of \$21.71 per hour.

BE IT RESOLVED that the Board approve Becky Yousaitis, paraprofessional at Brooklawn Middle School, to assist two students at a dance on October 26, 2017, as per the students' IEP, not to exceed two hours, and at Intense Games on November 16, 2017, not to exceed five hours, at the rate of \$20.26 per hour.

BE IT RESOLVED that the Board approve Nick Tocci, teacher at Brooklawn Middle School, to assist a student at a dance on October 26, 2017, as per the student's IEP, not to exceed two hours, and at Intense Games on November 16, 2017, not to exceed five hours, at the rate of \$77.63 per hour.

BE IT RESOLVED that the Board approve Monica Cruz, paraprofessional at Brooklawn Middle School, who assisted a student at a dance on September 29, 2017, as per the student's IEP, not to exceed one and one-half hours, at the rate of \$20.25 per hour.

BE IT RESOLVED that the Board approve Erin Gibson and Roxanne Hebbberd, paraprofessionals at Parsippany Hills High School, to assist a student at swim team tryouts, as per the student's IEP, not to exceed 12 ½ hours each, during November 2017, at their hourly rates as follows:

Erin Gibson - \$21.71  
Roxanne Hebbberd - \$20.26

34. **Student Assistance – Correction**

**CORRECT**

BE IT RESOLVED that the Board approve the corrected salary rate for Roxanne Hebbberd, paraprofessional at Parsippany Hills High School, originally approved in the September 14, 2017 Bulletin Addendum, Item #36, as follows:

From: \$19.20 per hour  
To: \$20.26 per hour

35. **Title I Program – Central Middle School Parent Night**

**TITLE I**

BE IT RESOLVED that the Board approve payment to Sarah Hare, Diane Anderson and Mary Ellen O’Hara, Central Middle School teachers, for one and one-half hours each, at the rate of \$41.00 per hour, for a presentation to the Parents of Title I students, on Wednesday, October 18, 2017, at Central Middle School, paid through Title I grant money. The Title I Program is for services provided to students for reading, writing and math help.

36. **ABA-Trained Paraprofessionals**

**ABA PARAS**

BE IT RESOLVED that the Board approve the following staff members as ABA-trained Paraprofessionals with a stipend of \$1,200 (prorated), for the 2017-2018 school year, as follows:

<u>Name</u>	<u>School</u>	<u>Effective Date</u>
Aslam, Shaista	Littleton	9/6/17
Bakirtzis, Nicole	Troy Hills	9/6/17
Balasundaram, Sudha	Troy Hills	9/6/17
Bellomo, Carmen	Littleton	9/6/17
Blafer, Ellen	Littleton	9/6/17
Caccavale, Paulette	Troy Hills	9/6/17
Cameron, Terese	Troy Hills	9/6/17
Cartelli-Martinez, Kimberly	Littleton	9/6/17
Jhaveri, Jigna	Troy Hills	9/6/17
Kandil, Bahaa	Littleton	9/6/17
Khullar, Sweety	Troy Hills	9/6/17
Komathchal, Shobha	Littleton	9/6/17
Leo, Jessica	Troy Hills	9/6/17
Musto, Christina	Troy Hills	9/6/17
Okour, Mana	Littleton	9/6/17
Ollo, Susan	Troy Hills	9/6/17
Patel, Nita	Troy Hills	9/6/17
Robinson, Christine	Troy Hills	9/6/17
Schmitt, Marion	Littleton	9/6/17
Shah, Sejal	Troy Hills	9/6/17
Steele, Christopher	Eastlake	9/6/17
Stettner, Tatia	Troy Hills	9/6/17
Tolomieri, Janna	Troy Hills	9/6/17
Tredinnick, Marion	Littleton	9/6/17
Valdez, Joey	Littleton	9/6/17
Vliet, Lisa	Troy Hills	9/6/17
Vuolo, Lisa	Troy Hills	9/6/17
Weber, Cathy	Troy Hills	9/6/17
Zoon, Cindy	Troy Hills	9/6/17
Zuber, Linda	Littleton	9/6/17

37. **Out of District Tuition**

**OOD  
TUITION**

BE IT RESOLVED that the Board approve the tuition costs for two students with disabilities who recently moved into our district, pending a 30-day review, as indicated below. These students have been classified by the Child Study Team in accordance with Title 18A:46:

<u>Placement</u>	<u>Student No.</u>	<u>Tuition Cost</u>
Developmental Learning Center	46508	\$81,875.
Sage Day School	41956	\$52,407.

38. **Home Instruction**

**HOME  
INSTRUCTION**

BE IT RESOLVED that the Board approve the following students who are on home instruction:

<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>
29819	OOD	10	Medical
29879	PHS	10	Medical
46352	PHS	9	Administrative

39. **School Presentations**

**MPOWERED  
PRESENTATIONS**

BE IT RESOLVED that the Board approve Mpowered Parent, LLC to conduct the following presentations at a cost of \$2,500 being paid from Title IIA:

- Presentation for Community @ PHHS – October 5, 2017
- Presentation for students at PHHS – October 10, 2017
- Two Presentations for students at CMS & BMS @ PHHS – October 27, 2017
- Two Presentations for students at PHS – October 30, 2017

40. **Harassment, Intimidation, and Bullying Report**

**HIBS N**

BE IT RESOLVED, that the Board approve, pursuant to P.L. 2010, c. 122, the semi-annual Harassment, Intimidation and Bullying report for the period January 1, 2017 through June 30, 2017 and hereby directs that a copy of the report be posted on the district's website in accordance with the law and guidance issued by the Department of Education.

41. **Electronic Vandalism, Violence and Substance Abuse Report 2016-2017 – Report Period 2**

**ELECTRONIC O  
VIOLENCE,  
VANDALISM &  
SUBSTANCE  
ABUSE**

BE IT RESOLVED, pursuant to N.J.S.A. 18A 17-46-48, each local district is required to hold a public hearing to report all acts of vandalism and violence which occurred during Report Period 2 January 1, 2017 through June 30, 2017 for the 2016-2017 school year.

**Parsippany-Troy Hills Board of Education**  
**Minutes of the Regular Meeting of October 19, 2017**

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42. **Harassment, Intimidation, and Bullying**

**HIB**

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for May 25, 2017.

**Suspensions**

**SUSPENSIONS P**

Twenty-one secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.



**VI. BUSINESS/FINANCE – ROBIN C. TEDESCO**

43. **Payment of Bills**

**PAYMENT OF BILLS**

BE IT RESOLVED, that the Board of Education approve the payment of current bills for October 19, 2017 for the 2017-2018 school year in the amount of \$13,132,128.75.

BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for school activities for the month of September 2017 school year in the amount of \$5,967.39.

44. **Transfer of Funds**

**TRANSFER OF FUNDS**

**Q**

BE IT RESOLVED that the Board of Education authorize the transfers in the 2017-2018 budget per detail of transfers report, September 2017 for the 2017-2018 school year, per state law.

45. **Secretary/Treasurer Report**

**SECRETARY  
REPORT**

BE IT RESOLVED that the Board of Education acknowledge, accept and approve the report of the Board Secretary and Treasurer of School Monies for the period ending August 1-31, 2017.

Pursuant to N.J.A.C. 6:20-2:13(d), I certify that as of the end of August 2017 no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2:13(a).



Robin C. Tedesco  
Business Administrator/Board Secretary

Pursuant to N.J.A.C. 6:20-2:13(a), we certify that as of August 31, 2017 after review of the Secretary's monthly financial report for August 2017 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2:13(b) and those sufficient funds are available to meet the district's financial obligations.

46. **Comprehensive Maintenance Plan**

**COMP MAIN PLAN R**

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Parsippany-Troy Hills School District are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid;

NOW THEREFORE BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Parsippany-Troy Hills School District in compliance with Department of Education requirements; as attached.

47. **Annual Maintenance Budget – Form M-1**

**ANNUAL MAINT S**  
**BUDGET M-1**

BE IT RESOLVED, in compliance with N.J.A.C. 6A:26A, the Parsippany-Troy Hills Board of Education hereby approve the Annual Maintenance Budget Amount Worksheet, Form M-1 attached hereto as attached.

48. **Sale of Surplus Property**

**SALE OF**  
**SURPLUS PROPERTY**

WHEREAS, the Parsippany-Troy Hills Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

**NOW THEREFORE, BE IT RESOLVED** by the Parsippany-Troy Hills Board of Education in the Township of Parsippany-Troy Hills, County of Morris, as follows:

The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Parsippany-Troy Hills Board of Education.

1. The sale will be conducted online and the address of the auction site is govdeals.com.
2. The sale is being conducted pursuant to Local Finance Notice 2008-09.
3. A list of the surplus property to be sold is below.
4. The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute as Hold Harmless and Indemnification Agreement concerning use of said property.
5. The Parsippany-Troy-Hills Board of Education reserves the right to accept or reject any bid submitted.

**EQUIPMENT TO BE AUCTIONED**

Vehicles

Bus 21 - 54 passenger 2002 Bluebird	Vin # 1BAAGCPH42F202900
Bus 22 - 54 passenger 2002 Bluebird	Vin # 1BAAGCPH62F202901
Bus 23 - 54 passenger 2002 Bluebird	Vin # 1BAAGCPH82F202902
Van 8 - 24 passenger 2000 Bluebird	Vin# 5B4KP32R2X3308576
Van 9 - 24 passenger 2003 Chevrolet	Vin#1GBJG31F221192382
1990 Evans two axel trailer with a 5000 Lbs GVW	

PHHS Equipment

Treadmill - One Magnum Brand Model #T111  
Treadmill - Two Star Trac brand Soft Trac Pro Models #7631-SUSAPO.

PHS Equipment

5 white squat racks  
1 black squat rack  
2 Life fitness treadmills

Dumbbells

1-30 lbs	3-45lbs	1-60lbs	4-75lbs	1-90lbs
2-35 lbs	8-50lbs	3-65lbs	1-80lbs	2-95lbs
2-40 lbs	2-55lbs	4-70lbs	1-85lbs	2-100lbs

BMS Metal Shop Equipment

Compression machine  
Drill press  
Electric saw  
Bench grinder

Canon Image Runner 2200 (MPG57873)  
Savin 3260 Duplicator with 3 boxes of ink and 4 boxes of rolls  
10 Tube TV's  
27 Apple iMac Monitors (F199-2003)

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS**  
**SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

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**Number 5 ADDENDUM**

October 19, 2017

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

49. **Curriculum Work**

**CURR WORK  
APPROVAL**

BE IT RESOLVED that the Board approve the individuals named below for the development of the following curriculum revisions. Payment of the amounts indicated based on \$41.00/hour will be Board approved for payment upon completion of revisions.

	<b>Hours</b>	<b>Amount</b>
<b>Grade 2-3 Media Lessons</b>		
Elizabeth Quinn	7.5	\$307.50
Emily Jones	10	\$410.00
Christine Lupia-Fugere	5	\$205.00

50. **Curriculum Work – A/C #11.000.223.104.000.140**

**CURR WORK  
PAYMENT**

BE IT RESOLVED that the Board approve payment of the amounts indicated based on \$41.00/hour to the individuals named below for the development of the following curriculum revisions:

	<b>Hours</b>	<b>Amount</b>
<b><u>Middle School Science</u></b>		
Sarah Schwarz	36	\$1,476
<b><u>French III</u></b>		
Michael Cassu	20	\$820.00
<b><u>Science, Grade 6</u></b>		
Marleen Gibson	12	\$492.00
<b><u>Science, Grade 7</u></b>		
Marleen Gibson	12	\$492.00
<b><u>Science, Grade 8</u></b>		
Marleen Gibson	12	\$492.00
<b><u>Conceptual Chemistry</u></b>		
Stephanie Thaler	8	\$328.00
Emily Rogers		

51. **Summer 2017 American Education Exploration Program**

**AEEP  
SMR PROGRAM**

BE IT RESOLVED that the Board approve the payment listed below for George Clark and Lori Caruso who taught ESL classes for the Chinese Students participating in the Summer of 2017 American Education Exploration Program at the rate of \$45.00/per hour effective July 17, 2017 through July 28, 2017.

George Clark – 12 hours \$540.00  
Lori Caruso – 12 hours \$540.00

52. **Employment – Local 32**

**EMPLOY  
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individuals on a 150-day probationary period as indicated below:

<b>Name</b>	<b>Step</b>	<b>Salary</b>	<b>Effective</b>	<b>Assign.</b>	<b>Location</b>
Marta Lopez	2	\$30,180.00 + \$1,458.00 (2 <sup>nd</sup> shift)	10/23/2017	Custodian	PHS/Knollwood
Cesar Esquivel		\$14.38/hour (5-hour)	10/23/2017	Part-time Custodian	Troy Hills

53. **Appointment – Volunteer Extra-Curricular Athletic Aide**

**APPOINT VOL  
EXTRA AIDE**

BE IT RESOLVED that the Board approve the appointment of the following individual as volunteer extra-curricular athletic aide in the area indicated for the 2017-2018 school year:

**Parsippany High School/Parsippany Hills High School**  
Jared Wohl Ice Hockey

54. **Employment – Paraprofessional**

**EMPLOY  
PTHESA**

BE IT RESOLVED that the Board approve the individuals named below as Paraprofessional in the area indicated:

**Eastlake Elementary School**

Stephanie Boscardin	Paraprofessional	\$21,435.00	10/23/2017
Sharquana Paul	Paraprofessional	\$21,435.00	10/23/2017

**Brooklawn Middle School**

Jeffrey Atehortua	Paraprofessional	\$21,435.00	10/20/2017
Gregory Ziemski	Paraprofessional	\$21,435.00	10/20/2017

**Parsippany High School**

Michael Peluso	Paraprofessional	\$21,435.00	10/23/2017
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55. **Employment – Equipment Operator**

**EMPLOY  
EQUIP OPERATOR**

BE IT RESOLVED that the Board approve the employment of the following individuals as Equipment Operator for auditorium sound and lights at Parsippany High School for the 2017-2018 school year:

**Students to be paid at the rate of \$8.44/hour:**

Kandarp J. Ajvalia  
 Krishant Putrevu

56. **Resignation – APSA**

**RESIGN  
APSA**

BE IT RESOLVED that the Board approve the resignation of Thomas Rizk, Assistant Principal of Athletics at Parsippany High School, effective December 15, 2017 or sooner.

57. **Late Bus Monitor**

**LATE BUS  
MONITOR**

BE IT RESOLVED that the Board approve payment to the individual named below who has indicated her willingness to serve as late bus monitor for the 2017-2018 school year:

**After School Late Bus 2:45-4:00 \$33.00/per session**

**Brooklawn Middle School**

Shirley Huang

58. **Retirement – Local 32**

**RETIRE  
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation of Louis Volpe, Part-time Custodian, for the purpose of retirement, effective January 1, 2018.

59. **Waiver of Teaching Loads**

**WAIVERS**

BE IT RESOLVED that the Board approve the waiver of teaching loads for the following individuals who will provide class coverage as indicated below during the 2017-2018 school year:

Name	Location	Subject	Amount	Effect. Dates	Class Load	Formula
Julianne Sanchez	PHS	English	\$1,310.16	10/18/2017-11/27/2017	1 class every day	1/7
Melanie Jensen	PHS	English	\$1,257.84	10/18/2017-11/27/2017	1 class every day	1/7
Samantha Payerl	PHS	English	\$1,130.64	10/18/2017-11/27/2017	1 class every day	1/7
Jennifer Frantz	PHS	English	\$1,877.52	10/18/2017-11/27/2017	1 class every day	1/7
Victoria Miller	PHS	English	\$1,240.80	10/18/2017-11/27/2017	1 class every day	1/7
Brian Francis	PHHS	Math	\$11,256.35	11/1/2017-6/21/2018	1 class every day	1/7

60. **Sale of Surplus Property**

**SALE OF  
SURPLUS PROPERTY**

**WHEREAS**, the Parsippany-Troy Hills Board of Education is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

**NOW THEREFORE, BE IT RESOLVED** by the Parsippany-Troy Hills Board of Education in the Township of Parsippany-Troy Hills, County of Morris, as follows:

The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Parsippany-Troy Hills Board of Education.

1. The sale will be conducted online and the address of the auction site is govdeals.com.
2. The sale is being conducted pursuant to Local Finance Notice 2008-09.
3. A list of the surplus property to be sold is below.
4. The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute as Hold Harmless and Indemnification Agreement concerning use of said property.
5. The Parsippany-Troy-Hills Board of Education reserves the right to accept or reject any bid submitted

**EQUIPMENT TO BE AUCTIONED**

621-2017 Ford Ranger

Vin#1FTYR11U47PA00357

61. **Entrance Canopy Repairs at Littleton School**

**CANOPY LITTLETON**

WHEREAS the district solicited bids for the Entrance Canopy Repairs at Littleton Elementary School and bids were opened and accepted on Wednesday, October 18, 2017 from the following:

Prepared by Parette-Somjen Architects, LLC: Entrance Canopy Repair at Littleton Elementary School Bid Opening: Wednesday, October 18, 2017 @ 1:00 p.m.		
<b>Bidders</b>	<b>Base Bid</b>	
Billy Contracting and Restoration Inc.	\$118,250.00	
C. R. Construction Co. Inc.	\$113,000.00	
Roof Management Inc.	\$97,500.00	
Cypreco Industries Inc.	\$169,113.00	
Lanyi and Tevald Inc.	\$75,475.00	
Wallkill Group, Inc.	\$104,500.00	
Arista Builders and Designers, Inc.	\$118,700.00	
Drill Construction	\$ 59,500.00	

THEREFORE BE IT RESOLVED, that the Board approve the award of the bid for the Entrance Canopy Repairs at Littleton Elementary School to Drill Construction as the lowest responsive and responsible bid in the amount of \$59,500.00 as listed above.



62. **Weight Room Windows Replacement at PHS**

**WINDOWS REPLACEMENT  
PARSIPPANY HIGH SCHOOL**

WHEREAS the district solicited bids for the Weight Room Windows Replacement and bids were opened and accepted on Wednesday, October 18, 2017 from the following:

Prepared by Parette-Somjen Architects, LLC: Weight Room Windows Replacement at Parsippany High School Bid Opening: Wednesday, October 18, 2017 @ 1:30 p.m.		
<b>Bidders</b>	<b>Base Bid</b>	<b>Alt A1</b>
Billy Contracting and Restoration Inc.	\$78,000.00	\$14,000.00
Panoramic Window and Door Systems, Inc.	\$39,900.00	\$5,900.00
A Plus Glass and Metal	\$54,000.00	\$10,320.00
Cypreco Industries Inc.	\$78,823.00	\$10,000.00
Lanyi and Tevald, Inc.	\$62,500.00	\$5,240.00
SLS Construction	\$56,640.00	\$13,380.00
Tekcon Construction Inc.	\$67,300.00	\$8,100.00
R. D. Architectural Products, Inc.	\$44,800.00	\$12,600.00

THEREFORE BE IT RESOLVED, that the Board approve the award of the bid for the Weight Room Windows Replacement at Parsippany High School to Panoramic Window and Door Systems, Inc. as the lowest responsive and responsible bid in the amount of \$39,900.00, rejecting Alt A1 as listed above.

**Superintendent's Bulletin No. 5**  
**October 19, 2017**

***Read-Ins***

Page/Number	Explanation																																													
Page 3 - # 5	<p><b><u>and Work Related Expenses</u></b></p> <p><b>ADD:</b></p> <table border="0"> <thead> <tr> <th data-bbox="342 537 407 562">Name</th> <th data-bbox="570 537 651 562">Purpose</th> <th data-bbox="818 537 867 562">Date</th> <th data-bbox="1045 537 1138 562">Location</th> <th data-bbox="1292 537 1495 562">Estimated Expenses</th> </tr> </thead> <tbody> <tr> <td data-bbox="342 564 509 590">Keith Cortright</td> <td data-bbox="570 564 773 590">Reading &amp; Writing</td> <td data-bbox="818 564 1003 590">October 27, 2017</td> <td data-bbox="1045 564 1260 590">New Brunswick, NJ</td> <td data-bbox="1292 564 1386 590">\$180.00</td> </tr> <tr> <td data-bbox="342 592 529 617">Connie Marchese</td> <td data-bbox="570 592 756 617">NJASL Fall Conf</td> <td data-bbox="818 592 1029 617">November 16, 2017</td> <td data-bbox="1045 592 1227 617">Long Branch, NJ</td> <td data-bbox="1292 592 1386 617">\$253.26</td> </tr> <tr> <td data-bbox="342 640 529 665">Rachel Villanova</td> <td data-bbox="570 640 748 665">NJ Science Conv</td> <td data-bbox="818 640 1003 665">October 24, 2017</td> <td data-bbox="1045 640 1187 665">Princeton, NJ</td> <td data-bbox="1292 640 1386 665">\$220.28</td> </tr> <tr> <td data-bbox="342 667 521 693">Oliva Fredericks</td> <td></td> <td></td> <td></td> <td data-bbox="1292 667 1386 693">\$233.10</td> </tr> <tr> <td data-bbox="342 695 488 720">Linda Algieri</td> <td data-bbox="570 695 708 720">Guided Math</td> <td data-bbox="818 695 1029 720">November 28, 2017</td> <td data-bbox="1045 695 1260 720">New Brunswick, NJ</td> <td data-bbox="1292 695 1487 720">\$259.00 Title IIA</td> </tr> <tr> <td data-bbox="342 743 505 768">Michelle Marx</td> <td data-bbox="570 743 781 768">Kinesiology Taping</td> <td data-bbox="818 743 1029 768">November 30, 2017</td> <td data-bbox="1045 743 1203 768">Parsippany, NJ</td> <td data-bbox="1292 743 1520 768">\$209.99 ea Title IIA</td> </tr> <tr> <td data-bbox="342 770 496 795">Melissa Arnot</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td data-bbox="342 798 496 823">Amanda Scott</td> <td data-bbox="570 798 1211 823">Level 1 Google summit</td> <td data-bbox="818 798 1211 823">October 14&amp;15, 2017</td> <td data-bbox="1045 798 1211 823">Parsippany, NJ</td> <td data-bbox="1292 798 1487 823">\$299.00 Title IIA</td> </tr> </tbody> </table>	Name	Purpose	Date	Location	Estimated Expenses	Keith Cortright	Reading & Writing	October 27, 2017	New Brunswick, NJ	\$180.00	Connie Marchese	NJASL Fall Conf	November 16, 2017	Long Branch, NJ	\$253.26	Rachel Villanova	NJ Science Conv	October 24, 2017	Princeton, NJ	\$220.28	Oliva Fredericks				\$233.10	Linda Algieri	Guided Math	November 28, 2017	New Brunswick, NJ	\$259.00 Title IIA	Michelle Marx	Kinesiology Taping	November 30, 2017	Parsippany, NJ	\$209.99 ea Title IIA	Melissa Arnot					Amanda Scott	Level 1 Google summit	October 14&15, 2017	Parsippany, NJ	\$299.00 Title IIA
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Page 5 #6	<p><b><u>Gifts to the District</u></b></p> <p>ADD</p> <p>Eastlake – Additional \$2,500</p>																																													
Page 6 #8	<p><b><u>Field Trip Destinations</u></b></p> <p>ADD:</p> <p>Gagasphere - 5th Grade Class  Waldwick, New Jersey</p> <p>The Seeing Eye - 5<sup>th</sup> grade class  Morristown, New Jersey</p> <p>Wyndham Philadelphia - African American Cultural Club  Philadelphia, Pennsylvania</p> <p>AT&amp;T Labs Research Building - FBLA  Bedminster, New Jersey</p>																																													
Page 9 # 12	<p><b><u>Student Teachers</u></b></p> <p>ADD</p> <p>Shannon Stewart - Lake Hiawatha School – TCNJ</p>																																													



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**Student Assistance**

ADD:

BE IT RESOLVED that the Board approve Nick Tocci, teacher at Brooklawn Middle School, to assist a student during French Club meetings, as per the student's IEP, not to exceed three hours each month, for the months of October, November and December, at the rate of \$77.63 per hour.

BE IT RESOLVED that the Board approve Monica Cruz, paraprofessional at Brooklawn Middle School, to assist a student during Art Club meetings, as per the student's IEP, not to exceed three hours each month, for the months of October, November and December, at the rate of \$20.25 per hour.

**NEW BUSINESS**

Mrs. Gilfillan provided a Litigation update.

Mrs. Cogan commented on GRO back to school night at Parsippany High School. Mrs. Mayer commented on her attendance and how successful it was and how enthusiastic the parents were.

**HEARING OF PUBLIC**

**HEARING OF PUBLIC**

Joe Kyle – Jokingly commented on how disappointed he was on how short the board meetings have been. He also commented on how well things were going and the need for a liaison for the upcoming negotiations.

Closing of Public Session

**ROLL CALL: SUPERINTENDENT’S BULLETIN #5  
AND SECRETARY’S REPORT**

**ROLL CALL  
VOTES**

On a motion by Mrs. Golderer seconded by Mrs. Cogan, Superintendent’s Bulletin Number 5 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer	X					
Mr. Kumburis	X					
Mrs. Mayer	X					
Mr. Choffo	X			X		R- 20, 21, 24, 29, 33, 36 and 54
Mr. Neglia	X					

**ADJOURN**

**ADJOURN**

There being no further business, the public meeting adjourned at 7:36 pm on a motion by Mr. Berrios seconded by Mrs. Mayer and voted on as follow:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer	X					
Mrs. Kumburis	X					
Mrs. Mayer	X					
Mr. Choffo	X					
Mr. Neglia	X					

Respectfully submitted,



Lyanna Rios  
Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS  
AFOREMENTIONED IN THESE MINUTES, PLEASE  
REFER TO THE SUPERINTENDENT'S BULLETIN # 5  
INCLUSIVE OF THE SECRETARY REPORT  
INITIALLY RECEIVED IN THE BOARD PACKET  
AND NOW POSTED AT THE DISTRICT WEBSITE**