

**PARSIPPANY-TROY HILLS  
BOARD OF EDUCATION  
REGULAR MEETING OF  
Thursday, October 20, 2016**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, October 20, 2016 at Dr. Frank A. Calabria Education Center, 292 Parsippany Road, Parsippany, NJ 07054.

**CALL TO ORDER**

**CALL TO ORDER**

President Neglia called the meeting to order at 6:32 p.m.

**MEETING NOTICE**

**MEETING NOTICE**

President Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 13, 2016 and at the district website <http://www.pthsd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building and a copy of Notice filed with the Township Clerk on October 14, 2016. This is an official meeting.

**FIRE NOTICE**

**FIRE NOTICE**

The Fire Notice was read by President Neglia.

**ROLL CALL**

**ROLL CALL**

Present:                   Mr. Timothy Berrios  
                              Mr. George Blair  
                              Mr. Joseph Cistaro  
                              Mrs. Alison Cogan  
                              Mrs. Susy Golderer  
                              Mrs. Judy Mayer  
                              Mrs. Fran Orthwein  
                              Mr. Andrew Choffo  
                              Mr. Frank Neglia

Also Present:             Dr. LeRoy Seitz, Interim Superintendent  
                              Mrs. Robin C. Tedesco, Business Administrator/Board Secretary  
                              Dr. Robert Sutter, Asst. Superintendent- Human Resources  
                              Dr. Jeffrey Charney, Int. Asst. Supt./Chief Academic Officer  
                              Mr. Anthony Giordano, Director of Pupil Personnel Services  
                              Ms. Lyanna Rios, Assistant Business Administrator  
                              Mrs. Joan Benos, Chief of Staff/Public Information Officer  
                              Mrs. Katherine Gilfillan, Esq., Board Attorney

**ADJOURN TO EXECUTIVE SESSION**

**ADJOURN TO  
EXEC SESSION**

At 6:32 p.m. a motion was made by Mr. Cistaro, seconded by Mrs. Golderer and was unanimously approved by roll call vote to adjourn to closed session for the purpose of a personnel matters, HIB's and legal update.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: HIBs, legal matters, negotiations, and personnel.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

**RECONVENE OPEN SESSION**

**RECONVENE  
OPEN SESSION**

On a motion by Mrs. Mayer, seconded by Mrs. Orthwein, and unanimously approved by voice vote, the regular meeting reconvened at 7:01 p.m.

**SALUTE TO THE FLAG**

**SALUTE TO THE FLAG**

President Neglia asked everyone to stand for the flag salute.

Mr. Giordano presented report on Harassment, Intimidation and Bullying Report as well as Electronic Violence and Vandalism Report.

Question and answer session followed.

Lieutenant Dowd provided an update on Security Shared Service Agreement, new ideas that will be put in place and others that have been implemented.

A question and answer session followed.

**CORRESPONDENCE**

None

**CORRESPONDENCE**

**UNFINISHED BUSINESS**

Mr. Blair commented on tentative agreement with ESAPTH.

**UNFINISHED BUSINESS**

**COMMITTEE REPORTS**

**COMMITTEE REPORTS**

Teaching and Learning Committee: Mrs. Golderer reported on October 13, 2016 meeting.  
 Buildings/Grounds and Safety Committee: Mr. Cistaro reported on October 11, 2016 meeting.  
 Critical Issues Committee: Mr. Berrios had no report.  
 Mr. Berrios provided update on Strategic Planning Initiative.  
 Mr. Berrios also reported on Ad Hoc Committee for Superintendent search.  
 Discussion among board members followed regarding the hiring of a consultant and whether or not work could be done full time or part time.  
 Personnel Committee: Mrs. Mayer reported on an electronic update provided on October 18, 2016.  
 Transportation Committee: Mr. Blair had no report.  
 Sports/Extra-Curricular Committee: Mr. Blair had no report.  
 Policy Committee: Mrs. Orthwein had no report.  
 Communication Committee: Mrs. Cogan had no report.  
 Finance Committee: Mrs. Cogan had no report.

**APPROVAL OF MINUTES**

On a Motion by Mrs. Orthwein, seconded by Mr. Berrios the Regular and Executive Minutes of the October 6, 2016 were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orthwein	X					
Mr. Choffo	X					
Mr. Neglia	X					

Dr. Seitz presented Superintendent Bulletin Number 7.

Mrs. Robin C. Tedesco presented Secretary Report.

**SUPERINTENDENT’S BOARD OF EDUCATION BULLETIN**

**Number 7**

**October 20, 2016**

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

**ITEMS FOR DISCUSSION**

Mr. Anthony Giordano, Executive Director of Pupil Personnel Services, will give the 2015-2016 Period 2 HIB and EVVRS Reports.

**I. LA – LEADERSHIP ACTIONS – LEROY SEITZ**

**II. GA – GENERAL ADMINISTRATION – JONI BENOS**

**1. Travel and Work Related Expenses**

**TRAVEL &  
EXPENSES**

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

**WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

**WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

**WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

**WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

**THEREFORE; BE IT RESOLVED**, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

<b>Name</b>	<b>Purpose</b>	<b>Date</b>	<b>Location</b>	<b>Estimated Expenses</b>
Karen McDougall	Enhancing Reading and Writing	January 13, 2017	West Orange, NJ	\$245.00 Title IIA
Laura Breiten Karen McDougall	Improve Behavior and Increase Learning	December 1, 2016	Newark, NJ	\$245.00ea Title IIA
Karen Massa	MUJC PDC Understanding Genre	February 15, 2017	New Providence, NJ	\$170.00
Anna Cave	Rutgers Gifted Fall Conference	November 18, 2016	Rutgers University	\$189.00
Lisa Garofalo	Teachers College Argumentation Institute	January 9-10, 2017	New York City	\$650.00
Ann Marie Carrasca	Increasing Your Students Mastery of Math	November 3, 2016	Fairfield, NJ	\$245.00 Title IIA

2. **Field Trip Destinations**

**FIELD TRIP  
DESTINATIONS**

BE IT RESOLVED that the Board approve the potential Field Trip destinations named below for the 2016-2017 school year.

**Destination**

Crystal Plaza  
Livingston, NJ

**What the trip would be for**

Key Club (volunteer work for kids in hospice)

3. **Gifts to the District**

**GIFTS TO  
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

**Lake Hiawatha School**

The Lake Hiawatha PTA has donated \$1,050.00 to the Board of Education to help support cultural arts events to be held at Lake Hiawatha School.

**Northvail School**

The Northvail PTA has donated \$700.00 to the Board of Education to help support cultural arts events to be held at Northvail School.

**Troy Hills School**

The Troy Hills PTA has donated \$2,050.00 to the Board of Education to help support cultural arts events to be held at Troy Hills School.

4. **Foreign Exchange Student**

**EXCHANGE  
A  
STUDENT**

BE IT RESOLVED that the Board approve the registration of the student identified on the attached document as a student at Parsippany Hills High School as part of the Education First Exchange Program for the 2016-2017 school year effective October 21, 2016.

**III. AP – ACADEMIC PROGRAMMING – JEFF CHARNEY, ED.D.**

5. **Curriculum Work – A/C #11.000.223.104.000.140**

**CURR WORK**

BE IT RESOLVED that the Board approve payment of the amounts indicated based on \$41.00/hour to the individuals named below for the development of the following curriculum revisions:

	<b>Hours</b>	<b>Amount</b>
<b><u>Italian 3/3H</u></b>		
Marta DeCandia	6	\$246.00
<b><u>Italian, Grades 7 &amp; 8</u></b>		
Cristina Emmolo	4	\$164.00

6. **Courses of Study**

**COURSES  
OF STUDY**

BE IT RESOLVED that the Board approve the following Courses of Study that have been approved by CCPC and the Board Teaching and Learning Committee:

ENG114 English I Honors  
SCN119 Biological Science  
SCN214 Honors Chemistry  
SCN434 Current Issues  
FCS620 Advanced Foods  
MTH113/213 Math ESL 1-2

**IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.**

7. **Maternity Leaves of Absence**

**MATERNITY  
LEAVE**

BE IT RESOLVED that the Board approve the maternity leaves of absence as indicated below:

**Employee #11123**, teacher at Central Middle School, has requested a maternity leave of absence on or about January 23, 2017 through March 20, 2017 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare of absence from March 21, 2017 through May 26, 2017.

**Employee #31249**, teacher at Knollwood Elementary School, has requested a maternity leave of absence on or about November 14, 2016 through December 13, 2016 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare of absence from December 14, 2016 through February 22, 2017.

8. **Leaves of Absence**

**LOA**

BE IT RESOLVED that the Board approve an unpaid medical leave of absence for Employee #31175, teacher, effective October 11, 2016 through November 9, 2016.

BE IT RESOLVED that the Board approve an unpaid medical leave of absence for Employee #40614, noontime aide, effective September 7, 2016 through October 21, 2016.

9. **Resignation – Local 32**

**RESIGN  
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation of Joseph Stefanelli, maintenance worker, effective October 14, 2016

10. **Employment – Equipment Operators**

**EQUIP  
OPERATORS**

BE IT RESOLVED that the Board approve the employment of the following individuals as Equipment Operators at the rate of \$8.38/per hour for auditorium sound and lights at Parsippany High School for the 2016 – 2017 school year:

Tyler Greenberg	Kevin Tsai
Jarrett Kuhn	Jeffrey Umanzor
Eric Lai	

11. **Contract Revision of Training Level Advancement – Upgrading** **UPGRADING**

BE IT RESOLVED that the Board approve in accordance with Board Policy, as written under the terms of the Board/PTHEA Agreement and as designated in the provisions for the salary guide for teachers and nurses, the staff members named below who have submitted proof of degree and/or course credits necessary to be advanced to the next higher training level effective September 1, 2016 – June 30, 2017:

**Upgrade from BA+15 to BA+30**

**Name Step Salary**

Cristina Emmolo 5 \$58,870.00

**Upgrade from BA+30 to BA+45**

Emily Rogers 3 \$61,400.00

12. **Resignations – PTHESA** **RESIGN  
PTHESA**

BE IT RESOLVED that the Board approve the resignation of Tracey Tlack, One-to-One Paraprofessional at Troy Hills Elementary School, effective October 14, 2016.

BE IT RESOLVED that the Board approve the resignation of Jigna Jhaveri, One-to-One paraprofessional at Lake Hiawatha Elementary School, effective October 20, 2016.

13. **Resignation – Bus Aide** **RESIGN  
BUS AIDE**

BE IT RESOLVED that the Board approve the resignation of Sandra Talmadge, Bus Aide, effective October 13, 2016.

14. **Employment – Noontime Aide** **EMPLOY**

BE IT RESOLVED that the Board approve the individual named below as noontime aide for the 2016-2017 school year at the rate of \$15.90 per hour:

**Lake Parsippany Elementary School**

Manisha Kunderan 10 hours/week 10/24/2016

15. **Employment Paraprofessional** **EMPLOY  
PARA**

BE IT RESOLVED that the Board approve the employment of the following paraprofessional for the 2016-2017 school year in accordance with the provisions of the 2013-2016 Agreement; subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHESA:

**Troy Hills Elementary School**

Jigna Jhaveri Instructional Para \$29,337.00 10/21/16



16. **Employment – Substitute Approval**

**EMPLOY  
SUBS**

BE IT RESOLVED that the Board approve the employment of the individuals named below, substitute nurses, substitute drivers, and substitute bus aides, all of whom hold the appropriate number of credits or the proper certification, and have indicated their interest in serving as substitutes during the 2016-2017 school year.

**Effective 10/21/2016**

Sandra Talmadge Bus Aide Susan Scalchi Bus Aide

17. **Waivers of Teaching Load**

**WAIVER**

BE IT RESOLVED that the Board approve the waiver of teaching loads for the following individuals who will provide class coverage as indicated below during the 2016-2017 school year:

Name	Location	Subject	Amount	Effect. Dates	Class Load	Formula
Nancy Lennon	PHS	Science	\$76.84	10/10/16 - 10/14/16	1 class/week	1/5 of 1/7
Bryan DiMaulo	PHS	Science	\$182.82	10/10/16 – 11/4/16	1 class/week	1/5 of 1/7
Margaret Konner	PHS	Science	\$48.11	10/10/16 - 10/14/16	1 class/week	1/5 of 1/7
Kathleen McGuire	PHS	Science	\$940.76	10/17/16 - 11/4/16	5 classes/week	1/7
			\$125.43	11/7/16 - 11/9/16	2 classes/week	2/5 of 1/7
Tim Murphy	PHS	Science	\$423.20	10/17/16 - 11/9/16	2 classes/week	2/5 of 1/7
Laurie Chowtavi	PHS	Science	\$514.01	10/17/16 – 11/4/16	4 classes/week	4/5 of 1/7
			\$85.67	11/7/16 – 11/9/16	2 classes/week	2/5 of 1/7
Steve Gilgur	PHS	Science	\$193.61	10/17/16 – 11/4/16	1 class/week	1/5 of 1/7
Susan Muheisen	PHS	Science	\$141.06	10/17/16 – 11/4/16	1 class/week	1/5 of 1/7
Danielle Nicosia	PHS	Science	\$590.67	10/17/16 – 11/4/16	4 class/week	4/5 of 1/7
			\$98.45	11/7/16 – 11/9/16	2 class/week	2/5 of 1/7
Megan Stallone	PHS	Science	\$136.34	10/17/16 – 11/4/16	1 class/week	1/5 of 1/7
Mina Kelaid	PHS	Science	\$179.72	10/17/16 - 11/9/16	1 class/week	1/5 of 1/7

18. **Transfer of Assignment**

**TRANSFER  
ASSIGN**

BE IT RESOLVED that the Board approve the transfer of assignment for Grace Tranchite necessitating no change of contract effective November 1, 2016.

From: Supervisor Secretary \$46,020.00 + \$700.00L

To: TSS Secretary \$46,020.00 + \$700.00L

19. **Corrections**

**CORRECTIONS**

BE IT RESOLVED that the Board approve the corrections listed below:

**Employment – PTHESA**

Deanna McHugh - Kindergarten Paraprofessional - Mt. Tabor Elementary School

From: 2<sup>nd</sup> year \$21,858.00 To: 1<sup>st</sup> year \$20,318.00 (prorated)

**Contract Revision of Training Level Advancement – Upgrading**

Paula Maas - BA45, Step 12

From: \$78,810.00 To: \$79,810.00

V. **PS – PUPIL PERSONNEL SERVICES – ANTHONY GIORDANO**

20. **Harassment, Intimidation, and Bullying Report**

HIBS B

BE IT RESOLVED, that the Board approve, pursuant to P.L. 2010, c. 122, the semi-annual Harassment, Intimidation and Bullying report for the period January 1, 2016 through June 30, 2016 and hereby directs that a copy of the report be posted on the district's website in accordance with the law and guidance issued by the Department of Education.

21. **Electronic Vandalism, Violence and Substance Abuse Report 2015-2016 – Report Period 2**

ELECTRONIC C  
VIOLENCE,  
VANDALISM &  
SUBSTANCE  
ABUSE

BE IT RESOLVED, pursuant to N.J.S.A. 18A 17-46-48, each local district is required to hold a public hearing to report all acts of vandalism and violence which occurred during Report Period 2 January 1, 2016 through June 30, 2016 for the 2015-2016 school year.

22. **Retroactive Pay – Rate Change for the 2015-2016 School Year**

SMR IEPS

BE IT RESOLVED that the Board approve the rate changes noted below originally approved in Bulletin 1, July 23, 2015, as follows:

BE IT RESOLVED that the Board approve the following personnel to complete state-mandated IEPs for new students, at their hourly rate, as follows, subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHEA:

<b><u>Staff Name</u></b>	<b><u>Original 15-16 Hourly Rate</u></b>	<b><u>Retroactive Hourly Rate</u></b>
Michelle Marx	\$53.23	\$56.57
Melissa Arnot	\$43.87	\$49.22
Lauren Ogens	\$49.23	\$51.60

23. **Title I Program – Central Middle School Parent Night**

TITLE I CMS

BE IT RESOLVED that the Board approve payment to Sarah Hare, Diane Anderson and Mary Ellen O'Hara, Central Middle School teachers, for one and one-half hours each at the hourly rate of \$41.00 for a presentation to the Parents of Title I students regarding services provided to their children for reading, writing and math help on Wednesday, October 19, 2016, at Central Middle School, paid through Title I grant money.

24. **Student Assistance**

**STUD ASSIST**

BE IT RESOLVED that the Board approve Lisa Gangala, One-to-One Paraprofessional, who assisted a student, as per the student's IEP, at the PHHS Homecoming Dance on October 1, 2016, for three hours, at the hourly rate of \$18.27/per hour.

BE IT RESOLVED that the Board approve the following paraprofessionals to assist students, as per their IEPs, at the Halloween at the Hills event on October 28, 2016, for two hours each, at their hourly rate as follows:

Erin Gibson - \$18.27  
Zachary Mann- \$18.27  
Lisa Gangala - \$18.27

25. **ABA-Trained Paraprofessionals**

**ABA PARAS**

BE IT RESOLVED that the Board approve the following staff members as ABA-trained Paraprofessionals with a stipend of \$1,200 (prorated), for the 2016-2017 school year, as follows:

<b><u>Name</u></b>	<b><u>School</u></b>	<b><u>Effective Date</u></b>
Maria Antonacci	Lake Parsippany	9/14/16
Nancy Briscoe	Brooklawn	9/7/16
Terese Cameron	Troy Hills	9/7/16
Laura Cowhig	Brooklawn	9/7/16
Sherry Curlo	Brooklawn	9/7/16
Sweetie Khullar	Troy Hills	9/7/16
Jessica Leo	Troy Hills	9/12/16
Michele Michels	Brooklawn	9/7/16
Christina Musto	Troy Hills	9/7/16
Susan Ollo	Troy Hills	9/7/16
Nita Patel	Troy Hills	9/7/16
Annamaria Shymanski	Brooklawn	9/7/16
Stephanie Steere	Lake Parsippany	9/15/16
Tatia Stettner	Troy Hills	9/12/16
Debra Thore	Brooklawn	9/7/16
Tracey Tlack	Troy Hills	9/7/16 (Resign 10/14/16)
Jane Ullman	Lake Parsippany	9/15/16
Lisa Vuolo	Troy Hills	9/7/16
Richard Ziemski	Brooklawn	9/7/16
Cynthia Zoon	Troy Hills	9/7/16

26. **Harassment, Intimidation, and Bullying**

**HIB**

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for October 6, 2016.

**Suspensions**

**SUSPENSIONS D**

Seven (7) secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

**VI. BUSINESS/FINANCE – ROBIN C. TEDESCO**

27. **Payment of Bills**

**PAYMENT OF BILLS**

BE IT RESOLVED that the Board approve the payment of current bills for October 20, 2016 for the 2016-2017 school year in the amount of \$7,378,456.11.

28. **Secretary/Treasurer Report**

**SECRETARY REPORT**

BE IT RESOLVED that the Board acknowledge and accept the report of the Board Secretary and Treasurer of School Monies for the period ending August 1-31, 2016.

Pursuant to N.J.A.C. 6:20-2:13(d), I certify that as of the end of August 2016 no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2:13(a).



Robin C. Tedesco  
Business Administrator/Board Secretary

Pursuant to N.J.A.C. 6:20-2:13(a), we certify that as of August 31, 2016 after review of the Secretary's monthly financial report for August 2016 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations.

29. **Non-Public Technology Initiative Program**

**NON-PUBLICTECH E  
INITV PROG**

BE IT RESOLVED in compliance with the New Jersey Nonpublic School Technology Initiative Program, the Parsippany-Troy Hills Board of Education hereby approves the Educational Services Commission of Morris County Assurance Statements, executed on behalf of the Board of Education for the non-public schools as noted per the attached.

30. **Annual Maintenance Budget – Form M-1**

**MAINT  
BUDGET M-1 F**

BE IT RESOLVED, in compliance with N.J.A.C. 6A:26A, the Parsippany-Troy Hills Board of Education hereby approves the Annual Maintenance Budget Amount Worksheet, Form M-1, as attached.

1. **Comprehensive Maintenance Plan**

**COMP  
MAINT PLAN G**

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Parsippany-Troy Hills School District are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid;

NOW THEREFORE BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Parsippany-Troy Hills School District in compliance with Department of Education requirements; as attached.

32. **Non-Public Nursing Aid**

**NON-PUBLIC  
NURSING AID**

BE IT RESOLVED, that the Board approve the additional entitlement from the State Department of Education for Non-Public Nursing aid in the amount of \$1,614.00 for the 2016-2017 school year.

33. **Non-Public Technology**

**NON-PUBLIC  
TECHNOLOGY**

BE IT RESOLVED that the Board approve the additional entitlement from the State Department of Education for Non-Public Technology aid in the amount of \$2,543.00 for the 2016-2017 school year.

34. **Recommendation of Award for Repair & Service of Musical Instruments**      **REPAIR &  
SVC MUS INSTR**

WHEREAS, pursuant to the Public Schools Contract Law and New Jersey Statutes, Title 18A-18A-37, the bid for the Repair and Service of Musical Instruments (as-needed) was advertised by the Parsippany-Troy Hills Board of Education on September 27, 2016; and

WHEREAS, all proposals received were opened and publicly read aloud on October 13, 2016; and

WHEREAS, the Board received one bid from K & S Music. All responses were reviewed and resulted in a recommendation for an award not to exceed \$24,800.00 for the period of October 1, 2016 – June 30, 2017.

**NEW BUSINESS**

**NEW BUSINESS**

Mr. Neglia advised the board of a change in board meeting from November 22, 2016 to November 29, 2016.

Mr. Cistaro asked about Budget vote being moved to April. Dr. Seitz suggested that a conversation take place with the policy committee and also discussed some of the concerns with this change. Dr. Seitz suggested that the last 5 years be looked at closely so that a determination is made as to whether or not there is a political or non-political arena.

**HEARING OF PUBLIC**

**HEARING OF PUBLIC**

Nick Kumburis – commented on search for Superintendent.

Joe Kyle – suggested that a liaison committee be set up to begin discussions with teachers for upcoming contract in an effort to keep lines of communication open to ease transition of future contracts.

Nancy Choffo – commented on Superintendent search and asked that the board take their time in the search. She also commented on money should not be spent in hiring a consulting firm.

Liz Kadian – commented on the Strategic Planning meeting and the lack of participation from elementary school parents. She also commented on Superintendent search and agreed with the hiring of a consultant.

Closing of Public Session

Dr. Seitz addressed some of the concerns presented by the public.

Board Member discussion followed regarding some of the public's concerns.

**ROLL CALL: SUPERINTENDENT’S BULLETIN #7  
AND SECRETARY’S REPORT**

**ROLL CALL VOTES**

On a motion by Mrs. Mayer seconded by Mrs. Golderer Superintendent’s Bulletin Number 7 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X		X			A-35
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orthwein	X					
Mr. Choffo	X			X		R- 15, 24 and 25
Mr. Neglia	X			X		R-29

**ADJOURN**

**ADJOURN**

There being no further business, the public meeting adjourned at 8:23 p.m. on a motion by Mrs. Cogan, seconded by Mr. Berrios and voted on as follow:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orthwein	X					
Mr. Choffo	X					
Mr. Neglia	X					



Respectfully submitted,



Lyanna Rios  
Assistant Board Secretary

FOR ALL APPENDICES AND EXHIBIT  
ATTACHMENTS AFOREMENTIONED IN THESE  
MINUTES, PLEASE REFER TO THE  
SUPERINTENDENT'S BULLETIN # 7  
INCLUSIVE OF THE SECRETARY REPORT  
INITIALLY RECEIVED IN THE BOARD PACKET  
AND NOW POSTED AT THE DISTRICT WEBSITE