

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION
REGULAR MEETING OF
Thursday, December 14, 2017**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, December 14, 2017 at Dr. Frank A. Calabria Education Center, 292 Parsippany Road, Parsippany, NJ 07054.

CALL TO ORDER

CALL TO ORDER

President Mr. Neglia called the meeting to order at 6:30 pm.

MEETING NOTICE

MEETING NOTICE

Mr. Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 10, 2017 and at the district website <http://www.pthsd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building and a copy of Notice filed with the Township Clerk on November 21, 2017. This is an official meeting.

FIRE NOTICE

FIRE NOTICE

The Fire Notice was read by Mr. Neglia. He also reminded everyone to turn off/or silence all electronic devices so as to not disturb the meeting.

SALUTE TO THE FLAG

SALUTE TO THE FLAG

Mr. Neglia asked everyone to stand for the flag salute.

ROLL CALL

ROLL CALL

Present: Mr. Timothy Berrios
 Mr. George Blair
 Mr. Andrew Choffo
 Mr. Joseph Cistaro
 Mrs. Alison Cogan
 Mrs. Susy Golderer
 Mr. Nicholas Kumburis
 Mrs. Judy Mayer
 Mr. Frank Neglia

Also Present: Dr. Barbara Sargent, Superintendent
 Mrs. Robin C. Tedesco, Business Administrator/Board Secretary
 Mrs. Katherine Gilfillan, Esq., Board Attorney
 Dr. Jeffrey Charney, Int. Asst. Supt./Chief Academic Officer
 Mrs. Joan Benos, Chief of Staff/Public Information Officer
 Ms. Lyanna Rios, Assistant Business Administrator
 Dr. Robert Sutter, Asst. Superintendent- Human Resources
 Mr. Anthony Giordano, Exec. Director of Pupil Personnel Serv.

ADJOURN TO EXECUTIVE SESSION

**ADJOURN TO
EXEC SESSION**

A motion was made by Mr. Neglia to go into Closed Session for the purpose of discussing student HIB matters which are confidential in nature under N.J.A.C. 6A:32:-7.1 et seq. and contractual matters which are being presented for approval at this evening's meeting.

The motion was moved by Mr. Choffo and seconded by Mr. Kumburis and voted on as follow:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer	X					
Mr. Kumburis	X					
Mrs. Mayer	X					
Mr. Choffo	X					
Mr. Neglia	X					

RECONVENE OPEN SESSION

**RECONVENE
OPEN SESSION**

On a motion by Mrs. Cogan, seconded by Mr. Choffo and unanimously approved by roll call vote the regular meeting reconvened at 7:01 p.m.

STUDENT COMMITTEE REPORT

STUDENT COMM.

REPORT

Alia Hakimi and Olivia Shoshan reported on activities at Parsippany High School.

Mr. Neglia suspended agenda for student and staff award presentation.

Dr. Sargent invited Dr. Sutter to introduce the Central Middle School Cross Country Coaches and students.

Dr. Charney presented New Course Proposal for 2018-2019. His presentation was followed by a Question and Answer session with the board.

CORRESPONDENCE

CORRESPONDENCE

None

UNFINISHED BUSINESS

UNFINISHED BUSINESS

Mr. Choffo congratulated Mr. Berrios on his birthday.

COMMITTEE REPORTS

COMMITTEE REPORTS

Sports/Extra-Curricular Committee: Mr. Blair had no report.

Transportation Committee: Mr. Kumburis reported on December 14, 2017 meeting.

Finance Committee: Mrs. Cogan had no report. She commented on her attendance at the Legislative Committee meeting on December 2, 2017.

Teaching & Learning Committee: Mrs. Golderer reported on December 5, 2017 meeting.

Mrs. Mayer, Ms. Golderer, Mr. Blair & Mr. Neglia thanked Dr. Charney for his dedication.

Buildings/Grounds and Safety: Mr. Cistaro reported on December 14, 2017 meeting.

Communications Committee: Mr. Cistaro had no report.

Critical Issues Committee: Mr. Berrios had no report.

Personnel Committee: Mrs. Mayer reported on December 13, 2017 meeting. Mrs. Mayer also commented on her attendance at a GRO meeting.

Policy Committee- Mr. Choffo reported on November 29 and December 13, 2017 meeting.

APPROVAL OF MINUTES

On a Motion by Mr. Kumburis, seconded by Mr. Berrios the Executive and Regular minutes of the November 28, 2017 Work session minutes which were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer	X					
Mr. Kumburis	X					
Mrs. Mayer	X					
Mr. Choffo	X					
Mr. Neglia	X					

Dr. Sargent presented Superintendent Bulletin Number 8 along with Read-Ins and Addendum. She also commented on board members who visited Central Middle School, Knollwood and Rockaway while instructional programs were in place.

Mr. Blair commented on the Red Hawk report and how impressed he was with it.

Mr. Berrios, Mrs. Golderer & Mr. Kumburis thanked Dr. Sargent for organizing the board member trips to schools.

Mr. Blair expressed his content with security at the schools.

Mrs. Robin C. Tedesco presented Secretary Report.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN

Number 8

December 14, 2017

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

ITEMS FOR DISCUSSION

I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.

1. **Student Awards**

**STUDENT
AWARDS**

BE IT RESOLVED that the Board congratulate and present plaques to the students listed below for their fine achievement.

Central Middle School – Mark Gray, Principal

CROSS COUNTRY TEAM

Deirdre Wilson and Amina Zohny - Coaches

Morris County Group 3 Champions

Robert Anderson

Joseph Calleros

Julian DeLucia

Neel Godbole

Manuel Godoy – *1st Place Group 3 Morris County*

Liam Hansberry

Albin Mullan

2. **Course Selection Bulletin**

**COURSE SELECTION
BULLETIN**

BE IT RESOLVED that the Board approve the Middle School Electives Booklet and the High School Course Selection Bulletin that will be used to schedule middle and high school courses for the 2018-2019 school year.

II. GA – GENERAL ADMINISTRATION – JONI BENOS

3. Travel and Work Related Expenses

**TRAVEL &
EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Pam Freund	AMTNJ Association of Mathematics Winter conference	February 7, 2018	Monroe, NJ	\$189.92
Melanie Dully	Differentiating Reading Instruction	January 29, 2018	West Orange, NJ	\$259.00
Kara Baltuch	Strengthen Your Guided Math Instruction	January 10, 2018	Newark, NJ	\$249.00 Title IIA
Danielle Scarpa	Yoga and Mindfulness in the Classroom	January 19, 2018	Fairfield, NJ	\$220.00 Title IIA
Steven Bock James Ruggerio	NJ Horticulture Symposium	January 8-10, 2018	Randolph, NJ	\$180.00 ea
Betty Wang Goarcke Jessica Hall Wendy Barber Laura Duff Maureen Odenwelder Heather Craner Annmarie Hebbelinck Desiree Ventrella Laura Breiten	Strategies and Structures for Teaching Reading and Writing	March 8, 2018	Livingston, NJ	\$239.00 ea Title III

4. Field Trip Destinations

**FIELD TRIP
DESTINATIONS**

BE IT RESOLVED that the Board approve the following Field Trip Destinations:

Destination

Northside Center of Child Development
New York, New York

Newark Print Shop
Newark, New Jersey

What the trip would be for

Spanish Honor Society

Gr. 9-12 Art Class

5. **Gifts to the District**

**GIFTS TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

Lake Hiawatha School

Mr. Prakash Rajendran has donated \$300 in school supplies to Lake Hiawatha School for the Preschool Extended Day Program.

Rockaway Meadow School

The Rockaway Meadow PTA has donated \$2,020 to the Board of Education to help support the cultural arts events to be held at Rockaway Meadow School.

6. **Board Policies**

**BOARD
POLICIES**

BE IT RESOLVED that the Board approve the following new and revised Board Policies/Guidelines and Procedures at this first of two readings.

0000.02 Introduction – Revised

A

P2464 Gifted and Talented Students (M) Revised

B

P&R 1240 Evaluation of Superintendent (M) Revised

C

BE IT FURTHER RESOLVED that the Board approve the abolishment of Policy 2320 – Independent Study Program.

III. AP – ACADEMIC PROGRAMMING – JEFF CHARNEY, ED.D.

7. Mini-Grants 2017-2018

MINI-GRANTS

BE IT RESOLVED that the Board approve the mini-grants for the persons and projects as described below. A panel consisting of two teachers read and evaluated the proposals submitted this fall. Twelve proposals were selected to receive mini-grants for the 2017-2018 school year. In addition to the award winners, the two teachers who comprised the anonymous panel also deserve a sincere thank you for their efforts and the hours they spent after school reading the proposals.

<u>Mini-Grant</u>	<u>Award</u>	<u>Teacher(s)</u>	<u>School</u>
<i>Parsippany High School Science Night</i>	\$550.00	Susan Muheisen	Parsippany High School
<i>Breaking Out of the Traditional Classroom: Real World Problem Solving</i>	\$150.00	Kelly Hemenway	Littleton Elementary School
<i>Pixton Comic Creation</i>	\$220.00	Betsy Quinn Ryan Archer Jolaine Longa Dana Valdez	Littleton Elementary School
<i>Embracing Differences, Building Upon Abilities</i>	\$550.00	Sandra Bimbi Jennifer Fedo Paul Koeck	Central Middle School
<i>Giants in the Sky</i>	\$55.00	Tara DeGeorge	Northvail Elementary School
<i>Parsippany High's Kindness Rocks Project</i>	\$550.00	Stacy Bush Carrie Young	Parsippany High School
<i>Mindfulness Matters</i>	\$550.00	Katherine Cascioli Jamie Piccirillo	Troy Hills Elementary School
<i>Flipgrid Subscription</i>	\$65.00	Betsy Quinn	Littleton Elementary School
<i>PHS Science Olympiad</i>	\$503.75	Kristin D'Arienzo	Parsippany High School
<i>"Be the Change..." Service Learning Project-Extension</i>	\$550.00	Samantha Payerl Melissa Churchwell	Parsippany High School
<i>Book Tasting Events</i>	\$542.00	Betsy Quinn	Littleton Elementary School
<i>Carroll's Critics' Corner</i>	\$471.99	Tracy Carroll	Eastlake Elementary School

8. Student Teachers

STUD TEACHERS

BE IT RESOLVED that the Board approve the following student teachers for the 2017-2018 school year:

Student's Name	Cooperating School	Requesting University
Marco Garcia	PHHS	Ramapo College
Hannah Arntzen	Lake Parsippany	Bloomsburg University

IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.

9. Maternity Leaves of Absence

**MATERNITY
LEAVE**

BE IT RESOLVED that the Board approve the maternity leaves of absence as indicated below:

Employee #11763, Teacher, has requested a maternity leave of absence on or about March 12, 2018 through April 24, 2018 utilizing her accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from April 25, 2018 through May 25, 2018.

Employee #30475, Teacher, has requested a maternity leave of absence on or about April 20, 2018 through May 17, 2018 utilizing her accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from May 18, 2018 through October 19, 2018.

Employee #49541, School Psychologist, has requested a maternity leave of absence on or about February 28, 2018 through March 14, 2018 utilizing her accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from March 15, 2018 through June 13, 2018.

10. Additional Sick Days – PTHEA

**ADDT'L SICK
DAYS**

BE IT RESOLVED that the Board approve thirty (30) additional non-accumulative sick days with pay less the cost of a substitute, for Employee #30346, Teacher, effective January 3, 2018 through February 14, 2018. This leave will be counted against available FMLA leave.

11. Resignation – PTHESA

**RESIGN
PTHESA**

BE IT RESOLVED that the Board approve the following resignations as indicated:

Jonelle Ferentinos	Paraprofessional	Eastlake	12/1/2017
Jigna Jhaveri	Instructional	Troy Hills	12/22/2017
Louis Tempesta	Instructional	Knollwood	12/8/2017

12. Retirement – PTHEA

**RETIRE
PTHEA**

BE IT RESOLVED that the Board approve the resignation of Bobi Huynh, Teacher at Parsippany Hills High School, for the purpose of retirement effective July 1, 2018.

13. **Major-Extra Responsibility Assignments 2017-2018**

COACH

BE IT RESOLVED that the Board approve the additions/resignations/changes named below in major-extra coaching assignments for the 2017-2018 school year:

CHANGE:

Parsippany High School

Assistant Coach Girls Spring Track

From: To be determined

To: Russell Smith Step 3 \$6,646.00

Assistant Coach Girls Basketball - effective 11/15/2017

From: Meghan Fitzsimmons Long Step 3 \$6,646.00

To: Michelle Nicoletta Step 3 \$6,646.00

14. **Employment – Noontime Aide**

**EMPLOY
NOONTIME**

BE IT RESOLVED that the Board approve the individual named below as Noontime Aide for the 2017-2018 school year at the rate of \$16.30 per hour:

Eastlake Elementary School

Deepali Merchant 10 hours/week effective 12/15/2017

15. **Waivers of Teaching Load**

WAIVER

BE IT RESOLVED that the Board approve the waivers of teaching load for the following individuals who will provide class coverage as indicated below during the 2017-2018 school year:

Name	Location	Subject	Amount	Effect. Dates	Class Load	Formula
Christina DeStefano	BMS	SP Ed Math	\$2,638.72	1/2/2018 – 3/23/2018	1 class every day	1/7
Andrew Schlosser	BMS	SP Ed Math	\$3,773.84	1/2/2018 – 3/23/2018	1 class every day	1/7
Jayne Dzuback	BMS	SP Ed Math	\$2,638.72	1/2/2018 – 3/23/2018	1 class every day	1/7
Jennifer Korman	BMS	Math	\$7,163.52	1/2/2018 – 3/23/2018	2 classes every day	2/7
Kristin D'Arienzo	PHS	SP Ed Science	\$6,126.23	12/12/2017 – 6/21/2018	1 class every day	1/7
Dorota Edens	PHS	SP Ed Math	\$7,602.43	12/12/2017 – 6/21/2018	1 class every day	1/7
Victoria Miller	PHS	SP Ed English	\$6,255.70	12/12/2017 – 6/21/2018	1 class every day	1/7
Amanda DeJessa	PHS	SP Ed English	\$6,095.98	12/12/2017 – 6/21/2018	1 class every day	1/7
Samantha Regenye	PHS	Social Studies	\$4,024.02	12/12/2017 – 6/21/2018	3 classes per week	3/5 of 1/7

16. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the corrections listed below:

Employment – Equipment Operators 2017-2018

Effective: January 1, 2018

From: paid at the rate of \$8.44/hour

To: paid at the rate of \$8.60/hour

Approval of Employment – Pending Completion

Courtney Breslauer

From: pending, effective 12/1/2017

To: effective 12/7/2017

Maternity Leave of Absence

Employee #40686

From: on or about August 31, 2017 through September 26, 2017 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from September 27, 2017 through December 19, 2017.

To: on or about August 31, 2017 through September 26, 2017 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from September 27, 2017 through December 19, 2017, and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from December 20, 2017 through April 13, 2018.

Leave of Absence

Employee #10106

From: effective October 20, 2017 through December 15, 2017 utilizing available sick days, pursuant to the Family Medical Leave Act.

To: effective October 20, 2017 through December 8, 2017 utilizing available sick days, pursuant to the Family Medical Leave Act.

Employee #30346

From: effective November 13, 2017 through December 21, 2017 utilizing available sick days and an unpaid leave of absence from December 22, 2017 through February 2, 2018, pursuant to the Family Medical Leave Act.

To: effective November 13, 2017 through January 2, 2018 utilizing available sick and personal days, pursuant to the Family Medical Leave Act.

Employee #40911

From: effective October 16, 2017 through December 15, 2017 utilizing available sick days, pursuant to the Family Medical Leave Act.

To: effective October 16, 2017 through December 1, 2017 utilizing available sick days, pursuant to the Family Medical Leave Act.

Transfer of Assignments 2017-2018

Margaret Konner - PHS

From: Sp Ed Science 4/5, Sp Ed Health 1/5

To: Sp Ed Science 4/5, Sp Ed Math 1/5

V. **PS – PUPIL PERSONNEL SERVICES – ANTHONY GIORDANO**

17. **Out of District Tuition**

OOD TUITION

BE IT RESOLVED that the Board approve the tuition cost for a student with disabilities who will require an out-of-district change in placement for the 2017-2018 school year, as indicated below. This student has been classified by the Child Study Team in accordance with Title 18A:46:

Placement	Student No.	Tuition Cost
Essex Valley School	28611	\$46,823.

18. **Student Assistance**

STUD ASSIST

BE IT RESOLVED that the Board approve Nick Tocci, teacher at Brooklawn Middle School, to assist a student during French Club meetings, as per the student's IEP, not to exceed three hours each month, for the months of January through June 2018, at the rate of \$77.63 per hour.

BE IT RESOLVED that the Board approve Nick Tocci, teacher at Brooklawn Middle School, to assist a student at a dance on February 9, 2018 not to exceed two hours, and at a dance on March 23, 2018, not to exceed two hours, as per the student's IEP, at the rate of \$77.63 per hour.

BE IT RESOLVED that the Board approve Becky Yousaitis, paraprofessional at Brooklawn Middle School, to assist a student at a dance on February 9, 2017, not to exceed two hours, and at a dance on March 23, 2018, not to exceed two hours, as per the student's IEP, at the rate of \$20.26 per hour.

BE IT RESOLVED that the Board approve Monica Cruz, paraprofessional at Brooklawn Middle School, to assist a student at a dance on February 9, 2017, not to exceed two hours, and at a dance on March 23, 2018, not to exceed two hours, as per the student's IEP, at the rate of \$20.26 per hour.

BE IT RESOLVED that the Board approve Monica Cruz, paraprofessional at Brooklawn Middle School, to assist a student during Art Club meetings, as per the student's IEP, not to exceed three hours each month, for the months of January through June 2018, at the rate of \$20.26 per hour.

BE IT RESOLVED that the Board approve Judeth Demonico, paraprofessional at Parsippany Hills High School, to assist a student on a ski trip on January 3, 2018, as per the student's IEP, not to exceed seven hours, at the rate of \$29.07 per hour.

19. **New Jersey DCP&P Placements in our District**

**NJ DCP
PLACEMENTS**

BE IT RESOLVED that the Board approve the acceptance of two students at the Knollwood School for the 2017-2018 school year that have been placed in resource family homes in our district by the State of New Jersey Child Protection and Permanency office. The sending school districts will be billed for the tuition costs for these students, as indicated below:

Placement	Student No.	Tuition Cost	Sending District
Knollwood School	46401	\$14,903	Hopatcong Public Schools
Knollwood School	46368	\$15,018	Garfield Public Schools

20. **ESEA and IDEA Grant FY 18**

ESEA/IDEA FY18

BE IT RESOLVED that the Board approve the submission of the ESEA FY18 Consolidated Grant Application to the NJ Department of Education. The amounts for each grant and their respective FY17 carryover amounts are as follows:

ESEA FY 18 Award Amounts:

Title IA	\$400,407
Title IIA	\$113,026
Title III	\$100,539
Title III Immigrant	\$ 26,643
Title IV	\$ 10,000

NCLB FY17 Carryover Amounts:

Title IA	\$126,336
Title IIA	\$ 48,095
Title III	\$ 80,552
Title III Immigrant	\$ 30,248

IDEA FY18 Consolidated Grant Amendment No 1 as follows:

IDEA FY17 Carryover:

Basic \$254,356

21. **Morning Math Program – Title I Grant – Addition of Staff** **AM MATH PGRM**
TITLE I GRANT

BE IT RESOLVED that the Board approve the addition of Emily Sadusky, Knollwood School, to the list of approved staff to conduct a Morning Math Program, originally approved in the Superintendent’s Bulletin of November 14, 2017.

22. **Morning Enrichment Program – Correction in End Date** **AM ENRICHMENT**
CORRECT

BE IT RESOLVED that the Board approve the change in the end date of the Morning Enrichment Program from January 2, 2018 to June 19, 2018, originally approved in the Superintendent’s Bulletin of November 14, 2017.

23. **ABA-Trained Paraprofessionals** **ABA PARAS**

BE IT RESOLVED that the Board approve the following staff members as ABA-trained Paraprofessionals with a stipend of \$1,200 (prorated), for the 2017-2018 school year, as follows:

Name	School	From	To
Annino, Karen	PHS	9/6/17	12/14/17
Boscardin, Stephanie	Eastlake	10/9/17	12/14/17
Daher, Bassam	PHHS	11/16/17	12/14/17
George, Jeanne	PHHS	9/6/17	12/14/17
Gibson, Erin	PHHS	9/6/17	12/14/17
Kevorkian, Hend	PHS	9/6/17	12/14/17
Mayes, George	PHS	9/6/17	12/14/17
Peluso, Michael	PHS	10/23/17	12/14/17
Price, McKenzie	PHHS	9/6/17	12/14/17
Sadaat, Zahra	PHHS	10/17/17	12/14/17
Tyrone, Stephanie	PHHS	9/6/17	12/14/17

24. **Home Instruction** **HOME**
INSTRUCT

BE IT RESOLVED that the Board approve the following students who are on home instruction:

<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>
27294	PHS	12	Medical
31830	Central	6	Medical
46287	Intervale	3	Medical

25. **Corrections**

CORRECT

BE IT RESOLVED that the Board approve the deletion of Maria Pantaleo's name from the list of approved ABA-trained paraprofessionals receiving the ABA stipend, originally approved in the Superintendent's Bulletin on November 28, 2017.

BE IT RESOLVED that the Board approve the correction of the following, originally approved in the Superintendent's Bulletin of November 28, 2017:

Krupali Mehta - From: Lake Hiawatha Paraprofessional
 To: Central Middle School Paraprofessional

26. **Harassment, Intimidation, and Bullying**

HIB

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for November 14, 2017.

Suspensions

SUSPENSIONS D

Three secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

VI. BUSINESS/FINANCE – ROBIN C. TEDESCO

27. **Payment of Bills**

PAYMENT OF BILLS

BE IT RESOLVED, that the Board of Education approve the payment of current bills for December 14, 2017 for the 2017-2018 school year in the amount of \$7,860,328.43.

BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for school activities for the month of November 2017 school year in the amount of \$25,429.36.

28. **Transfer of Funds**

TRANSFER OF FUNDS E

BE IT RESOLVED that the Board of Education authorize the transfers in the 2017-2018 budget per detail of transfers report, November 2017 for the 2017-2018 school year, per state law.

29. **Secretary/Treasurer Report**

SECRETARY REPORT

BE IT RESOLVED that the Board of Education acknowledge, accept and approve the report of the Board Secretary and Treasurer of School Monies for the period ending October 1 - 31, 2017.

Pursuant to N.J.A.C. 6:20-2:13(d), I certify that as of the end of October 2017 no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2:13(a).



Robin C. Tedesco
Business Administrator/Board Secretary

Pursuant to N.J.A.C. 6:20-2:13(a), we certify that as of October 31, 2017 after review of the Secretary's monthly financial report for October 2017 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2:13(b) and those sufficient funds are available to meet the district's financial obligations.

30. **School Related Activity**
Student Transportation Service 2017-2018

SCH REL ACT STUD TRANS
2017-2018

F

WHEREAS, on November 22, 2017, the Parsippany-Troy Hills Board of Education advertised for bids for School Related Activity Student Transportation Service for the remainder of the school year 2017- 2018; and

WHEREAS, bids were received from two (2) vendors and publicly opened on December 5, 2017 with the results as set forth in the Attachment; and

WHEREAS, a copy of each of the bids are on file in the office of the Business Administrator; and

WHEREAS, the Board has determined that, based on the submitted bids, that Student Transportation of America, Inc. DBA Jordan Bus Services is the lowest responsive and responsible bidder for certain of the routes bid as set forth in the Attachment; and

WHEREAS, the Board has further determined that Aristocrat Limousine and Bus Company is the lowest responsive and responsible bidder for certain of the routes bid as set forth in the Attachment; and

NOW THEREFORE BE IT Resolved, upon the recommendation of the Superintendent and School Business Administrator, that the Parsippany-Troy Hills Board of Education hereby awards a contract to Student Transportation of America, Inc. DBA Jordan Bus Services, 65 Route 46 East, Pine Brook, New Jersey 07058, to provide transportation for the routes indicated in the Attachment for which it was the lowest responsible bidder in the amounts set in the bid specifications and response in an amount not to exceed \$28,784 plus any overtime on an as needed basis at a rate of \$75/hour; and

BE IT FURTHER Resolved, upon the recommendation of the Superintendent and School Business Administrator, that the Parsippany-Troy Hills Board of Education hereby awards a contract to Aristocrat Limousine and Bus Company, 354 Kingston Road, Parsippany, New Jersey 07054 to provide transportation for the routes indicated in the Attachment for which it was the lowest responsible bidder in the amounts set in the bid specifications and response in an amount not to exceed \$20,300.

RESOLVED, that the Parsippany Troy-Hills Board of Education authorizes the School Business Administrator/Board Secretary to execute said contracts on behalf of the Board, a copy of which shall remain on file in her office which contracts shall incorporate the terms and conditions of the bid specification.

NEW BUSINESS

Mr. Berrios thanked Mr. Choffo for his commitment, leadership and friendship.

Mr. Blair, Mrs. Mayer & Mr. Neglia also thanked Mr. Choffo for his service.

Mr. Choffo thanked the board members and the public.

HEARING OF PUBLIC

Mr. Deenu Kanjickal - commented on the information session regarding the mercury in the gym floors.

Mr. Sunil Mirji -commented on his attendance at the information session regarding the mercury in the gym floors, wanted to know what actions are being put in place to ensure a replacement of the floor.

Mr. Suresh Raj - asked about any policy in place regarding screen time.

Closing of Public Session

Dr. Sargent addressed some of the publics concerns.

**ROLL CALL: SUPERINTENDENT’S BULLETIN #8
 AND SECRETARY’S REPORT**

**ROLL CALL
 VOTES**

On a motion by Mrs. Cogan seconded by Mr. Choffo, Superintendent’s Bulletin Number 8, the board voted as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer	X					
Mr. Kumburis	X					
Mrs. Mayer	X					
Mr. Choffo	X			X		R- 23, 33 and PO# 18-4852
Mr. Neglia	X					

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of December 14, 2017

ADJOURN

ADJOURN

There being no further business, the public meeting adjourned 8:18 pm on a motion by Mrs. Cogan seconded by Mr. Choffo and voted on as follow:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer	X					
Mrs. Kumburis	X					
Mrs. Mayer	X					
Mr. Choffo	X					
Mr. Neglia	X					

Respectfully submitted,



Lyanna Rios
Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS
AFOREMENTIONED IN THESE MINUTES, PLEASE
REFER TO THE SUPERINTENDENT'S BULLETIN # 8
INCLUSIVE OF THE SECRETARY REPORT
INITIALLY RECEIVED IN THE BOARD PACKET
AND NOW POSTED AT THE DISTRICT WEBSITE**