

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION**

REGULAR MEETING OF
THURSDAY, NOVEMBER 15, 2012

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, November 15, 2012 at the Board of Education Building, 292 Parsippany Road, Parsippany, NJ 07054.

CALL TO ORDER

CALL TO ORDER

President Calabria opened the meeting at 7:06 p.m.

President Calabria stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on April 23, 2012. Additionally the Notice of Meeting was posted at the Municipal building and copy of Notice filed with the Township Clerk on November 12, 2012. This notice was also transmitted on November 12, 2012 to the Daily Record, The Citizen, Neighbor News, The Star Ledger, The Herald News and radio station WMTR. This is an official meeting.

MEETING NOTICE

FIRE NOTICE

FIRE NOTICE

The Fire Notice was read by President Calabria.

ROLL CALL

ROLL CALL

Present: Mrs. Susy Golderer
Mr. Anthony Mancuso (arrived @ 8:09 p.m.)
Mr. Gary R. Martin
Mrs. Debbie Orme
Mrs. Fran Orthwein
Mr. Sharif Shamsudin
Mr. Michael Strumolo
Mr. Frank Neglia
Dr. Frank Calabria

Also Present: Dr. Lee Seitz, Superintendent
Mr. Mark Resnick, Interim Business Administrator/Board Secretary
Mrs. Robin Tedesco, Assistant Business Administrator
Mrs. Susan Tindal, Assistant Board Secretary
Dr. Nancy Gigante, Director, Curriculum & Instruction
Mr. Paul Saxton, Interim Director of Personnel
Mrs. Suzanne Olimpio, Director of Special Services
Mrs. Katherine A. Gilfillan, Esq., Board Attorney
Kristina Berrios, Student Representative, Parsippany High School
Jacob Rudolph, Student Representative, Parsippany High School
Alice Lee, Student Representative, Parsippany Hills High School

SALUTE TO THE FLAG

SALUTE TO THE FLAG

President Calabria led the assembly in a salute to the flag.

ADJOURN TO CLOSED SESSION

**ADJOURN TO
CLOSED SESSION**

At 7:08 p.m. a motion was made by Mr. Neglia and seconded by Mrs. Orme and was approved by roll call vote with 8 Ayes and 1 Absence to adjourn to closed session for the purpose of HIBs, personnel, negotiations and litigation.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: HIBs, personnel, negotiations and litigation.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

RECONVENE OPEN SESSION

**RECONVENE
OPEN SESSION**

The regular session was reconvened at 8:00 p.m.

APPROVAL OF MINUTES

APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approve the minutes of Regular and Confidential Sessions #1 & #2 of October 11, 2012. Mrs. Golderer motioned, Mr. Neglia seconded and the minutes were unanimously approved by roll call vote with 7 Ayes and 3 Absences.

CORRESPONDENCE

CORRESPONDENCE

None.

UNFINISHED BUSINESS

UNFINISHED BUSINESS

Mr. Strumolo stated that at the last meeting he asked the Board attorney to look into his right to view emails recently requested under OPRA. Attorney Gilfillan informed the Board that members are able to obtain records pertaining to issues upon which they will vote. It was noted that the OPRA request was denied. A lengthy discussion ensued.

STUDENT COMMITTEE REPORTS

STUDENT COMM REPTS

Kristina Berrios and Jacob Rudolph – reported on activities at Parsippany High School.

Alice Lee – reported on events at Parsippany Hills High School.

COMMITTEE REPORTS

COMMITTEE REPORTS

Mr. Neglia – Finance: no report.

Mr. Shamsudin – Sports/Extra-Curricular: would like to hold a Committee of the whole tonight but appropriate notice has not been given.

Mrs. Orthwein – Personnel: met but no recommendations are on the Bulletin.

Mrs. Orthwein – Policy: several are on the agenda for 1st reading; Mrs. Golderer had several questions and a lengthy discussion ensued.

Mrs. Golderer – Communications: met and discussed to move the referendum forward by communicating with the public; looking for a presenter to give strategic planning presentation to the Committee.

Mrs. Orme – Teaching & Learning: has held three meetings, and 17 courses of study and a textbook adoption are included on the agenda.

Mr. Mancuso – Critical Issues: no report.

Mr. Martin – Buildings & Grounds/Safety: no report; commended the maintenance staff for their efforts after Hurricane Sandy.

Superintendent Seitz briefed the board on the status of the district after Hurricane Sandy. At Lake Hiawatha Elementary School a portion of the roof blew off, but the school is now water tight and the repair is in process. He commended the Principal and staff for their cooperation in relocating their classrooms. The ceiling tiles were tested for asbestos and are negative. An air quality test was done as a precaution and the results are expected soon.

At the Board of Education administration building a new roof will be needed due to the storm. Some of the cost will be covered by insurance and the district is also applying to FEMA for aid. A letter of commendation has been sent to each maintenance worker for their efforts.

Lake Parsippany's gym floor is almost complete and should be ready for use shortly after Thanksgiving weekend.

Superintendent Seitz noted that the 2012-2013 school calendar must be adjusted due to Hurricane Sandy. The calendar committee met and their consensus was presented. A lengthy discussion ensued. Local 32 will accept floating holidays for the legal holidays.

Superintendent Seitz presented his Bulletin #7 along with an addendum and read-ins.

“The achievements of an organization are the result of the combined effort of each individual.”

-Vince Lombardi

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

I. The Superintendent Reports. . .

A. ITEMS FOR DISCUSSION

B. ITEMS FOR ACTION/EDUCATION

1. **Textbook Adoption**

**TEXTBOOK
ADOPTION**

BE IT RESOLVED that the Board approve the adoption of the following textbook that has been approved by CCPC and the Board Teaching and Learning Committee:

- A. *Technical Drawing, 14th edition* (Pearson Prentice Hall, 2012) for Engineering CAD I & II, Grades 10-12

2. **Courses of Study**

**COURSES OF
STUDY**

BE IT RESOLVED that the Board approve the following courses of study that have been approved by CCPC and the Board Teaching and Learning Committee:

KART00, 1ART00, 2ART00, 3ART00, 4ART00, 5ART00
Elementary School Art – Grades K-5
SST506 Social Studies - Grade 6
SST505 Human Behavior II
WLA113 French I – Grades 8-12
WLA133 Italian I – Grades 8-12
WLA143 Spanish I – Grades 8-12
HEC810 Foods – Grade 8
HEC615 Introduction to Foods Preparation and Nutrition
TEC631 Engineering CAD II
TEC612, TEC712, TEC812 Metals – Grades 6-8
TEC711, TEC811 Robotics – Grades 7-8
ENG314 English III Honors
MTH122 Sequential Algebra I/MTH117 Algebra I
MTH214 – Honors Algebra II
MTH 317 Algebra II
RWR507 Reading/Writing Workshop – Grade 7
RWR508 Reading/Writing Workshop – Grade 8

3. **Field Trip Destinations**

**FIELD TRIP
DESTINATIONS**

Destination

What the trip would be for

The Westin Charlotte (North Carolina) FBLA
Charlotte, NC 28202

Anthony and Sons Bakery 1st Grade
Denville, NJ

4. **Gifts to the District**

**GIFTS TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

Lake Hiawatha Elementary School

The Lake Hiawatha PTA has donated \$1,990 to the Board of Education to help support cultural arts events to be held at Lake Hiawatha School.

Mt. Tabor Elementary School

The Mt. Tabor PTA has donated \$5,000 to the Board of Education to help support cultural arts events to be held at Mt. Tabor School.

Northvail Elementary School

The Northvail PTA has donated \$3,905 to the Board of Education to help support cultural arts events to be held at Northvail School.

Parsippany Hills High School

Ms. Lorene Poje has donated a 1993 Nissan Maxima (JN1HJ 01F3P T1315 66) to Parsippany Hills High School.

Troy Hills Elementary School

The Troy Hills PTA has donated \$4,384 to the Board of Education to help support cultural arts events to be held at Troy Hills School.

5. **MSG Varsity Network Grant FY 2012-2013**

MSG GRANT

BE IT RESOLVED that the Board accept and approve the MSG Varsity Network Grant awarded to Parsippany High School and Parsippany Hills High School in the amount of \$2,000 each for a total of \$4,000. This grant supports video production creation at both high schools.

6. **MSG Varsity Network Grant**

MSG GRANT

BE IT RESOLVED that the Board accept and approve payment of \$1,000 funded through the MSG Varsity Network Grant to Jeffrey Coviello for being the Varsity Advisor during the Fall Season of the 2012-2013 school year at Parsippany High School and Parsippany Hills High School.

7. **Chapter 192 & 193 – FY13**

**CHAPTER
192 & 193 FY13**

BE IT RESOLVED that the Board approve the additional funding received from the State Department of Education for Chapter 192/193 FY13 as follows:
Examination and Classification \$319

8. **Board Policies**

**BOARD
POLICIES**

BE IT RESOLVED that the Board approve the following revised Board Policies at this first of two readings:

ByLaw 0151 – Organization Meeting

ByLaw 0153 – Annual Appointments

ByLaw 0167 – Public Participation in Board Meetings

Policy 2312 – Class Size

Policy and Regulation 2431.4 M – Prevention and Treatment of Sports Related Concussions and Head Injuries

Policy 2622 M – Pupil Assessment

Policy and Regulation 5600 – Pupil Discipline/Code of Conduct

Policy and Regulation 6470 M – Payment of Claims

**A
B
C
D
E
F
G
H**

9. **Volunteers – Media Center**

**VOLUNTEERS
TROY HILLS**

BE IT RESOLVED that the Board approve the individuals listed on the attached list who have indicated their willingness to serve as volunteers at Troy Hills School for the 2012-2013 school year.

10. **Memorandum of Agreement**

**MEMORANDUM
OF AGREE**

BE IT RESOLVED that the Board approve the Uniform State Memorandum of Agreement – 2011 Revisions, signed by the Chief School Administrator and law enforcement officials.

11. **Overnight Field Trip Approvals**

**OVERNIGHT
FIELD TRIPS**

BE IT RESOLVED that the Board approve the following overnight field trips as indicated below:

Parsippany Hills

Grade 9-12 December 14-15, 2012 – Varsity Wrestling Team – Penn Relays
William Penn High School, New

Castle, DE

Brooklawn/Central/Parsippany High/Parsippany Hills

Grades 7-12 February 1-3, 2013 – NASC/NASSP 2013 LEAD Conference
Washington, DC

Grades 7-12 April 26-28, 2013 – NASC Region 2 Northeastern Leadership Conference
Boyertown Senior High School, Boyertown, PA

**I
J**

12. **Nursing Services Plan** **NURSING SVCS
PLAN** **K**

BE IT RESOLVED that the Board approve the Nursing Services Plan for 2012-2013 as per the attached.

II. PERSONNEL

13. **Substitute Approval** **SUBSTITUTE
APPROVAL** **L**

BE IT RESOLVED that the Board approve the individuals named on the attached list, New – Substitutes – Teachers – November 15, 2012, all of whom hold the appropriate number of credits or the proper certification, and have indicated their interest in serving as substitutes during the 2012-2013 school year.

14. **Additions/Changes/Resign–Paraprofessionals/Aides/Sub Aides** **PARAS/AIDES/
SUB PARAS/AIDES** **M**

BE IT RESOLVED that the Board approve the individuals on the attached list who have been added/changed/resigned as Paraprofessionals/ aides or substitute paraprofessionals/substitute aides for the 2012-2013 school year as indicated on the attached list.

15. **Month-to-Month Substitutes** **MONTH-TO-
MONTH SUBS** **N**

BE IT RESOLVED that the Board approve the individuals named on the attached list who have been recommended for employment/re-employment as month-to-month substitutes for the periods indicated.

16. **PTHESA Salaries 2007-2010 through 2011-2012** **PTHESA SALARIES
2007-2010 - 2010-2013
RETIRED/RESIGNED**

BE IT RESOLVED that the Board of Education approve the retroactive pay for the retired/resigned members of the PTHESA (Parsippany-Troy Hills Educational Support Association) named on the attached lists as per the newly negotiated Agreements of 2007-2010 and 2010-2013.

School Year 2007-2008	O
School Year 2008-2009	P
School Year 2009-2010	Q
School Year 2010-2011	R

17. **Curriculum Writing Stipends – CHANGE/PAYMENT** **CURR WRITING**

BE IT RESOLVED that the Board approve the payment of \$38/hour for the teachers listed below who will complete additional hours on curriculum revisions and should be compensated for their services.

FCS-Child Development & Parenting

FROM:	<u>Hours</u>	<u>Amount</u>
Jean Delardo	10	\$380.00
Marlene Tocci	10	\$380.00

TO:

Jean Delardo	12	\$456.00
Marlene Tocci	12	\$456.00

Curriculum Writing Stipends – CHANGE/PAYMENT
IA-Engineering CAD

	<u>Hours</u>	<u>Amount</u>
Bob Stevenson	10	\$380.00
James Groome	10	\$380.00

TO:

Bob Stevenson	23	\$874.00
James Groome	15	\$570.00

18. **Curriculum Writing Stipends**

CURR WRITING

BE IT RESOLVED that the Board approve payment of the previously approved curriculum writing as indicated based on \$38.00/hour to the individuals named below for the development of the following curriculum revisions:

	<u>Hours</u>	<u>Amount</u>
<u>Metals, Robotics Revisions (Gr. 6-8M, 7-8R)</u>		
Robert Klemm	8	\$304.00
Joe Guartafierro	8	\$304.00

<u>Marketing COS Revision (Gr. 11-12)</u>		
John Pico	8	\$304.00
Chrissy Russell	8	\$304.00

<u>Algebra II (Gr. 9-12)</u>		
Marty Mieden	8	\$304.00
Briane DeGironimo	8	\$304.00

<u>Intro Computer Programming In C & Apps Develop. (Gr. 9-12)</u>		
Keki Dadachanji	16.5	\$627.00
Bonnie Sturm	16.5	\$627.00

<u>Foods 8 Curriculum Revision (Gr. 8)</u>		
Kristy Heffernan	4	\$152.00
Christa DeLuca	4	\$152.00

19. **Behavioral Therapy**

**BEHAVIORAL
THERAPY**

BE IT RESOLVED that the Board approve Andrea Axt to provide an in-home behavioral therapy program one time per week for two hours each at the rate of \$39.12/per hour, per student's IEP, from October 31, 2012 through June 2013.

20. **Curriculum Writing**

BE IT RESOLVED that the Board approve payment of the previously approved amounts indicated below to the individuals named below for duties of Curriculum Writing for the 2012-2013 school year which were previously approved:

Mathematics

Christine Caprio	3 days @ \$250/day	\$ 750.00
Isabel Montick	3 days @ \$250/day	\$ 750.00

English

Kathleen Sleezer	6 days @ \$250/day	\$1,500.00
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21. **Employment – PACE**

**EMPLOY
PACE**

BE IT RESOLVED that the Board approve the following individuals for employment at PACE for the 2012-2013 school year:

SKIP

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Gina Orsini	Behaviorist	\$40.00
Maria (Jo) Naseef	SKIP Aide Substitute	\$14.65
Geraldine Russell	SKIP Aide Substitute	\$14.65
Nube Calle	SKIP Aide Substitute	\$14.65
Angela Gizas	SKIP Teacher Substitute	\$20.00
Zachary Leggett	SKIP Aide Substitute	\$14.65
Seyed Alireza Pourmanoucheh	SKIP Teacher Sub	\$20.00
Seyed Alireza Pourmanoucheh	SKIP Aide Sub	\$14.65

From: Zahara Taghavi Bavat SKIP Teacher Substitute
To: Zahara Taghavi Bavat SKIP Aide 3hr/wk @ \$14.65/hr
and SKIP Teacher Sub/SKIP Aide Sub

From: Fatima Nabi SKIP Aide 13.5 hrs/wk
To: Fatima Nabi SKIP Aide 19.5 hrs/wk @ \$14.65/hr

From: Kathy Marcinkiewicz SKIP Aide Substitute
To: Kathy Marcinkiewicz SKIP Aide 15 hrs/wk @ \$14.65/hr

From: Rebecca Nigro SKIP Aide
To: Rebecca Nigro SKIP Aide 3 hrs/wk @ \$14.65/hr
and SKIP Teacher 12 hrs/wk @ \$22.00/hr

From: Kareem Soliman SKIP Aide Substitute
To: Kareem Soliman SKIP Aide 10.5 hrs/wk @ \$14.65/hr and SKIP Aide Substitute

Effective November 15, 2012

22. **Nursing Services – Diabetic Student**

**NURSING
SVCS**

BE IT RESOLVED that the Board approve payment to Janne DeMarco, Parsippany High School Nurse, who provided two hours of nursing services for a diabetic student on September 20, 2012, at her hourly rate of \$71.47.

23. **Bedside Instructors**

**BEDSIDE
INSTRUCTORS**

BE IT RESOLVED that the Board approve Shaleene Connors, Katherine Riddle, Allison Ramsden, and Victoria Connolly, who have indicated their willingness to serve as Bedside Instructors for the 2012-2013 school year at the rate of \$39.71/per hour.

24. **Approval of Employments**

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve the employment of the individuals named below, for the 2012-2013 school year and that a contract be issued to them in accordance with the provisions of the Teacher's Salary Guide for the 2008-2011 school year for the educational level and experience indicated.*

Rachel Clark
070T10811 3.5/ 062T10811 .7

Teacher of Music 070T11311 2.8/

BA	University of Delaware - 2012
Certification:	Music
Experience:	Student Teaching – 6 months
Guide Placement:	TL 2 – Step 1 \$48,230 (Prorated)
Effective:	October 9, 2012
Assignment:	Eastlake/Lake Hiawatha (Replacement)

Brian Schuckmann
100T10911

Teacher of Health and Physical Education

BS	Lock Haven University of PA 2005
Certification:	Health and Physical Education
Experience:	East Orange Community Center – 8 months Substitute Teaching – 5 months
Guide Placement:	TL 2 – Step 1 \$48,230 (prorated)
Effective:	November 16, 2012
Assignment:	Mt. Tabor (Replacement)

25. **Unpaid Leaves of Absence - Extension**

**LEAVE OF
ABSENCE EXT**

BE IT RESOLVED that the Board approve the extension of the unpaid Leave of Absence requested by Employee #11648, One-to-One Paraprofessional, effective October 25, 2012 through December 6, 2012.

26. **Leave of Absence – Change**

**LEAVE OF
ABSENCE CHANGE**

BE IT RESOLVED that the Board approve the change in Leave of Absence for Employee #10028, custodian at Parsippany High School as indicated:

From: August 20, 2012 through October 11, 2012
To: August 20, 2012 through September 28, 2012

27. **Change of Contract – Local 32**

**CHANGE
CONTRACT**

BE IT RESOLVED that the Board approve the following change of contract for Karl Riffel, Maintenance Worker, effective November 1, 2012 as indicated below:

From: \$26,000 + \$1,340 (2nd shift)

To: \$26,000

28. **Re-Employment - Substitute Approval**

**RE-EMPLOY
SUB**

BE IT RESOLVED that the Board approve the re-employment of the individuals named below who have indicated their interest in serving as substitutes during the 2012-2013 school year:

Richard Brady Teacher

Ashley Grande Teacher, Kindergarten, Preschool, One-to-One

Hara Paul Teacher

Andrew Schwartz Teacher

29. **Transfer of Assignment – PTHEA**

**TRANSFER
ASSIGN**

BE IT RESOLVED that the Board approve the following transfer of assignment effective November 1, 2012:

Melanie Rodzen

From: Preschool Handicapped ½ Eastlake / Resource ½ Eastlake

To: Preschool Handicapped 5/5 Eastlake

30. **Corrections/Changes**

**CORRECT/
CHANGES**

BE IT RESOLVED that the Board approve the changes/corrections listed below:

Major-Extra Responsibility Assignment

Parsippany Hills High School

David Bongiovanni

From: \$7,327 Step 3 \$150 L

To: \$7,327 Step 3 \$250 L

Waiver

Keith Bush – Parsippany High Science

From: 1/5 of 1/7 \$1,691

To: 2/5 of 1/7 \$3,382

Amy Skladany – Effective Date

From: November 19, 2012

To: December 6, 2012

Additional Sick Days - Employee #40226

From: effective September 14, 2012 through October 29, 2012

To: effective September 5, 2012 through October 18, 2012

CHANGE - Maternity Leave

Employee #10419, teacher at Central Middle School

From: on or about September 10, 2012 through October 23, 2012 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from October 24, 2012 through January 18, 2013; and pursuant to the PTHEA Agreement an unpaid leave of absence from January 19, 2013 through June 24, 2013.

To: on or about September 10, 2012 through November 14, 2012 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from November 15, 2012 through February 14, 2013; and pursuant to the PTHEA Agreement an unpaid leave of absence from February 15, 2013 through June 24, 2013.

Employee #30695

From: on or about September 19, 2012 through November 20, 2012 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from November 26, 2012 through February 22, 2012.

To: on or about September 19, 2012 through November 30, 2012 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from December 1, 2012 through March 1, 2013.

Employee #11219

From: on or about October 17, 2012 through November 15, 2012 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from November 16, 2012 through February 15, 2013, and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from February 19, 2013 through June 24, 2013.

To: on or about October 17, 2012 through December 7, 2012 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from December 10, 2012 through March 8, 2013, and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from March 8, 2013 through June 24, 2013.

Employee #31146

From: Pursuant to the Family Leave Act she is requesting an unpaid childcare leave of absence from September 4, 2012 through November 23, 2012.

To: Pursuant to the Family Leave Act she is requesting an unpaid childcare leave of absence from September 4, 2012 through December 5, 2012.

Employee #30730

From: on or about April 16, 2012 through June 8, 2012 utilizing her accumulated sick leave, and pursuant to the Family Leave Act an unpaid childcare leave of absence from June 11, 2012 through November 13, 2012.

To: From: on or about April 16, 2012 through June 8, 2012 utilizing her accumulated sick leave, and pursuant to the Family Leave Act an unpaid childcare leave of absence from June 11, 2012 through November 27, 2012.

Employee #31027

From: Pursuant to the Family Leave Act she is requesting an unpaid childcare leave of absence from September 4, 2012 through November 23, 2012.

To: Pursuant to the Family Leave Act she is requesting an unpaid childcare leave of absence from September 4, 2012 through December 5, 2012.

Employee #30182

From: on or about April 20, 2012 through June 18, 2012 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from June 19, 2012 through November 23, 2012.

To: on or about April 20, 2012 through June 18, 2012 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from June 19, 2012 through December 5, 2012.

31. **Waivers of Teaching Load**

WAIVERS

BE IT RESOLVED that the Board approve the waiver of the teaching loads for the following individuals who have agreed to provide class coverage as indicated below during the 2012-2013 school year:*

2012-2013 School Year

Marissa Leone Italian CMS - 1/7 \$7,490
2012-2013 School Year

Kristen Jaheriss Family Consumer Science BMS - 1/5 of 1/7 \$41.48/per diem
Effective November 15, 2012 through January 30, 2013

Christa DeLuca Family Consumer Science CMS – 1/5 of 1/7 \$38.22/per diem
Effective September 6, 2012 through September 12, 2012

32. **Late Bus Monitor**

**LATE BUS
MONITOR**

BE IT RESOLVED that the Board approve payment to the individual named below who has indicated his willingness to serve as a late bus monitor for the 2012-2013 school year:*

After School Late Bus 2:45-4:00
\$33/per session

Brooklawn Middle School

David Griffith

33. **Maternity Leaves of Absence**

**MATERNITY
LEAVES**

BE IT RESOLVED that the Board approve the maternity leaves of absence as indicated below:

Employee #30381, Brooklawn Spanish teacher, has requested a maternity disability leave of absence on or about January 2, 2013 through February 26, 2013 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from February 27, 2013 through May 29, 2013.

Employee #30597, Lake Hiawatha Grade 4 teacher, has requested a maternity disability leave of absence on or about November 27, 2012 through January 30, 2013 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from January 31, 2013 through May 2, 2013; and pursuant to the PTHEA Agreement an unpaid childcare leave of absence from May 3, 2013 through June 24, 2013.

Employee #31099, Parsippany Hills Social Studies teacher, has requested a maternity disability leave of absence on or about January 28, 2013 through March 18, 2013 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from March 19, 2013 through June 18, 2013.

34. **Resignation – Occupational Therapist** **RESIGN**

BE IT RESOLVED that the Board approve the resignation of Nutan Gandhi, Occupational Therapist, effective December 12, 2012, or sooner if a suitable replacement can be employed.

35. **Resignation – Part-time Paraprofessional** **RESIGN
PT PARA**

BE IT RESOLVED that the Board approve the resignations of Christeen Devlin and Christine To, Eastlake Part-time Paraprofessionals, effective November 13, 2012.

36. **Employment – Auditorium Supervisor** **AUD
SUPV**

BE IT RESOLVED that the Board approve the employment of Ryan Lau as an Auditorium Supervisor for the 2012-13 school year at the rate of \$35/per hour.

37. **One-to-One Aide – Boys Soccer** **ONE-TO-ONE
AIDE SOCCER**

BE IT RESOLVED that the Board approve Nicholas Gilbert as a One-to-One Aide for Boys Soccer for the 2012-13 school year effective October 10, 2012 at the hourly rate of \$14.16, not to exceed \$2,620.

38. **Additional Sick Days – Local 32** **ADDITIONAL
SICK DAYS**

BE IT RESOLVED that the Board approve thirty (30) additional non-accumulative sick days at half pay for Employee #10028, custodian, effective August 20, 2012 pursuant to Article XIII of the Board/Local 32 Agreement.

39. **Family Medical Leave - Unpaid** **FAM MED
LEAVE**

BE IT RESOLVED that the Board approve the extension of the unpaid Family Medical Leave of Absence requested by Employee #10021, Custodian at Brooklawn, effective October 31, 2012 through December 4, 2012.

40. **Employment – Vehicle Repairs** **VEHICLE
REPAIRS**

BE IT RESOLVED that the Board approve the employment of Mr. Robert Fulton from November 15, 2012 through June 30, 2013 at 40 hours per month to do vehicle repairs at the rate of \$35.70/per hour; and Mr. Roy Helmlinger for 16 hours per month at the rate of \$35.70/per hour.

41. **Employment Part-time Paraprofessional** **EMPLOY P/T
PARA**

BE IT RESOLVED that the Board approve the following part-time paraprofessional at the hourly rate indicated effective November 16, 2012:

Bonnie Lincoln Mt. Tabor Instructional 16.25/hours per week \$12,399/per year

42. **Winter Coaching** **WINTER
COACHING** S

BE IT RESOLVED that the Board approve the individuals named on the attached list who have accepted winter coaching assignments for the 2012-2013 school year.

43. **Major-Extra Responsibility Assignments – Clubs** **MAJOR-EXTRA
CLUBS**

BE IT RESOLVED that the Board approve the payment of the following stipends for major-extra responsibility assignments:

Winter Wellness Room

Michael DiBernard PHS \$1,700

Karen Brzezinski PHHS \$850

Gia Rosamilia PHHS \$850

44. **Resignation –Custodian** **RESIGN**

BE IT RESOLVED that the Board approve the resignation of Michael Hruska, Brooklawn custodian, effective November 9, 2012.

45. **Harassment, Intimidation, and Bullying** **HIB**

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for October 30, 2012.

46. **Supplemental Reading Approvals** SUPP READING
- BE IT RESOLVED that the Board approve the titles in the following Supplemental Reading Adoptions that have been approved by CCPC and the Board Teaching and Learning Committee:
- Enrique’s Journey* (Random House, 2007) for English I
Lay that Trumpet Our Hands (Bantem Dell, Division of Random House, 2002) for English II
47. **Overnight Field Trip Approval** OVERNIGHT FIELD TRIPS U
- BE IT RESOLVED that the Board approve the following overnight field trip for Parsippany Hills High School.
- Grade 12 March 13-17, 2013 – ACDA National High School Honors, Dallas Texas
48. **Educational Services Commission** ESC
- BE IT RESOLVED that the Board approve Educational Services Commission for IEP State Mandated social work services for five days per week at a rate of \$420 per day effective 11/16/12 through 1/30/13 to cover services for Employee #30908, Social Worker, who is out due to injury.
49. **Volunteers – Media Center** VOLUNTEERS LITTLETON V
- BE IT RESOLVED that the Board approve the individuals listed on the attached list who have indicated their willingness to serve as volunteers at Littleton School for the 2012-2013 school year.
50. **Travel and Work Related Expenses** TRAVEL & EXPENSES
- WHEREAS**, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and
- WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and
- WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and
- WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and
- WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and
- WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and
- WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Judy Corrente	ISTE 2013 Conference	June 24-27, 2013	San Antonio, Texas	\$1,500.00
Colleen Boyle	Advanced Orton Training	December 3-6, 2012	Secaucus, NJ	\$975.00 NCLB Grant
Jennifer Lepre	Advanced Orton Training	December 3-6, 2012	Secaucus, NJ	\$975.00 NCLB Grant
Jennifer Goodhand	Advanced Orton Training	December 3-6, 2012	Secaucus, NJ	\$975.00 NCLB Grant

51. **Employment – PACE**

**EMPLOY
PACE**

BE IT RESOLVED that the Board approve the following individuals for employment at PACE for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Dannica Burchartz	SKIP Aide	\$14.65

From: Zahara Taghavi Bayat SKIP Teacher Substitute
 To: Zahara Taghavi Bayat SKIP Aide 6 hr/wk @ \$14.65/hr and SKIP Teacher Substitute

Correction

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Anticipated Salary</u>
Beth Martin	Instructor ESL	\$40.00	\$1,600.00
Sandra Morris	Instructor	\$40.00	\$ 300.00

52. **Resignation – Field Supervisor**

**RESIGN
FIELD SUPV**

BE IT RESOLVED that the Board approve the resignation of Joanne K. Mancuso, Field Supervisor, effective December 1, 2012.

53. **Resignation – Instructional Aide**

**RESIGN
INSTR AIDE**

BE IT RESOLVED that the Board approve the resignation of Katherine Riddle, Instructional Aide at Intervale School, effective November 30, 2012.

54. **Additional Sick Days – Local 32**

**ADDITIONAL
SICK DAYS**

BE IT RESOLVED that the Board approve thirty (30) additional non-accumulative sick days at half pay for Employee #10021, Brooklawn custodian, effective September 11, 2012 through October 25, 2012 pursuant to Article XIII of the Board/Local 32 Agreement.

55. **Long-term Assignment**

**LONG-TERM
ASSIGN**

BE IT RESOLVED that the Board approve Ninetta Esposito who will serve as the long-term substitute for Employee #30565, a teacher at Knollwood School, who will be out on maternity leave. Ms. Esposito will be compensated at the per diem rate of \$96.42 effective November 15, 2012 through April 25, 2013.

56. **Employment - Instructional Paraprofessional – Title I**

**INSTR PARA
TITLE I**

BE IT RESOLVED that the Board approve the following individual named below, under Title I NCLB funding, at a prorated salary of \$27,918 effective November 28, 2012:

Shaleene Connors – Rockaway Meadow

57. **Appointment – Extra-Curricular Athletic Aide**

**APPOINT
EXTRA AIDE**

BE IT RESOLVED that the Board approve the individual named below who has indicated their willingness to serve as a volunteer extra-curricular/athletic aide in the area indicated for the 2012-2013 school year.

Parsippany Hills

McKenzie Price Swimming

58. **Corrections/Changes**

**CORRECT/
CHANGES**

BE IT RESOLVED that the Board approve the changes/corrections listed below:

Unpaid Family Medical Leave

Employee #10021

From: Effective September 11, 2012 through October 30, 2012

To: Effective October 26, 2012 through January 18, 2013

Waivers of Teaching Load PHHS Special Education

From: Effective 9/4/12-11/16/12 To: 9/4/12 – 12/5/12

Brian Francis	1/5 of 1/7	\$59.56
Michael Herzenberg	1/7	\$40.47
Jason Lodato	1/7	\$57.38
Daniel Olsen	1/7 and 2/5 of 1/7	\$45.00
Jennifer Schock	1/7	\$54.64
Ross Tarlowe	1/7 and 1/5 of 1/7	\$65.98

Corrections/Changes

LONG-TERM SUBSTITUTES – CHANGE OF END DATE

NAME	FROM	TO
Nicole Atieh	1/4/12	1/16/13
Diane Clarke	12/21/12	1/11/12
Shaleene Connors	11/9/12	11/27/12
Lucia Contuzzi	11/21/12	12/5/12
Christine Kleinwaks	1/16/13	1/30/13

Sonali Nagle	12/14/12	1/21/13
Samantha Panciello	1/18/13	1/30/13
Cortney Sole	2/22/13	3/1/13

59. **2012-2013 Revised School Year Calendar**

**2012-2013
CALENDAR**

BE IT RESOLVED that the Board approve the revision to the 2012-2013 school year calendar as indicated below:

DAY/DATE

Thursday and Friday November 8 & 9	Schools Open
Monday, January 21	Schools Open – Full Day
Monday, February 18	Schools Open – Full Day
Saturday, April 6	Schools Open – One Session Day

Should the district be closed any additional days for the balance of this school year due to inclement weather, those additional storm days will be made up during the April Spring Break beginning with Friday, April 19th.

C. ITEMS FOR INFORMATION

Suspensions

SUSPENSIONS T

Twenty-eight students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

- * subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHEA.
- ** subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and Local 32.
- *** subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and ESAPTH.
- **** subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHESA.

Interim Business Administrator Mark Resnick presented the Secretary's Report along with an addendum. He then answered questions from Board members.

SECRETARY'S REPORT

SECRETARY'S REPORT

The following motions recommended by the Board Secretary are non-controversial, a matter of routine business and will be voted on by one motion.

Payment of Bills

PAYMENT OF BILLS

1. BE IT RESOLVED that the Board of Education approve the payment of current bills for the 2012-2013 school year in the amount of \$2,582,208.79.

2. BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for school activities and the lost media accounts for the 2012-2013 school year in the amount of \$29,607.66.

Bus Routes Bid

BUS ROUTES BID

3. WHEREAS the Board of Education advertised and received bids for 3 bus routes for Eastlake, Lake Hiawatha, and Rockaway Meadow Elementary Schools for the 2012-2013 school year and the bids were opened and accepted on Tuesday, October 16, 2012 from the following:

BID #6-12/13: 3 Bus Routes @ Eastlake, Lk. Hiawatha, Rockaway Meadow Elem Schools Tuesday, October 16 , 2012 @ 10:00 a.m.					
	Vendor	Rte 2201 AM/PM Eastlake	Rte 330H AM/PM Lk. Hiawatha	Rte 372R AM/PM Rock. Meadow	Total per diem
1	Aldin Transportation Corp. Paterson, NJ 07522	\$310.00	\$274.00	\$274.00	\$858.00
2	Student Trans of America (STA) Wall, NJ 07719	\$160.94	\$160.94	\$160.94	\$482.82

NOW, THEREFORE BE IT RESOLVED that the Board approve the award of bid for the 3 bus routes for Eastlake, Lake Hiawatha, and Rockaway Meadow Elementary Schools to Student Transportation of America (STA), Wall, NJ, in the amount of \$482.82 per diem as listed above.

Zero Client Workstation Devices Bid

COMPUTER WORKSTATION BID

4. WHEREAS the Board of Education advertised and received bids for Zero Client Workstation Devices without Monitors and the bids were opened and accepted on Thursday, October 18, 2012 from the following:

BID #7-12/13: Zero Client Workstation Devices (w/o Monitors) Thursday, October 18, 2012 @ 10:00 a.m.			
	Vendor	Total Cost	Add Alternate 120 USB Keyboards
1	Continental Resources, Inc. Somerset, NJ 08873	\$70,200.00	\$1,800.00

NOW, THEREFORE BE IT RESOLVED that the Board approve the award of bid for Zero Client Workstation Devices without Monitors to Continental Resources, Inc. of Somerset, NJ in the amount of \$70,200.00 as listed above.

Comprehensive Maintenance Plan

**COMPREHENSIVE
MAINT PLAN**

5. WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Parsippany-Troy Hills School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Parsippany-Troy Hills School District in compliance with Department of Education requirements; attached hereto as **Exhibit A**.

Annual Maintenance Budget

ANN MAINT BUDGET

6. BE IT RESOLVED, in compliance with N.J.A.C. 6A:26A, the Parsippany-Troy Hills Board of Education hereby approve the Annual Maintenance Budget Amount Worksheet, Form M-1 attached hereto as **Exhibit B**.

New Box Truck Bid

NEW BOX TRUCK BID

7. WHEREAS the Board of Education advertised and received bids for a New Box Truck and the bids were opened and accepted on Tuesday, October 23, 2012 from the following:

BID #8-12/13: NEW Truck Box	
Tuesday, October 23, 2012 @ 9:30 a.m.	
Vendor	Total Cost
1 Beyer Brothers Corp., Fairview, NJ	\$73,902.00

NOW, THEREFORE BE IT RESOLVED that the Board approve the award of bid for a New Box Truck to Beyer Brothers Corporation of Fairview, NJ in the amount of \$73,902.00 as listed above.

Referendum Vote

REFERENDUM VOTE

8. WHEREAS, the Board of Education of the Township of Parsippany-Troy Hills in the County of Morris, New Jersey (the “Board”), in the furtherance of its educational goals and constitutional duties to provide a thorough and efficient education seeks to submit a project to the voters which project consists generally of the improvement of the Parsippany High and Parsippany Hills High Schools consisting generally of the installation of artificial turf fields, tracks, field lighting

systems, fences, barrier free access, storm drainage improvements and restroom facilities (the "Project"); and

WHEREAS, the Board now seeks to take the initial steps in order to conduct a bond referendum on January 22, 2013;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS IN THE COUNTY OF MORRIS, NEW JERSEY, as follows:

Section 1. The Board hereby authorizes and directs the Board President, the Superintendent, the Business Administrator/Board Secretary and Wilentz, Goldman & Spitzer, Bond Counsel, as applicable, to take all action required to preserve the opportunity to present the Projects to the voters via a bond referendum at a Special School District Election to be held on January 22, 2013 including the providing notice to the appropriate election officials.

Section 2. This resolution shall take effect immediately.

Non-Public Technology Initiative Program

NON-PUBLIC TECH INITV PRGM

9. BE IT RESOLVED in compliance with the New Jersey Nonpublic School Technology Initiative Program, the Parsippany-Troy Hills Board of Education hereby approves the Educational Services Commission of Morris County Assurance Statements, executed on behalf of the Board of Education for the non-public schools noted attached hereto as **Exhibit C**.

Emergency Roof Replacements @ Lake Hiawatha Elem School and Board of Education Building

**EMERG ROOF REPLACES
LK HIAWATHA ELEM & BOE**

10. WHEREAS the roofs at the Lake Hiawatha Elementary School and the Board of Education Building were badly damaged and must be replaced as a result of Hurricane Sandy and;

WHEREAS the District is required by statute to provide for a safe and healthy environment and;

WHEREAS the circumstances of the roof damages meet the requirements of 18A:18A-7.

THEREFORE BE IT RESOLVED that the Board of Education approve the emergency replacement of the roofs at the Lake Hiawatha Elementary School and the Board of Education Building.

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent, the approval of the County Executive Superintendent and in compliance with N.J.S.A. 18A:21-4 the Board of Education approve the capital reserve transfer to capital projects fund for the following emergency projects:

Lake Hiawatha Elementary School and Board of Education Roof Replacements:	\$500,000.00
Total:	\$500,000.00

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Business Administrator to apply to FEMA for aid with respect to the roof replacements at the Lake Hiawatha Elementary School and the Board of Education Building as a result of Hurricane Sandy.

Mr. Shamsudin reported that while at conference in Atlantic City he obtained cost information for turf fields from vendors that were dramatically lower than those presented by Parette-Somjen Architects. He suggested that the Board look for new engineers. A very lengthy discussion ensued.

PUBLIC PORTION

PUBLIC PORTION

Judy Mayer – Commends Lake Hiawatha teachers for making best of the hurricane damage situation; district will need to look at re-districting with respect to class size surprised at recommendations from the calendar committee because attendance will be very light on the days suggested and education will be hindered; calendar should be looked at again.

Linda Gohn – Representing the field hockey team they want better recognition, i.e. trophies, from the Board of Education for winning conference title.

Jonatha Rudolph – Troy Hills Annex in shameful disrepair; teachers need a contract sooner than later; questioned pupil disciplinary policy.

Trisha Drexel – teachers are working without a contract for the past 2 years.

Susy Scholz – as a teacher outlined her busy day schedule.

Tom Bluj – Parsippany Hills High School football team will be in a State playoff game on Saturday and the Board needs to stop delaying the fields.

Bob Venezia – contract negotiations with teachers have been going on but not discussed in public; noted unfavorable statistics about the district.

Joe Kyle – concerned about replacing full days with half days and the Saturday before the beginning of Spring break.

George Blair – great job on the hurricane; wants to help with passing the referendum; very satisfied with the teachers at Parsippany Hills High School; cannot wait any longer on the fields.

Vicki Santana – teacher working without a contract now for 2 years.

Roberta Cooper – agrees that make-up days should be full days rather than half days; students agree with half day on Saturday.

Sandy Giercyk – district needs full make-up days; upset with behavior of Board members.

Alison Cogan – should keep the 3 minute speaking limit; Board voted on using reputable architectural firm, let them do their job and move referendum forward.

Roy Messmer – questions on the Bulletin; resignation of Joanne Mancuso; article in the Star Ledger regarding Newark schools.

Mike Pietowicz – proud to be part of the movement regarding problems with fields

Bob Venezia – the district spends 30 minutes less per day in the classroom than the State average; contract negotiations average 2.1% in the State and going down.

Roy Messmer – opposed to teachers' convention; should be public discussion on negotiations.

**ROLL CALL VOTES: SUPERINTENDENT'S BULLETIN
AND SECRETARY'S REPORT**

ROLL CALL VOTES

Mr. Mancuso moved and Mrs. Orthwein seconded a motion that the Board approve resolutions #1-58 of the Superintendent's Bulletin #7.

Mr. Strumolo made a motion, seconded by Mr. Martin to pull resolution #8, Board Policies except for the concussion policy, until the new Board members are sworn in. A discussion ensued. The motion did not pass with 2 Ayes by Mr. Strumolo and Mr. Martin and 7 Noes.

Resolutions #1-58 were approved by roll call vote with 9 Ayes with the following exceptions:

Mr. Martin Abstained on #17, Curriculum Writing Stipends – CHANGE/PAYMENT; #18, Curriculum Writing Stipends; #20, Curriculum Writing; #40, Employment – Vehicle Repairs.

Mr. Strumolo voted No on #8, Board Policies; he Abstained on #17, Curriculum Writing Stipends – CHANGE/PAYMENT; #18, Curriculum Writing Stipends; #20, Curriculum Writing; #40, Employment – Vehicle Repairs; he Recused himself on #45, Harassment, Intimidation, and Bullying.

Mr. Mancuso moved and Mrs. Orme seconded a motion to approve resolution #59, 2012-2013 Calendar. The resolution was unanimously approved by roll call vote.

Mr. Mancuso moved and Mr. Neglia seconded a motion that the Board approve resolutions #1-10 of the Secretary's Report. The resolutions were unanimously approved by roll call vote.

ADJOURN

ADJOURN

There being no further business the public meeting was adjourned at 11:25 p.m. on a motion by Mr. Mancuso, seconded by Mr. Neglia and unanimously approved by voice vote.

Respectfully submitted,

Susan Tindal
Assistant Board Secretary