

**PARSIPPANY-TROY HILLS  
BOARD OF EDUCATION**

REGULAR MEETING OF  
THURSDAY, APRIL 25, 2013

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, April 25, 2013 at the Littleton Elementary School, 250 Brooklawn Drive, Morris Plains, NJ 07950.

**CALL TO ORDER****CALL TO ORDER**

President Golderer opened the meeting at 7:00 p.m.

President Golderer stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 31, 2013. Additionally the Notice of Meeting was posted at the Municipal building and copy of Notice filed with the Township Clerk on April 22, 2013. This notice was also transmitted on April 22, 2013 to the Daily Record, The Star Ledger, and the district website: [www.pthsd.k12.nj.us](http://www.pthsd.k12.nj.us). This is an official meeting.

**MEETING NOTICE****FIRE NOTICE****FIRE NOTICE**

The Fire Notice was read by President Golderer.

**ROLL CALL****ROLL CALL**

Present:           Dr. Frank Calabria  
                      Mr. James Carifi  
                      Mr. Anthony DeIntinis  
                      Mr. Anthony Mancuso  
                      Mr. Gary Martin (arrived @ 7:40 p.m.)  
                      Mrs. Fran Orthwein  
                      Mr. Michael Strumolo  
                      Mr. Sharif Shamsudin (arrived @ 7:10 p.m.)  
                      Mrs. Susy Golderer

Also Present:     Dr. John Fitzsimons, Interim Superintendent  
                      Mr. Paul Saxton, Interim Director of Personnel  
                      Mrs. Nancy Gigante, Director of Curriculum  
                      Mrs. Suzanne Olimpio, Director of Special Services  
                      Mrs. Susan Tindal, Assistant Board Secretary  
                      Mrs. Joni Benos, Administrative Assistant to Superintendent  
                      Ms. Maggie Miller, Esq., Board Attorney

**SALUTE TO THE FLAG****SALUTE TO THE FLAG**

President Golderer led the assembly in a salute to the flag.

**ADJOURN TO CLOSED SESSION**

**ADJOURN TO  
CLOSED SESSION**

At 7:05 p.m. a motion was made by Mr. Strumolo and seconded by Mr. Carifi and was unanimously approved by roll call vote to adjourn to closed session for the purpose of HIBS, student matters, and negotiations.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: a student matter.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

**RECONVENE OPEN SESSION**

**RECONVENE  
OPEN SESSION**

The regular session was reconvened at 7:43 p.m.

**STUDENT COMMITTEE REPORTS**

**STUDENT COMM REPTS**

Kristina Berrios – reported on events at Parsippany High School.

Alice Lee – reported on events at Parsippany Hills High School.

**APPROVAL OF MINUTES**

**APPROVAL OF MINUTES**

BE IT RESOLVED that the Board of Education approve the minutes of the Regular and Confidential Sessions of Thursday, March 28, 2013 and the Regular and Confidential Sessions #1 and #2 of Thursday, April 11, 2013. Mrs. Orthwein motioned, Mr. Strumolo seconded and the minutes of Thursday, March 28, 2013 were unanimously approved by roll call vote and the minutes of Thursday, April 11, 2013 were approved with 8 Ayes and 1 Abstain by Mr. Shamsudin.

**CORRESPONDENCE**

**CORRESPONDENCE**

None.

**UNFINISHED BUSINESS**

**UNFINISHED BUSINESS**

President Golderer inquired about the status of RFPs for professional services. Mrs. Tindal explained that they will be done but may have to wait until the business office transitions to a new Interim Business Administrator. She will check the audio from the previous meeting to see if the auditors were to be included.

**COMMITTEE REPORTS**

**COMMITTEE REPORTS**

Mr. Martin – Buildings & Grounds/Safety: met last week; Rutgers report on the athletic fields should be put on the district website.

Mr. Carifi – Policy: met and discussed #5112 and agreed with the Teaching and Learning Committee to not make changes; reviewed other several policies.

Mrs. Orthwein – Communications: has not met.

Mrs. Orthwein – Ad Hoc for Sports Facilities: worked on committee list.

Mrs. Orthwein – Calendar Committee: met and revised the 2013 – 2014 school calendar to include closing school on election days November 5<sup>th</sup> and June 3<sup>rd</sup>.

Mr. Shamsudin – Finance: no report.

Mr. Shamsudin – Sports: no report.

Mr. DeIntinis – Personnel: a meeting is scheduled for May 8<sup>th</sup>.

Mr. Strumolo – Critical Issues: met and discussed the Superintendent’s evaluation.

Dr. Calabria – Teaching & Learning: a meeting is scheduled for May.

Mr. Mancuso – Transportation: no report.

President Golderer introduced and welcomed Interim Superintendent John Fitzsimmons who then presented his Bulletin #18 along with an addendum and read-ins. A question and answer period followed.

**SUPERINTENDENT’S BULLETIN**

**SUPER’S BULLTN**

**Number 18**

**April 25, 2013**

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The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

**I. The Superintendent Reports. . .**

**A. ITEMS FOR DISCUSSION**

**B. ITEMS FOR ACTION/EDUCATION**

1. **Travel and Work Related Expenses**

**TRAVEL  
& EXPENSES**

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

**WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and  
**WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and  
**WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and  
**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and  
**WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and  
**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;  
**THEREFORE; BE IT RESOLVED**, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Tiffany Poquette	Orton-Gillingham Training	June 24, 2013	Secaucus, NJ	\$975.00
Angelina Finnegan	NAESP Conference	July 10-14, 2013	Baltimore, MD	\$1,749.50
Keki Dadachanji	AP Statistics Institute	July 22-26, 2013	Fordham University	\$1,019.84

2. **Policy 5111** **POLICY A**  
**5111**

BE IT RESOLVED that the Board approve the request by Susan Raymond Principal of Knollwood School, that student A, and the request by Christopher Waack Principal of Intervale School, that student B and C be allowed to complete the 2012-2013 school year as per Board of Education Policy 5111.

3. **Affidavit Student** **AFFIDAVIT B**  
**STUDENT**

BE IT RESOLVED that the Board approve the individual named on the attached list who has demonstrated his entitlement to enroll in the school district pursuant to Board of Education Policy #5111 and applicable laws and regulations.

4. **Overnight Field Trip Approval** **OVERNIGHT C**  
**FIELD TRIP**

BE IT RESOLVED that the Board approve the following overnight field trip for Parsippany Hills High School.

Grade 11-12 July 5-11, 2013 – FCCLA National Convention  
 Gaylord Opryland Hotel  
 Nashville, TN

5. **Community Based Transition Site**

**COMM BASED  
TRANS SITE**

BE IT RESOLVED that the Board approve the following Community Based Instruction and Structured Learning Experience Transition site:

Plaza Nails, North Beverwyck Road, Lake Hiawatha

**II. PERSONNEL**

6. **Additions/Changes/Resign-Paraprofessionals/Aides/Sub Aides**

**PARAS/AIDES/ D  
SUB PARAS/AIDES**

BE IT RESOLVED that the Board approve the individuals on the attached list who have been added/changed/resigned as Paraprofessionals/ aides or substitute paraprofessionals/substitute aides for the 2012-2013 school year as indicated on the attached list.

7. **Substitute Approval**

**SUBSTITUTE E  
APPROVAL**

BE IT RESOLVED that the Board approve the individuals named on the attached list, New – Substitutes – Teachers – April 25, 2013, all of whom hold the appropriate number of credits or the proper certification, and have indicated their interest in serving as substitutes during the 2012-2013 school year.

8. **Month-to-Month Substitutes**

**MONTH-TO- F  
MONTH SUBS**

BE IT RESOLVED that the Board approve the individuals named on the attached lists who have been recommended for employment/re-employment as month-to-month substitutes for the periods indicated.

9. **Maternity Leave of Absence**

**MATERNITY LEAVE**

BE IT RESOLVED that the Board approve the maternity leave of absence as indicated below:

Employee #10443, Physical Therapist, has requested a maternity disability leave of absence on or about May 28, 2013 through June 24, 2013, utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence effective September 3, 2013 through November 27, 2013; and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from November 28, 2013 through December 20, 2013.

10. **Long-term Assignments**

**LONG-TERM ASSIGNS**

BE IT RESOLVED that the Board approve the long-term assignments as indicated below:

**Maria Gallina**, will be serving as a long-term substitute for Employee #31094 at Brooklawn Middle School. Ms. Gallina will be compensated at the per diem rate of \$96.42 effective May 8, 2013 through June 20, 2013.

**Christina Lami**, will be serving as a long-term substitute for Employee #31247, a teacher at Parsippany High School who is on maternity leave. Ms. Lami will be compensated at the per diem rate of \$96.42 effective April 30, 2013 through June 24, 2013.

11. **Resignation – Teachers**

**RESIGN  
TEACHERS**

BE IT RESOLVED that the Board approve the resignation of the following teachers currently on leaves of absence effective June 24, 2013:

Kristen Cassano – Brooklawn  
Julie Smithers – Lake Parsippany  
Darcie Woltering – Brooklawn

12. **Salary Upgrade**

**SALARY  
UPGRADE**

BE IT RESOLVED that the Board approve the upgrade for Tiffany Poquette as indicated below:

From: BA 15-06 \$57,750  
To: BA 30-06 \$59,050

13. **Long-term Assignment – Resign**

**LONG-TERM  
RESIGN**

BE IT RESOLVED that the Board approve the resignation of Geoffrey Grivalsky, who was serving as the long-term substitute for Employee #10341 at Parsippany High School, effective April 22, 2013.

14. **Leave of Absence - Extensions**

**LEAVE OF  
ABSENCE EXTENSIONS**

BE IT RESOLVED that the Board approve the extensions of the unpaid leave of absences for the employees named below, currently on maternity leaves of absence for the 2013-2014 school year:

Employee #10469 –June 17 through June 24 and 2013-2014  
Employee #31054  
Employee #11097  
Employee #40024  
Employee #40049  
Employee #31127  
Employee #31173  
Employee #30336

15. **Weekend Field Supervisor**

**FIELD  
SUPERVISOR**

BE IT RESOLVED that the Board approve Rocco Zicoello as a Weekend Field Supervisor at \$150/day effective April 26, 2013.

16. **Corrections/Changes**

**CORRECT/  
CHANGES**

BE IT RESOLVED that the Board approve the corrections/changes listed below:

**Gifts – Troy Hills School - \$1,500**

From: Cultural Arts

To: Box Tops for Education – Troy Hills Media Center

**MATERNITY LEAVE**

**Employee #10408**

From: Pursuant to the Family Leave Act she is requesting an unpaid childcare leave of absence from September 3, 2013 through November 27, 2013.

To: on or about June 3, 2013 through June 24, 2013 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from September 3, 2013 through November 27, 2013.

**EMPLOYMENT-CUSTODIANS**

**Jawan Alston** – Start date

From: April 1, 2013 To: April 5, 2013

**LOCAL 32 – SALARY CORRECTIONS**

**Anthony Rodriguez**

From: \$27,702 + \$1,340 (2<sup>nd</sup> shift)

To: \$27,710 + \$1,340 (2<sup>nd</sup> shift) Effective 4/1/13

**Claude Ortiz**

From: \$28,325 + \$1,217 (BL) + \$1,765 (Tues-Sat)

To: \$28,325 + \$1,217 (BL) effective 4/1/13

17. **Appointment – Extra-Curricular Athletic Aide**

**APPOINT  
EXTRA AIDE**

BE IT RESOLVED that the Board approve the individual listed below who has indicated his willingness to serve as a volunteer extra-curricular/athletic aides in the area indicated for the 2012-2013 school year.

**Parsippany High**

Michael Plescia - Baseball

18. **Additional Sick Days**

**ADDITIONAL  
SICK DAYS**

BE IT RESOLVED that the Board approve 12.5 additional non-accumulative sick days, minus substitute pay, for Employee #31094, Brooklawn Teacher, effective April 9, 2013 through May 2, 2013 pursuant to Article X of the Board/PTHEA Agreement.

19. **Bedside Instructor** **BEDSIDE INSTRUCTOR**
- BE IT RESOLVED that the Board approve Jeffrey Bourlier who has indicated his willingness to serve as a Bedside Instructor for the 2012-2013 school year at the rate of \$39.71/per hour effective April 12, 2013.
20. **iPad Training Sessions – May** **IPAD TRAINING** **G**
- BE IT RESOLVED that the Board approve the individuals named on the attached list who will be receiving iPad training in May. Substitutes will be paid through the NCLB Title II-A Grant.
21. **Additional Sick Days** **ADDITIONAL SICK DAYS**
- BE IT RESOLVED that the Board approve five (5) additional non-accumulative sick days Employee #1143, effective April 8, 2013.
22. **Harassment, Intimidation, and Bullying** **HIB**
- BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for January 24, 2013.
- C. ITEMS FOR INFORMATION**
- Suspensions** **SUSPENSIONS** **H**
- Two elementary and seventeen secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.
- \*\* subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and ESAPTH.
- \*\*\* subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and Local 32.
23. **2013-2014 School Year Calendar - REVISED** **2013-2014 CALENDAR** **I**
- PULLED** BE IT RESOLVED that the Board approve the revised 2013-2014 School Year calendar.
24. **Research Project** **RESEARCH PROJECT**
- BE IT RESOLVED that the Board approve the Research Project requested by Elizabeth Conn, Parsippany Hills High School teacher, who is pursuing her Doctorate as per Policy 3245.
25. **Field Trip Destination** **FIELD TRIP DESTINATION**
- BE IT RESOLVED that the Board approve the potential Field Trip destination named below for the 2012-2013 school year.



**Destination**

Body Worlds: Pulse  
 New York City, New York

**What the trip would be for**

11<sup>th</sup> & 12<sup>th</sup> Careers in Medicine Class

***Superintendent's Bulletin No. 18  
 April 25, 2013  
 Read-Ins***

<b>Page/Number</b>	<b>Explanation</b>
Page 2 #6 App D	<p><b>Add:</b>                      Lake Hiawatha                      Dahlia Ibrahim                      One-to-One (070A21711)    32.5 hrs per wk    \$15.94 per hr</p> <p>District                      Marie Valera    Bus Aide Sub                      \$13.65 per hr                      Effective 4/29/13</p>
Page 3 # 7	<p><b>ADD:</b>  <b>Substitutes</b>                      Catherine Connell                      Carlyn Perrotty                      Laura Rizzo                      Daniel Roman</p>

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS**

**NEW SUBSTITUTE TEACHERS (390U12011)/NURSES (390U21311) AT \$96.42 PER DIEM**

**04/25/2013**

<b><u>TEACHER</u></b>	<b><u>COLLEGE</u></b>	<b><u>DEGREE</u></b>	<b><u>CERTIFICATION/MAJOR</u></b>	<b><u>EXPERIENCE</u></b>
Connell, Catherine	Montclair State University	BA	Art/Studio	Designer
Perrotty, Carlyn	Montclair State University	MA	Elementary Education	Paraprofessional
Rizzo, Laura	Montclair State University	BA	Art Education	Substitute Teacher
Roman, Daniel	William Paterson University	BS	Physical Ed/Health	Substitute Teacher

Mrs. Tindal presented the Secretary's Report.

The following motions recommended by the Board Secretary are non-controversial, a matter of business, and will be voted on by one motion.

**Payment of Bills**

**PAYMENT OF BILLS**

- BE IT RESOLVED that the Board of Education approve the payment of current bills for the 2012-2013 school year in the amount of \$5,215,200.65.

**Educational Services Commission Morris County Agreements 2013-14**

**ESC MORRIS CO  
AGREEMENTS 2013-14**

3. BE IT RESOLVED that the Board of Education approve the participation in the following Shared Services Agreements operated by the Educational Services Commission of Morris County for the 2013-2014 school year per **Exhibit A:**

OT Services  
PT Services  
Speech Services  
Non-Public Nursing  
Non-Public Technology  
Non-Public Textbook  
Chapter 192/193  
Non-Public IDEA-B

**Pomptonian Food Service Management Contract Renewal**

**POMPTONIAN  
CONTRACT RENEW**

4. BE IT RESOLVED that the Board of Education accept and approve the contract renewal between Pomptonian Food Service (Management Company) and the Parsippany-Troy Hills Board of Education and the elementary, middle and high school price lists for the 2013-2014 school year per **Exhibit B.**

**NEW BUSINESS**

**NEW BUSINESS**

Mrs. Orthwein noted that she attended the World Language honors induction ceremony at Parsippany High School and it was rewarding to see the accomplishments of the students and teachers. She gave kudos to Supervisor Juan Cruz for his efforts.

Dr. Calabria noted that the Greystone area may become available for housing and it will have an affect on the schools. The Board leadership should contact town hall with concerns. Mr. Strumolo stated that he has contacted the State to make sure that Parsippany has a say in the disposition and use of the property.

**PUBLIC PORTION**

**PUBLIC PORTION**

Dave Rosamilia – looking for remedy to unsafe condition at Brooklawn Middle School after his daughter was struck by a car while crossing the street to the school.

President Golderer asked the Transportation and Buildings & Grounds/Safety Committees to look into putting a sidewalk on the property across from Brooklawn. The Superintendent's office will check whether a hazardous route grid has been done.

Tom Bluj – reported on work of the subcommittee for maintenance of the athletic fields at Parsippany Hills High School and will continue to monitor the fields.

Bob Venezia – gender gap in K-12 education as boys are underperforming girls; asking the Board for comparison of boys and girls at grade 8 level.

Joe Kyle – teachers need an additional day at the beginning of the school year to set up classrooms and the new calendar actually takes away one of the days previously available. Dr. Fitzsimons stated that there would be no meetings scheduled on the first day.

Liz Kadian – Pomptonian increases; first day of school is orientation day for grades 6 and 9 and will cause problems for those teachers to set up rooms; presentation on school report card will be second meeting in May.

A discussion ensued among Board members regarding the revised calendar. Mr. Mancuso suggested that the item be pulled for further review. Mr. Strumolo requested that Critical Issues be involved with the calendar discussions in the future. President Golderer noted that a Board member is always included and in the future it will be someone from that committee.

**ROLL CALL VOTES: SUPERINTENDENT’S BULLETIN #15  
AND SECRETARY’S REPORT**

**ROLL CALL VOTES**

Mr. DeIntinis moved and Mr. Shamsudin seconded a motion that the Board approve the Superintendent’s Bulletin #18, Resolutions #1-25. Resolution #23, 2013-2014 School Year Calendar – REVISED was pulled. Resolutions #1-22 and #24 and #25 were approved by roll call vote with the following exceptions:

Mr. Martin Abstained on #7, Substitute Approval; #8, Month-to-Month Substitutes; #10, Long-term Assignments; #13, Long-term Assignment – Resign.

Mrs. Orthwein moved and Mr. Carifi seconded a motion that the Board approve the Secretary’s Report, resolutions #1-3. The resolutions were approved by roll call vote with the following exception:

Mr. Martin voted No on #3, Educational Services Commission Morris County Agreements 2013-14.

**ADJOURN TO CLOSED SESSION**

**ADJOURN TO  
CLOSED SESSION**

At 8:55 p.m. a motion was made by Mr. Strumolo and seconded by Mr. DeIntinis and was unanimously approved by roll call vote to adjourn to a second closed session for the purpose of personnel matters.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: personnel matters.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

**RECONVENE OPEN SESSION**

The regular session was reconvened at 9:08 p.m.

**ADJOURN**

There being no further business the public meeting was adjourned at 9:09 p.m. on a motion by Mr. Shamsudin, seconded by Mr. DeIntinis and unanimously approved by voice vote.

Respectfully submitted,

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Susan Tindal  
Assistant Board Secretary

**RECONVENE  
OPEN SESSION**

**ADJOURN**