

**PARSIPPANY-TROY HILLS  
BOARD OF EDUCATION**

REGULAR MEETING OF  
THURSDAY, JUNE 13, 2013

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, June 13, 2013 at the Parsippany Hills High School, 20 Rita Drive, Morris Plains, NJ 07950.

**CALL TO ORDER**

**CALL TO ORDER**

Mr. Turner, Business Office Consultant opened the meeting at 6:00 p.m.

Mr. Turner stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on June 10, 2013. Additionally the Notice of Meeting was posted at the Municipal building and copy of Notice filed with the Township Clerk on June 10, 2013. This notice was also transmitted on June 10, 2013 to the Daily Record, The Star Ledger, and the district website: [www.pthsd.k12.nj.us](http://www.pthsd.k12.nj.us). This is an official meeting.

**MEETING NOTICE**

**FIRE NOTICE**

**FIRE NOTICE**

The Fire Notice was read by Mr. Turner.

**ROLL CALL**

**ROLL CALL**

Present: Dr. Frank Calabria  
Mr. James Carifi  
Mr. Anthony DeIntinis  
Mr. Anthony Mancuso  
Mr. Gary Martin (arrived @ 6:10 p.m.)  
Mrs. Fran Orthwein  
Mr. Michael Strumolo  
Mr. Sharif Shamsudin (arrived @ 6:18 p.m.)  
Mrs. Susy Golderer (arrived @ 6:19 p.m.)

Also Present: Dr. John Fitzsimons, Interim Superintendent  
Mr. Ernie Turner, Business Office Consultant  
Dr. Nancy Gigante, Director of Curriculum  
Mrs. Suzanne Olimpio, Director of Special Services  
Mrs. Joan Benos, Administrative Assistant to Superintendent  
Mr. Mark Tabakin, Esq., Board Attorney

**SALUTE TO THE FLAG**

**SALUTE TO THE FLAG**

Mr. Turner led the assembly in a salute to the flag.

Mr. Turner read the following resolution:

Dr. Calabria motioned that Mr. Strumolo be named temporary chair; the motion was seconded by Mr. Mancuso and unanimously approved by roll call vote.

**ADJOURN TO CLOSED SESSION**

**ADJOURN TO  
CLOSED SESSION**

At 6:09 p.m. a motion was made by Mr. Mancuso and seconded by Mrs. Orthwein and was unanimously approved by roll call vote to adjourn to closed session for the purpose of student matters, legal matters, negotiations, and personnel.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: student matters, legal matters, negotiations, and personnel.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

**RECONVENE OPEN SESSION**

**RECONVENE  
OPEN SESSION**

The regular session was reconvened at 7:00 p.m.

President Golderer reread the meeting notice, fire notice and cell phone notice and followed with roll call.

President Golderer asked everyone to stand for the flag salute and remain standing as the Parsippany Hills High School Choir sang the National Anthem.

President Golderer suspended the regular order of business for the Presentation of student and teacher awards. After the awards presentation there was a break for refreshments.

The regular meeting reconvened at 9:53 p.m.

**STUDENT COMMITTEE REPORTS**

**STUDENT COMM REPTS**

Kristina Berrios, Student Liaison Parsippany High School – reported the start of finals; seniors had their prom and had a good time last week; small ensemble concert at which students showcased pieces that they wrote or composed themselves; seniors looking forward to graduation and Project Graduation; she will remain the Parsippany High School student representative again next year.

Alice Lee, Student Liaison Parsippany Hills High School – reported that the senior prom was held on May 30<sup>th</sup> at The Manor in West Orange; yesterday was Senior Field Day and was a fun event; finals started today; today is her last day as the Parsippany Hills representative and stated it has been an honor to work beside the Board; she will be attending Northeastern and pursuing studies in pharmacology for six years; Alexandra “Ally” Warner will be the student representative for next year.

**APPROVAL OF MINUTES**

On a motion by Mr. Shamsudin, seconded by Mr. DeIntinis, the minutes of the Regular Meeting and Confidential Session of May 9, 2013 were approved by voice vote with 8 Ayes and 1 Abstain by Mr. Martin.

**CORRESPONDENCE**

None.

**UNFINISHED BUSINESS**

Mrs. Orthwein noted a discussion awhile back regarding strategic planning for goals and objectives and at this time with the retirement of Dr. Seitz the Board is going to forego a formal strategic planning and work on short term goals until a permanent Superintendent is hired.

**COMMITTEE REPORTS**

Mr. Mancuso – Transportation: no report.

Dr. Calabria – Teaching & Learning: we met and reviewed various textbooks and will recommend that they be accepted; discussed the concept of time at the elementary schools; he would suggest taking some time to discuss schedules at the high and middle schools and further suggests, as a sweeping change, that we bring in critical issues to help us look at this.

Mr. Strumolo – Critical Issues – is meeting on Monday, June 17<sup>th</sup> and was not planning to look at the schedules; however if this is the direction requested by Madame President and the Teaching & Learning Committee, they will be happy to review.

Mr. DeIntinis – Personnel: met last night and meeting included myself, Mr. Shamsudin, Mr. Saxton and Dr. Fitzsimons; discussed the RFPs for the Superintendent search; media specialist schedules were developed and discussed, and all students in the elementary schools will have Media every week; reviewed the administrative structure of the school district and changes will come as Dr. Fitzsimons sees fit; the Interim Business Administrator position was discussed and will be on this evening's agenda, resolution #38, Mr. H. Ronald Smith; another meeting will be scheduled before the next Board meeting.

Mr. Shamsudin – Finance and Sports: no report. The Ad Hoc Committee met to discuss possible options for the fields, 501-3(c) and different strategic planning to find funds to facilitate both sides of town; waiting for Field Turf to get back to us; no date has been set for the next meeting.

Mrs. Orthwein – Communications: no report.

Mr. Carifi – Policy: met and discussed Policy #2363, Pupil Use of Privately Owned Technology, which is on the Superintendent's Bulletin this evening for a first reading and Policy #5516 will be removed; at the last meeting the Committee was asked to look at the Attendance Policy #5200 and specific concerns were reviewed and these are addressed in

**APPROVAL OF MINUTES**

**CORRESPONDENCE**

**UNFINISHED BUSINESS**

**COMMITTEE REPORTS**

this policy; Dr. Fitzsimons will review the policy with administration and assure the policy is being followed.

Mr. Martin – Buildings & Grounds/Safety – Mr. Olds from Field Turf is getting back to him for a date to meet with the Ad Hoc Committee.

Dr. Fitzsimons noted that there is an addendum with resolutions #38-43 of the Superintendent’s Bulletin.

President Golderer asked if any Board members had questions on the Bulletin.

**SUPERINTENDENT’S BULLETIN**  
**Number 21**

**SUPER’S BULLTN**  
**June 13, 2013**

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The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

**I. The Superintendent Reports. . .**

**A. ITEMS FOR DISCUSSION**

**Quality Single Accountability Continuum (QSAC)**

**QSAC  
REVIEW**

Pursuant to the requirements of NJ.A.C. 6A:30, the Parsippany-Troy Hills School District has undergone the Quality Single Accountability Continuum (QSAC) district performance review (DPR). Based on that performance review, Commissioner Cerf has placed the district on a continuum in five areas: instruction and program, fiscal management, operations, personnel and governance.

The placement scores are listed below:

<b>DPR Areas</b>	<b>Initial Placement</b>
Instruction and Program	92%
Fiscal Management	84%
Operations Management	95%
Personnel	100%
Governance	86%

The district has satisfied at least 80% of the weighted indicators in each of the five areas of the review process and has been designated as a “high performing” district.

**B. ITEMS FOR ACTION/EDUCATION**

1. **Awards to Students**

**AWARDS**

**PARSIPPANY HILLS HIGH SCHOOL**

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Mr. Lewis Ludwig, Interim Principal

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**BAND**

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Mike Iapicca – Director

**Arpan Bhavsar**  
NJSMA Symphonic Band  
NJ All State Band

**Kristin Chen**  
NJSMA Symphonic Band

**CHOIR**

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Linda Clark – Director

**Guillem Alegre**  
**Harmony Chau**  
2012 NJ All State Mixed Choir  
2013 Region I Honors Choir

**Briannah Brown**  
**Renzo Espinosa**  
**Daniel Eyerman**  
**Stanley Moy**  
**Joseph Walsh**  
**Tiffany Wei**  
2012 Morris County Honors Choir  
2013 Region I Honors Choir

**Joseph Clement**  
2012 NJ All State Mixed Choir  
2013 ACDA Honors Choir  
2013 MENC Eastern Division Honors Choir  
2012 Morris County Honors Choir

**Mitchell Folan**  
2012 NJ All State Mixed Choir  
2013 Region I Honors Choir  
2012 Morris County Honors Choir

**Marianna Giercyk**  
**Jeeba Thomas**  
2013 Region I Honors Choir  
2013 All State Women's Choir

**Grace Lee**  
2013 Region I Honors Choir

**Nicole Poccia**  
2012 Morris County Honors Choir

**Caylee Seredvick**  
**Helen Wang**  
2013 Region I Honors Choir  
2013 All State Women's Choir  
2012 Morris County Honors Choir

**Lila Sevenser**  
2013 All State Women's Choir  
2012 Morris County Honors Choir

**BOYS BASKETBALL**

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Mark Gibson – Coach

**Michael DiEdwardo**  
**Manual Dance**  
Honorable Mention All Conference

**GIRLS BASKETBALL**

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Eniola Honsberger - Coach

2<sup>nd</sup> Team All Conference  
**Dana Marxen**  
Honorable Mention All Conference  
**Mikaela Dredde**  
**Jacqueline Wolf**

**DECA**

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John Pico – Advisor

**Anmol Ahuja**

Virtual Business Personal Finance  
North Atlantic Region 2<sup>nd</sup> Place  
Sports & Entertainment Marketing  
Regional 3<sup>rd</sup> Place

**Kyle Annese**

Sports & Entertainment Marketing  
State Qualifier

**Matthew Baker**

Principles of Business Management  
State Qualifier

**Dana Cavanaugh**

Principles of Finance  
State Qualifier  
Regional Written Exam 1<sup>st</sup> Place

**Paul Cepak**

Virtual Business Personal Finance  
International DECA Conference 8<sup>th</sup> Place  
North Atlantic Region 1<sup>st</sup> Place

**Erika Christensen**

Hospitality Professional Sales Event  
State Qualifier

**Eric De La Espriella**

Virtual Business Personal Finance  
International DECA Conference 8<sup>th</sup> Place  
North Atlantic Region 1<sup>st</sup> Place  
Full Serve Restaurant Management  
State Qualifier

**Roma Desai**

Principles of Accounting  
State Qualifier

**Shweta Dipali**

Sports & Entertainment Promotional Plan  
State Finalist

**Justin Duong**

Business Services Marketing  
State Qualifier

**Christina Han**

Hotel Management  
State Qualifier  
Regional Customer Service Event 2<sup>nd</sup> Place

**Maria Hess**

Sports & Entertainment Promotional Plan  
State Finalist

**Amelie Houx**

Retail Merchandising  
Regional 4<sup>th</sup> Place  
Sales 2<sup>nd</sup> Place

**Kim Hoyos**

Advertising Promotional Campaign  
State Written Exam 1<sup>st</sup> Place

**Colleen Hoyt**

Hotel Management  
Regional Management Event 1<sup>st</sup> Place

**Joseph Hunt**

Retail Merchandising  
State Qualifier  
Management Event 3<sup>rd</sup> Place

**Daniel Hutama**

Business Financial Services  
State Written Exam 1<sup>st</sup> Place  
Regional Written Exam 3<sup>rd</sup> Place

**Navi Kalia**

Virtual Business Personal Finance  
North Atlantic Region 2<sup>nd</sup> Place

**Alex Kim**

Business Services Marketing  
State Finalist  
Regional 5<sup>th</sup> Place  
Sales Event 1<sup>st</sup> Place

**Kristyn Lawler**

Hospitality Professional Sales Event  
State Finalist  
Regional 1<sup>st</sup> Place Written Exam

**Ryan Mao**

Virtual Business Personal Finance  
International DECA Conference 8<sup>th</sup> Place  
North Atlantic Region 1<sup>st</sup> Place  
Business Financial Services  
Regional 1st Place  
Advertising, Customer Service &  
Written Exam 2<sup>nd</sup> Place

**Dana Marxen**

Quick Serve Restaurant Management  
State Qualifier

**Julia Mow**

Apparel & Accessories  
State Finalist  
Regional 1<sup>st</sup> Place  
Written Exam 1<sup>st</sup> Place  
Advertising 2<sup>nd</sup> Place

**Steven Nadakal**

Business Financial Services  
Regional 3rd Place  
Customer Service 3<sup>rd</sup> Place

**Colleen O'Connor**

Quick Serve Restaurant Management  
State Qualifier

**Sahaj Parameswaran**

Principles of Business Management  
National Conference 7<sup>th</sup> Place  
State 3<sup>rd</sup> Place  
Written Exam 1<sup>st</sup> Place  
Regional 1<sup>st</sup> Place

**Bret Reyes**

Automotive Services Marketing  
State Qualifier  
Sales 1<sup>st</sup> Place  
Regional Written Exam 3<sup>rd</sup> Place

**Meital Rosenberg**

Human Resources Management  
State Finalist  
State Written Exam 1<sup>st</sup> Place  
Regional 2<sup>nd</sup> Place



**Monica Samtani**

Hospitality Professional Sales Event  
State Qualifier

**Alexis Serra**

Marketing Management  
State Qualifier

**Ren Soto**

Quick Service Restaurant Management  
State Qualifier

**Alec Sudit**

Virtual Business Personal Finance  
North Atlantic Region 2<sup>nd</sup> Place  
Business Services Marketing  
State Qualifier

**Catherine Uricoli**

Human Resources Management  
State Advertising 1<sup>st</sup> Place

**Jack Westrich**

Professional Sales Event  
State Qualifier

**Penny Xu**

Business Services Marketing  
State Qualifier

**FBLA – Future Business Leaders of America**

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Ahmed Kandil – Advisor

**Haoyan Bu**

Computer Game & Simulation Programming (Team)  
State 2<sup>nd</sup> Place, National Qualifier

**Paul Cepak**

Global Business (Team)  
Regional 5<sup>th</sup> Place, State 2<sup>nd</sup> Place, National Qualifier

**Eric Chao**

**Julie Chen**

Management Information Systems (Team)  
Regional 1<sup>st</sup> Place, State 2<sup>nd</sup> Place, National Qualifier

**Howard Chien**

Technology Concepts  
Regional 4<sup>th</sup> Place, State Qualifier

**Yuchien Chou**

Digital Design & Promotion (Team)  
State 5<sup>th</sup> Place

**Brandon Chu**

**Vraj Desai**

**Pranav Nair**

Banking & Financial Systems (Team)  
Regional 10<sup>th</sup> Place, State Qualifier

**Steven Fu**

Business Calculations  
Regional 1<sup>st</sup> Place, State 5<sup>th</sup> Place

**Maria Hess**

Public Speaking II  
State 5<sup>th</sup> Place, Elected State Historian

**Dan Hutama**

**Ryan Mao**

Global Business (Team)  
Regional 5<sup>th</sup> Place, State 2<sup>nd</sup> Place, National Qualifier

**Nikhil Jog**

Technology Concepts  
Regional 6<sup>th</sup> Place, State 2<sup>nd</sup> Place, National Qualifier

**Anthony Kfoury**

Introduction to Technology Concepts  
Regional 10<sup>th</sup> Place, State Qualifier

**Patricia Kou**

Help Desk  
Regional 7<sup>th</sup> Place, State Qualifier

**Vivian Li**

Cover Design 2<sup>nd</sup> Place

**Lindsey Magbitang**

Introduction to Parliamentary Procedure  
Regional 1<sup>st</sup> Place, State 1<sup>st</sup> Place, National Qualifier

**Rahul Manne**

Desktop Application Programming  
State 1<sup>st</sup> Place, National Qualifier

**Tiffany Mao**

Public Speaking I  
State 3<sup>rd</sup> Place

**Kevin Mitchell**

**Steven Nadakal**

**Dhruv Patel**

Management Decision Making (Team)  
Regional 10<sup>th</sup> Place, State Qualifier

**Sung Jae Park**

Digital Design & Promotion (Team)  
State 5<sup>th</sup> Place

**Mitchell Pei**

Introduction to Business  
Regional 9<sup>th</sup> Place, State Qualifier

**Suraj Shukla**

Management Information Systems (Team)  
Regional 1<sup>st</sup> Place, State 2<sup>nd</sup> Place, National Qualifier

**Ammer Soliman**

Word Processing II  
Regional 5<sup>th</sup> Place, State Qualifier

**Alex Wang**

Computer Game & Simulation Programming (Team)  
State 2<sup>nd</sup> Place, National Qualifier

**Alexander Wu**

Introduction to Business Communication  
Regional 10<sup>th</sup> Place, State Qualifier

**Victoria Xia**

Spreadsheet Applications  
Regional 5<sup>th</sup> Place, State Qualifier

**Jihong Xu**

Help Desk  
Regional 1<sup>st</sup> Place, State Qualifier

**Yuhui Zhang**

Economics  
Regional 9<sup>th</sup> Place, State Qualifier

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**ICE HOCKEY**

Jared Wohl - Coach

2<sup>nd</sup> Team All Conference

**Cory DeCosta**

Honorable Mention All Conference – Haas Division  
**Thomas Iverson**

**Math League**

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Eric Berkowitz and Catherine Driscoll – Advisors

**Eric Chao**

New Jersey Mathematics League: 3<sup>rd</sup> place in Morris County  
Association of Mathematics Teachers of New Jersey: 2<sup>nd</sup> place in Pi Section  
Statewide Honorable Mention  
Four by four: 14<sup>th</sup> place in the Nation

**Kristin Chen**

New Jersey Mathematics League: 3<sup>rd</sup> place in Morris County  
Four by four: 14<sup>th</sup> place in the Nation

**Steven Fu**

**Sean Levorse**

**Rahul Manne**

New Jersey Mathematics League: 3<sup>rd</sup> place in Morris County  
Association of Mathematics Teachers of New Jersey: 2<sup>nd</sup> place in Pi Section  
Four by four: 14<sup>th</sup> place in the Nation

**Julie Chen**

**Afnan Malik**

**Viraj Patel**

**Eshan Saran**

Four by four: 14<sup>th</sup> place in the Nation

**Suraj Shukla**

New Jersey Mathematics League: 3<sup>rd</sup> place in Morris County  
Four by four: 14<sup>th</sup> place in the Nation  
American Invitational Mathematics Exam participant

**Annie Wang**

Association of Mathematics Teachers of New Jersey: 2<sup>nd</sup> place in Pi Section  
Four by four: 14<sup>th</sup> place in the Nation

**Helen Wang**

Association of Mathematics Teachers of New Jersey: 2<sup>nd</sup> place in Pi Section

**BOYS SWIMMING**

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**William Soden - Coach**

**Boys Team Bronze Scholar Award-(NISCA) - GPA 3.398**

**Michael Chang**  
**Joseph Ciccarelli**

All Conference-Honorable Mention  
All Area-Honorable Mention-Daily Record

**Matthew DeBenedette**  
**Diedrich Freidinger**  
**Alex Gasiewski**  
**Michael Ginsberg**  
**Andrew Luminello**  
**Rahul Manne**

All Conference-Honorable Mention  
All Area-Honorable Mention-Daily Record  
NISCA- Academic All American – GPA 4.613

**Andrew Muller**  
**Dang Huy Nguyen**  
**Nicholas Pachiolo**  
**Brendan Shanahan**  
**Ryan Stensgaard**  
**Mark Tsyrouk**  
**Brian Volpe**

All Area-Honorable Mention-Daily Record

**Michael Wu**  
**Dennis Yu**

## **GIRLS SWIMMING**

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**William Soden – Coach**

**Girls Team Silver Scholar Award-(NISCA) - GPA 3.629**

**Maura Abeskaron**  
**Monica Alegre**  
**Julianna Azzizzo**  
**Amanda Davis**  
**Claire Elko**

All Conference - Honorable Mention  
All Area – Honorable Mention- Daily Record

**Courtney Estler**  
**Kaileigh Estler**  
**Meredith Giovanelli**  
**Carlyn Griscti**  
**Danielle Iuspa**  
**Jessica Kempf**  
**Samantha Koon**  
**Allison Leonard**  
**Kate-Leigh Luminello**

**Manuela Marin**  
**Caroline Nelson**

All Conference-Honorable Mention  
All Area – Honorable Mention – Daily Record  
NISCA-Academic All American-GPA 4.119

**Julia Nelson**  
**Colleen O’Connor**  
**Shreya Pathre**  
**Monica Samtani**  
**Sonia Samtani**  
**Shelby Steere**  
**Samantha Steinberg**

All Area-Honorable Mention – Daily Record

**Rachael Summa**  
**Jennifer Wong**  
**Victoria Xia**

NISCA-Academic All American-GPA 4.119

**Melody Yau**

2. **Parsippany-Troy Hills School District**  
**2013 – TEACHER RECOGNITION**

**PTHBOE**  
**TEACHER RECOGNITION**

The Board is proud to honor the following staff members who were selected as winners for 2013:

Brooklawn Middle	Alison Franz
Central Middle	Lisa Ramundo
Eastlake	Kara Baltuch
Intervale	Cheryl Ries
Knollwood	Sue Miele-Motyka
Lake Hiawatha	Wendy Brindle
Lake Parsippany	Cynthia Gosden
Littleton	Paulette Feintuch
Mt. Tabor	Amanda Priore
Northvail	Ann Marie Carrasca
Parsippany High	Damaris Delgado-Melendez
Parsippany Hills High	Tricia Yacullo
Rockaway Meadow	Alice Thomas
Troy Hills	Rosemary Moore

3. **2013 Retirees**

**RETIREES**

The Board is proud to honor the careers of the following staff members who will be retiring:

Mrs. Linda Clark	Parsippany Hills High School
Mrs. Ellen Does	Parsippany Hills High School
Mr. Ronald Foreso	Parsippany High School
Mrs. Nancy Lecyn-Kirby	Lake Hiawatha
Mrs. Judy Mayer	Mt. Tabor Elementary
Mrs. Kathleen Maloney	Special Services
Mrs. Marcia Menaker	Eastlake/Littleton
Ms. Christine Mortenson	Parsippany High School
Mrs. Joan Mucerino	Transportation
Mrs. Jacqueline Nadler	Northvail/Troy Hills
Mrs. Maria Parrotta	Parsippany High School
Mrs. Helene Reiner	Transportation Bus Aide
Mrs. Susan Saggese	Brooklawn Middle School
Ms. Barbara Sidote	Coord. Supervisor - District
Mrs. Donna Smithers	Brooklawn Middle School
Mrs. Pauline Spiegel	Troy Hills
Mr. Frank Tenore	Brooklawn Middle School
Mrs. Andrea Thayer	Troy Hills
Mr. Dale Trimmer	Parsippany Hills High School
Mrs. Linda Viera	Knollwood
Mrs. JoAnn Waldstein	Mt. Tabor/Troy Hills
Mr. Mark Westphal	Parsippany High School

4. **Distinguished Faculty Awards**

**DFA**

The Board is proud to honor two of its staff members this evening as the recipients of our Distinguished Faculty Award.

5. **Policy 5111**

**POLICY A  
5111**

BE IT RESOLVED that the Board approve the request by Dr. Norman Francis, Principal of Central Middle School, that student A, be allowed to complete the 2012-2013 school year as per Board of Education Policy 5111.

6. **Overnight Field Trip Approvals**

**OVERNIGHT B  
FIELD TRIPS**

BE IT RESOLVED that the Board approve the following overnight field trips below:

**Parsippany High/Parsippany Hills**

Grade 10-12, November 6-9, 2013 – Honors Choir/All State Mixed  
Atlantic City, NJ

**Central/Parsippany High**

Grade 7-12, July 10-13, 14-17, 2013 – Student Council NJASC Leadership Training  
The College of New Jersey

7. **Gifts to the District**

**GIFTS TO  
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

**Rockaway Meadow**

The Rockaway Meadow PTA has donated \$2,337 to the Board of Education to purchase picnic tables for Rockaway Meadow School.

**Troy Hills**

Mr. and Mrs. Richard Thayer have donated an Artley Clarinet No. 175 to Troy Hills School.

**Parsippany Hills**

Mr. Chris Gardner has donated, as part of an Eagle Scout Project, benches and a paver walkway with small patio to Parsippany Hills High School.

8. **Board Policies**

**BOARD  
POLICIES**

BE IT RESOLVED that the Board approve the following new and the elimination of a current Policy at this first of two readings.

Policy 2363 – Pupil Use of Privately-Owned Technology – NEW

C

Eliminate

Policy 5515 – Remotely Activating Communication Devices

D

9. **Travel and Work Related Expenses**

**TRAVEL  
& EXPENSES**

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

**WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

**WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

**WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

**WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

**THEREFORE; BE IT RESOLVED**, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.



Name	Purpose	Date	Location	Estimated Expenses
Susana Plotquin	AP Summer Institute	August 12-15	Rutgers Univ	900.00
Kelly Garbarino	AP Summer Institute	July 15-18	Rutgers Univ	1007.60
Laura McCluskey	AP Summer Institute	July 15-18	Rutgers Univ	991.80

10. **Fixed Asset Disposal – Computer Related** **COMP FIXED ASSET DISPOSAL E**

BE IT RESOLVED that the Board of Education approve the computer related Fixed Asset disposal for the 2012-2013 fiscal year in the amount of \$93,924.41.

11. **William Lu – Class of 1977 Educators Award** **W LU ED AWARD**

BE IT RESOLVED that the Board accept and approve two scholarships from William Lu – Class of 1977 in honor of Claire Pompei and Edmund Heilmeyer in the amount of \$1,000 each. The award will go to two graduating seniors who are going to college to become teachers and/or science teachers.

12. **Paul Piccoli Memorial Scholarship** **PICCOLI MEMORIAL SCHOLARSHIP**

BE IT RESOLVED that the Board accept the Paul Piccoli Memorial Scholarship for FY 2012-2013. The scholarship will be given to one graduating boy and girl yearly in the amount of \$1,000 each. The scholarship awards will go to students who demonstrate leadership and have good academic standing.

13. **Mr. & Mrs. Taylor Mt. Tabor Summer Music Scholarship** **MT MUSIC SCHOLARSHIP**

BE IT RESOLVED that the Board accept and approve the Mr. and Mrs. Taylor Mt. Tabor Summer Music School Scholarship in memory of Donald L. Marrs, Band Director at PHS, PHHS, and Mt. Tabor Band School for 2012-2013. Two scholarships in the amount of \$205 each will be awarded. The award will go to one student at Mt. Tabor School and one at Eastlake School. The award recipients will be chosen by the instrumental music teacher and principal at each of these schools.

14. **Grant – Andrew J. Quinn Memorial Scholarship** **AJ QUINN SCHOLARSHIP**

BE IT RESOLVED that the Board accept and approve the Andrew J. Quinn Memorial Scholarship in the amount of \$1,000. The scholarship will be awarded to a student at Parsippany Hills High School. The award will be based on leadership, strong music performer, member of one or more of the PHHS bands, academically strong, diversity of interests who is College bound with a career goal in any discipline.

15. **Foundation for Foreign Study** **EXCHANGE STUDENT F**

BE IT RESOLVED that the Board approve the registration of the student identified on the attached document as a student at Parsippany Hills High School as part of the Foundation for Foreign Exchange Program for the 2013-2014 school year.

**II. PERSONNEL**

16. **Additions/Changes/Resign-Paraprofessionals/Aides/Sub Aides**                      **PARAS/AIDES/  
SUB PARAS/AIDES**                      **G**
- BE IT RESOLVED that the Board approve the individuals on the attached list who have been added/changed/resigned as Paraprofessionals/ aides or substitute paraprofessionals/substitute aides for the 2012-2013 school year as indicated on the attached list.
17. **Major-Extra Responsibility Assignments – Clubs**                      **MAJOR-EXTRA  
CLUBS**                      **H**
- BE IT RESOLVED that the Board approve the individuals named on the attached list have been selected for the areas indicated for the 2012-2013 school year with a stipend in accordance with the Board/PTHEA Agreement.
18. **Substitute Approval**                      **SUBSTITUTE  
APPROVAL**                      **I**
- BE IT RESOLVED that the Board approve the individuals named on the attached list, New – Substitutes – Teachers – June 13, 2013, all of whom hold the appropriate number of credits or the proper certification, and have indicated their interest in serving as substitutes during the 2012-2013 school year.
19. **ESL Summer School**                      **ESL SMR**                      **J**
- BE IT RESOLVED that the Board approve the individuals on the attached list for employment in the ESL Summer School Program at the rates indicated. The dates for the program are July 8 through July 26, 2013.
20. **Summer Employment – Transportation**                      **EMPLOY  
SUMMER TRANS**                      **K**
- BE IT RESOLVED that the Board approve the individuals named on the attached list as summer bus aides for our in-district Special Education extended school year and ESL Programs.
21. **Wide World of Summer – Summer School**                      **WIDE WORLD  
SMR SCHOOL**                      **L**
- BE IT RESOLVED that the Board approve the individuals named on the attached list for employment at PACE in the Wide World of Summer Program effective June 26, 2013 through August 16, 2013.
22. **Resignation –Teacher**                      **RESIGN  
TEACHER**
- BE IT RESOLVED that the Board approve the resignation of Elizabeth Kopp as a teacher effective June 24, 2013.
23. **Resignation –Maintenance**                      **RESIGN  
MAINT**

BE IT RESOLVED that the Board approve the resignation of Brian Sykes, custodian, effective May 27, 2013.

24. **Corrections/Changes**

**CORRECT/  
CHANGES**

BE IT RESOLVED that the Board approve the corrections/changes listed below:

**WAIVERS**

Rebecca Lilienthal – PHS Physical Education

From: effective February 4, 2013 through April 6, 2013

To: effective February 4, 2013 through June 24, 2013

**RE-EMPLOYMENT TENURED TEACHERS** – 2013-2014

Panayotis Radiotis

From: \$56,635 To: \$56,635 Longevity \$2,430

**MATERNITY LEAVE**

Employee #30184

From: on or about September 16, 2013 through October 28, 2013, utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence effective October 30, 2013 through January 29, 2014.

To: on or about September 16, 2013 through November 4, 2013, utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence effective November 5, 2013 through February 7, 2014.

**MATH TRAINING – June 5 & 6, 2013**

Delete:

David Sabella and Jeffrey Coviello

25. **Home Based Program**

**HOME  
INSTRUCTOR**

BE IT RESOLVED that the Board approve Jennifer LePre, Central Middle School Teacher, to provide a home program for two hours per week for four weeks during the summer at the rate of \$39.71 per hour, as per student's IEP.

26. **Bedside Instructor**

**BEDSIDE  
INSTRUCTORS**

BE IT RESOLVED that the Board approve Kathleen McNall who has indicated her willingness to serve as a Bedside Instructor for the 2012-2013 school year at the rate of \$39.71/per hour.

27. **Community Based Transition Sites**

**COMM BASED  
TRANS SITES**

BE IT RESOLVED that the Board approve Anytime Fitness, 1044 Tabor Road, Morris Plains, NJ as a Community Based Instruction and Structured Learning Experience Transition site.

28. **Extended School Year**

**EXTENDED  
SCHOOL YEAR**

BE IT RESOLVED that the Board approve the individuals named below for employment/resignations in the Extended School Year Program:

**ADD:**

<u>Name</u>	<u>Hourly Salary</u>	<u>Hours Per Day</u>
<u>Paraprofessionals</u>		
Sean Reade	\$15.68	4.5 hrs
Susan Ollo	\$15.68	4.5 hrs
Kathryn Marcinkiewicz	\$15.68	4.5 hrs
Shaista Aslam	\$15.68	4.5 hrs
Theresa Cevetello	\$15.68	4.5 hrs
Gina Ford-Verdi	\$15.68	4.5 hrs
Susan Angood	\$15.68	4.5 hrs
 <u>Preschool Paraprofessionals</u>		
Dorothy Barron	\$15.68	3 hrs
 <u>Paraprofessional Subs</u>		
Mary Ellen Romano	\$13.65	4.5 hrs
Susan Brienza	\$13.65	4.5 hrs
Jean Carroll	\$13.65	4.5 hrs

**Correction**

Anne Gencarelli From 4.5 hours To: 3 hrs

**Resigned**

Teacher

Jodi Grillo

Paraprofessionals

Tracy Kempfski

Troy Toriello

Alana Guisti

Samantha Panciello

Christina Nunes

Stephanie Idrobo

Preschool Paraprofessional

Neelam Patel

Permanent Teacher Sub

Colleen Boyle

**SATs – 12-13 Parsippany Hills High School**

Christine Hild – 19 Hours William Kadar – 18 hours  
From: \$56/per hour To: \$57.12/per hour

**CHANGE OF CONTRACT**

Patricia Napolitano

From: Intervale Basic Skills 5/5 \$88,925 \$2,430 (L)

To: Troy Hills Basic Skills ½ \$44,462.50 \$1,215 (L)

Dena Viscuso

From: Troy Hills Basic Skills 5/5 \$88,925 \$2,430 (L)

To: Troy Hills Basic Skills 1/2 \$44,462.50 \$1,215 (L)

29. **SAT Classes**

**SAT  
CLASSES**

BE IT RESOLVED that the Board approve the payment of \$57.12/per hour to the following individuals for the completion of their SAT classes:

**Parsippany High School**

Michelle Coolbaugh - 11 hours

Kathy Effner - 4 hours

Dana Maucione – 2 hours

**Parsippany Hills High School**

Cristine Hild – 10 hours

William Kadar – 10 hours

30. **Approval of Employments**

**EMPLOY  
CERTIF STAFF**

BE IT RESOLVED that the Board approve the employment of the individuals named below, for the 2013-2014 school year and that a contract be issued to them in accordance with the provisions of the Teacher's Salary Guide for the 2011-2015 school year for the educational level and experience indicated.

**Roseanne Simeone**

BA

MA

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

**FCS – 3/5**

East Stroudsburg – 2009

East Stroudsburg - 2011

Family and Consumer Services

Pocono Mountain School District – 2 years

Long-term Substitute – 2 years

TL 4, Step 3, \$33,561 (3/5)

September 3, 2013

Brooklawn (Addition)

31. **Transfer of Assignments**

**TRANSFERS M**

BE IT RESOLVED that the Board approve the individuals named on the attached list who have been transferred/reassigned for the 2013-2014 school year.

32. **Athletic Stipends**

**RETRO N  
ATHLETIC STIPENDS**

BE IT RESOLVED that the Board approve the increase in stipend for the individuals named on the attached list who were employed for the position listed with a stipend as indicated for the 2012-2013 school year in accordance with the 2012-2015 Agreement between the Board of Education and PTHEA.

33. **Preschool Screening**

**PRESCHOOL  
SCREENING**

BE IT RESOLVED that the Board approve Ann Butyn, school nurse, for 8 days to do preschool testing/screening and medical records evaluation and review at her per diem rate of \$523.99 during the months of July and August.

34. **Mentoring – Workshop**

**MENTORING  
WORKSHOP**

BE IT RESOLVED that the Board approve payment of \$228 for the individuals named below who have completed their 6 hour training of new mentor teachers on May 13, 2013:

Terry Murphy  
Carol Sack  
Jamie Wall  
Katherine Zepka

35. **Re-employment - Non-Tenured Teacher – 2013-2014**

**RE-EMPLOY  
NON-TENURED  
TEACHER**

BE IT RESOLVED that the Board approve the re-employment of the non-tenured teacher named below for the 2013-2014 school year in accordance with the provisions of the 2012-2015 Agreement between the Board of Education and the PTHEA:

Maureen Wilson BA45-02 \$47,732 (4/5)

36. **Harassment, Intimidation, and Bullying**

**HIB**

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for January 24, 2013.

37. **Technology Support**

**TECH  
SUPPORT**

BE IT RESOLVED that the Board approve additional compensation for Tim Dwyer, Administrative Systems Technician, for Genesis support during the month of June 2013, not to exceed 64 hours at the hourly rate of \$31.26, to be paid from the District Technology Account.

BE IT RESOLVED that the Board approve additional compensation for Leonard Libitz and Joseph Church, for diagnosis and repair work on all district Apple (iMacs, MacBooks, and iPads), amounting to over 3,000 pieces of equipment during the month of June, 2013, not to exceed 64 hours at the hourly rate indicated below, to be paid from the District Technology Account.

Leonard Libitz \$23.38 /per hour  
Joseph Church \$25.33 /per hour

38. **Ratification of the Board/ESAPTH MOA 2012-2015** **ESAPTH 2012-2015** **P**  
**RATIFICATION**
- BE IT RESOLVED that the Board of Education and ESAPTH have negotiated a successor to the 2008-2011 Agreement. The successor Memorandum of Agreement for the term of July 1, 2012 through June 30, 2015 is attached and presented for ratification by the Board of Education. The membership of ESAPTH ratified these Agreements on June 10, 2013.
39. **Resolution – Interim Business Administrator/Board Secretary** **INTERIM** **Q**  
**BA/BS**
- BE IT RESOLVED that the Parsippany-Troy Hills Board of Education hereby appoints Ronald Smith to the position of Interim Business Administrator/Board Secretary and Qualified Purchasing Agent effective June 17, 2013, at the rate of \$600.00 per day. Contract may be terminated on 30-days notice in accordance with its terms.
40. **Field Trip Destinations** **FIELD TRIP**  
**DESTINATION**
- BE IT RESOLVED that the Board approve the potential Field Trip destinations named below for the 2012-2013 school year.
- | <b><u>Location</u></b>                            | <b><u>Reason for Trip</u></b> |
|---|-------------------------------|
| Shops at Union Hill<br>Denville, NJ               | Special Ed Class              |
| Pocono Environmental Center<br>Dingmans Ferry, PA | Grade 5 Trip                  |
41. **Summer Assignment Program** **SUMMER** **R**  
**ASSIGN**
- BE IT RESOLVED that the Board approve the attached 2013 Summer Assignment Program. The bibliography has been reviewed by the Teaching and Learning Committee.
42. **RESOLUTION - SUSPEND** **SUSPEND**
- BE IT RESOLVED that the Board of Education of the Township of Parsippany-Troy Hills approve the recommendation of the Superintendent of Schools that employee #31160 be suspended with pay for cause effective June 10, 2013.
43. **RESOLUTION APPROVING SETTLEMENT AGREEMENT** **RESO**  
**SETTLEMENT**
- Whereas, a Summons and Complaint was filed against the Parsippany-Troy Hills Board of Education (the “Board”) in the Superior Court for the State of New Jersey, County of Morris, bearing Docket Number MRS L-379-13; and
- WHEREAS, the Board having answered the Complaint and thereafter engaged in settlement negotiations with Plaintiff; and

WHEREAS, the parties have determined to settle the matter in the amount of \$12,500.00 without admitting any liability or fault therein;

NOW THEREFORE, BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education hereby authorizes and approves the settlement of the litigation docketed under MRS-L-379-13 under the terms of the Release and Stipulation of Dismissal, with prejudice, as negotiated by the board attorney; and

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are hereby authorized to execute such other and further documents as are necessary, including the execution of a release to be prepared by the board attorney, as are necessary to effectuate the terms of this settlement and resolution.

**C. ITEMS FOR INFORMATION**

**Suspensions**

**SUSPENSIONS O**

Thirty-one secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

- \* subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and APSA.
- \*\* subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and ESAPTH.
- \*\*\* subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and Local 32.

Mr. Turner presented the Secretary Report resolutions #1-33, inclusive of one addendum.

President Golderer asked the Board if there were any questions.

Mr. Strumolo asked that resolution #24, Approved State Contract Vendors, be removed and expanded to include other vendors. As we have a new Interim Business Administrator coming in he would like the Finance Committee to look at the list with the new Interim BA.

Discussion ensued about the vendors and that they are all State contract vendors which is comprised of approved vendors throughout the State of NJ.

Mr. Strumolo made the motion to remand this back to the Finance Committee; Mr. DeIntinis seconded the motion which was unanimously approved by roll call vote to review again at the next Board meeting of June 25<sup>th</sup>.

President Golderer discussed a motion for Professional Services reiterating the prior discussion not to interfere with doctors that children in the district are already seeing. The current doctors are approved through December and the Board will need to look at RFPs for these services at the start of the fiscal year.

Discussion ensued regarding RFPs for all professional services.

Mr. Mancuso motioned that we set the RFP process in place immediately for all professional services. Mr. Martin seconded the motion.



Further discussion ensued and President Golderer asked that it be stipulated that the doctor contracts would not take effect until July 1, 2013 so as not to affect the current students.

Discussion continued regarding the first motion months ago as to whether it was motioned to include all professional services in the RFPs. It was determined that the minutes did not reflect all professional services only specifically named ones.

Mr. Strumolo asked if this could be readdressed at the next Board meeting when specific wording could be determined without rushing the process.

Mrs. Orthwein stated that with the upheaval in the Business Office the last several months, summer is a good time to get things of this nature done along with the employment of the new Interim Business Administrator this evening. She feels it would be wise to proceed with Mr. Mancuso's motion to go ahead with the RFPs for all professional services so they can be reviewed in the fall for implementation at the January Reorganization meeting and she does not want to be cut-short on time to review and select the best professionals to help service our district.

President Golderer asked Mr. Turner to reiterate the motion on the floor. He replied the motion is to go out for RFPs for all professional services. Mr. Mancuso motioned, Mr. Martin seconded and the motion was unanimously approved by roll call vote.

**SECRETARY REPORT**

**SECRETARY REPORT**

The following motions recommended by the Board Secretary are non-controversial, a matter of business, and will be voted on by one motion.

**Code of Ethics**

**CODE OF ETHICS**

1. BE IT RESOLVED that the Board of Education adopt the Purpose and Role of the Code of Ethics N.J. Stat. 18A:12-24.1.

**Policies, Actions, Rules and Regulations**

**PARR**

2. BE IT RESOLVED that the policies, actions, rules and regulations adopted by prior Boards of Education of the Parsippany-Troy Hills School District, which were in effect immediately prior to this Organization Meeting, be reaffirmed and adopted by the Board of Education.

**Policies and Procedures and  
Job Description Manual**

**POLICIES & PROCEDURES  
& JOB DESCRIPTIONS**

3. BE IT RESOLVED that the Board of Education adopt the existing Manual of Policies and Procedures and Job Descriptions.

**Newspaper**

**NEWSPAPER**

4. BE IT RESOLVED that the Board of Education approve the following resolution:

The Morris County *Daily Record* is hereby designated as the official newspaper of the Board of Education of the Township of Parsippany-Troy Hills.

**Tax Payment Scheduled 2013-2014**

**TAX PAYMNT SCHED 2012-13**

5. BE IT RESOLVED, that the Parsippany-Troy Hills School District Board of Education, in the County of Morris, New Jersey approves the schedule of tax payments from the municipality for the 2013-2014 school year as follows in accordance with N.J.S.A. 18A:13-23 and Policy 6141, per the schedule on file with the Board Secretary; **Exhibit A.**

**Treasurer of School Money**

**TREASURER OF SCHOOL MONEY**

6. BE IT RESOLVED that the Board of Education approve the appointment of Mr. Ernest J. Turner as Treasurer of School Moneys for the period July 1, 2013 to December 31, 2013 at a salary of \$3,500.00.

**Banks**

**BANKS**

7. BE IT RESOLVED that the Board of Education approve the designation of Bank of America, Provident Bank, TD Bank, Valley National Bank and State of New Jersey Cash Management Fund and NJ/ARM Asset and Rebate Management Program as its official depositories for the ensuing year, and  
BE IT FURTHER RESOLVED that three officers be authorized to sign checks namely: President or Vice President, Business Administrator/Board Secretary and the Treasurer of School Moneys and

BE IT FURTHER RESOLVED that the District Accountant be authorized to perform wire transfers.

**Accounting Firm**

**ACCOUNTING FIRM**

8. BE IT RESOLVED by the Board of Education of the Township of Parsippany-Troy Hills, Morris County, New Jersey, that the firm of Wiss & Company, LLP, Certified Public Accountants, 485C Route 1 South, Suite 250, Iselin, New Jersey 08830, is hereby reappointed auditor to the Board of Education, at a fee of \$70,000 for the annual school audit for the period July 1, 2013 to December 31, 2013.

**Parette Somjen Architects**

**ARCHITECTS**

9. BE IT RESOLVED that on the recommendation of the Interim Superintendent that the Board of Education reappoints a professional services contract with Parette Somjen Architects LLC to serve as design consultants for various facilities projects determined by the Board of Education for the period July 1, 2013 – December 31, 2013 at a reduced fee of \$160.00 per hour.

BE IT FURTHER RESOLVED that the Board of Education delegate Parette Somjen Architects LLC the authority to prepare all plans, specifications, drawings, and necessary bid-related

documents for various facilities projects determined by the Board of Education with no increase in their hourly rates per agreement on file with the Board Secretary.

**Law Firm**

**LAW FIRM**

10. BE IT RESOLVED by the Board of Education of the Township of Parsippany-Troy Hills, Morris County, New Jersey, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1, wet. Seq., to adopt a resolution reappointing the law firm of Weiner Lesniak, LLP, (the "Law Firm") of Parsippany, New Jersey, to serve as Board Attorney for the Board for the period July 1, 2013 – December 31, 2013 at the current rate of \$135.00 per hour; and

WHEREAS, the Board has determined that the professional services provided by the law firm of Weinter Lesniak, LLP are necessary and required by the Board; and

WHEREAS, the Board desires that the law firm of Weiner Lesniak, LLP continue to service in this capacity.

NOW, THEREFORE BE IT RESOLVED, that the resolution of the Board appointing the law firm of Weiner Lesniak, LLP is hereby reaffirmed and ratified.

**Insurance Broker**

**INS BROKER**

11. BE IT RESOLVED that the Board of Education reaffirm the designation of Wells Fargo Insurance Services Northeast, Inc., Madison, NJ as casualty and liability insurance broker for the period July 1, 2013 – December 31, 2013.

**Health Insurance Brokers**

**HEALTH INS BROKERS**

12. BE IT RESOLVED that the Board of Education reaffirm the designation of Doyle Alliance Group, 9 Woodbridge Center Drive, Ste. 220, Woodbridge, NJ 07095 as health benefits broker for the period July 1, 2013 – December 31, 2013.

**Tax Shelter Annuity and Brokers**

**ANNUITY CO.**

13. BE IT RESOLVED that the Board of Education approve the designation of the following tax shelter annuity companies and brokers for the period July 1, 2013 – December 31, 2013:

403(b) Company

ASP, Inc.

AXA Equitable

Great West Insurance Co.

Lincoln Investment Planning

Lincoln National Insurance Co.

Metropolitan Insurance Co.

Security Benefit/NEA Value Builder

Travelers Insurance Co.

407(b) Company

Great West Insurance Co.

Lincoln Investment Planning

Lincoln National Insurance Co.

Broker

Aaron Skloff

Matt Karycki

Jeffrey Faller

Stephen Bruss/Patrick Bergin

Al Mashnouk/Rachel Geueke

Cliff Robinson/CJ DeMarco

Alan Curley

Nancy Clemente

Broker

Jeffrey Faller

Stephen Bruss/Patrick Bergin

All Mashnouk/Rachel Geueke

MetLife  
Security Benefit/NEA Value Builder

Nisivoccia Financial Services/Cliff Robinson/CJ DeMarco  
Alan Curley

**Physicians**

**PHYSICIANS**

14. BE IT RESOLVED that the Board of Education reaffirms the appointments of the following physicians:

<b>Parsippany-Troy Hills Physician Appointments July 1, 2013 – December 31, 2013 School Year</b>	
<b>Behaviorists July 1, 2013 – December 31, 2013</b>	<b>Per HOUR Fee</b>
Lauren Besante	\$120.00
Anjalee Nirgudkar	\$140.00
Heather Pane	\$85.00
<b>Physical Therapist July 1, 2013 – December 31, 2013</b>	<b>Per HOUR Fee</b>
Barbara Miller	\$115.00
<b>Physician/Hospital Appointments July 1, 2013 – December 31, 2013</b>	<b>Per VISIT Fee</b>
Mae Balaban, MD	\$900.00
Richard Dickies, MD	\$500.00
Mark Faber, MD	\$550.00
Bryan Fennelly, MD	\$600.00
Daniel Gallagher, MD	\$360.00
Boris Gindis, MD	\$180.00
Elliot Grossman, MD	\$300.00
Dale Jacobs, MD	\$550.00
Yang Ja Kim, MD	\$180.00
Aparna Mallik, MD	\$400.00
Jose Moreno, MD	\$500.00
Morristown Memorial Hosp Neuro Developmental	\$625.00
New Hope Psychiatric Service	\$800.00
Pediatric Neurology Associates, PA	\$400.00
Platt Psychiatric Consultation	\$600.00
Kristin Sharma, Ph.D.	\$450.00
Lee Suckno, MD	\$500.00

As authorized to perform examinations and evaluations as consulting physicians, neuropsychiatrists and psychologists for our Child Study Team youngsters for the period July 1, 2013 to December 31, 2013 as needed for the following reasons:

- a. Their fee structures are most advantageous to the Board, price and other factors considered.
- b. Experience, staff and resources necessary to perform the services as demonstrated by their performance over a substantial period of time.
- c. Reputation and responsibility of professional contractor based upon prior performance with the Board.

These appointments are made without public bidding as permitted by NJSA 18A:18A5 inasmuch as it is a professional service, as therein defined.

**Business Consultants**

**BUSINESS CONSULTANTS**

15. BE IT RESOLVED that the Board of Education reaffirms the appointment of Summit Management Solutions, LLC as Business Consultants to the district for the period July 1, 2013 – December 31, 2013 at a rate of \$600.00 per day.

**Assistant Board Secretary**

**ASSISTANT BD SECY**

16. BE IT RESOLVED that the Board of Education reaffirms the appointment of Susan Tindal, Assistant to the Business Administrator, as the Assistant Board Secretary for the district for the period July 1, 2013 – December 31, 2013.

**Homeless Liaison**

**HOMELESS LIAISON**

17. BE IT RESOLVED that the Board of Education reaffirms the appointment of Suzanne Olimpio, MA, Director of Special Services, as the Homeless Liaison for the district for the period July 1, 2013 – December 31, 2013.

**504 Committee Coordinator**

**504 COMM COORDINATOR**

18. BE IT RESOLVED that the Board of Education reaffirms the appointment of Suzanne Olimpio, MA, Director of Special Services as the 504 Committee Coordinator for the district for the period July 1, 2013 – December 31, 2013.

**AHERA Coordinator**

**AHERA COORDINATOR**

19. BE IT RESOLVED that the Board of Education reaffirms the appointment of Thomas Gaveglio, Supervisor of Buildings & Grounds, as the AHERA Coordinator for the district for the period July 1, 2013 – December 31, 2013.

**Asbestos Program Manager**

**ASBESTOS MANAGER**

20. BE IT RESOLVED that the Board of Education reaffirms the appointment of Thomas Gaveglio, Supervisor of Buildings & Grounds, as the Asbestos Program Manager for the district for the period July 1, 2013 – December 31, 2013.

**Integrated Pest Management Coordinator**

**PEST MANAGEMENT**

21. BE IT RESOLVED that the Board of Education reaffirms the appointment of Thomas Gaveglio, Supervisor of Buildings & Grounds, as the Integrated Pest Management Coordinator for the district for the period July 1, 2013 – December 31, 2013.

**Right to Know Officer**

**RIGHT TO KNOW OFFICER**

22. BE IT RESOLVED that the Board of Education reaffirms the appointment of Thomas Gaveglio, Supervisor of Buildings & Grounds, as the Right to Know Officer for the district for the period July 1, 2013 – December 31, 2013.

**Indoor Air Quality Coordinator**

**INDOOR AIR QUALITY CONTROL COORD**

23. BE IT RESOLVED that the Board of Education reaffirms the appointment of Thomas Gaveglio, Supervisor of Buildings & Grounds, as the Indoor Air Quality Control Coordinator for the period July 1, 2013 – December 31, 2013.

PULLED

**Approved State Contract Vendors**

**APPROVED STATE CONTRACTS**

24. WHEREAS, the Parsippany-Troy Hills Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29c, may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Parsippany-Troy Hills Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Parsippany-Troy Hills Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Parsippany-Troy Hills Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors and be it further

RESOLVED, that the Parsippany-Troy Hills Board of Education's School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Parsippany-Troy Hills Board of Education and the Referenced State Contract Vendors shall be from July 1, 2013 to June 30, 2014 on an as needed basis.

**Milk/Lunch Program**

**MILK/LUNCH PROGRAM**

25. BE IT RESOLVED that the Board of Education approve the participation in the Federal Milk/Lunch Program during the 2013-2014 school year and that the Business Administrator/Board Secretary, be designated as the Board's agent to execute the appropriate agreements.

**The Uniform Minimum Chart of Accounts  
 for NJ Public Schools**

**UNIFORM MIN CHART OF ACCOUNTS  
 FOR NJ PUB SCHS**

26. BE IT RESOLVED that the Board of Education approves the Chart of Accounts as presented by the Department of Education.

**Payment of Bills**

**PAYMENT OF BILLS**

27. BE IT RESOLVED that the Board of Education approve the payment of current bills for the 2012-2013 school year in the amount of \$7,277,879.17.

28. BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for school activities and the lost media accounts for the 2012-2013 school year in the amount of \$115,599.85.

**Athletic Fields Preparation & Maintenance**

**ATHLETIC FIELDS  
 PREP & MAINT**

29. WHEREAS the Board of Education advertised and received rebids for the Athletic Fields Preparation & Maintenance for a contract term effective July 1, 2013 through June 30, 2014 and the bids were opened and accepted on Thursday, May 30, 2013 at 10:00 a.m. from the following:

**Athletic Fields Preparation & Maintenance  
 Thursday, May 30, 2013 @ 10:00 a.m.**

Vendor		TOTAL
1	North Jersey Landcare Services, LLC Moonachie, NJ	\$142,199.00
2	LTI, Inc. Roseland, NJ	\$165,000.00

Vendor - Add Alternates		Clay per ton	Repair baseball mound	Roll all fields fall soccer	Roll football fields 2x season	{Rototill base+softball infields @ HSs/MSS}		Summer Wrk (reblid baseball pitch mounds, batter box areas w/ clay; remove clay/grass lips infields; replace sod after leveling)
					Price per field	Bulk price all fields		
1	North Jersey Landcare Services, LLC Moonachie, NJ	\$160.00	\$225.00	\$2,400.00	\$1,600.00	\$195.00	\$6,800.00	\$16,160.00
2	LTI, Inc. Roseland, NJ	\$150.00	\$890.00	\$3,500.00	\$3,500.00	\$375.00	\$5,600.00	\$27,000.00

NOW, THEREFORE BE IT RESOLVED that the Board approve the award of bid for Athletic Fields Preparation & Maintenance to North Jersey LandCare Services, LLC of Moonachie, NJ, in the amount of **\$142,199.00.**

**Bid Kitchen Large and Small Wares @ Multiple Schools**      **BID KITCHEN LG & SM WARES @ MULTI SCHS**

30. WHEREAS the Board of Education advertised and received bids for Kitchen Large and Small Wares at Multiple Schools and the bids were opened and accepted on Thursday, April 18, 2013 at 10:00 a.m. from the following:

<b>Parsippany-Troy Hills School District - BID Results for: Kitchen Large and Small Wares @ Multiple Schools Tuesday, April 16, 2013 @ 10:00 a.m.</b>			
<b>Vendor</b>		<b>Total</b>	<b>Add Alts</b>
1	BFA Food Services, Inc. Boonton, NJ	\$64,854.09	\$60,869.02
2	Economy Paper & Restaurant Supply Co., Inc., Clifton, NJ	\$67,514.47	\$56,733.28

NOW, THEREFORE BE IT RESOLVED that the Board approve the award of bid for the Kitchen Large and Small Wares @ Multiple Schools to Economy Paper & Restaurant Supply Co., Inc., of Clifton, NJ, in the amount of \$67,514.47. The bid is being recommended as per legal opinion due to substitutions that were deemed unacceptable per **Exhibit B.**

**Educational Services Commission of Morris County**  
**Shared Services Agreement Supply Bids**

**ESC SHARED SERV AGREE  
 SUPPLY BIDS**

31. BE IT RESOLVED that the Board of Education approves the 2013-2014 Bid Purchasing Contract between the Parsippany-Troy Hills School District and the Educational Services Commission of Morris County per the attached **Exhibit C.**

**Old Uniforms Parsippany Hills HS Marching Band**

**OLD UNIFORMS  
 PPHS MARCH BAND**

32. BE IT RESOLVED that the Board of Education approves the sale of the old uniforms of the Parsippany Hills High School Marching Band at a cost of \$1.00 to the Marching Band Boosters.

**Integrated Food Services/Management System**

**INTEGRTD FOOD  
 SERV/MGMNT SYST**

33. BE IT RESOLVED that the Board of Education of the Township of Parsippany Troy Hills, Morris County, New Jersey received and opened competitive RFPs on April 2, 2013 and hereby approves the purchase and implementation of an integrated food services and management system from CC Productions, Inc., 300 Observer Highway, 6<sup>th</sup> Flr., Hoboken, NJ 07030 at an initial cost of \$64,400.00 for the 2013-2014 school year.



Dr. Fitzsimons stated that the district underwent QSAC review of Finance, Personnel, Governance, Instruction, and Operations and we were designated as a high performing district.

Mr. Strumolo stated that he would like to include the QSAC report at the Critical Issues Committee meeting coming up on Monday to look at where the district received a “0” or “no”.

**PUBLIC PORTION**

**PUBLIC PORTION**

Sandy Giercyk – read a statement about her daughter’s experience in Parsippany schools.

Yvette Maglio – asked when is the Pomptonian contract up; would like the district to consider their contract when it comes up for renewal; she read article in Parsippany Life regarding Dr. Fitzsimons and thinks that change is a good thing and to please be open for change and focus on the students.

Roman Hoshowsky – OPRA request and whether or not e-mails qualify under OPRA guidelines.

Pat Petacchia – An article in nj.com regarding Dr. Seitz’s law suit against the Board and the statement by Mr. Mancuso, “the Board’s decision was based on advice of counsel...on advice of our attorney...if the Board was incorrect in its vote then it did so on the advice of the Board attorney”; she questions the fact that the Board is blaming the attorney and what was asked of him, what was he asked to do?

Mr. Tabakin – replied he was asked if rescinding the existing contract for Dr. Seitz and having the Board consider a 5 year deal for him was legal, and yes, at that time it was legal as at that time the salary cap was not yet in place; he did his job and did it correctly.

Hank Heller – put forth the proper information in the requested OPRA e-mails; he believes that some of the people running for the Board were recipients of these e-mails.

Roy Messmer – road construction at Parsippany Hills High School; no communication with the police or the Mayor; we were lucky that there was no accident; projects to be done in the future should be planned better; fireworks were found on the property at Littleton Elementary School and something needs to be done about supervising this property at night; newspaper article regarding inappropriate actions between a teacher and students; is there a policy about a teacher who approaches a child?

George Blair – does not like hearing negative things about the school district; something is going on good here and this is an excellent district, a top notch school system and the negativity needs to stop.

Jennifer Hutchinson – asking again for a review of the Entrance Age Policy.

Dr. Fitzsimons stated that his advice is to have a cutoff date and keep to that date; this is not unusual.

Mr. Shamsudin stated that when the Policy Committee met they did recommend changing the wording to: “that as long as a child attended an accredited kindergarten”; however, we learned the wording was a problem as there was no accrediting agency; if the Board wants to remand it back to the Policy Committee they will review this again.

Dr. Fitzsimons stated that he did advise the Policy Committee to keep the cut-off date.

Dr. Calabria stated that this was remanded back to the Education Committee and we noted that there is no such thing as State accredited; we want to be out front and straight forward; the Superintendent advised not to do this and maintain the cut-off date; some district’s do allow this and they are few and far between and do have problems with it.

Mr. Strumolo – asked the Board Attorney if Mr. Hoshowsky was correct in what he quoted in regard to the Open Public Records Act.

Mr. Tabakin – stated that he quoted the OPRA and that Board of Education e-mails, regardless of where they are sent from a private or BOE e-mail address, qualify as an open, public record as long as the content of the e-mail relates to Board business or Board conduct.

Mr. Strumolo – asked if Mr. Tabakin or his law firm render an opinion regarding these e-mails as he distinctly remembers asking if he could see the e-mails as a member of the Board.

Mr. Tabakin – replied the only opinion that he is familiar with that he and his firm were asked to render was done in a very generic, legal dissertation of what the OPRA says a document is; they were neither shown specific e-mails nor were they told the content of specific e-mails to render an opinion if a particular e-mail qualifies as an OPRA request; or has any exception been addressed that would indicate an e-mail is not subject to an OPRA request; the e-mail that he is aware of going from one of his colleagues to Mrs. Tindal simply was a dissertation of the general requirements of OPRA, not as it relates to this particular document; he is unaware that there has been any review of a particular document as it relates to an e-mail coming from a Board member.

Mr. Strumolo – asked if the Board attorney will look at the request by Mr. Hoshowsky, or does he need direction from the Board to look at it to see if, for example as a sitting Board member can Mr. Strumolo request these records?

Mr. Tabakin – replied if the Custodian of School Records wishes to request his firm’s legal advice.

Mr. Strumolo – asked who is the Custodian of School Records?

Mr. Tabakin – replied the Business Administrator.

Mr. Tabakin – further replied that an e-mail is a mode of communication and the content in the document is what determines if it qualifies as an OPRA request.

President Golderer – questioned where is the OPRA request now?

Mrs. Benos – advised that the original OPRA request from Mr. Crawford is with the Government Records Council.

Mr. Strumolo – questioned if he, as a Board member, is required to fill out an OPRA form to obtain the records he is requesting.

Mr. Tabakin – replied, yes; if what was sent or received as an e-mail resides on the server, then a search for the e-mails should be feasible and reviewed by the Custodian of School Records to determine if the documents qualify under OPRA guidelines.

Mr. Strumolo – stated he will make a formal OPRA request tomorrow morning; he reiterated for the public that he wants to see any and all e-mails sent by Mr. Mancuso that talked about recapping of meetings and he will make his request very specific.

President Golderer asked for a Roll Call vote on the Superintendent's Bulletin and Secretary's Report.

**ROLL CALL VOTES: SUPERINTENDENT'S BULLETIN #21  
AND SECRETARY'S REPORT**

**ROLL CALL VOTES**

Mr. Shamsudin moved and Mr. DeIntinis seconded a motion that the Board approve the Superintendent's Bulletin #21, Resolutions #1-43. The resolutions were approved by roll call vote with the following exception:

Dr. Calabria Recused himself on #17, Major –Extra Responsibility Assignments-Clubs.

Mr. Martin Abstained on #18, Substitute Approval; #39, Resolution – Interim Business Administrator/Board Secretary.

Mr. DeIntinis moved and Mr. Shamsudin seconded a motion that the Board approve the Secretary's Report, resolutions #1-33, with resolution #24, Approved State Contract Vendors being pulled. The resolutions were unanimously approved by roll call vote.

**ADJOURN TO CLOSED SESSION**

**ADJOURN TO  
CLOSED SESSION**

At 11:32 p.m. a motion was made by Mr. Shamsudin and seconded by Mr. DeIntinis and was unanimously approved by roll call vote to adjourn to closed session for the purpose of negotiations and personnel matters.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: negotiations and personnel matters.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

**ADJOURN**

**ADJOURN**

There being no further business the public meeting was adjourned at 12:32 a.m. on a motion by Mrs. Orthwein, seconded by Mr. Mancuso and unanimously approved by voice vote.

Respectfully submitted,

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Joan Benos  
Acting Board Secretary

**FOR ALL APPENDICES AND EXHIBIT  
ATTACHMENTS AFOREMENTIONED  
IN THESE MINUTES,  
PLEASE REFER TO THE  
SUPERINTENDENT'S BULLETIN #21  
INCLUSIVE OF THE SECRETARY REPORT  
INITIALLY RECEIVED IN THE BOARD PACKET  
AND NOW ALSO POSTED AT  
THE DISTRICT WEBSITE**