

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION**

REGULAR MEETING OF
THURSDAY, JULY 18, 2013

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, July 18, 2013 at the Board of Education Building, 292 Parsippany Road, Parsippany, NJ 07054.

CALL TO ORDER

CALL TO ORDER

President Golderer opened the meeting at 6:10 p.m.

President Golderer stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 31, 2013. Additionally the Notice of Meeting was posted at the Municipal building and copy of Notice filed with the Township Clerk on July 15, 2013. This notice was also transmitted on July 15, 2013 to the Daily Record, The Star Ledger, and the district website: www.pthsd.k12.nj.us. This is an official meeting.

MEETING NOTICE

FIRE NOTICE

FIRE NOTICE

The Fire Notice was read by President Golderer.

ROLL CALL

ROLL CALL

Present: Dr. Frank Calabria
 Mr. James Carifi
 Mr. Anthony DeIntinis
 Mr. Gary Martin
 Mrs. Fran Orthwein
 Mr. Sharif Shamsudin
 Mrs. Susy Golderer

Absent & Excused: Mr. Anthony Mancuso
 Mr. Michael Strumolo

Also Present: Dr. John Fitzsimons, Interim Superintendent
 Mrs. Eileen Hoehne, Director of Personnel
 Dr. Nancy Gigante, Director of Curriculum
 Mrs. Joan Benos, Administrative Assistant to Superintendent
 Mr. Mark Tabakin, Esq., Board Attorney

SALUTE TO THE FLAG

SALUTE TO THE FLAG

President Golderer led the assembly in a salute to the flag.

ADJOURN TO CLOSED SESSION

**ADJOURN TO
CLOSED SESSION**

At 6:12 p.m. a motion was made by Mrs. Orthwein and seconded by Mr. DeIntinis

and was unanimously approved by roll call vote to adjourn to closed session for the purpose of HIBs, student matters, legal matters, negotiations, and personnel issues.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: HIBs, student matters, legal matters, negotiations, and personnel issues.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

RECONVENE OPEN SESSION

**RECONVENE
OPEN SESSION**

The regular session was reconvened at 7:34 p.m. on a motion by Mr. Carifi, seconded by Mr. DeIntinis and unanimously approved by roll call vote. President Golderer read the notices again and called for the Salute to the Flag.

STUDENT COMMITTEE REPORTS

STUDENT COMM REPTS

None.

APPROVAL OF MINUTES

APPROVAL OF MINUTES

On a motion by Mr. Shamsudin, seconded by Mrs. Orthwein, the minutes of the Special Meeting and May 23, 2013 were unanimously approved by voice vote.

CORRESPONDENCE

CORRESPONDENCE

None.

UNFINISHED BUSINESS

UNFINISHED BUSINESS

None.

COMMITTEE REPORTS

COMMITTEE REPORTS

Mr. Martin – Buildings & Grounds/Safety: Outside the realm of B&G, regarding the AdHoc Committee waiting for paperwork to go to Mr. Olds for his review. We need to set a Buildings and Grounds Meeting to review the list that is being compiled of all work that is being done through the summer at the schools, and to see exactly how much funds can be set aside for the fields so that we can see how much money needs to be raised if we were to go forward with the field project.

Mr. Carifi – Policy: no report.

Mrs. Orthwein – Communications: has not met; she discussed with Dr. Fitzsimons setting up a meeting to work on a parent letter to the community about all the changes that have occurred after school closed for the year.

Mr. Shamsudin – Finance: met on July 11 discussed RFP scheduling for Architect, Banking, Legal, Insurance Brokers, and Doctors; naming Ernie Turner the new Treasurer of School Monies; the Bill Lists for June and July; an RFP for Paraprofessionals; Energy Audit RFP; recommendation to approve the payment of \$16,500 to do work on both ball fields at the High Schools; reviewed and set-up a Budget timeline (attached).

President Golderer asked about the Food Service and if there had been declining sales. Mr. Shamsudin stated that Mr. Smith is going to get back to us about this.

Dr. Calabria asked, regarding Food Services, have we reviewed our Food Services contract.

Mr. Shamsudin stated that yes we would review the contract the reason being that we feel the current food service vendor, on the elementary level, is not providing adequate food; the food is soggy when the students are getting it and therefore the parents are not buying and are sending the children in with their own lunch.

Dr. Calabria asked to have RFP defined for him one more time. Mr. Shamsudin stated that it means Request for Proposal.

Mr. DeIntinis – Personnel: will meet next week.

Dr. Calabria – Teaching & Learning: met on July 16th and discussed Early Graduation noting that the current policy is in conflict so we are asking the Policy Committee to review it.

President Golderer asked if the Attendance Policy as it pertains to course credits, is also being reviewed.

Dr. Calabria stated that they will speak with Dr. Fitzsimons first and then at the next meeting will have this on the Agenda and will also share it with Mr. Carifi.

Dr. Calabria stated that the other item discussed is the new observation and evaluation; over the next few weeks some Board members will be attending workshops in district as well as other workshops outside the district; all Board members are invited to attend the workshops to gain insight on what will be required; the workshop in Pequannock is on September 18th and several Board members are already registered.

President Golderer asked Mrs. Benos to send the information for the Pequannock Workshop to all of the Board Members.

Dr. Fitzsimons presented his Bulletin #1 with Addendum items #26-30 and Read-ins. Item # 21, Restoration of Increment, was pulled.

Dr. Calabria requested that Dr. Fitzsimons give some highlights of the fantastic conference that he and his administrators are attending in NYC.

Dr. Fitzsimons spoke about the NPLI Conference that he has been affiliated with for the last 16 years stating that the institute runs for 7 days and that the district is fortunate to have had the Board approve 4 of our administrators who are also attending. He stated it is an extraordinary

experience and has always had a terrific response from attendees, further noting they have world renowned speakers and all participants are put into teams and given real life problems to solve. There is a coach with each team and they have consultation with the faculty which is comprised mostly of retired Superintendents and University Professors. People come back to their districts very excited; in addition they have also gone international with participants from South Africa, Brazil, and Kuwait and he stated we are very pleased to be part of this conference.

**SUPERINTENDENT’S BULLETIN
Number 1**

**SUPER’S BULLTN
July 18, 2013**

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

I. The Superintendent Reports. . .

A. ITEMS FOR DISCUSSION

B. ITEMS FOR ACTION/EDUCATION

1. **Gift to the District**

**GIFT TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gift and that the Superintendent send a letter of appreciation:

Parsippany High School

Mr. George Theokritoff has donated a Lorenzo Sansone French Horn SN# 1308 to Parsippany High School.

2. **Preseason Heat Acclimatization**

**PRESEASON HEAT
ACCLIMATIZATION**

BE IT RESOLVED that the Board of Education approve Parsippany-Troy Hills Pre-season Heat Acclimatization Days to begin on August 1, 2013.

3. **Field Trip Destinations**

**FIELD TRIP
DESTINATIONS**

A

BE IT RESOLVED that the Board approve the attached list of potential Field Trip destinations for the 2013-2014 school year.

4. **Overnight Field Trip Approval**

**OVERNIGHT
FIELD TRIP**

B

BE IT RESOLVED that the Board approve the following overnight field trip for Parsippany Hills High School.

Grade 12 February 20-24, 2014 – All State Women’s Chorus
Hilton/MENC Convention Center,
East Brunswick

II. PERSONNEL

5. **Change of Contract**

**CHANGE
CONTRACT**

BE IT RESOLVED that the Board approve the following change of contract for Alana Guisti, as indicated below for the 2013-2014 school year:

From: Resource Northvail ½ \$25,718
To: Resource Intervale 5/5 \$51,435

6. **Change of Start Date – Principal**

**CHANGE
START DATE**

BE IT RESOLVED that the Board approve the change in start date for Mr. Keith Cortright, Principal of Rockaway Meadow School, from upon release from his contract to July 15, 2013.

7. **Employment – Summer Bus Aide**

BUS AIDE

BE IT RESOLVED that the Board approve Marie Valera as a bus aide effective July 19, 2013 at the rate of \$14.87/per hour.

8. **Employment - Acting Head Custodians**

**ACTING HEAD
CUSTODIANS**

BE IT RESOLVED that the Board approve the prorated stipends for Acting Head Custodian duties for the individuals name below:

Eric Ambrose was the acting head custodian at Northvail School from May 21, 2013 through June 7, 2013 and should receive a prorated stipend of \$4,967.

Roberto Castillo was the acting night shift lead worker at Brooklawn Middle School from July 30, 2012 through June 30, 2013 and should receive a prorated stipend of \$2,647.

9. **Low Pressure - Black Seal Boiler Operator License**

**BOILER
LICENSE**

BE IT RESOLVED that the Board approve the stipend of \$1,217 (prorated) for Karl Riffel, Maintenance Worker, who received his Black Seal Boiler License effective June 19, 2013.

10. **Re-employment - Non-Tenured Teacher – 2013-2014**

**RE-EMPLOY
NON-TENURED
TEACHER**

BE IT RESOLVED that the Board approve the re-employment of the non-tenured teacher named below in accordance with the provisions of the 2012-2015 Agreement between the Board of Education and the PTHEA.
Deborah Buldo BA-02 \$51,435

11. **Certificate of Retirement - Administrator**

RETIRE

BE IT RESOLVED that the Board approve the resignation of Jane Rauen, Coordinating Supervisor of Media, ESL, Business, FCS, and IA, for the purpose of retirement effective November 1, 2013.

12. **Transfer of Assignment**

TRANSFER

BE IT RESOLVED that the Board approve the individual named below who has been transferred/reassigned for the 2013-2014 school year.

| NAME | FROM | TO |
|---------------|------------------------------------|------------------------------------|
| Paula McNelly | World Language 2/5 PHHS 3/5 BMS | World Language 4/5 PHHS 1/5 BMS |

13. **Resignations – PTHEA**

RESIGN

BE IT RESOLVED that the Board approve the resignation of the following individuals as indicated:

| | | |
|-------------------|-------------------------|---------------|
| Kimberly Balch | GRO LH/NV | June 27, 2013 |
| Donald Morgenroth | Industrial Arts PHS/BMS | June 24, 2013 |
| Elizabeth Omega | Science PHHS | June 30, 2013 |

14. **Child Study Team – State Mandated Evals**

CST

BE IT RESOLVED that the Board approve following Child Study Team personnel to complete state-mandated evaluations and conduct IEP meetings during the 2013 summer, at their per diem rate as indicated:

Michele Neal - \$487.30
Nicole Fasciana - \$469.62
Dale DeGraw - \$514.51
Diane Pierce - \$487.30
Jillian Riedel – \$322.51
Aimee Doyle – \$493.14

15. **Bedside Instructors**

**BEDSIDE
INSTRUCTORS C**

BE IT RESOLVED that the Board approve the individuals named on the attached list who have indicated their willingness to serve as Bedside Instructors for the 2013-2014 school year at the rate of \$40.31/per hour.

16. **Summer Curriculum Work**

BE IT RESOLVED that the Board approve payment of the amounts indicated based on \$39.54/hour to the individuals named below for the development of the following curriculum revisions:

| | <u>Hours</u> | <u>Amount</u> |
|---|---------------------|----------------------|
| <u>Grade 8 Math Curriculum</u> <u>(7/1-3/13)</u> | | |
| Margaret Smith | 8 | \$316.32 |
| Jamie Wall | 8 | \$316.32 |

Grade 7 Mathematics
(6/26-27/13)

| | | |
|----------------|----|----------|
| Matthew Wilkie | 11 | \$434.94 |
|----------------|----|----------|

Grade 6 Mathematics
(7/8-9/13)

| | | |
|-----------------|---|----------|
| Kellie Andersen | 8 | \$316.32 |
| Susan Vicari | 8 | \$316.32 |

Geometry Honors/Geometry
(7/1-3/13)

| | | |
|--------------------|----|----------|
| Lucille Alexander | 16 | \$632.64 |
| Catherine Driscoll | 16 | \$632.64 |
| Kathy Effner | 16 | \$632.64 |

Grade 6 Math Curriculum
(6/26-27/13)

| | | |
|-------------|---|----------|
| Ann Firetto | 8 | \$316.32 |
| Andy Hill | 8 | \$316.32 |

Probability Statistics & Discrete
Math (July 1-3 & 8/13)

| | | |
|-----------------|----|----------|
| Michael Nicosia | 20 | \$790.80 |
| Susan Albert | 20 | \$790.80 |

ESL
(6/27/13)

| | | |
|--------------------|---|----------|
| Denise Probst | 4 | \$158.16 |
| Christal DiVincent | 4 | \$158.16 |

17. **Employment – Technology**

**SUMMER EMPLOY
 TSS CENTER**

BE IT RESOLVED that the Board approve the following individuals for 2013 summer employment at the TSS Center to install/configure Wireless Access Points throughout the district as indicated below effective July 1, 2013 through September 30, 2013:

| | | |
|-------------------|---------------|------------------------------|
| Jonathan Pfeiffer | not to exceed | 200 hours @ \$44.05/per hour |
| James Masker | not to exceed | 200 hours @ \$35.70/per hour |
| Ryan Masker | not to exceed | 200 hours @ \$15.00/per hour |
| Ryan Pickett | not to exceed | 200 hours @ \$15.00/per hour |
| Luke Donnelly | not to exceed | 200 hours @ \$15.00/per hour |
| Taylor Donnelly | not to exceed | 200 hours @ \$15.00/per hour |

18. **Approval of Employments**

**EMPLOY
 CERTIF STAFF**

BE IT RESOLVED that the Board approve the employment of the individuals named below, for the 2013-2014 school year and that a contract be issued to them

in accordance with the provisions of the Teacher's Salary Guide for the 2012-2015 school year for the educational level and experience indicated.

Kevin Christman

MA

BA

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

Teacher of Mathematics – TA-50-19/ctu

Montclair State – 2012

Northland Intl University - 2009

Teacher of Mathematics

Long-term Substitute – 4 months

Student Teaching – 6 months

TL 4, Step 1, \$54,555

September 3, 2013

Parsippany High School
(Replacement)

Matthew Lee

BM

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

Teacher of Vocal Music TA-53-21/bdg

Northwestern University - 2012

Teacher of Music

Slocum Skewes School – 1 year

TL 2, Step 2, \$51,435

September 3, 2013

Parsippany High School
(Replacement)

Maureen Odenwelder

MEd

BA

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

Teacher of ESL – TA-62-14/bln

Framington State University – 2011

James Madison University - 2000

Teacher of ESL

Student Teaching – 6 months

Substitute Teaching – 11 years

TL 2, Step 1, \$50,855

September 3, 2013

Eastlake
(Replacement)

Samantha Payerl

BA

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

Teacher of Reading/Writing – TA-55-14/biv

Caldwell College - 2012

Teacher of English

Long-term Substitute – 1 year

Student Teaching – 6 months

TL 2, Step 2, \$51,435

September 3, 2013

Brooklawn Middle School
(Replacement)

Russell Smith

BM

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

Teacher of Health and Physical Education – TA-50-16/ctt

East Stroudsburg University - 2010

Teacher of Health and Physical Education

Long-term Substitute – 1 year

TL 2, Step 2, \$51,435

September 3, 2013

Parsippany High School
(Addition)

19. **Corrections**

CORRECT

BE IT RESOLVED that the Board approve the changes/corrections listed below:

Anne Gencarelli – Summer Employment ESY Teacher

\$68.77/per hour

From: 3 hours To: 4.5 hours

Re-Employ Non-Tenured Teachers

Jennifer Ripston

From: BA60-03 \$61,835 To: BA60-04 \$62,835

Maternity Leave - Employee #30522

From: on or about November 21, 2013, through December 20, 2013 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from January 2, 2014 through March 21, 2014.

To: on or about November 21, 2013, through December 20, 2013 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from January 2, 2014 through March 21, 2014; and pursuant to the PTHEA Agreement an unpaid childcare leave of absence effective March 24, 2014 through April 4, 2014.

Fall Coaching

Central – Joseph Gillespie Boys Soccer

From: Step 2 \$5,731 To: Step 3 \$5,874

20. **Resolution – Increment Withhold**

**INCREMENT
WITHHOLD**

BE IT RESOLVED that the Board of Education of the Township of Parsippany-Troy Hills approve the recommendation of the Superintendent of Schools that the increment and salary adjustments for Employee #2172 be withheld effective July 1, 2013 for the reasons of inadequate performance as a teacher in the Township of Parsippany-Troy Hills. The salary and adjustment increment of \$560.00 will be withheld and the salary set at \$93,425 + \$3,205 (L) \$96,630.

21. **Restoration of Increment**

PULLED

**RESTORE
INCREMENT**

BE IT RESOLVED that the Board restore the increment of \$1,375 to Employee #31117, teacher at Parsippany Hills High School, and the salary set at \$93,985.00 effective September 3, 2013.

21a. **Salaries – ESAPTH**

**SALARIES
ESAPTH**

D

BE IT RESOLVED that the Board approve the adjusted salaries of the tenured, non-tenured, and non-tenured-tenure secretaries named on the attached lists for the 2012-2013 and 2013-2014 school years as per the Memorandum of

Agreement between the Board of Education and ESAPTH approved on June 13, 2013 and June 26, 2013.

22. **Employment – Paraprofessional**

**EMPLOYMENT
SMR PARA**

BE IT RESOLVED that the Board approve Mariarosa Vocaturo, paraprofessional, to provide state-mandated services retroactive from July 2 - July 25, 2013, Monday – Friday, 7:45 a.m. – 3:45 p.m., at the hourly rate of \$15.92, as per student’s IEP.

23. **Transfer of Assignment – Local 32**

**TRANSFER
ASSIGN**

BE IT RESOLVED that the Board approve the following transfer of assignment necessitating the following change of contract effective July 22, 2013.

Jawan Alston – Part-time Custodian

From: Parsippany Hills Part-time - \$12.75/per hour
To: Custodial floater \$27,710 + \$1,340 (2nd shift) prorated

24. **Appointment – Parsippany Hills High School Principal**

**APPT
PHHS PRINCIPAL**

BE IT RESOLVED that the Board approve Michael DiSanto, who has been recommended by the Superintendent, for the position of Principal of Parsippany Hills High School. Mr. DiSanto should receive a salary of \$125,000 plus benefits pursuant to the Board/APSA Agreement effective July 18, 2013.

25. **Resignation – Interim Principal**

**RESIGN
INTERIM PRINCIPAL**

BE IT RESOLVED that the Board approve the resignation of Mr. Lewis Ludwig, Interim Principal of Parsippany High School, effective July 31, 2013.

26. **NJDOE School Self-Assessment for Determining Grades**

**DETERMINE
GRADES ANTI-BULLYING**

E

BE IT RESOLVED that the Parsippany-Troy Hills Board of Education, upon the recommendation of the Superintendent of Schools, approves the submission to the New Jersey Department of Education of the summary reports of the self-assessments of district schools of their competence with the core elements of the NJ Anti-Bullying Bill of Rights Act (N.J.S.A. 18A:17-46) as attached.

27. **Employment/Reemployment Paraprofessionals**

**EMPLOY/
REEMPLOY
PARAS**

F

BE IT RESOLVED that the Board approve the individuals named on the attached list who have been re-employed/employed for the 2013-2014 school year as paraprofessionals in the areas indicated.

28. **Part-time Paraprofessionals**

**EMPLOY/
REEMPLOY
PARAS**

BE IT RESOLVED that the Board approve the individuals named

below who have been re-employed as part-time paraprofessionals for the 2013-2014 school year in the areas indicated.

| | | |
|---------------|-----------------|--|
| Eastlake | Patel, Neelam | Preschool – Part-time 3.25 hours per day \$15.45/per hour |
| Lake Hiawatha | Connell, Tammy | One-to-One – Part-time 3.25 hours per day \$15.45/per hour |
| Mt. Tabor | Lincoln, Bonnie | Instructional – Part-time 3.5/hours per day \$12,399 |

29. **PTHESA Perfect Attendance**

**PTHESA G
PERF ATTENDANCE**

BE IT RESOLVED that the Board approve \$250 each for the Paraprofessionals named on the attached list who maintained perfect attendance from February 1, 2013 through June 24, 2013 in accordance with the PTHESA Agreement.

30. **Transfer of Assignment – Administrator**

**TRANSFER
ASSIGN ADMIN**

BE IT RESOLVED that the Board approve the transfer of assignment, necessitating the following change in salary as per the APSA contract, effective August 1, 2013.

Dr. Denis Mulroony

From: Lake Parsippany Principal - \$119,335

To: Parsippany High School Principal - \$124,108

* subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and APSA.

** subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and ESAPTH.

*** subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and Local 32.

***Superintendent's Bulletin No. 1
July 18, 2013
Read-Ins***

| <i>Page/Number</i> | <i>Explanation</i> |
|---------------------------|---|
| Page 5 #18 | <u>Approval of Employment</u> Matthew Lee From: Parsippany High To: Parsippany Hills |
| Page 7 #21 | <u>Restoration of Increment</u> Employee # 3117 PULL |

Mrs. Benos presented the Secretary's Report items #1-10 with addendum #11, Bill List.

SECRETARY REPORT

SECRETARY REPORT

The following motions recommended by the Board Secretary are non-controversial, a matter of business, and will be voted on by one motion.

Payment of Bills

PAYMENT OF BILLS

1. BE IT RESOLVED that the Board of Education approve the payment of current bills for the 2012-2013 school year per the June 28, 2013 bill list in the amount of \$1,068,264.64.
2. BE IT RESOLVED that the Board of Education approve the payment of current bills for the 2012-2013 school year per the June 29, 2013 bill list in the amount of \$1,039,689.02.
3. BE IT RESOLVED that the Board of Education approve the payment of outstanding warrants for school activities and the lost media accounts for the 2012-2013 school year in the amount of \$184,337.67.

Transfer of Funds

TRANSFER OF FUNDS

4. BE IT RESOLVED that the Board of Education authorize the transfers in the 2012-2013 budget per detail of transfers report for year 2012-2013, per state law S1701 attached as **EXHIBIT A.**

Partial Roof Replacement @ Lake Parsippany Elementary School

**PARTIAL ROOF REPLACE
LK PARSIPPANY ELEM SCH**

5. BE IT RESOLVED upon the recommendation of the Superintendent that the Parsippany-Troy Hills Board of Education in the County of Morris, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the partial roof replacement at the Lake Parsippany Elementary School to serve as an application to the Office of School Facilities and an amendment to the district's Long Range Facility Plan if applicable; and

BE IT FURTHER RESOLVED that this project shall be a "Regular Operating District Grant" project and the Board of Education is seeking State funding but will fund the remaining portion of the project through the district's General Operating Budget.

Transportation Agreement STA

TRANSPORTATION AGREE STA

6. BE IT RESOLVED that the Board of Education approve the Transportation Agreement between Student Transportation of America and the Parsippany-Troy Hills Board of Education for transportation for the 2013-2014 school year, with a negotiated increase at 2%, below the current per attached routes **EXHIBIT B.**

Servicing & Repairs of School Buses

SERV & REPAIR SCHOOL BUSES

7. BE IT RESOLVED, that the Board of Education approve the agreement renewal between Student Transportation of America and the Parsippany-Troy Hills Board of Education for servicing and repair of school buses for the 2013-2014 school year, with no rate increase per attached **EXHIBIT C**.

RFP for Energy Services Company

RFP FOR ESCO

8. **WHEREAS**, the Board of Education of the Township of Parsippany-Troy Hills in the County of Morris, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed thereby) desires to contract with a vendor to serve as an “energy services company” (an “ESCO”) for the installation of energy conservation measures (the “ESIP Project”) an effort to reduce energy costs of the School District; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1(j) and (k), the Board may use competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for concessions, and also for the operation, management or administration of other services, with the approval of the Division of Local Government Services in the Department of Community Affairs; and

WHEREAS, the Division of Local Government Services in the New Jersey Department of Community Affairs has determined that competitive contracting is an appropriate method of vendor selection for ESCOs; and

WHEREAS, the Board desires to use competitive contracting to procure the above mentioned specialized services to implement the ESIP Project;

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(a), the Board is required to pass a resolution authorizing the use of competitive contracting; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(b), 4.4 and 4.5, the competitive contracting process, including the preparation of a request for proposal documentation (the “ESIP RFP”), solicitation of proposals, and award of a contract based upon the methodology set forth in the aforesaid ESIP RFP, must be administered by the Board’s purchasing agent; and

WHEREAS, in connection with such ESIP Project, the Board is required to submit the ESIP Project to the New Jersey Department of Education and may be required to amend its Long Range Facilities Plan, to the extent required, to incorporate the ESIP Project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Parsippany-Troy Hills in the County of Morris, New Jersey, as follows:

1. The Board hereby authorizes a competitive contracting process for the solicitation of bids for the ESIP Project, including the distribution of the ESIP RFP in connection therewith. The Board further appoints Parette Somjen Architects LLC, as architect (the “Architect”) and

Wilentz, Goldman & Spitzer, P.A., as Bond Counsel (“Bond Counsel”) and authorizes the Architect and Bond Counsel to prepare such RFP.

2. The Architect is hereby authorized and directed, to the extent not otherwise already accomplished, to submit an application to the New Jersey Department of Education to seeking approval of the ESIP Project and to amend the School District’s Long Range Facility Plan to include the ESIP Project, to the extent it is not incorporated therein.
3. The President, Vice-President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transaction contemplated by this resolution, and the ESIP RFP. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with the Board’s Bond Counsel, shall be conclusive, and no further ratification or other action by the Board shall be required with respect thereto.
4. This resolution shall take effect immediately.

RFP for Outsourcing Services

**RFP FOR OUTSOURCE
SERVICES**

9. BE IT RESOLVED, that the Board hereby authorizes the administration to advertise for a Request for Proposal for the provision of the Paraprofessional Services; the Request for Proposal shall set forth a scope of work to be developed by the administration; and,

BE IT FURTHER RESOLVED, that the Board approves the use of competitive contracting as allowed by law in connection with these Request for Proposals and the award of contracts for such services, if any.

Approval of Change Order

APPROV CO

10. BE IT RESOLVED, that the Board hereby approves a change order to North Jersey Landscaping Services, LLC in the amount of \$16,160.00 to recondition the athletic fields at the high schools and middle schools. North Jersey Landscaping Services, LLC was awarded a contract in the amount of \$142,199.00 for the Athletic Fields Preparation & Maintenance on June 13, 2013.

Payment of Bills

PAYMENT OF BILLS

11. BE IT RESOLVED that the Board of Education approve the payment of current bills for the 2013-2014 school year per the July 18, 2013 bill list in the amount of \$2,912,472.97.

NEW BUSINESS

Mr. Martin asked that since there is going to be a new principal can we have a change in the Parsippany High School Red Hawks logo to the Chiefs. He would like to change it back to the American Indian as this has bothered him since it was changed and we should see if it is something the children want. He indicated the football program is not doing well and maybe this will give them a spark.

A discussion ensued by the Board and Mr. Martin made a motion for the Superintendent to pursue the request of changing the PHS Logo to the Chiefs, considering the cost factor and seeking input from the students.

The motion was voted down with 5 Noes and 2 Ayes.

PUBLIC PORTION

Mrs. Golderer stated that before the hearing of the public the Board is going to read a press release. Mr. Tabakin read the following:

The Board of Education has been aware that there are numerous rumors being spread regarding the status of the District's paraprofessionals. It is important for the community to know fact from fiction. For the 2013/14 school year, there is no change in how educational services shall be provided by the paraprofessionals. The truth is that it will be business as usual. The District shall continue to make educational decisions that are centered on the best interests and educational needs of its students.

The Board and the Paraprofessional Association have met several times, and at all times the parties have been candid and open about the tremendous budgetary impact that the Affordable Care Act (ACA), also called "Obama Care," will have on the District that currently employs many paraprofessionals, who will be re-employed for the 13-14 school year at Thursday night's Board Meeting, at a cost of approximately \$4.5 million.

Despite being advised very recently that implementation of the ACA was being delayed, the Board must be as prudent as possible in keeping its options open should the ACA be put into effect for the 2014/2015 school year. In order to be as proactive as possible, the administration is presenting the Board with a resolution to approve advertising for Request For Proposals (RFP) to outsource paraprofessional services for the 2014/2015 school year.

Let us be perfectly clear, advertising for the RFP does not change anything, no jobs are lost, and no students are affected. It is a first necessary step to assure that the Board will have sufficient information and time to make decisions should the need arise. By advertising the RFP, the Board will be able to evaluate the fiscal impact that maintaining the current staffing level of paraprofessionals has on the District (with and without the ACA's monetary effects) versus the cost of receiving such services from a private vendor.

The Board has a fiduciary responsibility to the taxpayers of Parsippany, as well as the students it educates, to make informed decisions based upon all of the relevant information that is

NEW BUSINESS

PUBLIC PORTION

available. It would be irresponsible for the Board not to seek as much information as possible so that it can make informed decisions when it comes time to develop the 2014/2015 budget.

Difficult choices will have to be made, and to ignore reality is unconscionable. Not to be ready with all of the available information is illogical and will only damage the community.

The Board will continue to work in good faith with all of its bargaining representatives to continue to be fiscally conservative while preserving the high level of educational services the community has come to expect.

Mrs. Golderer asked the audience by show of hands how many would like to speak tonight and then stated that each member of the public will have 3 minutes - please state name and address for the record.

The following people read statements/or spoke about the Paraprofessionals in the district and how they are in support of them:

Mr. Pucilowski, Mr. Ren, Dotty Barron and Michelle Tobias, Co-President's of the PTHESA, (Attached) Sherrie Curlow, Mary Kiwior, Michelle Romano, Trisha Drexel, Linda Gonn, Jackie Materek, Alison Cogan, and Nancy Snyder.

Pat Pettacia – asked if we have recouped the money from Dr. Seitz yet.

President Golderer replied no.

Pat Pettaccia – further stated that we should leave the red hawks name alone; also, in regard to new contracts being formed, the only way we are going to save our town is by leaving a lot of things out of these contracts; the Board needs to carefully watch the contracts and how they are being formed.

Bob Venezia – Spoke about the change in Media specialists and their time with the students; further discussed the time of the student's schedules in Parsippany and how it should be looked at (attached).

Alison Cogan – questioned the codes on the transfer report.

President Golderer stated that this was the first time the new Transfer Report was being used.

Monica Sclafani – asked if there will be a RFP for a law firm.

President Golderer replied yes.

**ROLL CALL VOTES: SUPERINTENDENT'S BULLETIN #1
AND SECRETARY'S REPORT**

ROLL CALL VOTES

Mr. Shamsudin moved and Mr. DeIntinis seconded a motion that the Board approve the Superintendent's Bulletin #1, Resolutions #1-30, with #21 being pulled. The resolutions were approved by roll call vote with the following exception:

Mr. Carifi Abstained on #17, Employment – Technology.

Mr. DeIntinis Abstained on #17, Employment – Technology.

Mr. Martin Abstained on #16, Summer Curriculum Work; #17, Employment – Technology; #18, Approval of Employment; #20, Resolution – Increment Withhold; and voted No on #25, Resignation of Interim Principal (Parsippany High School).

Mr. Tabakin stated that #17, Employment Technology did not pass. This item is for wiring for the district and there were not 5 yes votes.

There was a motion to reconsider by Mr. DeIntinis, seconded by Mr. Shamsudin to allow #17 back on the table. The motion was unanimously approved by roll call vote.

Mr. Shamsudin moved and Mrs. Orthwein seconded to re-vote on #17. The resolution was approved by roll call vote with 5 Ayes, 1 Recuse by Mr. Carifi and 1 Abstain by Mr. Martin.

President Golderer called for a motion on the Secretary's Report.

Dr. Calabria asked that item #9 of the Secretary's Report be removed and voted on separately so that the public can see where the Board stands on the RFP matter.

Dr. Calabria moved and Mrs. Orthwein seconded a motion that the Board approve the Secretary's Report, resolutions #1-8 and #10-11 with #9 to be voted separately. The resolutions were unanimously approved by roll call vote with #9 being pulled for a separate vote.

Mrs. Orthwein moved, seconded by Mr. Shamsudin to vote on #9, RFP for Outsourcing Services.

President Golderer asked for discussion.

Dr. Calabria started the discussion of the RFP for Paraprofessionals and how he was moved by the individuals who came before the Board tonight and that certainly the Board sent out a message regarding the problems with funding. He stated it would seem that there is no rush for this particular motion so that the Board might spend time with the Association to try to come to some agreements.

A discussion ensued by the Board that they were looking to do an RFP for information to look at the whole picture so that they are prepared with all information that is being put before them. It is not to make any decisions at this time, but to get information on all fronts. It was the consensus of the Board members that the PTHESA please come back to the table to continue negotiation discussion.

Dr. Calabria moved and Mrs. Orthwein seconded to vote on #9, (advertising) for RFP for Outsourcing Services for paraprofessionals. The resolution failed approval by roll call vote with 6 Noes and 1 Aye by President Golderer.

ADJOURN TO CLOSED SESSION

**ADJOURN TO
CLOSED SESSION**

At 9:15 p.m. a motion was made by Mr. DeIntinis and seconded by Mr. Shamsudin and was unanimously approved by roll call vote to adjourn to closed session for the purpose of personnel issues.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: personnel issues.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

ADJOURN

ADJOURN

There being no further business the public meeting was adjourned at 10:02 p.m. on a motion by Mrs. Orthwein, seconded by Mr. DeIntinis and unanimously approved by voice vote.

Respectfully submitted,

Joan Benos
Acting Board Secretary

**FOR ALL APPENDICES AND EXHIBIT
ATTACHMENTS AFOREMENTIONED
IN THESE MINUTES,
PLEASE REFER TO THE
SUPERINTENDENT'S BULLETIN #1
INCLUSIVE OF THE SECRETARY REPORT
INITIALLY RECEIVED IN THE BOARD PACKET
AND NOW ALSO POSTED AT
THE DISTRICT WEBSITE**

