

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION**

REGULAR MEETING OF
TUESDAY, NOVEMBER 14, 2013

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Tuesday, November 14, 2013 at the Board of Education Building, 292 Parsippany Road, Parsippany, NJ 07054.

CALL TO ORDER**CALL TO ORDER**

President Golderer opened the meeting at 7:01 p.m.

MEETING NOTICE**MEETING NOTICE**

President Golderer stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record and at the district website, www.pthsd.k12.nj.us on November 11, 2013. Additionally the Notice of Meeting was posted at the Municipal building and copy of Notice filed with the Township Clerk on November 11, 2013. This is an official meeting.

FIRE NOTICE**FIRE NOTICE**

The Fire Notice was read by President Golderer.

ROLL CALL**ROLL CALL**

Present: Mr. James Carifi
Mr. Anthony DeIntinis
Mr. Anthony Mancuso
Mr. Gary Martin
Mrs. Fran Orthwein
Mr. Michael Strumolo
Mr. Sharif Shamsudin
Mrs. Susy Golderer

Absent & Excused: Dr. Frank Calabria

Also Present: Dr. John Fitzsimons, Interim Superintendent
Mr. H. Ronald Smith, Interim Business Administrator/Board Secretary
Mrs. Eileen Hoehne, Director of Personnel
Dr. Nancy Gigante, Director of Curriculum
Mrs. Susan Tindal, Assistant Board Secretary
Mrs. Joan Benos, Administrative Assistant to Superintendent
Mr. Mark Tabakin, Esq., Board Attorney
Ms. Alexandra Warner, Parsippany Hills High School Representative

SALUTE TO THE FLAG**SALUTE TO THE FLAG**

President Golderer led the assembly in a salute to the flag.

ADJOURN TO CLOSED SESSION

**ADJOURN TO
CLOSED SESSION**

At 7:05 p.m. a motion was made by Mr. DeIntinis and seconded by Mrs. Orthwein and was unanimously approved by roll call vote to adjourn to closed session for the purpose of negotiations, student matters, and personnel.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: negotiations, student matters, and personnel.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

RECONVENE OPEN SESSION

**RECONVENE
OPEN SESSION**

The regular session was reconvened at 7:35 p.m. on a motion by Mr. Strumolo, seconded by Mr. DeIntinis and unanimously approved by roll call vote.

STUDENT COMMITTEE REPORTS

STUDENT COMM REPTS

President Golderer introduced student representative Alexandra Warner, who reported on activities at Parsippany Hills High School.

APPROVAL OF MINUTES

APPROVAL OF MINUTES

On a motion by Mrs. Orthwein, seconded by Mr. Shamsudin, the minutes of the Special Meeting of October 15, 2013 and the minutes of the Regular and Executive Sessions #1 and #2 of October 29, 2013 were unanimously approved by voice vote.

CORRESPONDENCE

CORRESPONDENCE

None.

UNFINISHED BUSINESS

UNFINISHED BUSINESS

President Golderer inquired whether the Policy Committee has looked into how long a response to a question from the public should take. A brief discussion ensued.

COMMITTEE REPORTS

COMMITTEE REPORTS

Mr. Martin – Buildings/Grounds & Safety: a meeting is scheduled for November 19th.

Mr. Carifi – Policy: no report.

Mrs. Orthwein – Communications: no report.

Mrs. Orthwein – Teaching & Learning on behalf of Dr. Calabria: met on November 5th and discussed several courses of study as well as the 2013 test score report which will be presented to the Board on December 5th

Mr. Shamsudin – Finance: met on November 11th and discussed budget goals and SRO overtime; a lengthy discussion ensued and it was agreed that more information regarding paying the SROs for a fifth day was needed. Superintendent Fitzsimons will look into this with the Township. A resolution was re-worded.

Mr. Shamsudin – Sports: no report; there will be an end of season meeting with all the coaches and athletic directors.

Mr. DeIntinis – Personnel: met on November 12th; the new Lake Parsippany principal is on the agenda; ability to bring 3 teachers back up to full-time status.

Mr. Strumolo – Critical Issues: asked for responses from Board members regarding an in-house attorney and did not receive any answers so it is assumed no one is in agreement.

Mr. Mancuso – Transportation: no report.

Dr. Fitzsimons presented his Bulletin #7 with an addendum and read-in. He then answered questions from the Board.

**SUPERINTENDENT’S BULLETIN
Number 7**

**SUPER’S BULLTN
November 14, 2013**

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

I. The Superintendent Reports. . .

A. ITEMS FOR DISCUSSION

B. ITEMS FOR ACTION/EDUCATION

1. **Board Policies**

**BOARD
POLICIES**

BE IT RESOLVED that the Board approve the following new Policy at this second and final reading.

P3372 – Teaching Staff Member Tenure Acquisition (New)

A

2. **Gift to the District**

**GIFT TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gift and that the Superintendent send a letter of appreciation:

Lake Hiawatha School

The Lake Hiawatha School PTA has donated \$2,515 to the Board of Education to help support cultural arts programs held at Lake Hiawatha School.

3. **Volunteers – Media Center** **VOLUNTEERS** **B**

BE IT RESOLVED that the Board approve the individuals named on the attached lists who have indicated their willingness to serve as volunteers for the 2013-2014 school year.

4. **Affidavit Student** **AFFIDAVIT** **C**
STUDENT

BE IT RESOLVED that the Board approve the individual named on the attached list who has demonstrated his entitlement to enroll in the school district pursuant to Board of Education Policy #5111 and applicable laws and regulations.

5. **Overnight Field Trip Approvals** **OVERNIGHT** **D**
FIELD TRIPS

BE IT RESOLVED that the Board approve the following overnight field trips for Parsippany Hills High School.

Grade 9-12 December 20-21, 2013 – Varsity Wrestling
William Penn High School, New Castle, DE

Grade 12 December 6-7, 2013 – DECA State Conference
Cherry Hill, NJ

6. **Travel and Work Related Expenses** **TRAVEL & EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Jennifer Shollenberger	Orton-Gillingham Training	December 2-6, 2013	Secaucus, NJ	975.00 Title IIA

7. **Home Instruction** **HOMEE INSTRUCTION**
BE IT RESOLVED that the Board approve the home instruction for the students named on the attached list for the reasons indicated.
8. **Bedside Instructors** **BEDSIDE INSTRUCTORS**
BE IT RESOLVED that the Board approve Dorota Edens, Laura Zarkoskie, Elizabeth Sohan, Maryann Gatto, and Nicholas Meyer who have indicated their willingness to serve as Bedside Instructors for the 2013-2014 school year at the rate of \$40.31/per hour.
9. **NJQSAC Statement of Assurance – 2013-2014** **NJQSAC-SOA 2013-2014** **F**
BE IT RESOLVED that the Board approve the NJQSAC Statement of Assurance for 2013-2014 for sections Instruction & Program, Fiscal Management, Governance, Personnel, and Operations, as reviewed and outlined on the attached, pursuant to N.J.S.A. 18A:7A-11 and N.J.A.C. 6A30-3.1(a).
10. **Comprehensive Equity Plan** **COMP EQUITY PLAN** **G**
BE IT RESOLVED that the Board approve the continuation of the Comprehensive Equity Plan to maintain compliance with all applicable laws, codes, regulations, and guidelines governing equity in education in regards to the Comprehensive Equity Plan for the 2013-2014 school year.
11. **Field Trip Destination** **FIELD TRIP DESTINATION**
BE IT RESOLVED that the Board approve the potential Field Trip destination named below for the 2013-2014 school year.
- | <u>Destination</u> | <u>What the trip would be for</u> |
|---|--|
| New Jersey City University
Jersey City, NJ 07305 | Wind Ensemble |

II. PERSONNEL

12. **Substitute Approval** **SUBSTITUTE APPROVAL** **H**
BE IT RESOLVED that the Board approve the individuals named on the attached list, New – Substitutes – Teachers – November 14, 2013, all of whom hold the appropriate number of credits or the proper certification, and have indicated their interest in serving as substitutes during the 2013-2014 school year.
13. **Employment/Reemployment Paraprofessionals** **EMPLOY/ REEMPLOY PARAS** **I**
BE IT RESOLVED that the Board approve the individuals named on the

attached list who have been re-employed/employed for the 2013-2014 school year as paraprofessionals in the areas indicated.

14. **Month-to-Month Substitutes**

**MONTH-TO-
MONTH SUBS** **J**

BE IT RESOLVED that the Board approve the individuals named on the attached list who have been recommended for employment/re-employment as month-to-month substitutes for the periods indicated.

15. **Employment – Noontime Aides**

**EMPLOYMENT
NOON AIDES** **K**

BE IT RESOLVED that the Board approve the individuals named on the attached list who have been recommended for employment as noontime aides at the rate of \$14.87/per hour for the 2013-2014 school year as indicated.

16. **Home-Based Program**

ABA HOME INSTR

BE IT RESOLVED that the Board approve Heather Peltack, staff behaviorist, to provide a home-based program for up to five hours per week for the remainder of the 2013-2014 school year at the rate of \$40.31 per hour, as per student's IEP.

17. **Title I Program – Acct # 20.231.200.300.140**

BE IT RESOLVED that the Board approve payment to Sarah Hare-Lidman, Lauren Sharples and Rachael Mason, Central Middle School teachers, for one and one-half hours each at the hourly rate of \$39.54 for a presentation to the Parents of Title I children regarding services provided to their children for reading and writing help, on Wednesday, October 16, 2013, at Central Middle School, paid through Title I Grant money.

18. **Employment – PACE**

**EMPLOY
PACE-SKIP**

BE IT RESOLVED that the Board approve the individuals named below for employment at PACE in the areas indicated for the 2013-2014 school year.

SKIP

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Samira Nabi	SKIP Aide Substitute	\$14.87

Effective: November 15, 2013

19. **Appointment – Volunteer Extra-Curricular Athletic Aides**

**APPOINT VOL
EXTRA AIDES**

BE IT RESOLVED that the Board approve the appointment of the following individuals as volunteer extra-curricular athletic aides at Parsippany Hills High School in the area indicated:

Wrestling

Michael Flammer	Anthony Pizzuta
Peter Justo	Michael Whalen
Steven Miller	Tom Wysocki

20. **Re-Employment - Substitute Approval**

**RE-EMPLOY
SUBS**

BE IT RESOLVED that the Board approve the re-employment of the individuals named below who have indicated their interest in serving as a substitute in the areas indicated during the 2013-2014 school year:

Mary Borquist	Teacher
Donna Strocchia	Secretary

21. **Unpaid Leave of Absence**

**LEAVE OF
ABSENCE**

BE IT RESOLVED that the Board approve an unpaid medical leave of absence for employee #2106, Paraprofessional at Lake Hiawatha School, effective January 3, 2014 through January 31, 2014.

22. **Maternity Leaves of Absence**

**MATERNITY
LEAVES**

BE IT RESOLVED that the Board approve the maternity leaves of absence as indicated below:

Employee #2795, teacher at Knollwood School, has requested a maternity disability leave of absence on or about December 16, 2013 through February 7, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from February 10, 2014 through May 9, 2014.

Employee #2048, teacher at Rockaway Meadow School, has requested a maternity disability leave of absence on or about December 12, 2013 through January 28, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from January 29, 2014 through April 29, 2014; and pursuant to the PTHEA Agreement an unpaid childcare leave effective April 30, 2014 through June 20, 2014.

Employee #3586, teacher at Eastlake School, has requested a maternity disability leave of absence on or about December 6, 2013 through December 20, 2013 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from January 2, 2014 through February 21, 2014.

23. **Certificates of Retirement - PTHEA**

RETIRE

BE IT RESOLVED that the Board approve the resignations for the purpose of retirement of the following individuals in accordance with the Board/PTHEA Agreement:

Gilberta Marsnick	Intervale	July 1, 2014
Karen VanZweden	Littleton	January 1, 2014

24. **Certificate of Retirement – Disability Local 32**

**RETIRE
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation for the purpose of disability retirement of the following individual in accordance with the Board/Local 32 Agreement:

Kenneth McDougall – Maintenance Worker – September 1, 2013

25. **Employment – Equipment Operators**

**EQUIP
OPERATORS**

BE IT RESOLVED that the Board approve the employment of the following individuals as Equipment Operators for auditorium sound and lights at Parsippany High School and Parsippany Hills High School at \$7.25/per hour for the 2013-2014 school year:

Jenna Chung
Harsh Joshi
SoYoung Jung
Brian Lanigan
Michael Lindner
Louai Hassan

26. **Appointment – Lake Parsippany Principal**

**APPOINT
PRINCIPAL**

BE IT RESOLVED that the Board approve Gretchen Dempsey, who has been recommended by the Superintendent, for the position of Principal of Lake Parsippany Elementary School. Mrs. Dempsey should receive a salary of \$101,000 (prorated) plus benefits pursuant to the Board/APSA Agreement effective January 15, 2014, or sooner pending release from her current contract.

27. **Long-term Assignment**

**LONG-TERM
ASSIGN**

BE IT RESOLVED that the Board approve Paula Hardek, who will be serving as a long-term substitute for Employee #2315 a teacher at Mt. Tabor School who will be out on sick leave. Ms. Hardek will be compensated at the per diem rate of \$97.87 effective December 2, 2013 through March 21, 2014.

28. **Approval of Employment**

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve the employment of the individual named below, for the 2013-2014 school year and that a contract be issued to them in accordance with the provisions of the Teacher’s Salary Guide for the 2011-2015 school year for the educational level and experience indicated.

Jacqueline Halbach

BA
Certification:
Experience:
Guide Placement:
Effective:
Assignment:

Teacher of Elementary Education – Grade 2 TA-65-10/AVP

Rowan University
Elementary Education K-5
3 years Paraprofessional
BA, Step 1, \$50,855 (prorated)
November 15, 2013
Knollwood
(Replacement)

29. **Major-Extra Responsibility Assignments**

MAJOR-EXTRA

BE IT RESOLVED that the Board approve the payment of the following stipends for major-extra responsibility assignments:

Parsippany High School

Michael DiBernard Wellness Room \$ 880.00

Parsippany Hills High School

Karen Brzesinski Wellness Room \$ 440.00

Gia Rosamilia Wellness Room \$ 440.00

30. **Weekend Building and Boiler Checks**

**BOILER L
CHECK STIPENDS**

BE IT RESOLVED that the Board approve the individuals named on the attached list for weekend building and boiler check stipends for the 2013-2014 school year as indicated.

31. **Corrections**

CORRECT

BE IT RESOLVED that the Board approve the corrections listed below:

Paraprofessional After School Activities

Judith DeMonico

From: shared paraprofessional for up to 10 hours per week

To: shared paraprofessional for up to 20 hours per week

Effective: October 7, 2013 through June 19, 2013

EMPLOY CERTIFICATED STAFF

Amada Ginsberg

From: effective November 12, 2013 (or sooner pending release from current contract)

To: effective October 31, 2013

UNPAID LEAVE OF ABSENCE – PARAPROFESSIONAL

Employee #1369

From: through December 6, 2013 To: through January 3, 2014

LONG-TERM ASSIGNMENT

Jennifer Napolitano

From: through 11/22/13 To: through 11/5/13

MATERNITY LEAVE

Employee #2315

From: on or about November 21, 2013, through December 20, 2013 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from January 2, 2014 through March 21, 2014; and pursuant to the PTHEA Agreement an unpaid childcare leave of absence effective March 24, 2014 through April 4, 2014.

To: on or about November 4, 2013, through December 5, 2013 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from December 6, 2014 through March 10, 2014; and pursuant to the PTHEA Agreement an unpaid childcare leave of absence effective March 11, 2014 through March 21, 2014.

TARGET: Teach Parsippany

Stipend for Monica Sierchio and Linda Puso

From: \$2,346 each

To: \$3,519 each

Fall Coaching

PHS – Cross Country Brianne DeGironimo

From: \$3,258 To: \$6,516

PHHS - Girls Tennis David Bongiovanni – Longevity

From: \$150 To: \$250

Transfer of Assignment – Effective November 14, 2013

Teacher	From:	To:
Teresa Badalamenti	LA 4/5 BMS	LA 5/5 BMS
Kathryn Hubner	R/W 3/5 CMS	R/W 5/5 BMS
Jessica Lothrop	RW 4/5 BMS	R/W 5/5 BMS

32. **Winter Coaching**

WINTER COACHING M

BE IT RESOLVED that the Board approve the individuals named on the attached list who have accepted winter coaching assignments for the 2013-2014 school year.

33. **Change of Contracts**

CHANGE CONTRACTS

BE IT RESOLVED that the Board approve the following change of contracts effective as indicated below:

Name		From	To	Effective
Evan Intveld	BA Step 2	\$40,684 (4/5)	\$30,513 (3/5)	12/2/13
		\$30,513 (3/5)	\$20,342 (2/5)	4/4/14
Megan McCall	BA30 Step 3	\$55,935 (5/5)	\$33,561 (3/5)	12/2/13
Samantha Payerl	BA Step 2	\$51,435 (5/5)	\$30,861 (3/5)	12/2/13
Joseph Qarmout	BA Step 2	\$51,435 (5/5)	\$30,861 (3/5)	12/2/13
Roseanne Simeone	BA30 Step 3	\$33,561 (3/5)	\$22,374 (2/5)	12/2/13

34. **Waiver of Teaching Load**

WAIVER

BE IT RESOLVED that the Board approve the waiver of the teaching load for the following individual who has agreed to provide class coverage as indicated below during the 2013-2014 school year:

Juliana Perrone-McCann Reading/Writing 1/7 effective 11/14/13 \$13,426 (prorated)

35. **Harassment, Intimidation, and Bullying**

HIB

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for November 14, 2013.

C. ITEMS FOR INFORMATION

Suspensions

SUSPENSIONS N

One elementary and twelve secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

36. **Budget Goals**

BUDGET GOALS O

BE IT RESOLVED that the Board approve the attached Budget Goals for the 2013-2014 school year.

Mr. Smith presented the Secretary's Report with 2 addenda. He then answered questions. A discussion ensued with respect to #7, Over-time Security Resource Officers (SROs) which resulted in changing the pay for overtime hours to the fifth working day.

SECRETARY REPORT

SECRETARY REPORT

The following motions recommended by the Board Secretary are non-controversial, a matter of business, and will be voted on by one motion.

Payment of Bills

PAYMENT OF BILLS

1. BE IT RESOLVED that the Board of Education approve the payment of current bills for October 29, 2013 for the 2013-14 school year in the amount of 6,692,156.09.
2. BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for school activities and the lost media accounts for the 2013-2014 school year in the amount of \$48,269.89.

Transfer of Funds

TRANSFER OF FUNDS

3. BE IT RESOLVED that the Board of Education authorize the transfers in the 2013-2014 budget per detail of transfers report, October 1-31, 2013 for the 2013-2014 school year, per state law S1701 attached as **EXHIBIT A**.

Dugouts at Parsippany Hills High Schools

DUGOUTS @ PHHS

4. BE IT RESOLVED that on recommendation of the Superintendent that the Board of Education, in the County of Morris, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the donated home and visitor dugouts for the Parsippany Hills High School Varsity Baseball Field; and

BE IT FURTHER RESOLVED, this project shall be an other capital project and that the Board of Education is not seeking state funding.

Energy Services Company Approval

ESCO APPRV

5. **WHEREAS** the Board of Education of the Township of Parsippany-Troy Hills in the County of Morris, New Jersey (the “Board”) has issued a request for proposals (the “RFP”) in accordance with N.J.S.A. 18A:4.1 *et seq.* for a qualified Energy Service Company in connection with the Board’s proposed implementation of an Energy Saving Improvement Project (“ESIP”) in accordance with P.L 2012, c.55 (P.L.2009, c.4); and

WHEREAS, a selection committee has been established to review the responses to such RFP in accordance with the specific evaluation criteria as outlined in the RFP and to interview such proposers; and

WHEREAS, the selection committee has reviewed the proposals and has conducted interviews of the proposers; and

WHEREAS, the selection committee has determined that Honeywell International, 101 Columbia Road, Morristown, NJ 07962 (“Honeywell”) is the most qualified ESCO in accordance with the evaluation criteria; and

WHEREAS, selection committee has provided to the Board all required evaluation documentation of the RFP’s and the interviews; and

WHEREAS, Honeywell will provide an Energy Savings Plan (the “ESP”), including engineering, construction, project management as part of their proposal and that the total cost of services will be a predetermined amount and paid for out of the energy savings as calculated in accordance with P.L. 2012, c.55, and

WHEREAS, there is no cost for the ESP and the BOE will have an option to continue the process to full implementation of the ESIP project once the ESP has been reviewed and approved by an independent 3rd party in accordance with P.L.2012, c.55, and adopted by the Board.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board authorizes Honeywell, in conjunction with the School District Administrators, to prepare the Investment Grade Audit and ESP in accordance with the RFP.
2. The Board further authorizes the execution of the Investment Grade Audit Agreement as provided in the RFP, upon review of counsel.
3. This resolution shall take effect immediately.

Financial Report

FINANCIAL REPORT

6. BE IT RESOLVED that the Board of Education acknowledge and accept the reports of the Board Secretary and Treasurer of School Monies for the period ending July 31, 2013.

Pursuant to N.J.A.C. 6:20-2:13(d), I certify that as of the end of July, 2013 no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2:13(a).



H. Ronald Smith
Interim Board Secretary

Pursuant to N.J.A.C. 6:20-2:13(a), we certify that as of July 31, 2013 after review of the Secretary's monthly financial report for July, 2013 (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations.

Over-time Security Resource Officers (SROs)

OT SROs

7. BE IT RESOLVED that the Board of Education approve the payment of over-time hours for 2 SROs on their fifth work day of each full school week only when school is in session effective November 15, 2013 through June 30, 2014 in an amount not to exceed \$32,000.00.

NEW BUSINESS

NEW BUSINESS

None.

PUBLIC PORTION

PUBLIC PORTION

Monica Sclafani – SROs contract.

Debbie Orme – budget goals wording in item #3; thanked Mr. Mancuso for service to the Board.

Sandy Giercyk – sent letter to the Board questioning changes to reading/writing program and length of school day.

Tom Bluj – representing the Parsippany Hills High School football and baseball parents, they are glad to see the dugouts moving forward; looking for report from the Ad Hoc Committee regarding the fields.

Alison Cogan – priority of budget goals and district goals.

George Blair – Ad Hoc Committee appointed a year ago and nothing has been done.

Sandy Giercyk – continued comments about the reading/writing program.

Tom Bluj – continued comments about the Ad Hoc Committee and funding of turf fields.

Mr. Shamsudin suggested reappointing members of the Ad Hoc Committee because no one comes to the meetings.

President Golderer and Mr. Martin then gave a recap of what has been accomplished. Mrs. Orthwein suggested one more committee meeting so that a consensus can be taken and a recommendation be given to the Board.

**ROLL CALL VOTES: SUPERINTENDENT'S BULLETIN #7
AND SECRETARY'S REPORT**

ROLL CALL VOTES

Mr. Mancuso moved and Mrs. Orthwein seconded a motion that the Board approve the Superintendent's Bulletin #7, Resolutions #1-36. A discussion ensued and Mr. Mancuso requested that Appendix O, "Budget Goals" under item #36 be amended as follows:

**Board of Education
Budget Goals 2014-2015**

The budget goals listed below are based on timely receipt of budgetary information regarding expenditures, surpluses, encumbered funds, and forecasts and are intended to provide a quality education to all students. Thus, the Board of Education directs the administration adhere to the following goals in the construction of the annual school operating budget:

1. Manage and control expenses in the operating budget to ensure an end of the year surplus of 2.5% of the total operating budget without diminishing current services to students.
2. Construct the 2014-2015 operating budget that is no greater than 2% of the approved 2013-2014 budget.
3. Provide adequate funding in support of capital improvements that is not greater than 3% of the approved operating budget without diminishing current services to students.
4. Ensure a tax levy of 2% or less.

Thereafter Mr. Mancuso moved and Mrs. Orthwein seconded a motion that the Board approve the Superintendent's Bulletin #7, Resolutions #1-36 (as amended). The resolutions were unanimously approved by roll call vote.

Mrs. Orthwein moved and Mr. Strumolo seconded a motion that the Board approve the Secretary's Report, Resolutions #1-7. The resolutions were approved by roll call vote with the following exceptions:

- Mr. Carifi and Mr. DeIntinis voted No on #7, Over-time Security Resource Officers (SROs).
- Mr. Martin Abstained on #7, Over-time Security Resource Officers (SROs).

A motion was made by Mr. Shamsudin, seconded by Mr. Strumolo and unanimously approved by roll call vote to change the Board of Education meeting of Thursday, January 9, 2014 to Tuesday, January 7, 2013 due to laws regarding the scheduling of Reorganization Meetings.

ADJOURN TO CLOSED SESSION

**ADJOURN TO
CLOSED SESSION**

At 9:00 p.m. a motion was made by Mr. Shamsudin and seconded by Mr. Strumolo and was unanimously approved by roll call vote to adjourn to closed session for the purpose of litigation. There would be no action taken after said session.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: litigation.

2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

On a motion by Mr. Shamsudin, seconded by Mr. Strumolo and unanimously approved by roll call vote, the public meeting was reconvened at 9:29 p.m.

ADJOURN

ADJOURN

There being no further business the public meeting was adjourned at 9:30 p.m. on a motion by Mrs. Orthwein, seconded by Mr. Carifi and unanimously approved by voice vote.

Respectfully submitted,

Susan Tindal
Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT
ATTACHMENTS AFOREMENTIONED
IN THESE MINUTES,
PLEASE REFER TO THE
SUPERINTENDENT'S BULLETIN #7
INCLUSIVE OF THE SECRETARY REPORT
INITIALLY RECEIVED IN THE BOARD PACKET
AND NOW ALSO POSTED AT
THE DISTRICT WEBSITE**