

**PARSIPPANY-TROY HILLS  
BOARD OF EDUCATION**

REGULAR MEETING OF  
THURSDAY, DECEMBER 5, 2013

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, December 5, 2013 at the Board of Education Building, 292 Parsippany Road, Parsippany, NJ 07054.

**CALL TO ORDER****CALL TO ORDER**

President Golderer opened the meeting at 7:33 p.m.

**MEETING NOTICE****MEETING NOTICE**

President Golderer stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record and at the district website, [www.ptahsd.k12.nj.us](http://www.ptahsd.k12.nj.us) on January 31, 2013. Additionally the Notice of Meeting was posted at the Municipal building and copy of Notice filed with the Township Clerk on December 2, 2013. This is an official meeting.

**FIRE NOTICE****FIRE NOTICE**

The Fire Notice was read by President Golderer.

**ROLL CALL****ROLL CALL**

Present:       Dr. Frank Calabria  
                  Mr. James Carifi  
                  Mr. Anthony Mancuso  
                  Mr. Gary Martin  
                  Mrs. Fran Orthwein  
                  Mr. Michael Strumolo  
                  Mr. Sharif Shamsudin (arrived @ 8:15 p.m.)  
                  Mrs. Susy Golderer

Absent & Excused:       Mr. Anthony DeIntinis

Also Present:   Dr. John Fitzsimons, Interim Superintendent  
                  Mr. H. Ronald Smith, Interim Business Administrator/Board Secretary  
                  Mrs. Eileen Hoehne, Director of Personnel  
                  Dr. Nancy Gigante, Director of Curriculum & Instruction  
                  Mrs. Suzanne Olimpio, Director of Pupil Personnel Services  
                  Mrs. Susan Tindal, Assistant Board Secretary  
                  Mrs. Joan Benos, Administrative Assistant to Superintendent  
                  Mr. Mark Tabakin, Esq., Board Attorney  
                  Ms. Kristina Berrios, Parsippany High School Representative  
                  Ms. Alexandra Warner, Parsippany Hills High School Representative

**SALUTE TO THE FLAG**

**SALUTE TO THE FLAG**

President Golderer led the assembly in a salute to the flag.

Mr. Carifi requested a moment of silence in memory of James Vigilante who spent many hours with the children of Parsippany.

President Golderer introduced Mrs. Rose DeFilippo, President of the Parsippany Education Foundation, who presented a check to the Board of Education in the amount of \$16,681.89 for various grants throughout the district.

Superintendent Fitzsimons introduced Dr. Gigante, Director of Curriculum and Instruction, and Mrs. Olimpio, Director of Pupil Personnel Services to present a report on the District's 2012-2013 test scores. Dr. Gigante and Mrs. Olimpio answered questions from Board members.

**STUDENT COMMITTEE REPORTS**

**STUDENT COMM REPTS**

Kristina Berrios, student representative, reported on activities at Parsippany High School.

Alexandra Warner, student representative, reported on activities at Parsippany Hills High School.

**HEARING OF PUBLIC – TEST SCORES**

**HEARING OF PUBLIC  
TEST SCORES**

Yvette Maglio – wants to see the state numbers; link to NJDOE will be on the district website.

Monica Sclafani – data by school; breakdown online.

Sandy Giercyck – correlation of reading/writing in middle schools to change in scores.

**APPROVAL OF MINUTES**

**APPROVAL OF MINUTES**

On a motion by Mrs. Orthwein, seconded by Mr. Shamsudin, the minutes of the Regular and Executive Sessions #1 and #2 of November 14, 2013 were unanimously approved by voice vote.

**CORRESPONDENCE**

**CORRESPONDENCE**

None.

**UNFINISHED BUSINESS**

**UNFINISHED BUSINESS**

President Golderer called upon Mr. Hank Heller who gave a presentation to the Board from the Ad Hoc Committee. The Committee recommended that the Board of Education not go to referendum to replace the fields, but to work with the vendor, the Township, and the community to raise funds from individuals and businesses in town. He thanked President Golderer, Mr. Martin, Mr. Shamsudin and Mr. Strumolo for their efforts. The Committee also

asked that the Board not spend any money until the new Board is seated. It was reported that one of the principals of the vendor firm offered to help set up the fundraiser at no charge.

President Golderer suspended the meeting to honor Mr. Mancuso who is leaving the Board after 9 and ½ years of service. Dr. Calabria spoke about Mr. Mancuso's dedication to the district and Mrs. Orthwein presented him with a clock and red plate.

## **COMMITTEE REPORTS**

## **COMMITTEE REPORTS**

Mr. Martin – Buildings/Grounds & Safety: met on November 19<sup>th</sup> and discussed the Central Middle School drainage system, ESIP and ROD grants. He praised Mr. Smith for his efforts in this regard, who noted that the district has been awarded over \$800,000 for these projects. Mr. Martin then praised Mr. Mancuso for his efforts as a Board member and for always putting the needs of the children first.

Mr. Carifi – Policy: a meeting is scheduled for December 11<sup>th</sup>.

Mrs. Orthwein – Communications: no report.

Mrs. Orthwein – District Evaluation Review Committee: met yesterday and discussed teacher evaluations under the Marshal Plan and considered looking for a waiver for same. She thanked Dr. Gigante for her efforts and noted that the State has asked her to review documents before they are released.

Mr. Shamsudin – Finance: held an emergency meeting to review excess surplus.

Mr. Shamsudin – Sports: meeting to be scheduled.

Mr. Strumolo – Critical Issues: met on December 4<sup>th</sup> and discussed several courses and changes to the course offerings for remedial students.

Mr. Mancuso – Transportation: no report.

Dr. Fitzsimons presented his Bulletin #8 with an addendum and read-ins. He then answered questions from the Board.

## **SUPERINTENDENT'S BULLETIN Number 8**

**SUPER'S BULLTN  
December 5, 2013**

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The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

### **I. The Superintendent Reports. . .**

#### **A. ITEMS FOR DISCUSSION**

Ms. Rose DeFilippo, President of the Parsippany Education Foundation, Inc, will present the 2013-2014 grant awards to the Board of Education.

Dr. Nancy Gigante, Director of Curriculum and Instruction, and Mrs. Suzanne Olimpio, Director of Pupil Personnel Services, will be present this evening to give a report on the District’s 2012-2013 test scores.

**B. ITEMS FOR ACTION/EDUCATION**

1. **Parsippany Education Foundation Grants**

**PEF, INC  
GRANTS**

BE IT RESOLVED that the Board accept the grant awards totaling \$16,681.89 to the schools named below from the Parsippany Education Foundation, Inc.:

<b>Grant Title</b>	<b>School</b>	<b>Amount Awarded</b>
4 <sup>th</sup> Grade Common Core	Mt. Tabor	\$275.00
Hands On Teaching	Central	\$432.75
“Presenting Mr. Fredrick Douglass Program”	District	\$3,600.00
Crafting Mind Games	Central	\$448.00
Enhanced Learning thru Plants	Parsippany High	\$1,353.27
Wild about Reading	Troy Hills	\$1,310.00
Increasing Spanish Proficiency thru immersion, music, and Drama	Brooklawn	\$484.00
The Vanguard Jazz Orchestra Mini Residency	Parsippany Hills	\$6,000.00
Informational Text: Take Home bags	Rockaway Meadow	\$183.87
Enhancing Learning Thru Technology	Lake Parsippany	\$2,595.00
		\$16,681.89

2. **School-Based Objectives 2013-2014**

**SCHOOL OBJECTIVES A**

BE IT RESOLVED that the Board approve the attached School-Based Objectives for the 2013-2014 school year as per the attached.

3. **Affidavit Student**

**AFFIDAVIT STUDENT B**

BE IT RESOLVED that the Board approve the individual named on the attached list who has demonstrated his entitlement to enroll in the school district pursuant to Board of Education Policy #5111 and applicable laws and regulations.

4. **Volunteers – Media Center**

**VOLUNTEERS C**

BE IT RESOLVED that the Board approve the individuals named on the attached list who have indicated their willingness to serve as volunteers for the 2013-2014 school year.

5. **Overnight Field Trip Approval**

**OVERNIGHT FIELD TRIP D**

BE IT RESOLVED that the Board approve the following overnight field trip for Parsippany Hills High School.

Feb 21-24, 2014 Grades 9-12 ACDA National Cheerleading Competition – Ocean City, NJ

6. **Field Trip Destinations**

**FIELD TRIP  
DESTINATIONS**

BE IT RESOLVED that the Board approve the potential Field Trip destinations named below for the 2013-2014 school year.

**Destination**

**What the trip would be for**

Lehigh University  
Bethlehem, PA

7<sup>th</sup> & 8<sup>th</sup> Grade Science classes

Young Audiences Arts EdVenture  
Verona, NJ

4th grade Social Studies Class

Wendy's  
Parsippany, NJ

Life Skills ABA classes

Johnson & Johnson Medical Inc.  
Somerville, NJ 08876

FBLA

7. **Travel and Work Related Expenses**

**TRAVEL & EXPENSES**

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

**WHEREAS**, the Parsippany-Troy Hills Board of Education (the "Board") adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

**WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

**WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee's current responsibilities; and

**WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

**THEREFORE; BE IT RESOLVED**, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Jodi Stapp	Best Practices in Co-Teaching	1-13-14	Newark, NJ	\$215.00 Title II
Timothy Murphy	Best Practices in Co-Teaching	1-13-14	Newark, NJ	\$215.00 Title II
Laura Zarkoskie	Best Practices in Co-Teaching	1-13-14	Newark, NJ	\$215.00 Title II
Shawn d'Anunciacao	Best Practices in Co-Teaching	1-13-14	Newark, NJ	\$215.00 Title II
Kathleen McGuire	Best Practices in Co-Teaching	1-13-14	Newark, NJ	\$215.00 Title II
Susanne Worsa	Best Practices in Co-Teaching	1-13-14	Newark, NJ	\$215.00 Title II
Mina Kelaid	Best Practices in Co-Teaching	1-13-14	Newark, NJ	\$215.00 Title II
Eileen Dugan	Best Practices in Co-Teaching	1-13-14	Newark, NJ	\$215.00 Title II
Randolph Fodali	Best Practices in Co-Teaching	1-13-14	Newark, NJ	\$215.00 Title II
Mansureh Baghadoost	Best Practices in Co-Teaching	1-13-14	Newark, NJ	\$215.00 Title II
Joy Migliaccio	Common Core Workshop	12-13-13, 1-10-14, 2-7-14, 3-21-14	William Paterson	\$1,000.00
Karen Massa	Common Core Workshop	12-13-13, 1-10-14, 2-7-14, 3-21-14	William Paterson	\$1,000.00
Kristin Coughlin	Common Core Workshop	12-13-13, 1-10-14, 2-7-14, 3-21-14, 4-15-14	William Paterson	\$1,250.00
Julianne Sanchez	Common Core Workshop	12-13-13, 1-10-14, 2-7-14, 3-21-14	William Paterson	\$1,000.00
Sarah Norman	Common Core Workshop	12-13-13, 1-10-14, 2-7-14, 3-21-14, 4-15-14	William Paterson	\$1,250.00
Melissa VanWingerden	Common Core Workshop	12-13-13, 1-10-14, 2-7-14, 3-21-14, 4-15-14	William Paterson	\$1,250.00

8. **Home Instruction**

**HOME INSTRUCTION E**

BE IT RESOLVED that the Board approve the home instruction for the students named on the attached list for the reasons indicated.

9. **Related Services Providers**

**SERVICE PROVIDERS F**

BE IT RESOLVED that the Board approved the attached list of Related Service Providers in accordance with our student's IEPs on an as needed basis for the 2013-2014 School year.

**II. PERSONNEL**

10. **Substitute Approval**

**SUBSTITUTE APPROVAL G**

BE IT RESOLVED that the Board approve the individuals named on the attached list, New – Substitutes – Teachers – December 5, 2013, all of whom hold the appropriate number of credits or the proper certification, and have indicated their interest in serving as substitutes during the 2013-2014 school year.

11. **Employment/Reemployment Paraprofessionals**

**EMPLOY/ REEMPLOY PARAS H**

BE IT RESOLVED that the Board approve the individuals named on the

attached list who have been re-employed/employed for the 2013-2014 school year as paraprofessionals in the areas indicated.

12. **Employment – Noontime Aides**

**EMPLOYMENT  
NOON AIDES I**

BE IT RESOLVED that the Board approve the individuals named on the attached list who have been recommended for employment as noontime aides at the rate of \$14.87/per hour for the 2013-2014 school year as indicated.

13. **New Jersey Family Leave Act**

**NJFLA**

BE IT RESOLVED that the Board approve the unpaid New Jersey Family Leave Act requested by Employee #2026 effective May 12, 2014 through June 20, 2014.

14. **Certificate of Retirement – Local 32**

**RETIRE  
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation for the purpose of retirement of the following individual in accordance with the Board/Local 32 Agreement effective March 1, 2014:

Oscar Viera – Custodian – Parsippany Hills

15. **Certificate of Retirement - ESAPTH**

**RETIRE  
ESAPTH**

BE IT RESOLVED that the Board approve the resignation of Judith Rodino, Secretary, for the purpose of retirement effective July 1, 2014.

16. **SAT Classes 13-14**

**SAT  
CLASSES**

BE IT RESOLVED that the Board approve the payment of \$56/per hour to the following individuals for the completion of proctoring SAT Prep classes:

**Parsippany Hills High School**

William Kadar - 4 hours  
Cristine Hild - 3 hours

**Parsippany High School**

Timothy Murphy - 4 hours  
Laura Zarkoskie - 5 hours

17. **Winter Coaching**

**WINTER  
COACHING**

BE IT RESOLVED that the Board approve the individual named below for a winter coaching assignment for the 2013-2014 school year as indicated:

Parsippany High School  
Winter Track

Briane DeGironimo – Assistant Coach – Step 2 \$6,215

18. **Additional Sick Days** **ADDITIONAL  
SICK DAYS**

BE IT RESOLVED that the Board approve thirty (30) additional non-accumulative sick days, minus substitute pay, for Employee #1956, Brooklawn Teacher, effective December 5, 2013 pursuant to Article X of the Board/PTHEA Agreement.

19. **Month-to-Month Substitute** **MONTH-TO-  
MONTH SUB**

BE IT RESOLVED that the Board approve the individual named below who has been recommended for employment/re-employment as a month-to-month substitute for the period indicated:

Effective – December 2, 2013 through December 20, 2013  
Kimberly Lawson  
East Stroudsburg University – BS Mathematics  
Experience: Substitute Teaching  
Assignment: Secondary – Brooklawn

20. **Mentoring Training** **MENTOR  
TRAINING**

BE IT RESOLVED that the Board approve the stipend for the individuals named below who have completed their mentoring workshop and should be compensated for 6 hours each @ \$32.95/per hour:

Julianne Buccino	Carol Sack
Christine MacGregor	Jamie Wall
Terry Murphy	Katherine Zepka
Maria Nicolaro	

21. **Leave of Absence - Extension** **LEAVE OF  
ABSENCE EXTENSION**

BE IT RESOLVED that the Board approve the extension of the unpaid leave of absence for Employee #1648 effective November 22, 2013 through January 15, 2014.

22. **Re-Employment - Substitute Approval** **RE-EMPLOY  
SUBS**

BE IT RESOLVED that the Board approve the re-employment of the individuals named below who have indicated their interest in serving as a substitute in the areas indicated during the 2013-2014 school year:

Marie Magier-Pettoni	One-to-One, Kindergarten
Jennifer Napolitano	Teacher, Preschool
Meaghan Reeves	Teacher
Brittney Brickner	Teacher
Laura Rizzo	Teacher



23. **Appointment – Extra-Curricular Athletic Aides**

**APPOINT  
EXTRA AIDES**

BE IT RESOLVED that the Board approve the individuals listed below who have indicated their willingness to serve as volunteer extra-curricular/athletic aides in the area indicated for the 2013-2014 school year.

<b><u>Parsippany Hills Boys Basketball</u></b>	<b><u>Parsippany High Winter Track</u></b>
Ronald Cupitt	Russell Smith
Nick Gilbert	
Sal Poccia	
Gi Shin	

24. **Employment – Custodian**

**EMPLOY  
CUSTODIAN**

BE IT RESOLVED that the Board approve Alverto Rodriguez as a custodian on a 150-day probationary period as indicated below:

<b>Name</b>	<b>Step</b>	<b>Salary</b>	<b>Effective</b>
Alverto Rodriguez	2	\$28,750 + \$1,394 (2 <sup>nd</sup> Shift) (prorated)	December 6, 2013

BE IT RESOLVED that the Board approve Joseph Blanchard and Adam Campbell as part-time custodians on 150-day probationary periods as indicated below:

<b>Name</b>	<b>Salary</b>	<b>Effective</b>
Joseph Blanchard	\$13.26/per hour	December 6, 2013
Adam Campbell	\$13.26/per hour	December 6, 2013

25. **Maternity Leaves of Absence**

**MATERNITY  
LEAVES**

BE IT RESOLVED that the Board approve the maternity leaves of absence as indicated below:

Employee #1858, Instructional Paraprofessional, has requested a maternity disability leave of absence on or about March 3, 2014 through March 27, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from March 28, 2014 through June 20, 2014.

Employee #1590, Instructional Paraprofessional, has requested a maternity disability leave of absence on or about March 10, 2014 through April 2, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from April 3, 2014 through June 20, 2014.

Employee #2403, Teacher at Northvail, has requested a maternity disability leave of absence on or about February 10, 2014 through March 25, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from March 26, 2014 through June 20, 2014.

Employee #1831, Teacher at Brooklawn, has requested a maternity disability leave of absence on or about March 20, 2014 through April 11, 2014 utilizing her accumulated

sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from April 28, 2014 through June 20, 2014.

Employee #2681, Teacher at Knollwood, has requested a maternity disability leave of absence on or about January 16, 2014 through February 28, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from March 3, 2014 through May 19, 2014.

Employee #1729, Teacher at Central, has requested a maternity disability leave of absence on or about January 27, 2014 through March 10, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from March 11, 2014 through May 3, 2014.

26. **Home Based Programs**

**HOME  
PROGRAMS**

BE IT RESOLVED that the Board approve the following instructors as indicated below:

Jennifer Goodhand, Littleton teacher, to provide a home-based program for two hours per week for the 2013-2014 school year, at the rate of \$40.31 per hour, plus one additional hour for the month of August, as per student's IEP.

Patrice Lisante, ABA consultant, to provide a home-based ABA program for two hours per week for the 2013-2014 school year, at the rate of \$60 per hour, as per student's IEP.

Lauren Scherzer, PHHS Behaviorist, to provide a home-based ABA program for four hours per week for the 2013-2014 school year, at the rate of \$40.31 per hour, as per student's IEP.

27. **Employment – PACE**

**EMPLOY  
PACE-SKIP**

BE IT RESOLVED that the Board approve the individuals named below for employment at PACE in the areas indicated for the 2013-2014 school year.

**SKIP**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Hourly Rate</u></b>
Joseph Galante	SKIP Aide Substitute	\$14.87
Lauren Tranculov	SKIP Aide Substitute	\$14.87
Lauren Tranculov	SKIP Teacher Substitute	\$20.00
Cristina Bandino	SKIP Aide Substitute	\$14.87
Stephanie Fasano	SKIP Aide Substitute	\$14.87
Samantha Smith	SKIP Teacher Substitute	\$20.00

From: Lisa Miscia SKIP Aide 12.5 hrs./wk. @ \$14.87/hr.

To: Lisa Miscia SKIP Aide 12.5 hrs./wk. @ \$14.87/hr. and SKIP Aide Substitute

From: Nube Calle SKIP Aide

To: Nube Calle SKIP Aide Substitute @ \$14.87/hr.

Effective: December 6, 2013

28. **Family Math Night – Title IIA - #20-231-200-300-140**

**FAMILY  
MATH**

BE IT RESOLVED that the Board approve payment out of the Title IIA Grant to the teachers who prepared and delivered the Family Math Night on October 1, 2013, a series of workshops for parents and students.

		<b><u>Hours</u></b>	<b><u>Amount</u></b>
Heather Harrigan	IN	2.5 hours	\$98.85
Donna Martino	LP	2.5 hours	\$98.85
Elaine Dolsky	KN	2.5 hours	\$98.85
Maryann Moraff	RMS	2.5 hours	\$98.85
Melissa Iellimo	LH	2.5 hours	\$98.85
Patricia Napolitano	TH	2.5 hours	\$98.85
Paulette Feintuch	LT	2.5 hours	\$98.85
Kara Baltuch	EA	2.5 hours	\$98.85
Amanda Priore	MT	2.5 hours	\$98.85
Tracey Hedden	NV	2.5 hours	\$98.85
Dena Viscuso	TH	2.5 hours	\$98.85
Angelyna Reggiani	MT/PHHS	2.5 hours	\$98.85
Cheryl Ries	IN	2.5 hours	\$98.85

29. **Corrections**

**CORRECT**

BE IT RESOLVED that the Board approve the corrections listed below:

**Bus Aide**

Mary Fernando

From: 2 hours per day To: 1.75 hours per day Effective 11/1/13

**Transfer**

Kathryn Hubner

From: R/W 5/5 BMS To: R/W 3/5 CMS 2/5 BMS

**Maternity Leave**

**Employee # 3586**

From: on or about December 6, 2013 through December 20, 2013 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from January 2, 2014 through February 21, 2014.

To: on or about December 9, 2013 through December 20, 2013 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from January 2, 2014 through February 21, 2014.

**Employee #2528**

From: on or about January 13, 2014 through March 11, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from March 12, 2014 through June 9, 2014; and in accordance with the PTHEA Agreement an unpaid childcare leave of absence effective June 10, 2014 through June 20, 2014.

To: on or about January 20, 2014 through February 28, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from March 1, 2014 through May 9, 2014.

**Employee #1671**

From: on or about November 4, 2013 through November 26, 2013 and pursuant to the Family Leave Act an unpaid childcare leave of absence effective November 27, 2013 through January 20, 2014.

To: on or about November 5, 2013 through November 26, 2013 utilizing her accumulated sick leave and pursuant to the Family Leave Act an unpaid childcare leave of absence effective November 27, 2013 through January 20, 2014.

**Resignations**

John Gabriel

From: effective December 19, 2013 or sooner To: November 13, 2013

Keith Runne

From: November 27, 2013 To: November 12, 2013

**ESAPTH-Longevity**

Denise Koellhoffer

From: \$44,835 + \$700 (Long)

To: \$44,835 + \$1,000 (Long)

**Wellness Room**

PHS

Michael DiBernard

From: \$880.00 To: \$1,760

PHHS

Karen Brzezinski

From: \$440.00 To: \$880.00

Gia Rosamilia

From: \$440.00 To: \$880.00

30. **Transfer of Assignment**

**TRANSFER  
ASSIGN**

BE IT RESOLVED that the Board approve the following transfer of assignment effective December 2, 2013:

**Stacy Araujo**

From: Spanish PHHS 5/5 To: Spanish BMS 5/5

**Misslady Torres**

From: Spanish BMS 5/5 To: Spanish PHHS 5/5

31. **Title I – FY13-14**

**TITLE I**

BE IT RESOLVED that the Board approve the funding of Title I Teachers for FY13-14 as follows:

Central	Andrew Hill	up to 100% of salary
	Sara Hare-Lidman	up to 100% of salary
	Margaret Smith	up to 100% of salary

32. **Harassment, Intimidation, and Bullying** **HIB**

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for December 5, 2013.

**C. ITEMS FOR INFORMATION**

**Suspensions** **SUSPENSIONS** **J**

Nine secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

33. **Salaries – Local 32 Custodians, Maintenance, Bus Drivers** **SALARIES** **K**  
**CUSTODIANS, MAINT**

BE IT RESOLVED that the Board approve the adjusted salaries of the custodians, maintenance personnel, and bus drivers named on the attached lists for the 2011-2012 school year, and the salaries for the 2012-2013 school year as per the Memorandum of Understanding between the Board of Education and Local 32.

34. **Bedside Instructor** **BEDSIDE** **INSTRUCTORS**

BE IT RESOLVED that the Board approve Maura O’Toole who has indicated her willingness to serve as a Bedside Instructor for the 2013-2014 school year at the rate of \$40.31/per hour.

35. **Certificate of Retirement – Local 32** **RETIRE**

BE IT RESOLVED that the Board approve the resignation of Albert Fornini, Driver, for the purpose of retirement effective October 1, 2013.

36. **Behavior Analyst** **BEHAV** **ANALYSIS**

BE IT RESOLVED that the Board approve Nicole Paterno as a Behavior Analyst at a salary of \$60,465 effective February 5, 2014 or sooner pending release from her current contract. Ms. Paterno will be 5/10 at Eastlake (TA-62-29/dec), 3/10 at Lake Hiawatha (TA-70-29-ded), and 2/10 at Intervale (TA-64-29-dee)

37. **Ratification of the Board/APSA Agreement 2012-2015** **RATIFICATION** **L**

BE IT RESOLVED that the Board of Education and the Association of Parsippany School Administrators have negotiated a successor to the 2009-2012 Bargaining Agreement. The successor Agreement for the term of July 1, 2012 through June 30,

2015 is attached and presented for ratification by the Board of Education. The membership of APSA ratified this Agreement on Tuesday, November 26, 2013.

38. **PTHEA Grievance 02-1314**

**GRIEVANCE  
PTHEA**

BE IT RESOLVED that That the Board denies the PTHEA Grievance 02-1314 dated November 13, 2013 between the Board of Education and Parsippany-Troy Hills Education Association (PTHEA).

39. **PTHEA Grievance 03-1314**

**GRIEVANCE  
PTHEA**

BE IT RESOLVED that That the Board denies the PTHEA Grievance 03-1314 dated October 21, 2013 between the Board of Education and Parsippany-Troy Hills Education Association (PTHEA).

40. **PTHEA Grievance 06-1314**

**GRIEVANCE  
PTHEA**

BE IT RESOLVED that That the Board denies the Grievance 06-13-14 dated November 15, 2013 between the Board of Education and Parsippany-Troy Hills Education Association (PTHEA).

Mr. Smith gave a presentation regarding the 2012-2013 fund balance and the facilities projects that are needed.

Mr. Smith presented the Secretary's Report with an addendum. He then answered questions.

**SECRETARY REPORT**

**SECRETARY REPORT**

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The following motions recommended by the Board Secretary are non-controversial, a matter of business, and will be voted on by one motion.

**Report of Annual School Board Election**

**RPT OF ANN  
SCH BRD ELECTION**

1. Election results from the November 5, 2013 General Election:

For Membership to the Board of Education – Three Full Term (3 Years)

<u>Name</u>	<u>Votes</u>
Joseph Cistaro	<b>3,828</b>
George L. Blair	<b>2,612</b>
Fran Orthwein	<b>3,436</b>
Dennis Kadian	<b>1,508</b>
Alison Cogan	<b>4,644</b>
Tracey Meunier	<b>2,354</b>
Timothy P. Berrios	<b>2,731</b>
Jonathan Hemenway	<b>1,965</b>
Write-In	<b>35</b>

From these returns, Joseph Cistaro, Fran Orthwein and Alison Cogan will be duly elected as members of the Board of Education for three years.

For Membership to the Board of Education – One Unexpired Term (2 years)

<u>Name</u>	<u>Votes</u>
Frank Neglia	<b>4,628</b>
Anthony T. DeIntinis	<b>3,695</b>
Write-In	<b>17</b>

From these returns, Mr. Frank Neglia will be duly elected as a member of the Board of Education for two years.

**Payment of Bills**

**PAYMENT OF BILLS**

2. BE IT RESOLVED that the Board of Education approve the payment of current bills for December 5, 2013 for the 2013-14 school year in the amount of 11,862,764.48.

**Transfer of Funds**

**TRANSFER OF FUNDS**

3. BE IT RESOLVED that the Board of Education authorize the transfers in the 2013-2014 budget per detail of transfers report, November 1-30, 2013 for the 2013-2014 school year, per state law S1701 attached as **EXHIBIT A**.

**Sale of Used Vehicles**

**SALE OF USED VEHICLES**

4. BE IT RESOLVED that the Board of Education approve the sale of the following used trucks at a bid opening on November 6, 2013:

	<u>Description</u>	<u>Purchased by</u>	<u>Amount</u>
1	1996 Dodge Pickup 1B7KF23Z2TJ192162 8' Meyer Plow, poor condition, does not run Odometer: 61,742	Jersey One Auto Jersey City, NJ	\$1,351.99
2	1992 Ford F700 1FDNF70J5NVA27741 Cab & Chassis only, poor condition, does not run Odometer: 43,741	RS Auto Sales Dover, NJ	\$721.00
3	1986 Ford Tractor GVWR 80,000 UPO9124 Poor condition, does not run Odometer: 2,113 hours	Jersey One Auto Jersey City, NJ	\$1,561.99

**New Dump Truck Bid**

**NEW DUMP TRUCK BID**

5. WHEREAS the Board of Education advertised and received bids for a New Dump Truck and the bids were opened and accepted on Thursday, November 21, 2013 from the following:

<b>Bid: New Dump Truck</b>		
<b>Thursday, November 21, 2013 @ 1:00 p.m.</b>		
	<b>Vendor</b>	<b>TOTAL</b>
1	Robert H. Hoover & Sons, DBA Hoover Truck Centers, Flanders, NJ	<b>\$128,399.00</b>

NOW, THEREFORE BE IT RESOLVED that the Board approve the award of bid for a New Dump Truck to Robert H. Hoover & Sons, DBA Hoover Truck Centers, Flanders, NJ in the amount of \$128,399.00 as listed above.

**Change Order**

**CHANGE ORDER**

6. BE IT RESOLVED that the Board of Education approves the following Change Order #004 as follows:

Drill Construction Co., Inc.  
 Parsippany Hills High School  
 Boiler Room Water Infiltration and Loading Dock Improvements

Excavation of unforeseen oversized boulders including removal of broken rock:	\$17,750.00
Electrical work at loading dock:	\$600.00
<b>Total amount of this CO:</b>	<b>\$18,350.00</b>

Original contract sum:	\$806,900.00
Net change by previous authorized COs:	-\$18,456.92
Contract sum prior to this CO was:	\$788,433.08
Contract sum will be increased by this CO in amount:	\$18,350.00
<b>New contract sum including this CO will be:</b>	<b>\$806,793.08</b>

**Change Order**

**CHANGE ORDER**

7. BE IT RESOLVED that the Board of Education approves the following Change Order #001 as follows:

Patwood Roofing Company  
 Northvail Elementary School  
 Roof Replacement

Unused Allowance:	-\$30,000.00
Paving Reimbursement:	-\$4,040.00



Original contract sum:	\$750,000.00
Net change by previous COs:	\$0
Contract sum will be decreased by this CO:	\$34,040.00
<b>New contract sum including this CO will be:</b>	<b>\$715,960.00</b>

**Emergent Projects**

**EMERGENT PROJECTS**

8. WHEREAS the Board of Education Schools and Buildings have several emergent capital project needs and;

WHEREAS the District is required by statute to provide for a safe and healthy environment and;

WHEREAS the circumstances of these emergent projects meet the requirements of N.J.A.C. 6A:23A-13.3.

THEREFORE BE IT RESOLVED that the Board of Education approve the emergent projects in the Schools and the Board of Education Building.

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent and the approval of the County Executive Superintendent that the Board of Education approve the following emergent projects to be appropriated in the 2013-2014 fiscal year with available June 30, 2013 designated fund balance:

Districtwide - Alarms:	\$300,000
Eastlake Elem School Roof Replacement:	\$510,000
Lake Parsippany Elem Sch Partial Roof Replacement:	\$150,000
Parsippany HS Bleachers Repairs:	\$125,000
Mt. Tabor Elem School Handicap Elevator:	\$45,000
Central Middle School Drainage:	\$250,000
Brooklawn Middle School Gym Floor:	\$130,000
Administration Building HVAC Controls & Repairs:	\$22,500
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Total:	\$1,532,500
Contingency:	\$345,477
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Total:	\$1,877,977

**NEW BUSINESS**

**NEW BUSINESS**

Mrs. Orthwein requested that the December 19<sup>th</sup> meeting be just a single item meeting to accept the audit. Mr. Smith noted that the audit could be accepted in January if the Board preferred not to have a second December meeting. A discussion ensued.

Mrs. Orthwein made a motion for a limited agenda meeting on December 19<sup>th</sup> to accept the audit report and possible MOA approval. The motion was seconded by Mr. Mancuso and was approved by roll call vote with 6 Ayes and 2 Noes by Mr. Strumolo and President Golderer.

A discussion ensued regarding the architects RFP.

**PUBLIC PORTION**

**PUBLIC PORTION**

Hank Heller – questioned heating controls at the Administration Building.

Yvette Maglio – questioned notification policy to parents when a new teacher is appointed to the classroom during the school year.

Barbara Ames – concerned about common core as well as the cost to the district.

Liz Kadian – ADA compliance of bleachers at Parsippany High School.

Sandy Giercyck – Brooklawn gym floor; time frame to find answers on the district website.

President Golderer stated that the answers to the public's questions would appear on the district website and explained the Board's policy regarding same.

**ROLL CALL VOTES: SUPERINTENDENT'S BULLETIN #8  
AND SECRETARY'S REPORT**

**ROLL CALL VOTES**

Mrs. Orthwein moved and Mr. Carifi seconded a motion that the Board approve the Superintendent's Bulletin #8, Resolutions #1-36. The resolutions were approved by roll call vote with the following exceptions:

Mr. Martin Abstained on #10, Substitute Approval; #19, Month-to-Month Substitute; #20, Mentoring Training; #22, Re-Employment – Substitute Approval.

Mrs. Orthwein moved and Mr. Strumolo seconded a motion that the Board approve the Secretary's Report, Resolutions #1-8. The resolutions were approved by roll call vote with the following exception:

Mr. Martin voted No on #8, Emergent Projects.

**ADJOURN TO EXECUTIVE SESSION**

**ADJOURN TO  
EXEC SESSION**

At 9:25 p.m. a motion was made by Mr. Strumolo and seconded by Mr. Carifi and was unanimously approved by roll call vote to adjourn to closed session for the purpose of attorney-client privilege, negotiations, student matters and personnel. There will be action taken after said session.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: attorney-client privilege, negotiations, student matters and personnel.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

On a motion by Mrs. Orthwein, seconded by Mr. Carifi and unanimously approved by roll call vote, the public meeting was reconvened at 10:21 p.m.

Mr. Shamsudin moved and Mrs. Orthwein seconded a motion that the Board approve the Superintendent's Bulletin #8, Resolutions #37-40. The resolutions were approved with the following exception:

Dr. Calabria Recused himself on #40, PTHEA Grievance 06-1314.

A discussion ensued regarding choosing an architect. Mr. Carifi felt that the Board should narrow the choice to two firms and then negotiate with firms for a better price, and therefore, a firm should not be voted on tonight. Mr. Strumolo asked if the two firms would have engineers on staff. Mr. Shamsudin feels that hiring a separate architect and engineer is a good idea. It was agreed to wait until after the meeting with the current architect and attorneys scheduled on December 16<sup>th</sup> before deciding.

**ADJOURN**

**ADJOURN**

There being no further business the public meeting was adjourned at 10:36 p.m. on a motion by Mr. Strumolo, seconded by Mr. Martin and unanimously approved by voice vote.

Respectfully submitted,

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Susan Tindal  
Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT  
ATTACHMENTS AFOREMENTIONED  
IN THESE MINUTES,  
PLEASE REFER TO THE  
SUPERINTENDENT'S BULLETIN #8  
INCLUSIVE OF THE SECRETARY REPORT  
INITIALLY RECEIVED IN THE BOARD PACKET  
AND NOW ALSO POSTED AT  
THE DISTRICT WEBSITE**