

**PARSIPPANY-TROY HILLS  
BOARD OF EDUCATION**

REGULAR MEETING OF  
THURSDAY, JUNE 24, 2014

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, June 24, 2014 at the BOE Administration Building, 292 Parsippany Road, Parsippany, NJ 07054.

**CALL TO ORDER****CALL TO ORDER**

President Orthwein called the meeting to order at 7:00 p.m.

**MEETING NOTICE****MEETING NOTICE**

President Orthwein stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record and at the district website, [www.ptahsd.k12.nj.us](http://www.ptahsd.k12.nj.us) on January 10, 2014. Additionally the Notice of Meeting was posted at the Municipal building and copy of Notice filed with the Township Clerk on June 19, 2014. This is an official meeting.

**FIRE NOTICE****FIRE NOTICE**

The Fire Notice was read by President Orthwein.

**ROLL CALL****ROLL CALL**

Present:                   Dr. Frank Calabria  
                                  Mr. James Carifi  
                                  Mr. Joseph Cistaro  
                                  Mrs. Alison Cogan  
                                  Mrs. Susy Golderer  
                                  Mr. Sharif Shamsudin  
                                  Mr. Frank Neglia  
                                  Mrs. Fran Orthwein

Also Present:           Dr. Vincent Aniello, Interim Superintendent  
                                  Mr. H. Ronald Smith, Interim School Business Administrator/Board Secretary  
                                  Mrs. Eileen Hoehne, Director of Personnel  
                                  Dr. Nancy Gigante, Director of Curriculum & Instruction  
                                  Mr. Anthony Giordano, Director of Pupil Personnel Services  
                                  Ms. Lyanna Rios, Assistant Board Secretary  
                                  Mrs. Joan Benos, Administrative Assistant to Superintendent  
                                  Mrs. Katherine Gilfillan, Esq., Board Attorney

**ADJOURN TO EXECUTIVE SESSION****ADJOURN TO  
EXEC SESSION**

At 7:02 p.m. a motion was made by Mr. Neglia, seconded by Mr. Cistaro and was unanimously approved by roll call vote to adjourn to closed session for the purpose of a Donaldson Hearing and personnel matters.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: Donaldson Hearing and personnel matters.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

On a motion by Mr. Cistaro, seconded by Mr. Neglia, and unanimously approved by voice vote, the regular meeting reconvened at 7:35 p.m.

**SALUTE TO THE FLAG**

**SALUTE TO THE FLAG**

President Orthwein led the assembly in a salute to the flag.

**APPROVAL OF MINUTES**

**APPROVAL OF MINUTES**

None.

**CORRESPONDENCE**

**CORRESPONDENCE**

President Orthwein acknowledged a thank you from Susan Tindal, retired Assistant to the Business Administrator. She additionally acknowledged the resignation of Board member Mr. Gary Martin and thanked him for his service.

**UNFINISHED BUSINESS**

**UNFINISHED BUSINESS**

Mrs. Golderer requested an explanation regarding the Architect RFP. She noted that this was remanded to the Finance Committee to review and interview the architect firms and bring forward a recommendation to the Board and she expressed her disagreement with the recommendation.

President Orthwein discussed Mr. Carifi's suggestion about dropping the purchase of a generator for the Central Middle School, coinciding with the 5 Year Facility Plan, and the impact to the district. Mr. Smith discussed the potential impact of removing this purchase.

**COMMITTEE REPORTS**

**COMMITTEE REPORTS**

Mr. Shamsudin – Sports: did not meet; discussed the special field committee meeting of June 17<sup>th</sup> regarding the turf fields.

Dr. Calabria – Teaching & Learning: discussed review of the transfer list.

Mr. Carifi – Policy: did not meet. President Orthwein questioned if the Policy Committee will review the Booster Club sponsorship banner and asked if follow-up has been scheduled. Mr. Carifi indicated the Committee will review and report back to the Board.

Mrs. Cogan – Communications: did not meet.

Mrs. Golderer – Critical Issues: has not met.

Mr. Cistaro – Buildings/Grounds & Safety: no report.

Mr. Neglia – Personnel: has not met.

Mr. Neglia – Finance: met on June 23, 2014.

Mr. Smith discussed the mandated RFP for Food Service Management and his recommendation is Sodexo.

Dr. Calabria suggested bringing each food service vendor in to be interviewed by the Board. Mrs. Golderer asked about the benefits of doing this. Dr. Calabria suggested the food service vendors speak with the students. Mrs. Golderer noted past issues with the current food service vendor.

Superintendent Aniello presented his Bulletin #22 with an addendum and read-ins.

Mr. Carifi asked about item #19, Fall Coaching and wanted to know if this was a replacement. Mrs. Hoehne confirmed this is a replacement.

Mrs. Golderer asked about item #3, Bilingual/ESL Three Year Program Plan 2014-2017 vs. ELL (English Language Learning). Dr. Aniello and Dr. Gigante clarified and Dr. Aniello clarified LEP (Limited English Proficiency).

**SUPERINTENDENT’S BULLETIN  
Number 22**

**SUPER’S BULLTN  
June 24, 2014**

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**I. The Superintendent Reports. . .**

**A. ITEMS FOR DISCUSSION**

**B. ITEMS FOR ACTION/EDUCATION**

**1. Board Policies**

**BOARD  
POLICIES**

BE IT RESOLVED that the Board approve the following new and revised Board Policies/Regulations at this second and final reading.

- Policy and Regulation 3144 – Certification of Tenure Charges - Revised
- Regulation 2320 Independent Study – Revised
- R 5600 Pupil Discipline/Code of Conduct
- Infraction Chart – Revised

**A  
B  
C**

**2. Community Based Transition Site**

**COMM BASED  
TRANS SITE**

BE IT RESOLVED that the Board approve the following Community Based Instruction and Structured Learning Experience Transition Site:

Pro Fit, 912 Fulton Street, Boonton, NJ

3. **Bilingual/ESL Three Year Program Plan 2014-2017** **BILINGUAL/ESL D**  
**2014-2015**

BE IT RESOLVED that the Board approve the Bilingual/ESL Three Year Program Plan for the 2014-2017 school year as per attached.

4. **Gift to the District** **GIFT TO THE DISTRICT**

BE IT RESOLVED that the Board accept the following gift and that the Superintendent send a letter of appreciation:

**Rockaway Meadow School**

The Rockaway Meadow PTA has donated \$2,700 to the Board of Education to purchase novels for the School Library for Grades 3-5.

5. **Travel and Work Related Expenses** **TRAVEL & EXPENSES**

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

**WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

**WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

**WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

**WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

**THEREFORE; BE IT RESOLVED**, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Jennifer Czepiel Erica Coviello Jill Vermitsky	NJ Science Convention	October 14-15, 2014	Princeton, NJ	\$285.00 ea IDEA Funds

**II. PERSONNEL**

6. **Mentoring – 2013-2014** **MENTORING E**

BE IT RESOLVED that the Board approve the stipend of \$550 for the individuals named on the attached list who have completed their mentoring

assignments with the first year teachers who participated in the Induction Year Process.

7. **Employment/Re-employment Paraprofessionals** **EMPLOY/ REEMPLOY** **F**
- BE IT RESOLVED that the Board approve the individuals named on the attached list who have been re-employed/employed for the 2014-2015 school year as paraprofessionals in the areas indicated.
8. **Employment Part-time Paraprofessionals** **EMPLOY P/T PARAS** **G**
- BE IT RESOLVED that the Board approve the part-time paraprofessionals at the hourly rate indicated on the attached list for the 2014-2015 school year.
9. **Family Math Night – Acct #20.231.100.101.00.140** **FAMILY MATH**
- BE IT RESOLVED that the Board approve the payment of \$38.00/per hour to the following individuals who completed their responsibilities for the Family Math Night held at Central Middle School. They will be paid from Title I funds.
- |                  |            |          |
|------------------|------------|----------|
| Caryn Bosley     | 19.5 hours | \$741.00 |
| Danielle Dragone | 19.5 hours | \$741.00 |
10. **Employment – ESAPTH** **EMPLOY SECY**
- BE IT RESOLVED that the Board approve the employment of Michelle Clackner who has been selected as the Head Secretary at Littleton School replacing Susan Budko. Mrs. Clackner will be placed on 12 month-Guide A – Step 1 and receive \$43,630 + \$700 (Elementary Head Stipend) effective July 1, 2014.
- BE IT RESOLVED that the Board approve the employment of Giselle Soler who has been selected as a PACE Secretary. Ms. Soler will be placed on 12 month-Guide B – Step 2 and receive \$43,130 effective July 10, 2014.
11. **Employment – Local 32** **EMPLOY CUST**
- BE IT RESOLVED that the Board approve Wilson Barraza as a custodian on a 150-day probationary period as indicated below:
- | Name           | Salary                                    | Effective | Assignment        |
|----------------|---|-----------|-------------------|
| Wilson Barraza | \$28,350 +\$1,394 (2 <sup>nd</sup> shift) | 6/30/14   | Northvail (night) |
| Wilson Barraza | \$28,350 +\$1,415 (2 <sup>nd</sup> shift) | 7/1/14    | Northvail (night) |
12. **Employment – VOTG Production Technicians** **VOTG PROD TECH**

BE IT RESOLVED that the Board approve Gregory Loughlin and Ryan Chmura as Video-on-the-Go Production Technicians at an hourly rate of \$18.98 for up to 20 hours per week each for the 2014-2015 school year.

13. **Waiver of Teaching Load - Extension**

**WAIVER  
EXTEND**

BE IT RESOLVED that the Board approve the extension of the waiver of the teaching load for Robert Stevenson, IA at Brooklawn, as indicated below:

From: through April 3, 2014 To: through June 20, 2014

14. **Employment – One-to-One Aides Co-Curricular**

**EMPLOY  
AIDE**

BE IT RESOLVED that the Board approve the employment of the individuals named below to serve as One-to-One Co-Curricular Aides for the 2014-2015 school year at the hourly rate of \$18.00/per hour not to exceed \$3,330:

**Parsippany Hills High School**

Nicholas Gilbert - Soccer  
Stephanie Lyons - Cross Country

15. **Major-Extra Responsibility Assignments**

**MAJOR-EXTRA**

BE IT RESOLVED that the Board approve the payment of the following stipends for major-extra responsibility assignments for 2014-2015:

**Parsippany High School – Wellness Room**

Fall	Michael DiBernard	\$1,795.00
Winter	Michael DiBernard	\$1,795.00
Spring	Michael DiBernard	\$1,795.00

**Parsippany Hills High School – Wellness Room**

Fall	Justin Altschul	\$1,795.00
Winter	Karen Brzezinski	\$ 897.50
	Gia Rosamilia	\$ 897.50
Spring	Karen Brzezinski	\$ 897.50
	Gia Rosamilia	\$ 897.50

16. **Talented Art Program – Acct #11.120.100.101.101.140**

**TALENTED ART  
PROGRAM**

BE IT RESOLVED that the Board approve payment to the following individuals who have fulfilled their obligation to the T.A.P. program:

Angela Costantini	\$600 + \$320 (10 hrs Coordinator) (Central)
Patricia Gallagher	\$1,000 (Rockaway Meadow & Mt. Tabor)
George Lambe	\$1,000 (Central)

17. **Transfer of Assignments – Local 32**

**TRANSFER  
ASSIGN**

BE IT RESOLVED that the Board approve the following transfer of assignment effective June 30, 2014:

**Pyotr Mazur – Custodian**

From: Mt. Tabor Custodian

To: Maintenance Worker

18. **Transfer of Assignment – ESAPTH**

**TRANSFER  
ASSIGN**

BE IT RESOLVED that the Board approve the following transfer of assignment necessitating the following change of contract effective July 1, 2014:

**Tiffany Young**

From: Maintenance Secretary \$43,130 Guide B Step 2

To: TSS Secretary \$44,130 Guide A Step 2

19. **Fall Coaching**

**FALL  
COACHING**

BE IT RESOLVED that the Board approve the following coaching assignment for 2014-2015:

**Parsippany Hills High School**

Football Anthony Egidio Step 3 \$6,646

20. **Unpaid Medical Leave of Absence**

**LEAVE OF  
ABSENCE**

BE IT RESOLVED that the Board approve an unpaid medical leave of absence for Employee #1996, Paraprofessional at Lake Hiawatha School, effective May 30, 2014 through June 20, 2014.

21. **Additional Sick Days - PTHEA**

**ADDITIONAL  
SICK DAYS**

BE IT RESOLVED that the Board approve fourteen (14) additional non-accumulative sick days, minus substitute pay, for Employee #1044, Lake Hiawatha Teacher, effective June 3, 2014 through June 20, 2014 pursuant to Article X of the Board/PTHEA Agreement.

22. **Preschool Screening**

**PRESCHOOL  
SCREENING**

BE IT RESOLVED that the Board approve Ann Butyn, school nurse, for 8 days to do Preschool testing/screening and medical records evaluation and review at her per diem rate of \$527.10 during the months of July and August 2014.

23. **Building Webmasters**

**WEBMASTERS**

BE IT RESOLVED that the Board approve the individuals named below who have been employed as the Building Webmasters at the schools indicated and should receive a stipend as indicated below for the 2014-2015 school year:

Parsippany High	Steve Gilgur	\$1,506
Parsippany Hills	Jacqueline O'Grady	\$1,506
Central	Ojas Ray	\$1,506
Brooklawn	Diane Dunleavy	\$1,506
Eastlake/Lake Parsippany	Ellen O'Connor	\$1,000
Lake Hiawatha/Littleton	Jacqueline O'Grady	\$1,000
Knollwood/Troy Hills	Edgar Ramirez	\$1,000
Northvail/Intervale	Ellen Petillo	\$1,000

24. **Curriculum Writing**

**CURR H  
WRITING**

BE IT RESOLVED that the Board approve payment of \$41.00/hour for the teachers listed on the attached list who will complete additional hours on curriculum revisions and should be compensated for their services.

25. **Maternity Leaves of Absence**

**MATERNITY  
LEAVES**

BE IT RESOLVED that the Board approve the maternity leaves of absence as indicated below:

**Employee #1658**, Mt. Tabor Teacher, has requested a maternity leave of absence on or about October 20, 2014 through November 24, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from November 25, 2014 through March 4, 2015.

**Employee #2348**, District Behaviorist, has requested a maternity leave of absence on or about October 31, 2014 through December 9, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from December 10, 2014 through March 18, 2015.

26. **Summer Employment – Maintenance Vehicle Repair**

**SMR EMPLOY  
VEHICLE**

BE IT RESOLVED that the Board approve the summer employment of Robert Fulton to work 192 hours and Roy Helmlinger for 64 hours to do vehicle repairs for the district at the rate of \$35.70/per hour.

27. **Resignations**

**RESIGN**

BE IT RESOLVED that the Board approve the resignations of the individuals named below:

Ernest Turner                      Treasurer of School Monies                      July 1, 2014



Tara Nichol                      Knollwood Teacher                      July 1, 2014  
Stephanie Gruskin              Intervale Teacher                      July 1, 2014

28. **Certificates of Retirement - PTHEA** **RETIRE**

BE IT RESOLVED that the Board approve the resignations for the purpose of retirement of the following individuals in accordance with the Board/P.T.H.E.A. Agreement:

John SanGiovanni      Central      July 1, 2015  
Employee #2013      Central      July 1, 2015

29. **Summer Employment – High School Athletic Coordinators** **SUMMER EMPLOY  
HS ATH COORD**

BE IT RESOLVED that the Board approve the employment of the following high school Athletic Coordinators who will be scheduled to work during the 2014 summer as follows:

Michael Cardell      PHHS      10 days at the per diem rate of \$527.07  
Michael DiBernard      PHS      10 days at the per diem rate of \$350.00

30. **Summer Work – School Nurses** **SMR WORK  
NURSES**

BE IT RESOLVED that the Board approve the following individuals to conduct physicals, immunization compliance, during the 2014 summer as indicated below.

Janne DeMarco – Parsippany High – \$2,500  
Kathleen Kelly – Parsippany Hills – \$2,500

31. **Summer Employment – Cooperative Education Teachers** **SUMMER EMPLOY  
COOP ED**

BE IT RESOLVED that the Board approve the employment of the following teachers for 2014 summer duties at the per diem rate indicated for Cooperative Education:

Robert Garcia      12 days      \$494.92/per diem

32. **Summer Employment – Applied Tech Equipment** **SMR EMPLOY  
APP TECH**

BE IT RESOLVED that the Board approve the employment of Robert Fulton and James Groome to work 100 hours each during the 2014 summer doing applied tech equipment repairs for the district at the rate of \$35.70 per hour.

33. **Home-Based Programs** **ABA HOME INSTRS**

BE IT RESOLVED that the Board approve the following individuals to provide a home-based program as indicated below for 2014-2015:

Patty Fehn, Intervale teacher, to provide a home-based program for five hours per week for eight weeks at the rate of \$41.12 per hour, as per student's IEP.

Jennifer Goodhand, Littleton teacher, to provide a home-based program for two hours per week for eight weeks at the rate of \$41.12 per hour, as per student's IEP.

Stephanie Lyons, PHHS teacher, to provide a home-based ABA program for two hours per week for eight weeks, at the rate of \$41.12 per hour, as per student's IEP.

Lauren Scherzer, PHHS Behaviorist, to provide a home-based ABA program for two hours per week for eight weeks, at the rate of \$41.12 per hour, as per student's IEP.

Gina Orsini, Lake Parsippany, Littleton Behaviorist, to provide a home-based ABA program, for five hours during the summer, at the rate of \$41.12, as per student's IEP.

Michelle Dolan, Lake Parsippany One-to-One, to provide a home-based program, for twenty hours during the summer, at the rate of \$41.12, as per student's IEP.

34. **Registrations and Scheduling**

**REG/SCHED**

BE IT RESOLVED that the Board approve Fred Douglas, to work twenty days during the summer, at the per diem rate of \$589.59 for school registrations and completion of the master schedule.

35. **Summer Employment SAC**

**SMR SAC**

BE IT RESOLVED that the Board approve Aimee Doyle, PHS SAC, for three days during the summer, to conduct HIB and related SAC work, at the per diem rate of \$512.44.

36. **Extended School Year Additions/Changes**

**ESY  
14-15**

BE IT RESOLVED that the Board approve the following additions/changes to the Extended School Year staff for 2014-2015:

Ann Butyn, on call nurse, per statute for special education students, at the hourly rate of \$75.30.

Nita Shah	4.5 hours, paraprofessional, \$16.24 per hour.
Claire S. DiGiacomo	4.5 hours, paraprofessional, \$16.24 per hour.
Kristen Serrechia	4.5 hours, paraprofessional, \$16.24 per hour.
Catherine Welsch	4.5 hours, permanent substitute teacher, \$14.26 per hour.

Vancliff Johnson 4.5 hours, paraprofessional, originally submitted for 3 hours,  
\$16.24 per hour

The following paraprofessionals will not be working this summer, as originally submitted:

Tammy Connell  
Sherri Curlo

37. **Child Study Team Assessments**

**CHILD STUDY  
TEAMS**

BE IT RESOLVED that the Board approve payment to the following individuals to complete Child Study Team state-mandated evaluations, preschool evaluations and conduct IEP meetings for newly identified students, during the 2014 summer, at their per diem rate as follows:

Nicole Fasciana	3 days	\$491.30
Michele Neal	3 days	\$493.02
Jill Riedel	3 days	\$331.68
Eileen Dugan	2 days	\$513.86
Joseph Giudice	2 days	\$520.38
Erin Andreotta	2 days	\$368.21
Alex Fertig	2 days	\$520.38
Amy Krajcsovics	2 days	\$513.86
Lauren Stern	1 day	\$354.35
Joyce Tretiak	6 days	\$506.22
Michele Marx	1 day	\$372.55
Mary Ann Henry	6 days	\$538.21
Joanne Petriello	5 days	\$351.66
Kristin Sobieski	5 days	\$513.86
Kim Rom	5 days	\$513.86
Kathleen Attenasio	5 days	\$475.46
Toni Farneski	10 days	\$379.35
Jennifer Shollenberger	3 days	\$475.46

38. **LDTC Consultant**

**LDTC  
CONSULTANT**

BE IT RESOLVED that the Board approve Margaret R. Callahan LDTC consultant to provide services for five days per week during the 2014-2015 school year at the per diem rate of \$375.

39. **Interpreting Services**

**INT SVCS**

BE IT RESOLVED that the Board approve Jennifer Shollenberger teacher of the hearing impaired for three hours of preparation work in June 2014 at the hourly rate of \$67.92 for interpreting services at the Parsippany High School graduation on June 20 2014.

40. **Corrections**

**CORRECT**

BE IT RESOLVED that the Board approve the corrections listed below:

**Maternity Leaves**

**Employee #2537**

From: on or about September 30, 2014 through November 25, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from February 26, 2014 through June 26, 2014.

To: on or about September 30, 2014 through November 25, 2014 utilizing her accumulated sick leave. Pursuant to the family Leave Act she is also requesting an unpaid childcare leave of absence from November 26, 2014 through February 25, 2015; and pursuant to the PTHEA Agreement an unpaid childcare leave of absence effective February 26, 2015 through June 26, 2015.

**Employee #1023**

From: on or about May 5, 2014 through June 10, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from June 11, 2014 through November 10, 2014.

To: on or about April 29, 2014 through June 2, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from June 3, 2014 through November 10, 2014.

**Employee #2444**

From: on or about April 7, 2014 through May 9, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from May 12, 2014 through October 6, 2014.

To: on or about April 7, 2014 through May 9, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from May 12, 2014 through October 16, 2014.

**Employee #2543**

From: on or about August 4, 2014 through September 3, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from September 4, 2014 through November 27, 2014.

To: on or about September 2, 2014 through September 3, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also

requesting an unpaid childcare leave of absence from September 4, 2014 through November 27, 2014.

**Employee #2403**

From: on or about February 10, 2014 through March 25, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from March 26, 2014 through June 20, 2014.

To: on or about February 10, 2014 through March 25, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from March 26, 2014 through June 20, 2014; and pursuant to the PTHEA Agreement an unpaid childcare leave of absence effective September 2, 2014 through March 13, 2015.

**Employee #1729**

From: on or about January 27, 2014 through March 10, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from March 11, 2014 through May 28, 2014.

To: on or about January 27, 2014 through March 10, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from March 11, 2014 through May 30, 2014.

**Major-Extra Responsibility Clubs**

PHS

Add: Susan Muheisen Science Olympiad \$884.34

**Re-employment Tenured Teachers – 2014-2015**

**Joan Ablahani**

\$85,540 To: BA15-16 \$85,540 + \$2,430 (L)

From: BA15-16

**Kelly Garbarino**

From: BA60-16 \$94,550 + \$2,430 (L) To: BA60-16 \$94,550 + \$3,205 (L)

**Fall Coaching**

**Central Boys Soccer**

From: Joseph Gillespie Step 3 \$5,991

To: Joseph Gillespie Step 3 \$2,995.50 (1/2)

Pedro Hernandez Step 3 \$2,995.50 (1/2)

**Re-employment – Custodians, Maintenance, Bus Drivers 2014-2015**

**Manuel Moreno – Custodian**

From \$33,325 + \$1,415 To: \$33,325 + \$2,700

**Steven Bock – Maintenance**

From: \$35,006 + \$1,285 (BL) + \$3,534 (MTLEAD) + \$1,836 (Tues-Sat) + \$3,000 (Pest Mgmt)

To: \$35,006 + \$1,285 (BL) + \$3,534 (MTLEAD) + \$1,864 (Tues-Sat) + \$3,045 (Pest Mgmt)

**Debra Duncan – Bus Driver**

From: \$25,683 + \$2,500 (L)

To: \$25,683 + \$1,050 (L)

**Long-Term Substitutes**

**Marcela Rumbarger**

From: through June 2, 2014 To: through June 20, 2014

**Joseph Calafiore**

From: through June 2, 2014 To: through May 30, 2014

**Miscellaneous Salary Rates 2014-2015**

ADD: Bedside for \$41.12

41. **Winter Coaching** **WINTER  
COACHING** **I**
- BE IT RESOLVED that the Board approve the individuals named on the attached list who have accepted winter coaching assignments for the 2014-2015 school year.
42. **Spring Coaching** **SPRING  
COACHING** **J**
- BE IT RESOLVED that the Board approve the individuals named on the attached list who have accepted spring coaching assignments for the 2014-2015 school year.
43. **Employment – Assistant Business Administrator/  
Assistant Board Secretary** **EMPLOY  
ASST BA  
ASST BD SECY** **K**
- BE IT RESOLVED that the Board approve the employment of Lyanna Rios who has been selected as the Assistant Business Administrator/Assistant Board Secretary at the salary of \$92,000 plus benefits effective July 1, 2014 through June 30, 2015.
44. **Approval of Employments** **EMPLOY  
CERTIF STAFF**

BE IT RESOLVED that the Board approve the employment of the individuals named below, for the 2014-2015 school year and that a contract be issued to them in accordance with the provisions of the Teacher's Salary Guide for the 2011-2015 school year for the educational level and experience indicated.

**Carrie Youngs**

BA  
MSW  
Certification:  
Experience:  
Guide Placement:  
Effective:  
Assignment:

**Social Worker**

Muhlenberg - 1998  
Columbia University - 2003  
School Social Worker  
Hopatcong Borough School – 10 years  
TL 6, Step 7, \$67,750  
September 1, 2014  
Parsippany High School  
(Replacement)

45. **Harassment Intimidation and Bullying**

**HIB**

BE IT RESOLVED that the Board of Education affirms the Harassment Intimidation and Bullying (HIB) report for June 24, 2014.

**C. ITEMS FOR INFORMATION**

**Suspensions**

**SUSPENSIONS L**

One elementary and ten secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

46. **PTHESA Perfect Attendance**

**PTHESA M  
PERFECT ATT**

BE IT RESOLVED that the Board approve \$250 each for the Paraprofessionals named on the attached list who maintained perfect attendance from February 1, 2014 through June 20, 2014 in accordance with the PTHESA Agreement.

47. **Retirement – Part-time Para**

**RETIRE  
PARA**

BE IT RESOLVED that the Board approve the resignation for the purpose of retirement for Tammy Connell effective July 1, 2014.

48. **Sidebar Agreement – PTHEA**

**SIDEBAR N  
PTHEA**

BE IT RESOLVED that the Board approve the attached Sidebar Agreement between the Parsippany-Troy Hills Board of Education and the Parsippany-Troy Hills Education Association.

***Superintendent's Bulletin No. 22  
June 24, 2014  
Read-Ins***

Page/Number	Explanation
<p>Page 2 #7 Appendix F</p> <p>#8 Appendix G</p>	<p><b><u>Employment/Re-employment Paraprofessionals</u></b>                      PULL                      Holly Craig – Instructional Para</p> <p>Change                      Nicole Koelhoffer                      From: \$21,535 To: \$28,903</p> <p><b><u>Employment Part-time Paraprofessionals</u></b>                      PULL                      Tammy Connell – One-to-One</p>
<p>Page 5 #19</p>	<p><b><u>Fall Coaching</u></b>                      ADD                      PHHS Football                      Richard Guglielmo – Assistant coach – Step 3 \$6,646</p>
<p>Page 6 # 24</p>	<p><b><u>Curriculum Writing</u></b>                      Revised – Appendix H</p>
<p>Page 10 #40</p>	<p><b><u>Corrections</u></b>                      Employee 1023 – Maternity Leave                      From: through June 2, 2014 To: through June 3, 2014                      From: June 3, 2014 To: through June 4, 2014</p>

Mr. Smith presented his Secretary Report and addendum.

**SECRETARY REPORT**

**SECRETARY REPORT**

The following motions recommended by the Board Secretary are non-controversial, a matter of business, and will be voted on by one motion.

**Payment of Bills**

**PAYMENT OF BILLS**


1. BE IT RESOLVED that the Board of Education approve the payment of current bills for the 2013-2014 school year in the amount of \$2,972,987.13

**Treasurer Report**

**TREASURER REPORT**

2. BE IT RESOLVED that the Board of Education acknowledge and accept the reports of the Board Secretary and Treasurer of School Monies for the period ending April 30, 2014.

Pursuant to N.J.A.C. 6:20-2:13(d), I certify that as of the end of April, 2014 no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2:13(a).

  
 \_\_\_\_\_  
 H. Ronald Smith  
 Interim Board Secretary



Pursuant to N.J.A.C. 6:20-2:13(a), we certify that as of April 30, 2014 after review of the Secretary's monthly financial report for April, 2014 (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations.

**Designation of Public Agency Compliance Officer**

**DESIGNATION OF P.A.C.O.**

3. BE IT RESOLVED that the Board of Education approve the appointment of H. Ronald Smith, Interim School Business Administrator to Public Agency Compliance Officer, (hereafter referred to as P.A.C.O.) to serve as the liaison between the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (hereafter referred to as "Division") and the Public Agency and is the Public Agency point of contact for all matters concerning implementation and administration of the statute **N.J.A.C. 17:27-3.2**. The P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the Public Agency and the service providers. The service provider shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors. As such, the P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and its regulations.

**Custodian of Records**

**CUSTODIAN OF RECORDS**

4. WHEREAS, pursuant to the Right to Know Law (NJSA47:1A-1 et seq) under the Open Public Records Act;

BE IT RESOLVED that the Board appoints H. Ronald Smith, Interim School Business Administrator/Board Secretary as Custodian of Records for all records of the Parsippany-Troy Hills school district.

**Change Order Central Middle School  
Fire Alarm ROD Grant**

**CHANGE ORDER CMS  
FIRE ALRM ROD GRNT**

5. BE IT RESOLVED that the Board of Education approves the following Change Order #001 as follows:  
Systems Electronic, Inc.  
Central Middle School District Wide Fire Alarm Upgrades

Remove existing pull stations; supply and install new pull station and program new pull station to the panel;	
Supply and install 36 new pull stations @ \$385.00/ea:	\$13,860.00
<b>Total amount of this CO:</b>	<b>\$13,860.00</b>
Amount of allowance for Central Middle School:	\$7,000.00
Amount of this CO deducted from allowance:	\$13,860.00
<b>Remaining allowance for Central Middle School:</b>	<b>\$0</b>
<b>Amount of this CO to increase contract sum:</b>	<b>\$6,860.00</b>

Original contract sum:	\$74,384.00
Net change by previous authorized COs:	\$0
Contract sum will be increased by this CO:	\$6,860.00
<b>New contract sum including this CO will be:</b>	<b>\$81,244.00</b>

**Change Order Eastlake Elementary School  
Fire Alarm ROD Grant**

**CHANGE ORDER EL  
FIRE ALRM ROD GRNT**

6. BE IT RESOLVED that the Board of Education approves the following  
Change Order #001 as follows:  
Systems Electronic, Inc.  
Eastlake Elementary School District Wide Fire Alarm Upgrades

Remove existing pull stations; supply and install new  
pull station and program new pull station to the panel;  
Supply and install 8 new pull stations @ \$385.00/ea:

	\$3,080.00
<b>Total amount of this CO:</b>	<b>\$3,080.00</b>

Amount of allowance for Eastlake Elementary School:	\$3,000.00
Amount of this CO deducted from allowance:	\$3,080.00
<b>Remaining allowance for Eastlake Elem School:</b>	<b>\$0</b>
<b>Amount of this CO to increase contract sum:</b>	<b>\$80.00</b>

Original contract sum:	\$28,964.00
Net change by previous authorized COs:	\$0
Contract sum will be increased by this CO:	\$80.00
<b>New contract sum including this CO will be:</b>	<b>\$29,044.00</b>

**Change Order Intervale Elementary School  
Fire Alarm ROD Grant**

**CHANGE ORDER IN  
FIRE ALRM ROD GRNT**

7. BE IT RESOLVED that the Board of Education approves the following  
Change Order #001 as follows:  
Systems Electronic, Inc.  
Intervale Elementary School District Wide Fire Alarm Upgrades

Remove existing pull stations; supply and install new  
pull station and program new pull station to the panel;  
Supply and install 12 new pull stations @ \$385.00/ea:

	\$4,620.00
<b>Total amount of this CO:</b>	<b>\$4,620.00</b>

Amount of allowance for Intervale Elementary School:	\$3,000.00
Amount of this CO deducted from allowance:	\$4,620.00
<b>Remaining allowance for Intervale Elem School:</b>	<b>\$0</b>
<b>Amount of this CO to increase contract sum:</b>	<b>\$1,620.00</b>

Original contract sum:	\$26,944.00
Net change by previous authorized COs:	\$0

Contract sum will be increased by this CO: \$1,620.00  
New contract sum including this CO will be: \$28,614.00

**Change Order Northvail Elementary School**  
**Fire Alarm ROD Grant**

**CHANGE ORDER NV**  
**FIRE ALRM ROD GRNT**

8. BE IT RESOLVED that the Board of Education approves the following  
Change Order #001 as follows:  
Systems Electronic, Inc.  
Northvail Elementary School District Wide Fire Alarm Upgrades

Remove existing pull stations; supply and install new  
pull station and program new pull station to the panel;  
Supply and install 7 new pull stations @ \$385.00/ea: \$2,695.00  
**Total amount of this CO: \$2,695.00**

Amount of allowance for Northvail Elementary School: \$3,000.00  
Amount of this CO deducted from allowance: \$2,695.00  
**Remaining allowance for Northvail Elem School: \$305.00**  
**Amount of this CO to remain unchanged: \$0**

Original contract sum: \$29,634.00  
Net change by previous authorized COs: \$0  
Contract sum will be unchanged by this CO: \$0  
**New contract sum including this CO will be: \$29,634.00**

**Change Order Rockaway Meadow Elementary School**  
**Fire Alarm ROD Grant**

**CHANGE ORDER RM**  
**FIRE ALRM ROD GRNT**

9. BE IT RESOLVED that the Board of Education approves the following  
Change Order #001 as follows:  
Systems Electronic, Inc.  
Rockaway Meadow Elementary School District Wide Fire Alarm Upgrades

Remove existing pull stations; supply and install new  
pull station and program new pull station to the panel;  
Supply and install 11 new pull stations @ \$385.00/ea: \$4,235.00  
**Total amount of this CO: \$4,235.00**

Amount of allowance for Rockaway Meadow Elem School: \$3,000.00  
Amount of this CO deducted from allowance: \$1,235.00  
**Remaining allowance for Rockaway Meadow Elem Sch: \$0**  
**Amount of this CO to increase contract sum: \$1,235.00**

Original contract sum: \$33,174.00  
Net change by previous authorized COs: \$0  
Contract sum will be increased by this CO: \$1,235.00  
**New contract sum including this CO will be: \$34,409.00**

**Physician Professional Services**

**PHYS PROF SERVS**

10. BE IT RESOLVED that the Board of Education of the Township of Parsippany-Troy Hills, Morris County, New Jersey, hereby appoints the services of FastER Urgent Care of Morris Plains, NJ to serve as the school district physician for professional services effective July 1, 2014 through June 30, 2015 at an annual fee of \$75,000 paid monthly.

**Food Service Management**

**FOOD SERV MGMNT**

11. BE IT RESOLVED that the Board of Education of the Township of Parsippany-Troy Hills, Morris County, New Jersey, hereby appoints \_\_\_\_\_ to serve as the Food Service Management Vendor effective July 1, 2014 through June 30, 2017.

**Parette Somjen Architects**

**ARCHITECTS**

12. BE IT RESOLVED that on the recommendation of the Superintendent that the Board of Education reaffirms and reapproves a professional services contract with Parette Somjen Architects LLC to serve as design consultants for various facilities projects determined by the Board of Education for the term of July 1, 2014 through August 31, 2014.

**NEW BUSINESS**

**NEW BUSINESS**

Superintendent Aniello noted the passing of Sunny (Harry) Huncker, former Parsippany Hills High School security guard.

Mrs. Golderer discussed air conditioning at the elementary level. President Orthwein remanded this to the Buildings and Grounds Committee.

President Orthwein discussed the Board vacancy position and stated that there is 65 days to fill the vacancy.

Mrs. Golderer discussed her recommendation regarding item #48, Sidebar Agreement, PTHEA and that this information be sent to all employees. President Orthwein stated that the PTHEA sends all documents to their staff and it is also posted on the district website.

**HEARING OF PUBLIC**

**HEARING OF PUBLIC**

Donna Devany – Director of Pomptonian Food Service: discussed her disagreement regarding the recommendation of Sodexo.

Mr. Smith responded with his recommendation of Sodexo.

There was discussion regarding the selection of the Food Service Management vendor.

Dr. Calabria moved to bring back both Food Service Management vendors to present samples of their food; the motion was seconded by Mr. Shamsudin and approved by roll call vote with 7 Ayes and 1 Noe by Mr. Carifi.

Dr. Calabria, Mr. Neglia and Mr. Shamsudin, on behalf of the entire Board, thanked Superintendent Aniello for his service as Interim Superintendent.

**ROLL CALL VOTES: SUPERINTENDENT’S BULLETIN #22  
AND SECRETARY’S REPORT**

**ROLL CALL VOTES**

Mr. Neglia moved and Mr. Cistaro seconded a motion that the Board approve the Superintendent’s Bulletin #22, Resolutions #1-48. The resolutions were approved by roll call vote with the following exceptions:

Mr. Carifi and Mrs. Golderer voted No on #48, Sidebar Agreement – PTHEA.

Mr. Carifi moved and Mrs. Golderer seconded a motion that the Board approve the Secretary’s Report, Resolutions #1 – 12. The resolutions were approved by roll call vote with the following exceptions:

Dr. Calabria, Mr. Cistaro, Mrs. Golderer and Mr. Shamsudin voted No on #11, Food Service Management; the motion did not pass.

**ADJOURN**

**ADJOURN**

There being no further business the public meeting was adjourned at 9:50 p.m. on a motion by Mr. Carifi, seconded by Mr. Cistaro and unanimously approved by voice vote.

Respectfully submitted,

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Lyanna Rios  
Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT  
ATTACHMENTS AFOREMENTIONED IN  
THESE MINUTES, PLEASE REFER TO THE  
SUPERINTENDENT’S BULLETIN #22  
INCLUSIVE OF THE SECRETARY REPORT  
INITIALLY RECEIVED IN THE BOARD  
PACKET, AND NOW POSTED AT THE  
DISTRICT WEBSITE**