

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION**

REGULAR MEETING OF
THURSDAY, SEPTEMBER 11, 2014

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, September 11, 2014 at the BOE Administration Building, 292 Parsippany Road, Parsippany, NJ 07054.

CALL TO ORDER

CALL TO ORDER

President Orthwein called the meeting to order at 6:30 p.m.

ADJOURN TO EXECUTIVE SESSION

**ADJOURN TO
EXEC SESSION**

At 6:35 p.m. a motion was made by Mr. Neglia, seconded by Mr. Cistaro and was unanimously approved by roll call vote to adjourn to closed session for the purpose of student matters, legal negotiations, and personnel issues.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: student matters, legal negotiations, and personnel issues.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

On a motion by Mr. Neglia, seconded by Mr. Carifi, and unanimously approved by voice vote, the regular meeting reconvened at 7:30 p.m.

MEETING NOTICE

MEETING NOTICE

President Orthwein stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record and at the district website, www.pthsd.k12.nj.us on January 10, 2014. Additionally the Notice of Meeting was posted at the Municipal building and a copy of Notice filed with the Township Clerk on September 8, 2014. This is an official meeting.

FIRE NOTICE

FIRE NOTICE

The Fire Notice was read by President Orthwein.

ROLL CALL

Present: Mr. Timothy Berrios
Dr. Frank Calabria
Mr. James Carifi
Mr. Joseph Cistaro
Mrs. Alison Cogan
Mrs. Susy Golderer
Mr. Sharif Shamsudin
Mr. Frank Neglia
Mrs. Fran Orthwein

Also Present:

Mr. Scott E. Rixford, Superintendent
Mr. H. Ronald Smith, Int Asst Superintendent for Business/CFOO
Mrs. Eileen Hoehne, Director of Personnel
Dr. Nancy Gigante, Director of Curriculum & Instruction
Mr. Anthony Giordano, Director of Pupil Personnel Services
Ms. Lyanna Rios, Assistant Board Secretary
Mrs. Joan Benos, Chief of Staff/Public Information Officer
Mrs. Katherine Gilfillan, Esq., Board Attorney
Sujay Busarajan, Student Representative, Parsippany High School
Nicky Parekh, Student Representative, Parsippany Hills High School

ROLL CALL

SALUTE TO THE FLAG

President Orthwein led the assembly in a salute to the flag.

APPROVAL OF MINUTES

On a motion by Mr. Cistaro, seconded by Mr. Neglia the minutes of the Regular Meeting and Executive Session of August 28, 2014 were approved by roll call vote with 6 Ayes and 3 Abstains by Mr. Berrios, Mrs. Golderer and Mr. Shamsudin.

CORRESPONDENCE

None.

UNFINISHED BUSINESS

Superintendent Rixford apologized for calling Parsippany a borough instead of a township.

STUDENT COMMITTEE REPORTS

Sujay Busarajan, student representative, reported on activities at Parsippany High School.

Nicky Parekh, student representative, reported on activities at Parsippany Hills High School.

COMMITTEE REPORTS

Mr. Shamsudin – Sports: no report.

SALUTE TO THE FLAG

APPROVAL OF MINUTES

CORRESPONDENCE

UNFINISHED BUSINESS

STUDENT COMM REPORTS

COMMITTEE REPORTS

Mr. Carifi – Policy: met on September 10, 2014.

Dr. Calabria – Teaching & Learning: will be meeting on September 23, 2014.

Mrs. Cogan – Communications: met on September 9, 2014.

Mrs. Golderer – Critical Issues: has not met.

Mr. Berrios – Personnel: was just assigned to Committee and has not yet met.

Mr. Cistaro – Buildings & Grounds/Safety: met this evening, September 11, 2014.

Mr. Neglia – Finance: met this evening, September 11, 2014.

Mr. Neglia – Personnel: a meeting is planned next week.

Mr. Shamsudin asked about the Atlantic City NJSBA workshop.

Mrs. Cogan asked about a potential software change.

Superintendent Rixford presented his Bulletin #4, resolutions:

LA 14-15, 01-02 with addendum item 03, and a read-ins

GA 14-15, 03 with addendum 04

AP 14-15, 02

HR 14-15, 01-20 with addendum 21

PS 14-15, 01-02

F 14-15, 01-04 with addenda 05-06

Superintendent Rixford gave a brief overview of the more user friendly changes to the Bulletin now categorized by sections as follows:

- I. LA - Leadership Actions – Scott Rixford
- II. GA - General Administration – Joni Benos
- III. AP - Academic Programming – Nancy Gigante, Ed.D.
- IV. HR - Human Resources – Eileen Hoehne
- V. PS - Pupil Personnel Services – Anthony Giordano
- VI. F - Business/Finance – H. Ronald Smith

There were no questions from the Board.

Superintendent Rixford will also be making a presentation on the re-organization plan.

**SUPERINTENDENT’S BULLETIN
Number 4**

**SUPER’S BULLTN
September 11, 2014**

The following items I-VI represent the complete Superintendent’s Report, and therefore represent Board Action for all of these recommendations made by the Superintendent as required by statute. For purposes of Board and public clarity and as previously advised by

the Superintendent the report is being broken down into sections by functional level and as so co-assigned by the Superintendent to a specified Cabinet Member as noted.

I. LA – LEADERSHIP ACTIONS – SCOTT RIXFORD

LA 14-15 01 **Board Policies**

**BOARD
POLICIES**

BE IT RESOLVED that the Board approve the following revised Board Policies/Regulations at this second and final reading.

Policy #1110 – Organizational Chart

LA-A

LA 14-15 02 **Assistant Superintendent 2014-2015 Merit Goal**

**ASST SUPT 14-15
MERIT GOAL**

LA-B

WHEREAS, NJAC 6A:23A-3.1 permits a Board of Education to include in its contract with the Assistant Superintendent of Schools, qualitative criteria and associated merit salary bonuses in recognition of her achievement during the school year; and

WHEREAS, the Board has agreed to develop and provide to its Assistant Superintendent an Annual Merit Goal consistent with the provisions of law; and

WHEREAS, the Superintendent and the Assistant Superintendent have now developed an annual goal for the 2014-2015 school year;

NOW, THEREFORE BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education establishes the attached qualitative criteria and merit salary bonus for her achievement and directs that this criteria and related bonus be submitted to the Executive County Superintendent for approval.

LA 14-15 03 **RESOLUTION APPROVING SHARED SERVICES AGREEMENT – SCHOOL RESOURCE OFFICERS**

**SHARED SVC
SRO AGREE**

BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education (hereinafter referred to as the “Board”) hereby approves the Shared Services Agreement to be entered into between the Board and the Township of Parsippany-Troy Hills in a form substantially the same as (attached hereto) (the Agreement on file in the office of the Superintendent); and

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are directed to take such further actions as are necessary to effectuate the terms of the Agreement.

II. GA – GENERAL ADMINISTRATION – JONI BENOS

GA 14-15 01 – **Travel and Work Related Expenses**

**TRAVEL
& EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and **WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Cheryl Grummer	Orton Gillingham Training	October 13-17, 2014	Secaucus, NJ	\$1,042.98 Title IIA Grant

GA 14-15 02 **Overnight Field Trip Approval**

**OVERNIGHT GA-A
FIELD TRIP**

BE IT RESOLVED that the Board approve the following overnight field trip for Parsippany High School.

Grade 10-12 October 26-29, 2014 – National Honors Chorus
Nashville, TN

GA 14-15 03 **Gift to the District**

**GIFT TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gift and that the Superintendent send a letter of appreciation:

The Troy Hills PTA has donated \$1,175 to the Board of Education to help support cultural arts events to be held at Troy Hills School.

GA 14-15 04 **Board Policies**

**BOARD
POLICIES**

BE IT RESOLVED that the Board approve the following new and revised Board Policies/Regulations at this first of two readings.

- Policy 3283 – Electronic Communications Between Teaching Staff Members and Students (New) **GA-B**
- Policy 4283 – Electronic Communications Between Support Staff Members and Students (New) **GA-C**

- Policy 5612 – Assaults on District Board of Education Members or Employees (Revised) **GA-D**

- Regulation 5612 – Assaults on District Board of Education Members or Employees (New) **GA-E**

III. AP – ACADEMIC PROGRAMMING – NANCY GIGANTE, ED.D.

- AP 14-15 01 **Summer Curriculum Work – A/C #11.000.223.104.000.140** **SMR CURR**

BE IT RESOLVED that the Board approve payment of the amounts indicated based on \$41.00/hour to the individuals named below for the development of the following curriculum revisions:

	<u>Hours</u>	<u>Amount</u>
<u>Social Studies, Gr. 7</u>		
Joshua Weinstein	17	\$697.00
Casey Maass	18	\$738.00

- AP 14-15 02 **Waiver Application** **WAIVER AP-A**

BE IT RESOLVED that the Board approve the Waiver Application for flexibility to the NJ Department of Education Teacher Evaluation requirements as per the attached.

IV. HR – HUMAN RESOURCES – EILEEN HOEHNE

- HR 14-15 01 **Job Descriptions** **JOB DESCRIPTIONS**

BE IT RESOLVED that the Board approve the Job Descriptions for the positions named below:

- Bookkeeper (Revised) **HR-A**
- Middle School Building coordinator of Athletics (Revised) **HR-B**
- School Security Officer (New) **HR-C**

- HR 14-15 02 **Low Pressure – Black Seal Boiler Operator License** **BOILER LICENSE**

BE IT RESOLVED that the Board approve the stipend of \$1,285 (prorated) for Yanitza Figueroa, custodian at Parsippany Hills High School and Troy Hills School, who received his Black Seal Boiler License effective July 31, 2014.

HR 14-15 03 **Long-Term Substitute**

**LONG-TERM
SUB**

BE IT RESOLVED that the Board approve Katherine McMahon, who is serving as a long-term substitute for Employee #1407, a teacher at Knollwood School who is on maternity leave, effective 9/2/14 through 11/21/14 at the per diem rate of \$99.83.

HR 14-15 04 **Re-Employment - Substitute Approval**

**RE-EMPLOY
SUBS**

BE IT RESOLVED that the Board approve the re-employment of the individuals named below who have indicated their interest in serving as a substitute in the areas indicated during the 2014-2015 school year:

Blafer, Mollie	Noontime One-to-One Kindergarten
DeMottie, Tina	One-to-One Kindergarten Preschool
Ibrahim, Dalia	Teacher One-to-One Kindergarten
Lipkin, Niki	Secretary Noontime One-to-One
Pallis, Victoria	One-to-One Kindergarten Preschool
Shafer, John	Teacher

HR 14-15 05 **Contract Revision for TL Advancement - Upgrading**

UPGRADING

BE IT RESOLVED that the Board approve in accordance with Board Policy, as written under the terms of the Board/PTHEA Agreement and as designated in the provisions for the salary guide for teachers and nurses, the staff members named below who have submitted proof of degree and/or course credits necessary to be advanced to the next higher training level indicated as of September 1, 2014.

Michelle Nicoletta	BA to BA+15	Step 5	\$57,200
Keith Campbell	BA+15 to BA+30	Step 7	\$61,850
Ojas Ray	BA+45 to BA+60	Step 5	\$64,400

HR 14-15 06 **Employment – Vehicle Repair**

**EMPLOY
VEH REPAIR**

BE IT RESOLVED that the Board approve the employment of Mr. Robert Fulton to work 44 hours per month doing vehicle repairs for the

district effective September 12, 2014 through June 20, 2015 at the rate of \$35.70/per hour.

HR 14-15 07 **Major-Extra Responsibility Assignments – Coordinators** **MS COORD**

BE IT RESOLVED that the Board approve the individuals named below as Middle School Coordinators of Athletics with a stipend of \$6,015 for the 2014-2015 school year:

Evan Totka	Brooklawn
Kevin Schmid	Central

HR 14-15 08 **Unpaid Medical Leave of Absence** **LEAVE OF ABSENCE**

BE IT RESOLVED that the Board approve an unpaid medical leave of absence for Employee #1044, effective September 19, 2014 through October 31, 2014.

HR 14-15 09 **Employment – Local 32 - Bus Driver** **EMPLOY DRIVER**

BE IT RESOLVED that the Board approve the employment of Franklin Atkins who has successfully completed his 150-day probationary period as a bus driver. A new prorated contract should be issued to him in the amount of \$20,406 effective September 9, 2014.

HR 14-1510 **Late Bus Monitors** **LATE BUS MONITORS**

BE IT RESOLVED that the Board approve payment to the individuals named below who have indicated their willingness to serve as late bus monitors for the 2014-2015 school year:

After School Late Bus 2:45-4:00 \$33/per session

Brooklawn

Jeffrey Butterfield	Katie James	James Weigand
Diane Dunleavy	Jennifer Kralik	Lindsey Wyman
David Griffith	Carol Rushing	
Kristy Jaheriss	Andrew Schlosser	
Brian James	Matthew Wilkie	

Central

Sandra Bimbi
Stacey Hilgendorf
Meaghan Elrod
Marisa Gillespie
Brittany Tobjy

HR 14-15 11 **Long-term Assignment** **LONG-TERM ASSIGN**

BE IT RESOLVED that the Board approve the following long-term assignment effective as indicated:

Thomas Prudente, who is serving as a long-term substitute for Employee #2877, a teacher at Central Middle School who is on sick leave, effective September 12, 2013 through December 12, 2013 at the per diem rate of \$99.83; and effective December 15, 2014 through February 6, 2015 at the per diem rate of \$305.00.

HR 14-15 12 **Waivers of Teaching Load**

WAIVERS

BE IT RESOLVED that the Board approve the waiver of the teaching loads for the following individuals who have agreed to provide class coverage as indicated below during the 2014-2015 school year as indicated below:

Keith Bush	PHS Science	2/5 of 1/7	\$ 4,063
Michael Cassu	PHS French	1/7	\$13,507
Anne Marie Fitzgerald	PHHS Science	2/5 of 1/7	\$ 5,403
Steve Gilgur	PHS Science	1/5 of 1/7	\$ 2,125
Laura McCluskey	PHHS Science	2/5 of 1/7	\$ 5,403
Christine Nagel	PHHS Science	1/5 of 1/7	\$ 2,072
Daniel Olsen	PHHS Science	1/5 of 1/7	\$ 1,888
Michelle Perry	PHHS Science	1/5 of 1/7	\$ 2,701
Colleen Riley-Lazzari	PHS Science	2/5 of 1/7	\$ 4,171

HR 14-15 13 **Employment – Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individuals on a 150-day probationary period as indicated below:

Name	Salary	Effective	Assignment
Robert Hoffman	\$28,350	9/2/14	Maintenance Worker
William Long	\$28,350	9/2/14	Floater Custodian
	+ \$1,394 (2 nd Shift)		

HR 14-15 14 **Maternity Leave of Absence**

**MATERNITY
LEAVE**

BE IT RESOLVED that the Board approve the maternity leave of absence as indicated below:

Employee #1846, Parsippany Hills Teacher, has requested a maternity leave of absence on or about November 10, 2014 through December 16, 2014 utilizing her accumulated sick leave. Pursuant to the PTHEA Agreement she is also requesting an unpaid childcare leave of absence from December 17, 2014 through March 24, 2015.

HR 14-15 15 **Substitute Approval**

**SUBSTITUTE HR-D
APPROVAL**

BE IT RESOLVED that the Board approve the individuals named on the attached, who hold the appropriate number of credits or the proper certification, and have indicated their interest in serving as substitutes during the 2014-2015 school year.

HR 14-15 16 **Employment/Reemployment Paraprofessionals**

**EMPLOY/ HR-E
REEMPLOY PARAS**

BE IT RESOLVED that the Board approve the individuals named on the attached list who have been re-employed/employed for the 2014-2015 school year as paraprofessionals in the areas indicated.

HR 14-15 17 **Approval of Employments**

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve the employment of the individuals named below, for the 2014-2015 school year and that a contract be issued to them in accordance with the provisions of the Teacher's Salary Guide for the 2012-2015 school year for the educational level and experience indicated.

Karen Bieri

BA
MA
Certification:
Experience:
Guide Placement:
Effective:
Assignment:

Family & Consumer Science Teacher

Montclair – 1971
Rutgers – 1987
Home Economics
25 Years
BA + 60, Step 8, \$69,800
September 2, 2014
CMS/PHS
(Replacement)

Emily Rogers

BS
MA
Certification:
Experience:
Guide Placement:
Effective:
Assignment:

Special Education-Science Teacher

Lyoming College - 2011
George Washington Univ. - 2013
Chemistry
6 Years
BA + 30, Step 1, \$55,120
September 1, 2014
PHHS
(Replacement)

Adam Starr

BS
Certification:
Experience:
Guide Placement:
Effective:
Assignment:

Special Education - Math Teacher

Montclair – 2014
Mathematics
Student Teaching
BA, Step 1, \$51,420
September 1, 2014
PHS
(Replacement)

Michael Tepedino

BA
Certification:
Experience:

Special Education Social Studies Teacher

Ramapo College – 2009
Social Studies/Student w/Disabilities
1 year

Guide Placement: BA + 30, Step 2, \$55,700
Effective: September 1, 2014
Assignment: BMS
(Replacement)

HR 14-15 18 **Corrections**

CORRECT

BE IT RESOLVED that the Board approve the following changes/corrections as indicated:

Maternity Leave - Employee #2723

From: on or about September 18, 2014 through October 3, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from October 6, 2014 through November 14, 2014.

To: on or about September 18, 2014 through October 3, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from October 6, 2014 through January 13, 2015.

Coaching – Parsippany High

Michael Mueller

Boys Soccer

From: \$7,775 To: \$7,775 + \$250 (L)

Golf

From: \$7,274 To: \$7,274 + \$250 (L)

Kelly Hemenway

Fall Cheerleading

From: \$6,646 To: \$6,646 + \$150 (L)

Winter Cheerleading

From: \$6,646 To: \$6,646 + \$150 (L)

Approvals of Employment

Emily Jones

From: MT 7/10 TH 3/10 To: MT 4/5 TH 1/5

Re-employment Non-Tenured Teachers – 2014-2015

Evan Intveld

BA03

From: \$36,960 (7/10) To: \$52,800 (5/5)

Long-Term Assignment

Caitlin Timmerman

From: 9/18/14 through 11/14/14 at the per diem rate of \$99.83.

To: 9/18/14 through 12/18/14 at the per diem rate of \$99.83; and effective 12/19/14 through 1/13/15 at the per diem rate of \$257.00.

HR 14-15 19 **Employment – School Security Officers**

**EMPLOY
SSOs**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the employment of the following individuals to serve as School Security Officers for the 2014-15 school year at the salary indicated:

Mr. Kevin Duffy – Central Middle School - \$48,000
Mr. Joseph Seilto – Brooklawn Middle School - \$48,000

HR 14-15 20 **Employment – PACE**

**EMPLOY
PACE**

BE IT RESOLVED that the Board approve the following individual for employment at PACE for the 2014-2015 school year:

SKIP - ADD

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Bryan Hershkowitz	SKIP Full Day Site Coordinator	\$40.00

Adult and Community Education

Instructor/Site Coordinators Spring Semester 2014

HR-F

HR 14-15 21 **Videographers – Football Games**

VIDEO

BE IT RESOLVED that the Board approve Jeff Coviello, Brian Satch at Parsippany High School and Chris Ramsden at Parsippany Hills High as school Videographers for varsity football games at a fee of \$125 per game.

V. PS – PUPIL PERSONNEL SERVICES – ANTHONY GIORDANO

PS 14-15 01 **Child Study Team – State Mandated Evals**

**CST
EVALS**

BE IT RESOLVED that the Board approve the payment for the following Child Study Team personnel who completed state-mandated evaluations and conducted IEP meetings during the 2014 summer, at their per diem rate as indicated:

Kathy Williams-Buttari	2 hours	\$76.89/ per hour
Erin Andreotta	1 day	\$368.21/per diem

PS 14-15 02 **Home Based Program**

**HOME
PROGRAM**

BE IT RESOLVED that the Board approve the following individuals to provide a home-based/ABA program at the rate of \$41.00 per hour, as per a student's IEP, as indicated below for the 2014-2015 school year:

Jennifer Goodhand	2 hours per week
Stephanie Lyons	2 hours per week ABA
Lauren Scherzer	2 hours per week

Mr. Smith presented the Business/Finance Report. There were not questions from Board members.

VI. F – BUSINESS/FINANCE – H. RON SMITH

F 14-15 01 **Secretary/Treasurer Report**

**SEC/TREAS
REPORT**

BE IT RESOLVED that the Board of Education acknowledge and accept the reports of the Board Secretary and Treasurer of School Monies for the period ending July 31, 2014.

Pursuant to N.J.A.C. 6:20-2:13(d), I certify that as of the end of July, 2014 no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2:13(a).



H. Ronald Smith
Interim Board Secretary

Pursuant to N.J.A.C. 6:20-2:13(a), we certify that as of July 31, 2014 after review of the Secretary's monthly financial report respectively for July, 2014 (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations.

F 14-1502 **Payment of Bills**

**PAYMENT
OF BILLS**

BE IT RESOLVED that the Board of Education approve the payment of current bills for the 2014-2015 school year in the amount of \$3,876,920.44.

F 14-15 03 BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for school activities and the lost media accounts for the 2014-2015 school year in the amount of \$38,300.00.

F 14-15 04 **Parsippany High School Back-Up Generator**

PHS BACK-UP GEN

BE IT RESOLVED that the Board of Education authorize the submission of the project application for an Emergency Generator at the Parsippany High School and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, authorizes DiCara/Rubino Architects to submit all necessary plans and paperwork to the Department of Education concerning the Emergency Generator and that this submission will serve as an application to the office of School Facilities and it will be an amendment to the district's Long Range Facilities Plan; and

F14-15 05 **Revised Dual Use of Rooms for Educational Space** **REV DUAL USE RMS**

BE IT RESOLVED that the Board of Education approve the following Revised Dual Use of Rooms for Educational Space for the 2014-2015 School Year:

Northvail Elementary School

Rm 15:Resource and ~~Resource~~ Basic Skills Math

Rm 16:Resource and ~~ESL~~ Reading

Rm 23:~~Reading and Basic Skills Math~~ ESL and Resource

F14-15 06 **Systems 3000 Software** **SYSTEMS 3000**

WHEREAS, that pursuant to the provisions of N.J.S.A. 18A:18-5, the Board of Education is permitted to negotiate and award a contract for the provision of proprietary software without the need for solicitation of bids; and

WHEREAS, the Board has determined that it has a need to acquire such software to support, manage and integrate its operations to wit Budgetary, Payroll and Personnel, functions

WHEREAS, the Business Administrator has solicited quotes from the providers of such software and has determined that Systems 3000 can most adequately meet the Board's needs;

THEREFORE, BE IT RESOLVED, that the Board hereby authorizes a contract with Systems 3000 in the amount not to exceed \$48,450.00 to provide the requisite proprietary software subject to review of the terms and conditions thereof by the Board Attorney; and

BE IT FURTHER RESOLVED, that the Business Administrator is hereby authorized to execute the contract upon receipt of the approval by the Board Attorney

BE IT FURTHER RESOLVED, this project shall be an "Other Capital" project and the Board of Education is seeking mitigation grant funding through FEMA/NJSP/NJEM and the remainder of the project will be funded through the district's capital reserve fund.

Superintendent's Bulletin No. 4
September 11, 2014
Read-Ins

Page/Number	Explanation
Page 2/ GA14-15 01	<p><u>Travel and Work Related Expenses</u></p> <p>ADD: Tim Berrios NJSBA Convention Atlantic City October 28-30, 2014 \$700.00</p> <p>Joseph Seiltto Kevin Duffy SRO Course Program Training Bergen Community College \$295/each September 29-October 3, 2014</p> <p>John Gilligan Asbestos Safety Training –Rutgers University September 29-30, 2014 \$425.00</p> <p>Peter Riffel Asbestos Safety Refresher –Rutgers University November 7, 2014 \$425.00</p>
Page 2/GA 14-15 03	<p><u>Gifts to the District</u></p> <p>ADD Parsippany High School Touchdown Club Hand Wash Sink for Concession Stand</p>
Page 7/ HR 14-15 13	<p><u>Employment – Local 32</u></p> <p>PULL – William Long</p> <p>CHANGE Robert Hoffman From: \$28,350 To: \$27,605</p>
Page 7 HR 14-15 15 HR D	<p><u>Substitute Approval</u></p> <p>ADD Casey Carroll Bloomsburg University BA Music</p> <p>Jill Catherwood University of Texas BA Political Science</p>
Page 7/ HR 14-15 16 HR E	<p><u>Employment/Reemployment Paraprofessionals</u></p> <p>ADD Effective September 2, 2014 for Ruby Gonzaga-Beg Karen DeLade</p> <p>ADD Tara Suffy – Substitute – Effective September 12, 2014 One-to-One Preschool Kindergarten</p>

Mrs. Golderer asked about the IT technicians and their availability or lack of, if a need arises in a classroom.

Superintendent Rixford mentioned the TSS call center and assured that he did not have a definitive answer as the current focus is on setting up tablets.

Mrs. Golderer also asked about maternity leave and if long-term substitutes are to be teaching lesson plans.

Mrs. Hoehne confirmed they are responsible for grade and lesson plans.

Mr. Shamsudin asked about a letter his child received regarding the requirement that all students in the district have an e-mail address.

Dr. Gigante stated that certain programs have e-mail requirements to set-up accounts.

NEW BUSINESS

None.

NEW BUSINESS

HEARING OF PUBLIC

HEARING OF PUBLIC

Bob Venezia – talked about a free mobile app called “remind” which is to facilitate communication between parents, students and teachers.

Dawn Chapman – asked about the SROs.

Andrew Choffo – asked for some clarification regarding the re-organization and also about the labor contracts on the web being expired.

Monica Sclafoni – asked about textbooks and why they are not purchased online.

Pat Petaccia – asked about a broken walkway on Ball Avenue and concerns from tenants regarding students hanging out after football games; asked if anyone in addition to Dr. Gigante, will be receiving a merit goal; ad hoc committee for fields wants to know if a vote and decision was made.

Sandy Giercyk – asked about coordinating principals of athletics and if they have direct student contact; asked about funds for air conditioners and why only 7 were put in; what was the administrator team payroll and what are the new salaries; asked about the dress code.

The public session was closed at 9:27 p.m. Superintendent Rixford some of the public concerns, the free app, SRO’s, electronic textbooks, walkway on Ball Avenue, merit goals, the re-organization chart, direct student contact with coordination of principals, full year salary exposure for new positions/promotions.

President Orthwein addressed Mrs. Giercyk’s request regarding the Assistant Superintendent title under the new re-organization plan.

Mrs. Golderer addressed the concern regarding the ad hoc fields committee.

Mr. Berrios asked about the Superintendent's Bulletin #4 Read-Ins.

ROLL CALL VOTES: SUPERINTENDENT'S BULLETIN #4

ROLL CALL VOTES

Mr. Carifi moved and Mr. Shamsudin seconded a motion that the Board approve the Superintendent's Bulletin #4:

- LA 14-15, 01-02 with addendum item 03 and a read-in
- GA 14-15, 03 with addendum 04
- AP 14-15, 02, no addenda
- HR 14-15, 01-20 with addendum 21
- PS 14-15, 01-02, no addenda
- F 14-15, 01-04 with addenda 05-06

The resolutions were unanimously approved by roll call vote with the following exceptions:

Mr. Carifi Abstained on #HR 14-15 19, Employment – School Security Officers and #GA 14-15 01 – Travel and Work Related Expenses.

Mrs. Cogan Recused herself on #GA 14-15 03, Gift to the District.

Mr. Shamsudin Abstained on #HR 14-15 19, Employment – School Security Officers.

ADJOURN

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There being no further business the public meeting was adjourned at 9:40 p.m. on a motion by Mr. Carifi, seconded by Mrs. Cogan and unanimously approved by voice vote.

Respectfully submitted,

Lyanna Rios
Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT
ATTACHMENTS AFOREMENTIONED IN
THESE MINUTES, PLEASE REFER TO THE
SUPERINTENDENT'S BULLETIN #4
INITIALLY RECEIVED IN THE BOARD
PACKET, AND NOW POSTED AT THE
DISTRICT WEBSITE**