

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION**

REGULAR MEETING OF
Thursday, December 17, 2015

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, December 17, 2015 at the Dr. Frank A. Calabria Education Center, 292 Parsippany Road, Parsippany, NJ 07054.

CALL TO ORDER

CALL TO ORDER

President Orthwein called the meeting to order at 7:36 p.m.

MEETING NOTICE

MEETING NOTICE

President Orthwein stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record and at the district website, www.pthsd.k12.nj.us on December 10, 2015. Additionally the Notice of Meeting was posted at the Municipal building and copy of Notice filed with the Township Clerk on December 11, 2015. This is an official meeting.

FIRE NOTICE

FIRE NOTICE

The Fire Notice was read by President Orthwein.

ROLL CALL

ROLL CALL

Present: Mr. Timothy Berrios
Mr. George Blair
Mr. Andrew Choffo
Mr. Joseph Cistaro
Mrs. Alison Cogan
Mr. Michael Pietrowicz
Mr. Frank Neglia
Mrs. Fran Orthwein

Absent: Mrs. Judy Mayer

Also Present: Dr. LeRoy Seitz, Interim Superintendent
Mr. David F. Corso, Assistant Superintendent for Business/CFOO
Ms. Lyanna Rios, Assistant Business Administrator
Mrs. Eileen Hoehne, Director of Personnel
Mr. Anthony Giordano, Director of Pupil Personnel Services
Mrs. Joan Benos, Chief of Staff/Public Information Officer
Mrs. Katherine Gilfillan, Esq., Board Attorney

SALUTE TO THE FLAG

SALUTE TO THE FLAG

President Orthwein led the assembly in a salute to the flag.

President Orthwein publicly thanked Dr. Lee Seitz for returning to the district.

STUDENT COMMITTEE REPORTS

STUDENT COMM REPTS

Sujay Busarajan reported on activities at Parsippany High School
Prerana Singh reported on activities at Parsippany Hills High School

Mr. Berrios asked Sujay Busarajan to repeat the basketball schedule and commented on his attendance at the winter concert at PHHS.

Mrs. Orthwein suspended agenda, Mr. Corso introduced Scott Clelland from Wiss and Company, LLP who presented on district's 2014-2015 audit report.

Mr. Pietrowicz asked if there were any repeat findings, Mr. Clelland indicated that there were not.

Mrs. Cogan asked about reserves and if these reserves were comparable to other districts, and Mr. Clelland indicated that we were.

Mr. Neglia asked Mr. Clelland to explained (Deficiency) of revenues on B-2.

Mrs. Cogan asked if a recommendation can be made of best practices seen at other districts that can be done at Parsippany, Mr. Clelland indicated that other districts have been imposing penalties for violation of the purchasing process as well as the suspension and debarment of contractors.

Mr. Choffo thanked Mr. Corso, Ms. Lyanna Rios and Accountant, Susan Dykstra for their assistance in the 2014-2015 audit.

CORRESPONDENCE

CORRESPONDENCE

None

UNFINISHED BUSINESS

UNFINISHED BUSINESS

Mr. Pietrowicz asked for an update on shared services agreement with the town, Mrs. Orthwein indicated that an amendment to the Memorandum of Agreement will be discussed with the new council members at the town first meeting in January.

Mr. Blair asked that a discussion on safety vestibules at the schools be considered during the budget process.

Mr. Pietrowicz commented on the Cadillac Tax and the possibilities of this being delayed until 2020.

COMMITTEE REPORTS

COMMITTEE REPORTS

Mrs. Judy Mayer – Teaching & Learning: Absent
 Mrs. Alison Cogan – Communications/Policy: no report
 Mr. Frank Neglia – Finance/Buildings & Grounds: met on December 10, 2015.
 Mr. Joseph Cistaro – Personnel: met on December 15, 2015
 Mr. George Blair – SportsCommtee/Transportation: no report
 Mr. Timothy Berrios – Critical Issues: met on December 8, 2015.

Mr. Berrios thanked Dr. Centolanza for his evaluation of the Middle School Scheduling

Mrs. Orthwein reminded the public of the function of the board members. Mrs. Orthwein read the findings and recommendations made by Dr. Centolanza.

Mrs. Orthwein and Mr. Choffo thanked Mr. Berrios and the critical issues committee for their recommendation to have an evaluation performed on the Middle School Scheduling.

APPROVAL OF MINUTES

APPROVAL OF MINUTES

On a motion by Mr. Cistaro, seconded by Mr. Neglia the Regular and Executive Session of November 24, 2015, were voted as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBER/S
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Mayer					X	
Mr. Pietrowicz	X					
Mr. Neglia	X					
Mrs. Orthwein	X					

Interim Superintendent Dr. Seitz introduced Superintendent’s Bulletin #10.

Dr. Seitz commented on item F14-15/71, the resignation of Negotiations Counsel, Robert Murray Esq. (REVISED F15-16/71)

Mrs. Cogan asked if in 3 months an update could be provided on the Corrective Action Plan.

Mr. Corso introduced the Secretary Report.

Mr. Berrios asked about Policy 5330 Administration of Medication. Mr. Berrios also asked about LA 15/16- 10 Memorandum of Agreement.

Mrs. Cogan commented that policies on the bulletin were being read for the second time.

Mr. Pietrowicz commented on the Memorandum of Agreement and the Shared Services Agreement with the town.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN
Number 10 **December 17, 2015**

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

ITEMS FOR DISCUSSION

I. LA – LEADERSHIP ACTIONS

LA 15-16 10 **Memorandum of Agreement**

**MEMORANDUM
OF AGREE**

BE IT RESOLVED that the Board approve upon the recommendation of the Interim Superintendent the Uniform State Memorandum of Agreement between Parsippany-Troy Hills School District and Parsippany-Troy Hills Law Enforcement Officials, signed by the Chief School Administrator and law enforcement official.

II. GA – GENERAL ADMINISTRATION – JONI BENOS

GA 15-16 44 **Travel and Work Related Expenses**

**TRAVEL &
EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Adam Aguanno	ACDA Conference	February 11-12, 2016	Boston, MA	\$275.00
Steven Bock James Ruggiero	NJ Horticulture Symposium	January 11-13, 2016	County College of Morris	\$180.00 ea
Michael Wilson Vincent Manalo	Techspo 2016	January 28-29, 2016	Atlantic City, NJ	\$601.68 \$588.44
Anna Ippolito Cathleen Sullivan Mary Ann Moraff	Using Guided Math	January 26, 2016	Fairfield, NJ	\$239.00 ea IDEA Grant
Annie Correia Kathy Serrao	Practical Strategies – State Standards of Reading	January 12, 2016	Fairfield, NJ	\$239.00 IDEA Grant
Despina Lagis	School-Based Speech Language Pathologists	December 9-10, 2015	West Orange, NJ	\$399.00 Title IIA Grant
Jennifer Goodhand	Handwriting without Tears	February 5-6, 2016	East Rutherford, NJ	\$500.00 Title IIA Grant
Bonnie Tuckman-Crohn	Multi-Sensory Comprehensive Training	December 14-18, 2015	Hasbrouck Heights, NJ	\$975.00 Title IIA Grant
Jacquelyn Greenberg Lauren Ogens	Ex Dysfunction: Strategies for Home and School	January 29, 2016	Parsippany, NJ	\$199.99 Title IIA Grant
Donna Marino Betty Wang Goarcke	Interactive Whiteboards Lessons Designs	January 6, 2016	Fairfield, NJ	\$239.00 ea IDEA Grant
David Engh	Study Skills and Note taking on iPad	January 21, 2016	Paramus, NJ	\$75.00 Title II Grant

GA 15-16 45 **Gift to the District**

**GIFT TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gift and that the Superintendent send a letter of appreciation:

Northvail School

The Northvail PTA has donated \$2,870.00 to the Board of Education to help support Cultural Arts Programs at Northvail School.

GA 15-16 46 **Field Trip Destination**

**FIELD TRIP
DESTINATION**

BE IT RESOLVED that the Board approve the potential Field Trip destination named below for the 2015-2016 school year.

Destination
for

What the trip would be

Camden Aquarium
(aka Adventure Aquarium)
Camden, New Jersey

Marine Bio class

GA 15-16 47 **Board Policies**

**BOARD
POLICIES**

BE IT RESOLVED that the Board approve the following revised/new Board Policy/Regulation at this second and final reading.

Policy/Regulation #3450 – Distinguished Faculty Awards

GA-A

Policy/Regulation #5330 – Administration of Medication

GA-B

Policy 5337 – Service Animals

GA-C

GA 15-16 48 **Overnight Field Trip Approval**

OVERNIGHT

GA-D

FIELD TRIPS

BE IT RESOLVED that the Board approve the following overnight field trips for Parsippany Hills High School as indicated below

Parsippany Hills High School

Grade 10-12 February 21-23, 2016 – DECA Conference
Cherry Hill, NJ

III. AP – ACADEMIC PROGRAMMING – NANCY GIGANTE, ED.D.

AP 15-16 19 Curriculum Work – A/C #11.000.223.104.000.140

CURR WORK

BE IT RESOLVED that the Board approve payment of the amounts indicated based on \$41.00/hour to the individuals named below for the development of the following curriculum revisions subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHEA.

	Hours	Amount
Chemistry		
Christine Nagel	10	\$410.00
Tim Murphy	7	\$287.00
Stephanie Thaler	7	\$287.00
Laura McCluskey	7	\$287.00
Maria Gillman	10	\$410.00
Honors Chemistry		
Christine Nagel	10	\$410.00
Kathleen McGuire	10	\$410.00
Biology		
Michelle Coolbaugh	10	\$410.00
Smita Shukla	5	\$205.00
Susan Muheisen	10	\$410.00
Honors Biology		
Michelle Coolbaugh	10	\$410.00
Susan Muheisen	10	\$410.00
Biological Science		
Michelle Coolbaugh	10	\$410.00
Olivia Frawley	20	\$820.00
Grade 6 Science		
Mary Pantina	20	\$820.00
Elena Gerber	14	\$574.00
Jenn Czepiel	6	\$246.00
Grade 7 Science		
Kathy Jobbins	6	\$246.00
Donna Ricker	8.5	\$348.50
Kellie Malloy	5	\$205.00

Marine Biology

Olivia Frawley	20	\$820.00
Danielle Nicosia	20	\$820.00

Grade 8 Science

Jen Flynn	16	\$656.00
Alissa Velazquez	4	\$164.00

Grade 8 IPS

Jen Flynn	4	\$164.00
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Organic Chemistry

Brian DeVito	4	\$164.00
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Intro to Design Tech

Robert Stevenson	10	\$410.00
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IV. HR – HUMAN RESOURCES – EILEEN HOEHNE

HR 15-16 251 **Employment – Equipment Operator** **EMPLOY
EQUIP OPERATOR**

BE IT RESOLVED that the Board approve the employment of Colin Aguesseau as an Equipment Operator for auditorium sound and lights at Parsippany Hills High School at the rate of \$8.38/per hour for the 2015-2016 school year:

HR 15-16 252 **Medical Leave of Absence** **MEDICAL**

LEAVE

BE IT RESOLVED that the Board approve a medical leave of absence for Employee #31041, Teacher, effective November 24, 2015 through January 4, 2016.

HR 15-16 253 **Long-Term Assignment** **LONG-TERM
ASSIGN**

BE IT RESOLVED that the Board approve the following long-term assignments effective as indicated:

Julia Wall as a long-term substitute for Employee #31041, a teacher at Lake Parsippany Elementary School who is on medical leave, at \$110.00 per diem effective November 24, 2015 through January 4, 2016.

Michele Tedeschi will serve as a long-term substitute for Employee #30569, a teacher at Troy Hills Elementary School who is on maternity leave, at \$110.00 per diem effective January 4, 2016 through March 16, 2016.

HR 15-16 254 **Employment – Paraprofessional** **EMPLOY
PTHESA**

BE IT RESOLVED that the Board approve the individual named below who has been employed for the 2015-2016 school year as a paraprofessional in the area as indicated:

Littleton Elementary School

Muna Okour One-to-One – 1st Year \$20,318.00 12/4/2015

HR 15-16 255 **Employment – Local 32** **EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the individual named below as a custodian on a 150-day probationary period as indicated:

Name	Step	Salary	Effective	Assignment
Brandon Cooper	2	\$28,650 + \$1,436 (2 nd Shift)	12/7/2015	Troy Hills

- HR 15-16 256 **Maternity Leave of Absence** **MATERNITY
LEAVE**
- BE IT RESOLVED that the Board approve the maternity leave of absence as indicated below:
- Employee #49104**, School Psychologist, has requested a maternity leave of absence on or about March 23, 2016 through May 3, 2016 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from May 4, 2016 through June 24, 2016.
- HR 15-16 257 **Rescission – Employment** **RESCIND**
- BE IT RESOLVED that the Board approve the rescission of employment for Michelle Tempany, Teacher of Language Arts at Brooklawn Middle School.
- HR 15-16 258 **Resignation – PTHEA** **RESIGN
PTHEA**
- BE IT RESOLVED that the Board approve the resignation of Madelyn Robbins, Media Specialist at Eastlake and Knollwood Elementary Schools, effective February 2, 2016.
- HR 15-16 259 **Resignation – PTHESA** **RESIGN
PARA**
- BE IT RESOLVED that the Board approve the resignation of Priya Patil, One-to-One Paraprofessional at Lake Hiawatha Elementary School, effective December 21, 2015.
- HR 15-16 260 **Employment – Noontime Aide** **EMPLOY**
- BE IT RESOLVED that the Board approve the individuals named below who have been re-employed/employed for the 2015-2016 school year as a Noontime Aide in the area indicated at the rate of \$15.50/per hour.
- Northvail Elementary School**
- | | | |
|----------------|---------------|-----------------------------|
| Nawal Chafiq | 10 hours/week | effective November 30, 2015 |
| Jennifer McVea | 35 hours/week | effective January 4, 2016 |
- HR 15-16 261 **Employment – Noontime Aide – Pending Completion** **EMPLOY
NOON AIDE**
- BE IT RESOLVED that the Board approve the individual named below who has been employed for the 2015-2016 school year as Noontime Aide in the area indicated at the rate of \$15.50/per hour, subject to the receipt of all required employment documents including but not limited to completion of criminal history background check and any other materials.

Littleton Elementary School

Sarbjit Kaur 10 hours/week

HR 15-16 262

Resignation – Bus Aide

**RESIGN
BUS AIDE**

BE IT RESOLVED that the Board approve the resignation of Delia Valera, Bus Aide, effective December 4, 2015.

HR 15-16 263

Change of Assignment – PTHESA

**CHANGE
ASSIGN PTHESA**

BE IT RESOLVED that the Board approve the change of assignment for the individual named below necessitating the change in contract as indicated effective December 3, 2015:

Medha Patankar – Eastlake Elementary School

From: One-to-One Part-time \$14.40/hour

To: One-to-One Full-time \$20,318.00

HR 15-16 264

Change in Start Date – Noontime Aides

**CHANGE START
DATE**

BE IT RESOLVED that the Board approve change in start dates for the individuals named below:

Lake Hiawatha Elementary School

Lisa Lavorgna

From: Pending

To: December 2, 2015

Lake Parsippany Elementary School

Margaret Clayton Kara Stanzione

From: Pending From: Pending

To: December 14, 2015 To: December 14, 2015

Mount Tabor Elementary School

Nehal Rizk

From: Pending

To: November 30, 2015

Northvail Elementary School

Anne Alexander Penny Karantzikos

From: Pending From: Pending

To: December 3, 2015 To: December 10, 2015

Rockaway Meadow Elementary School

Gail Nagy

From: Pending

To: December 1, 2015

Troy Hills Elementary School

Sejal Shah
From: Pending
To: December 9, 2015

HR 15-16 265

Weekend Field Supervisors

**FIELD
SUPERVISORS**

BE IT RESOLVED that the Board approve Theresa Corigliano and Rocco Zicoello as Weekend Field Supervisors at \$150.00/day for the 2015-2016 school year.

HR 15-16 266

Resignation – Noontime Aide

**RESIGN
NOONTIME**

BE IT RESOLVED that the Board approve the resignation of Patricia Ruggier, Noontime Aide at Northvail Elementary School, effective December 23, 2015.

HR 15-16 267

Resignation – Permanent Substitute

**RESIGN
PERM SUB**

BE IT RESOLVED that the Board approve the resignation of Jennifer McVea, Permanent Substitute at Northvail Elementary School, effective December 23, 2015.

HR 15-16 268

Employment – Substitutes

EMPLOY SUB

BE IT RESOLVED that the Board approve the employment of the individuals named below who hold the appropriate number of credits or the proper certification, and who have indicated their interest in serving as substitutes in the areas indicated during the 2015-2016 school year:

Effective 12/18/2015

Dawn Barecca	Secretary
Stephanie Garcia	Teacher
Ashley Grande	Teacher, Nurse
Loida Guzman	Noontime Aide, Secretary
Rachael Keyes	Teacher
Seemi Siddiqi	Paraprofessional
Donna Teti	Teacher, Secretary, Paraprofessional
Laurie Washco	Paraprofessional

HR 15-16 269

Mentor Training

**MENTOR
TRAINING**

BE IT RESOLVED that the Board approve the stipends for the individuals named below who have completed their mentoring workshop and should be compensated for six (6) hours each at \$41.00 per hour subject to

any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHEA:

Carol Sack
Laura Long

HR 15-16 270

Approval of Employment – Pending Completion

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Interim Superintendent, the appointment of the individual named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification, and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2012-2015 Agreement between the Board of Education and the PTHEA; subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHEA.

Alexa Fazzini

Degree:

Certification:

Experience

Guide Placement:

Effective:

Assignment

Education Tech Teacher

BA/Montclair 2013

Elementary School Teacher K-6

Student Teacher

BA, Step 1, \$51,420.00 (prorated)

1/11/2016

BMS

(Replacement)

HR 15-16 271

Employment – Secretary

**EMPLOY
ESAPTH**

BE IT RESOLVED that the Board approve the employment of Patricia Ruggier who has been selected as a Secretary at Intervale Elementary School replacing Rosalinda Aveni. Ms. Ruggier will be placed on 12 month - Guide A – Step 1 and receive \$43,630 + \$700 (stipend) effective January 4, 2016, subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and ESAPTH.

HR 15-16 272

Employment – Secretary – Pending Completion

**EMPLOY
ESAPTH**

BE IT RESOLVED that the Board approve the employment of Tiffany Hiltz replacing Theresa Maloney, subject to the receipt of all required employment documents including but not limited to completion of

criminal history background check and any other materials; and subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and ESAPTH.

Tiffany Hiltz 12 month – Guide A – Step 4 - \$45,130 + \$700 (stipend)

HR 15-16 273 **Unpaid Leave of Absence**

**MEDICAL
LEAVE**

BE IT RESOLVED that the Board approve an unpaid Family Medical leave of absence for Employee #31189, Teacher, effective January 4, 2016 through January 29, 2016.

HR 15-16 274 **Waiver of Teaching Loads**

WAIVERS

BE IT RESOLVED the Board approve the waiver of the teaching load for the following individual(s) who will provide class coverage as indicated below during the 2015-2016 school year subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHEA:

DELETE

Name	Location	Subject	Amount	Effective Dates	Class Load	Formula
Schreiner, Marlene	BMS	Literature Sports	\$3,538.64	12/18/15 – 3/17/16	1 class 5x per week	1/7

ADD

Name	Location	Subject	Amount	Effective Dates	Class Load	Formula
Churchwell, Melissa	BMS	Language Arts	\$4,216.52	12/18/15 – 3/17/16	1 class 5x per week	1/7
Kopas, Christine	BMS	Language Arts	\$4,250.22	12/18/15 – 3/17/16	1 class 5x per week	1/7
Payerl, Samantha	BMS	Language Arts	\$2,295.65	12/18/15 – 3/17/16	1 class 5x per week	1/7
Perrone-McCann, Juliana	BMS	Language Arts	\$4,110.87	12/18/15 – 3/17/16	1 class 5x per week	1/7
Tobjy, Brittany	BMS	Literature Sports	\$2,653.48	12/18/15 – 3/17/16	1 class 5x per week	1/7
Schreiner, Marlene	BMS	Language Arts	\$3,538.48	12/18/15 – 3/17/16	1 class 5x per week	1/7

HR 15-16 275

Corrections

CORRECT

BE IT RESOLVED that the Board approve the corrections listed below:

Late Bus Monitors

Parsippany Hills High School

From: Leanne Adubato

To: Nicholas Gilbert

Certificate of Retirement – PTHEA

Employee #30168 – Teacher of English at CMS

From: February 1, 2016

To: July 1, 2016

Employment – Equipment Operators

From: To be paid at the rate of \$8.25/hour effective Sept.1, 2015 to Dec. 31, 2015

To be paid at the rate of \$8.38/hour effective January 1, 2016

To: To be paid at the rate of \$8.38/hour

Approval of Employment

CHANGE: Start Date/Salary

Anthony Egidio – Teacher of Physical Education at Brooklawn Middle School

From: 12/9/2015 - BA+30, Step 1, \$51,420.00 (prorated)

To: 12/14/2015 - BA+30, Step 1, \$55,120.00 (prorated)

Employment – Noontime Aide

CHANGE:

Shradda Bhatt – Effective: 11/30/2015

From: Mt. Tabor Elementary School

To: Littleton Elementary School

Long-Term Assignment

Michele Tedeschi - for Employee #31200 at Mt. Tabor School

From: effective September 1, 2015 through December 3, 2015 at the per diem rate of \$110.00.

To: at \$110.00 effective September 1, 2015 through December 2, 2015; and effective December 3, 2015 through December 21, 2015 at the per diem rate of \$275.60, subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHEA.

Michelle Tempany – for Employee #31040 at PHHS

From: effective September 28, 2015 through December 23, 2015

To: effective September 28, 2015 through December 1, 2015

Additional Sick Days – Local 32

Employee #43519, Custodian

From: thirty (30) additional non-accumulative sick days at one-half pay, effective October 23, 2015 through December 9, 2015.

To: thirty (30) additional non-accumulative sick days at one-half pay, effective October 23, 2015 through December 4, 2015.

V. **PS – PUPIL PERSONNEL SERVICES – ANTHONY GIORDANO**

PS 15-16 48 **ABA-TRAINED PARAPROFESSIONALS**

ABA PARAS

BE IT RESOLVED that the Board approve the following staff members as ABA-trained Paraprofessionals with a stipend of \$1,200 (prorated), for the 2015-2016 school year:

<u>Name</u>	<u>School</u>	<u>Effective Date</u>
Kelly Carluccio	Northvail	9/3/15
Renee Davino	Northvail	9/3/15
Carol Dimmelmeier	Northvail	9/3/15
Nicholas Gilbert	PHHS	9/8/15
Jason Koellhoffer	Lake Parsippany	9/3/15
Christina Padula	Northvail	10/27/15

PS 15-16 49 **MORNING ENRICHMENT PROGRAM**

ENRICH PGRM

BE IT RESOLVED that the Board approve the additional staff members below to conduct a morning enrichment program for the 2015-2016 school year from Monday through Thursday, for one session per day, at \$50 per session, paid for through the CEIS grant. Original list of staff members approved in the October 8, 2015 Bulletin, Page 11, PPS Item #31.

Ann Marie Carrasca
Christine Henry
MaryAnn Iradi

PS 15-16 50 **COMMUNITY BASED INSTRUCTION – STUDENT ASSISTANCE**

**COMM
BASED PGRM**

BE IT RESOLVED that the Board approve Stephanie Tyrone, paraprofessional, to assist a student for up to 6 hours per month for Community Based Instruction, as per student's IEP, at the hourly rate of \$27.73.

PS 15-16 51 **HOME INSTRUCTION**

HOME INSTR

BE IT RESOLVED that the Board approve the following students who are on Home Instruction:

<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>
27327	PHHS	10	Administrative
28451	PHHS	09	Surgery
26224	PHHS	11	Administrative

PS 15-16 52 **HOME PROGRAM**

HOME PGRM

BE IT RESOLVED that the Board approve Tara McDonagh, paraprofessional, to provide a home-based program at the rate of \$40.31, as per the student's IEP, for two hours per week, for the 2015-2016 school year.

PS 15-16 53 **Harassment, Intimidation, and Bullying**

HIB

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for November 24, 2015.

Suspensions

SUSPENSIONS PS-A

Twelve secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

VI. F – BUSINESS/FINANCE – DAVID CORSO

F15-16 64 **Payment of Bills**

PAYMENT OF BILLS

BE IT RESOLVED that the Board of Education approve the payment of current bills for December 17, 2015 for the 2015-16 school year in the amount of \$8,738,624.39.

F15-16 65 BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for school activities for the month of November 2015-2016 school year in the amount of \$47,868.87.

F15-16 66 **Transfer of Funds**

TRANSFER OF FUNDS F-A

BE IT RESOLVED that the Board of Education authorize the transfers in the 2015-2016 budget per detail of transfers report, November 1 - 30, 2015 for the 2015-2016 school year, per state law S1701.

F15-16 67 **Secretary/Treasurer Report**

SECRETARY REPORT

BE IT RESOLVED that the Board of Education acknowledge and accept the report of the Board Secretary and Treasurer of School Monies for the period ending October 1- 31, 2015.

Pursuant to N.J.A.C. 6:20-2:13(d), I certify that as of the end of October 2015 no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2:13(a).



David F. Corso

Assistant Superintendent for Business/CFOO

Pursuant to N.J.A.C. 6:20-2:13(a), we certify that as of October 31, 2015 after review of the Secretary's monthly financial report for October, 2015 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations.

NEW BUSINESS

NEW BUSINESS

Mr. Neglia publicly thanked Mr. Pietrowicz for his service to the board.

Other board members and Mr. Corso also thanked Mr. Pietrowicz.

Mr. Pietrowicz thanked the board for their kind words.

Mrs. Orthwein commented on F14-15/71 and made a statement on behalf of the board regarding negotiations of teacher's contract. (REVISED F15-16/71)

HEARING OF PUBLIC

HEARING PUBLIC

Bob Venezia- asked if the board will be handling questions from the public as they did in the past. He also asked about the Statement of Revenues, Expenditures and Changes in Fund Balance. Mr. Venezia also inquired about a future board meeting regarding the results of the PARCC test.

Joe Kyle- commented on negation of PTHEA contract.

Roy Mesmer – asked that Alan Gordon be honored, he commented on emails sent from prior board presidents.

Mr. Dave Regan- card received in the mail from PTHEA and commented on teacher negotiations.

Mr. Ken Dolsky – commented on the pilgrim pipeline and opposition of it.

Nancy Choffo - commented on the return of Dr. Seitz

Bob Venezia- commented on emails Mr. Mesmer previously mentioned and teachers contract.

Closing of public session

ROLL CALL VOTES

ROLL CALL VOTES

On a motion by Mrs. Cogan, seconded by Mr. Pietrowicz, Superintendent's Bulletin # 10 with the exception of LA 15-16/10 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBER/S
Mr. Berrios	X			X		F14-15/71 (Revised F15-16/71)
Mr. Blair	X					
Mr. Choffo	X			X		HR 15-16/ 254,259,263 PS 15-16/ 48, 50, 52 F14-15/ 71 (Revised F15-16/71)
Mr. Cistaro	X					
Mrs. Cogan	X			X		PS 15-16/ 53
Mrs. Mayer					X	
Mr. Pietrowicz	X					
Mr. Neglia	X			X		F14-15/ 71 (Revised F15-16/71)
Mrs. Orthwein	X					

On a motion by Mr. Neglia, seconded by Mr. Choffo regarding LA 15-16/10 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBER/S
Mr. Berrios	X					
Mr. Blair			X			
Mr. Choffo	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Mayer					X	
Mr. Pietrowicz	X					
Mr. Neglia	X					
Mrs. Orthwein	X					

A motion to reconvene for executive session for the purpose of negotiation with no action to be taken was made by Mr. Blair, seconded by Mr. Choffo and voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBER/S
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Mayer					X	
Mr. Pietrowicz	X					
Mr. Neglia	X					
Mrs. Orthwein	X					

ADJOURN

ADJOURN

On a motion by Mr. Pietrowicz, seconded by Mr. Berrios the board reconvened to Public Session, followed by adjournment at 9:17 pm.

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBER/S
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Mayer					X	
Mr. Pietrowicz	X					
Mr. Neglia	X					
Mrs. Orthwein	X					

Respectfully submitted,



Lyanna Rios
Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT
ATTACHMENTS AFOREMENTIONED IN
THESE MINUTES, PLEASE REFER TO THE
SUPERINTENDENT'S BULLETIN #10
INCLUSIVE OF THE SECRETARY REPORT
INITIALLY RECEIVED IN THE BOARD
PACKET
AND NOW POSTED AT THE DISTRICT
WEBSITE**