

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION**

REGULAR MEETING OF
Tuesday, January 5, 2016

The Parsippany-Troy Hills Board of Education held its Reorganization Meeting on Tuesday, January 5, 2016 at the Dr. Frank A. Calabria Education Center, 292 Parsippany Road, Parsippany, NJ 07054.

CALL TO ORDER

CALL TO ORDER

Ms. Lyanna Rios, Assistant Business Administrator called the meeting to order at 7:02 p.m.

MEETING NOTICE

MEETING NOTICE

Ms. Rios stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the *Daily Record* and at the district website, www.ptahsd.k12.nj.us on January 9, 2015. Additionally the Notice of Meeting was posted at the Municipal Building and copy of Notice filed with the Township Clerk on December 29, 2015. This is an official meeting.

FIRE NOTICE

FIRE NOTICE

The Fire Notice was read by Ms. Rios.

SALUTE TO THE FLAG

SALUTE TO THE FLAG

REPORT OF ANNUAL SCHOOL BOARD ELECTON

REPT OF SCH BRD

Ms. Rios welcomed all to the organization meeting. She then read the results of the November 3, 2015 annual school board election as follows:

Report of Annual School Board Election

**RPT OF ANNUAL
SCH BRD ELECTION**

Election results from the November 3, 2015 General Election:

For Membership to the Board of Education – Three Full Term (3 Years)

<u>Name</u>	<u>Votes</u>
Frank Neglia	2,774
Judy Mayer	2,805
Susy Golderer	2,578

From these returns, Frank Neglia, Judy Mayer, and Susy Golderer will be duly elected as members of the Board of Education for three years.

Parsippany-Troy Hills Board of Education
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Ms. Katherine Gilfillan, Board Attorney administered to the newly elected Board members the Oath of allegiance and Code of Ethics and had each newly elected member sign acknowledging receipt of same as required by the School Ethics Act.

ROLL CALL

ROLL CALL

Present: Mr. Timothy Berrios
 Mr. George Blair
 Mr. Andrew Choffo
 Mr. Joseph Cistaro
 Mrs. Alison Cogan
 Mrs. Judy Mayer
 Mrs. Susy Golderer
 Mr. Frank Neglia
 Mrs. Fran Orthwein

Also Present: Dr. Nancy Gigante, Acting Superintendent
 Ms. Lyanna Rios, Assistant Business Administrator
 Mrs. Eileen Hoehne, Director of Personnel
 Mr. Anthony Giordano, Director of Pupil Personnel Services
 Mrs. Joan Benos, Chief of Staff/Public Information Officer
 Mrs. Katherine Gilfillan, Esq., Board Attorney
 Sujay Busarajan, Parsippany High School Representative

CODE OF ETHICS

CODE OF ETHICS

Board Attorney, Katherine Gilfillan, presented the Code of Ethics, as the law requires the code be reviewed this evening. All Board Members signed and turned in the Code of Ethics.

ELECTION OFFICERS

ELECTION OF OFFICERS

Ms. Rios opened the floor for nominations for Board President. Mr. Blair nominated Frank Neglia. There being no further nominations, a roll call vote was taken and Frank Neglia was elected with 9 Ayes.

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBER/S
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orthwein	X					
Mr. Neglia	X					

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Mr. Neglia took the Chair and then called for nominations for Vice President of the Board. Mr. Joe Cistaro nominated Andy Choffo. There being no further nominations a roll call vote was taken and Mr. Choffo was elected with 7 ayes and 2 nays.

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBER/S
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X					
Mr. Cistaro	X					
Mrs. Cogan		X				
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orthwein		X				
Mr. Neglia	X					

A short recess was taken and the Board reconvened at 7:25PM

STUDENT COMMITTEE REPORTS

STUDENT COMM REPTS

Sujay Busarajan reported on activities at Parsippany High School. Congratulations to the PHS Marching Band for their performance at the at the Jets Game; tomorrow students will be attending the TCNJ conference and we will be participating in various sessions; Friday, January 15th at 7pm we will be having the Glammies which is a variety show and always a fun evening; On Thursday, January 7th we have our annual PHS vs PHHS wrestling match @ PHS; and our Swim Team will be at Morristown on Thursday.

Nicky Parekh student representative from PHHS was absent.

UNFINISHED BUSINESS

UNFINISHED BUS

Mrs. Mayer noted that she was absent at the last meeting and learned that the Pilgrim Pipeline was discussed. She stated that she felt it warranted another look by the Board of Education. The pipeline is scheduled to run close to Rockaway Meadow School and I feel that it is not just a town thing but it our responsibility. I would like to discuss this further and was wondering if it can go back to committee?

President Neglia asked what the Town's Resolution had said.

Mr. Berrios stated that it was a Boiler plate resolution stating that they are opposed to it. In preparing for Critical Issues I called several districts and most of them had unanimously passed the resolution; Livingston

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and Caldwell are the two that I recall. It was also brought up at our meeting that it was non-binding by the Board of Education as the Town Council speaks for citizens of Parsippany-Troy Hills not the Board of Education. We do support it but thought it was out of our realm to pass it.

Mrs. Mayer stated that the resolution the Board of Education would sign is to offer support of the town's resolution.

Mrs. Gilfillan stated that there is debate as to whether a public body should pass a non-binding resolution at all. Resolutions are reserved to [embody] the action of a board. The earlier resolution considered by the committee was a non-binding resolution that mimicked the one passed by the Town. You should look at the language of the resolution - it should show a declaration of support. My understanding is that the folks are counting numbers and pieces of papers to send on to their state representatives. It is the town's responsibility to send this on...not the Board.

Mrs. Orthwein asked if there is a timeline on this and can this wait to the next meeting?

Mr. Neglia stated that he will send it back to Critical Issues for another review and asked them to bring it back to the Board at the next meeting.

Mrs. Mayer said thank you and that she would reach out to Mr. Dolsky to get more information.

Mr. Berrios mentioned the Goal Setting Work Session and it was noted that it is on the Board of Education Meeting Calendar for Saturday, January 23, 2016.

Mrs. Cogan stated that we we never discussed the workshops that we attended at NJSBA and asked everyone to review their notes and bring them to the Goal Setting Work Session.

CORRESPONDENCE

None

CORRESPONDE

Superintendent's Bulletin No. 11 – Dr. Seitz introduced the Bulletin and stated that we have Read-ins and an Addendum.

Mr. Neglia asked if any Board Members had questions.

Mrs. Cogan asked about item #HR296 on the Addendum and why we needed the science waivers. Mrs. Hoehne stated that the science waivers were in existence through December 3, 2015; upon the teachers return she took a different position and therefore the need arose to hire another teacher. Therefor the waiver needs to continue until we can hire a new science teacher.

Mrs. Golderer stated that she hopes for all Overnight Field Trips we are making sure that all chaperones have a Criminal History Review Check; and that if a district staff member is taking a family member with them that they too have a Criminal History Review. Dr. Seitz stated that he didn't believe anyone else was going except for who was listed on the form.

Secretary's Report – Ms. Rios introduced the Secretary's Report.

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Mr. Neglia asked if there were any questions.

Mrs. Cogan asked if we were going to schedule any meetings at elementary schools like had been done in the past? Mr. Neglia stated that we will reach out to elementary principals and see if we can schedule a few dates.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN

Number 11

January 5, 2016

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

I. BUSINESS/FINANCE – DAVID CORSO

F15-16 72 **Report of Annual School Board Election**

**RPT OF ANNUAL
SCH BRD ELECTION**

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For Membership to the Board of Education – Three Full Term (3 Years)

<u>Name</u>	<u>Votes</u>
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From these returns, Frank Neglia, Judy Mayer, and Susy Golderer will be duly elected as members of the Board of Education for three years.

OATH OF OFFICE

The Board Attorney will administer the Oath of Office to the above duly elected members.

ROLL CALL

ELECTION OF OFFICERS

Election of President:

Nominations

Balloting

President takes the chair

Election of Vice President:

Nominations

Balloting

Vice President assumes office

Parsippany-Troy Hills Board of Education
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- F15-16 73 **Meeting Dates** **MEETING DATES F-A**
- BE IT RESOLVED that the Board of Education hold its regular meetings on the second and fourth Thursdays of each month and/or as noted per attached.
- F15-16 74 **Code of Ethics** **CODE OF ETHICS**
- BE IT RESOLVED that the Board of Education adopt the Purpose and Role of the Code of Ethics N.J. Statute 18A:12-24.1.
- F15-16 75 **Policies, Actions, Rules and Regulations** **POLICY**
- BE IT RESOLVED that the policies, actions, rules and regulations adopted by prior Boards of Education of the Parsippany-Troy Hills School District, which were in effect immediately prior to this Organization Meeting, be reaffirmed and adopted by the Board of Education.
- F15-16 76 **Job Description Manual** **JOB DESCRIPTIONS**
- BE IT RESOLVED that the Board of Education adopt the existing Manual of Job Descriptions.
- F15-16 77 **Newspaper** **NEWSPAPER**
- BE IT RESOLVED that the Board of Education approve the following resolution:
- The Morris County *Daily Record* and *The Star Ledger* are hereby designated as the official newspapers of the Board of Education of the Township of Parsippany-Troy Hills.
- F15-16 78 **Law Firm** **LAW FIRM**
- BE IT RESOLVED by the Board of Education, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., previously adopted a resolution appointing Katherine A. Gilfillan, Esq. of the law firm of Schenck, Price, Smith & King, LLP, (the "Law Firm") of Florham Park, New Jersey, to serve as Board Attorney.
- WHEREAS, the Board has determined that it continues to require these professional services and desires that the Law Firm continue to serve the Board in this capacity.

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NOW, THEREFORE BE IT RESOLVED, that the Board hereby reappoints Katherine A. Gilfillan, Esq. of the law firm of Schenck, Price, Smith & King, LLP to serve as Board Attorney for the period of January 1, 2016 through the next reorganization meeting; and

BE IT FURTHER RESOLVED, that publication of notice of this contract award shall be made in accordance with the requirements of N.J.S.A. 18A:18A-5.

F15-16 79 **Accounting Firm** **WISS & COMPANY**

BE IT RESOLVED by the Board of Education of the Township of Parsippany-Troy Hills, Morris County, New Jersey, that the firm of Wiss & Company, LLP, Certified Public Accountants, 485C Route 1 South, Suite 250, Iselin, New Jersey 08830, is hereby reappointed auditor to the Board of Education, for the annual school audit commencing January 1, 2016 through December 31, 2016; and

BE IT FURTHER RESOLVED, that publication of notice of this contract award shall be made in accordance with the requirements of N.J.S.A. 18A:18A-5.

F15-16 80 **Banks** **BANKS**

BE IT RESOLVED that the Board of Education reaffirms the designation of Wells Fargo Bank, N.A., and the State of New Jersey Cash Management Fund and NJ/ARM Asset and Rebate Management Program as its official depositories for the 2016 calendar year; and

BE IT FURTHER RESOLVED that three officers be authorized to sign checks namely: President or Vice President, Business Administrator/Board Secretary and the Treasurer of School Moneys; and

BE IT FURTHER RESOLVED that the Business Administrator, Assistant to the Business Administrator, and the District Accountant be authorized to perform wire transfers.

F15-16 81 **The Uniform Minimum Chart of Accounts** **UNIF MIN CHART OF ACCTS**
for NJ Public Schools **FOR NJ PUB SCHS**

BE IT RESOLVED that the Board of Education approves the Chart of Accounts as presented by the Department of Education.

F15-16 82 **Appointment of Board Secretary** **BOARD SECRETARY**

Parsippany-Troy Hills Board of Education
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BE IT RESOLVED that the Board of Education approves the appointment of David F. Corso, Assistant Superintendent for Business/Chief Finance and Operations Officer as Board Secretary for the 2016 calendar year.

F15-16 83 **Payment of Bills between BOE Meetings** **PAY BETWEEN BOE MEETS**

BE IT RESOLVED that the Board of Education authorize David F. Corso, Assistant Superintendent for Business/Chief Finance and Operations Officer to make payments of bills between Board Meetings on an "as needed" basis for the 2016 calendar year.

F15-16 84 **Fund Investments** **FUND INVESTMENTS**

BE IT RESOLVED that David F. Corso, Assistant Superintendent for Business/Chief Finance and Operations Officer be authorized to invest funds, when available, for 2016 calendar year in Certificates of Deposit, Treasury Bills and/or Savings and Checking Accounts, and approved Investment Funds and report said investments to the Board of Education.

F15-16 85 **Payment of Bills** **PAYMENT OF BILLS**

BE IT RESOLVED that the Board of Education approve the payment of current bills for January 5, 2016 for the 2015-16 school year in the amount of \$1,961,212.62.

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F-A

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
 BOARD OF EDUCATION MEETING DATES
 REGULAR PUBLIC MEETINGS

2016

Thursday	January 21, 2016	Parsippany High School 309 Baldwin Road, Parsippany
Saturday	January 23, 2016 9:00 AM-12:00PM	Dr. Frank A. Calabria Education Center Work Session – Board Goals
Thursday	February 11, 2016	Dr. Frank A. Calabria Education Center* 292 Parsippany Road, Parsippany
Thursday	February 25, 2016	Dr. Frank A. Calabria Education Center*
Thursday	March 10, 2016	Dr. Frank A. Calabria Education Center* Tentative Budget Approved
Tuesday	March 22, 2016	Dr. Frank A. Calabria Education Center*
Thursday	April 7, 2016	Dr. Frank A. Calabria Education Center*
Thursday	April 28, 2016	Dr. Frank A. Calabria Education Center* Public Hearing *
Thursday	May 12, 2016	Parsippany Hills High School* ** 20 Rita Drive, Parsippany Adoption of Final Budget
Thursday	May 26, 2016	Parsippany High School**
Thursday	June 9, 2016	Parsippany Hills High School**
Tuesday	June 21, 2016	Parsippany High School
Thursday	July 21, 2016	Dr. Frank A. Calabria Education Center
Thursday	August 25, 2016	Dr. Frank A. Calabria Education Center
Thursday	September 8, 2016	Dr. Frank A. Calabria Education Center
Thursday	September 22, 2016	Dr. Frank A. Calabria Education Center
Thursday	October 6, 2016	Dr. Frank A. Calabria Education Center
Thursday	October 20, 2016	Dr. Frank A. Calabria Education Center
Thursday	November 10, 2016	Dr. Frank A. Calabria Education Center
Tuesday	November 22, 2016	Dr. Frank A. Calabria Education Center
Thursday	December 15, 2016	Dr. Frank A. Calabria Education Center
Thursday	January 5, 2017	Dr. Frank A. Calabria Education Center - Organization

NOTE-All meetings start with Closed Session 6:30 P.M., Regular Meeting 7:00 PM

*Budget Discussion

**Student and/or Staff Awards

Adopted: _____

Board Elections – Tuesday, November 8, 2016
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II. GA – GENERAL ADMINISTRATION – JONI BENOS

GA 15-16 49 **Travel and Work Related Expenses**

**TRAVEL &
EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Natalie Marano Abby Bruss Emily Alston Doris Wong Cheryl Gomez	Increase Student Learning – iPads	January 19, 2016	West Orange, NJ	\$239.00ea Title IIA
Melissa Iellimo	Guided Math	January 26, 2016	Parsippany, NJ	\$239.00 IDEA
Kathleen Zelles	Innovative Ideas for helping OT, PT	February 8, 2016	Fairfield, NJ	\$239.00 Title II A
Meghan Smith	Executive Dysfunction: Strategies for at Home and School	January 29, 2016	Parsippany, NJ	\$199.00 Title IIA
JR Giacchi Cathy Jo Speidel	Next Generation of Science Standards	January 12, 2016	Monroe, NJ	\$169.00ea
Erica Fertig Joanne Petriello	Strategies to Strengthen your Special Needs Students	February 26, 2016	Parsippany, NJ	\$239.00ea Title IIA

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GA 15-16 50 **Field Trip Destinations**

**FIELD TRIP
DESTINATIONS**

BE IT RESOLVED that the Board approve the potential Field Trip destinations named below for the 2015-2016 school year.

Destination

What the trip would be for

Bernard B. Jacobs Theatre
New York, New York

African American Club

Harrah's Resort Atlantic City
Atlantic City, New Jersey

FBLA Club

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III. AP – ACADEMIC PROGRAMMING – NANCY GIGANTE, ED.D.

AP 15-16 20 **Program Evaluation Cycle**

**PROGRAM AP-A
EVAL CYCLE**

BE IT RESOLVED that the Board approve the attached five-year Program Evaluation Cycle.

AP 15-16 21 **Curriculum Approval**

**CURR APPROVAL
2015-2016**

BE IT RESOLVED, that existing K-12 curricula, specialized programs and educational support services be adopted by the Board of Education for the 2015-2016 school year. As new courses or programs are added or existing ones dropped, they will be presented to the Board for review and approval.

- a. The following content areas are to be approved for elementary schools, K-5, 2015-2016:

Art
 Language Arts
 Mathematics
 Music
 Physical Education/Health
 Reading
 Science
 Social Studies
 World Languages

- b. The attached listings of courses for (i) the middle schools, and (ii) high schools are to be approved for 2015-2016;
- c. In addition, the following specialized programs, services, and opportunities are to be approved for 2015-2016:

Basic Skills
 English as a Second Language
 Co-Curricular Activities
 Gifted and Talented
 Guidance
 Library/Media Skills K-12
 Media Services
 Special Education
 Substance Abuse Program
 Target: Teach Parsippany
 Technology

AP-B

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AP-A

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

PROGRAM EVALUATION CYCLE

PROGRAM NAME	2012/13			2013/14					2014/15					2015/16					2016/17				
	1/2	3 - 4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
<u>Social Studies K-5</u>			X					X	X						X						X		
<u>Social Studies 6-12</u>		X					X						X	X						X			
<u>World Language K-5</u>		X				X						X					X	X					
<u>World Language 6-8</u>				X	X					X					X							X	
<u>World Language 9-12</u>			X					X	X					X							X		
<u>Reading/Lang. Arts K-5</u>			X					X	X					X							X		
<u>Reading/Lang. Arts 6-12</u>			X					X	X					X							X		
<u>Math K-5</u>		X	X			X	X					X					X	X					
<u>Math 6-8</u>			X					X	X					X							X		
<u>Math 9-12</u>	X	X			X	X					X	X					X	X					
<u>Science K-5</u>			X					X	X					X							X		
<u>Science 6-8</u>			X					X	X					X							X		
<u>Science 9-12</u>				X	X					X					X							X	
<u>Media Services K-5</u>			X					X	X					X							X		
<u>Media Services 6-8</u>	X				X						X					X							X
<u>Media Services 9-12</u>			X					X	X					X							X		

KEY: Year 1 / Year 2: Evaluation (data collection; interpretation of data; presentation of proposals and recommendations)
Year 3 / Year 4: Proposals/Recommendations acted upon – curriculum revision; implementation of proposals and recommendations)
Year 5: Monitor and record progress

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PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

PROGRAM EVALUATION CYCLE

<u>PROGRAM NAME</u>	2012/13					2013/14					2014/15					2015/16					2016/17				
	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
<u>Physical Education K-12</u>	X						X						X						X						X
<u>Health K-12</u>	X						X						X						X						X
<u>Art K-12</u>			X						X						X	X								X	
<u>Music K-12</u>				X						X	X							X						X	
<u>GRO</u>			X						X						X	X								X	
<u>Guidance K-12</u>			X						X						X	X								X	
<u>Applied Technology 6-12</u>			X						X						X	X								X	
<u>ESL</u>				X						X	X							X						X	
<u>Kindergarten</u>	X						X						X						X						X

KEY: Year 1 / Year 2: Evaluation (data collection; interpretation of data; presentation of proposals and recommendations)
Year 3 / Year 4: Proposals/Recommendations acted upon – curriculum revision; implementation of proposals and recommendations)
Year 5: Monitor and record progress

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AP-B

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
MIDDLE SCHOOL COURSE OFFERINGS
2015-2016

ART

Art 6 - Explore! Imagine! Discover
 Art 7 - Digital Art
 Art 8 - Art Palooza

INFORMATION TECHNOLOGY

Multimedia Production and Design
 Imagineering 8
 Young Makers 7
 Current and Emerging Technologies 6
 Global Digital Citizenship 6
 Video Game Design 8

LANGUAGE ARTS

Language Arts 6, 7, 8
 Language Arts 6 Advanced
 Language Arts 7 Advanced
 Language Arts 8 Prehonors

ESL

English as a Second Language

WORLD LANGUAGES

World Language 6 (Spanish, French, Italian)
 World Language 7 (Spanish, French, Italian)
 Spanish, French, Italian 1

MATHEMATICS

Mathematics 6, 7, 8
 Mathematics Advanced Grades 6, 7
 Algebra 1 Grade 8
 Basic Skills Mathematics 6, 7, 8

MUSIC

Band 6, 7, 8
 Chorus 6, 7, 8

PHYSICAL EDUCATION

Physical Education/Health 6, 7, 8
 Mind, Body, Nutrition

READING/WRITING

Reading/Writing 6, 7, 8

SCIENCE

Science 6, 7, 8
 Introduction to Physical Science 8
 Forensic Science 7,8

SOCIAL STUDIES

Social Studies 6
 Introduction to American Studies
 (Grade 7)
 Social Studies Honors 7
 World History 500-1500 (Grade 8)
 World History Honors 500-1500
 (Grade 8)

APPLIED TECHNOLOGY

Family and Consumer Sciences
 Culinary Arts 7
 Food Service and Hospitality 8
 Industrial Arts
 Intro to Engineering 6
 Computer-Aided Design and Drafting Technology 7,8
 Robotics I 7, 8
 Robotics II 7,8
 Wood & Metal Craft-builders 7
 Design and Problem Solving 7
 Craftsmanship with Woods and Metals 8

SPECIAL EDUCATION

Resource Program
 Self-Contained Classes

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PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
HIGH SCHOOL COURSE OFFERINGS
2015-2016

ART

Ceramics 1, 2
 Drawing 1, 2
 Painting
 Honors Studio Art (2012-2013)
 AP Studio Art (2013-2014)
 Art Portfolio (2012-2013)
 Honors Art Portfolio (2013-2014)
 Multi Art
 Computer Graphics 1, 2 (2012-2013)
 Graphic Design (2013-2014)
 Animation (2013-2014)
 Advanced Ceramics (2014-2015)

BUSINESS EDUCATION

Business Computer Applications
 Pathways to Business and Careers
 Personal Finance
 Business Law
 Business Organization & Management*
 Honors College Preparatory Accounting*
 Accounting 1
 Marketing, Advertising & Sales*
 Desktop Publishing
 *FDU College credit available

ENGLISH

English ESL
 English Honors 1, 2, 3
 Basic College English 3, 4
 College English 3, 4
 English 4 Advanced Placement
 Public Speaking
 Journalism
 Creative Writing
 English 1
 English 2
 Reading, Math, Writing Workshop 1, 2, 3, 4

ESL

ESL

WORLD LANGUAGES

French, Italian, Spanish 1
 French, Italian, Spanish 2
 French, Italian, Spanish 2 Honors
 French, Italian, Spanish 3
 French, Italian, Spanish 3 Honors
 French, Italian, Spanish 4
 French, Italian, Spanish 4 Honors
 French, Italian, Spanish AP
 Spanish 5

FAMILY AND CONSUMER SCIENCE

Introduction to Food Preparation & Nutrition
 Advanced Foods
 Home Design Technology
 Child Development and Parenting
 Honors Human Development

INDUSTRIAL ARTS

Intro to Design Technology I
 Design Tech II
 Woods Technology 1, 2
 Television Production 1, 2
 Auto Fundamentals
 Engineering CAD 1, 2
 Engineering CAD II Honors
 Architectural CAD 1, 2
 Architectural CAD II Honors
 Stagecraft 1, 2
 Auto Mechanics 1, 2
 How to Fix Just About Anything!
 Imagineering

COOPERATIVE VOCATIONAL EDUCATION

Cooperative Marketing Education (CME)
 CME on the Job

MATHEMATICS

Geometry Honors
 Geometry
 Algebra 1, 2
 Algebra 2 Honors
 Pre-Calculus
 Pre-Calculus Honors
 Probability, Statistics & Discrete Math

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PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
HIGH SCHOOL COURSE OFFERINGS
2015-2016

MUSIC

Advanced Placement Music Theory
 Concert Band
 Freshman Honors Concert Band
 Concert Band Honors
 Wind Ensemble
 Wind Ensemble Honors
 Choir
 Concert Choir
 Freshman Honors Choir
 Concert Choir Honors
 Music Theory

SCIENCE

Science ESL
 Biological Science
 Biology 1 Honors
 Natural Science
 Biology 1
 Biology 2: Technology & Issues
 Biology Advanced Placement
 Environmental Science
 Environmental Science, Advanced Placement
 Chemistry Honors
 Chemistry 1
 Conceptual Chemistry
 Chemistry Advanced Placement
 Physics
 Physics Honors
 Physics Advanced Placement
 Anatomy & Physiology Honors
 Astronomy
 Current Issues In Science
 Forensic Science
 Marine Biology
 Nutritional Science
 Biochemistry
 Organic Chemistry
 Genetics
 Horticulture

PHYSICAL EDUCATION

Physical Education 9, 10, 11, 12
 Health 9, 11, 12
 Adaptive Physical Education 9, 10, 11, 12
 Driver Education 10
 Careers in Medicine

SOCIAL STUDIES

World History
 World History Honors
 World History ESL
 US History 1
 US History ESL 1, 2
 Pre-Advanced Placement US History 1
 Advanced Placement US History 2
 American Studies – US History 2
 Institute for Political & Legal Education (IPLE)
 Human Behavior 1, 2
 Military History of the US
 European History Advanced Placement
 Government and Politics Advanced Placement
 Civics and Government
 Civics and Government Honors

SPECIAL EDUCATION

Resource Program
 Self-Contained Classes

SPECIAL PROGRAMS

Independent Study
 Target: Teach Parsippany

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IV. HR – HUMAN RESOURCES – EILEEN HOEHNE

- HR 15-16 281 **Employment – Paraprofessionals** **EMPLOY
PTHESA**
- BE IT RESOLVED that the Board approve the individuals named below who have been employed for the 2015-2016 school year as paraprofessionals in the areas as indicated:
- Eastlake Elementary School**
Sudha Ganesh One-to-One – 1st Year \$20,318.00 1/6/2016
- Knollwood Elementary School**
Louis Tempesta Instructional Aide – 1st Year \$29,337.00 1/4/2016
- Northvail Elementary School**
Samantha Monks One-to-One – 1st Year \$20,318.00 1/4/2016
- HR 15-16 282 **Employment – Bus Aides** **EMPLOY
BUS AIDES**
- BE IT RESOLVED that the Board approve the individuals named below who have been employed for the 2015-2016 school year as Bus Aides at the rate of \$15.50 per hour as indicated:
- Teresa Mitchell 5.5 hours/day effective 12/21/2015
Frances Robinson-Rowe 5.5 hours/day effective 1/4/2016
- HR 15-16 283 **Resignation - PTHESA** **RESIGN
PTHESA**
- BE IT RESOLVED that the Board approve the resignation of Christina Padula, Kindergarten Paraprofessional, effective December 31, 2015.
- HR 15-16 284 **Resignation – Noontime Aide** **RESIGN
NOONTIME**
- BE IT RESOLVED that the Board approve the resignation of Evelyn Bellamy, Noontime Aide, effective December 23, 2015.
- HR 15-16 285 **Resignation/Addition – Permanent Substitutes** **RESIGN
PERM SUBS**
- BE IT RESOLVED that the Board approve the following resignation/addition as indicated below:
- RESIGN - Samantha Monks - Northvail Elementary School effective 12/23/2015
ADD - Heather Church - Eastlake Elementary School effective 1/6/2016
- HR 15-16 286 **Change of Assignment – PTHESA** **CHANGE
ASSIGN PTHESA**
- BE IT RESOLVED that the Board approve the following change of assignment for the 2015-2016 school year with no change in salary as indicated below effective January 6, 2016:
- Sylvia Fang – Lake Hiawatha Elementary School**

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From: One-to-One Paraprofessional To: Preschool Paraprofessional

- HR 15-16 287 **Change in Start Date** **CHANGE START
DATE**
- BE IT RESOLVED that the Board approve change in start date for the individual named below:
- Muna Okour – Paraprofessional – Littleton Elementary School**
 From: December 4, 2015
 To: December 14, 2015
- HR 15-16 288 **Maternity Leaves of Absence** **MATERNITY
LEAVES**
- BE IT RESOLVED that the Board approve the maternity leaves of absence as indicated below:
- Employee #31175**, Teacher at Parsippany High School, has requested a maternity leave of absence on or about March 21, 2016 through May 6, 2016 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from May 9, 2016 through June 24, 2016.
- Employee #30607**, Teacher at Intervale Elementary School, has requested a maternity leave of absence on or about February 18, 2016 through April 21, 2016 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from April 22, 2016 through June 24, 2016.
- HR 15-16 289 **Long-Term Assignment** **LONG-TERM ASSIGN**
- BE IT RESOLVED that the Board approve the following long-term assignment effective as indicated:
- Brianna Mahoney** will serve as a long-term substitute for Employee #30787, a Teacher at Mt. Tabor Elementary School who is on Family Medical leave of absence, at \$110.00 per diem effective January 6, 2016 through February 16, 2016.
- HR 15-16 290 **Employment – Noontime Aide – Pending Completion** **EMPLOY
NOON AIDE**
- BE IT RESOLVED that the Board approve the individual named below who has been employed for the 2015-2016 school year as a Noontime Aide in the area indicated at the rate of \$15.50/per hour, subject to the receipt of all required employment documents including but not limited to completion of criminal history background check and any other materials:
- Eastlake Elementary School**
 Virginia Nussbaum 10 hours/week

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- HR 15-16 291 **Certificate of Retirement – APSA** **RETIRE
APSA**
- BE IT RESOLVED that the Board approve the resignation of Bernadette Flaherty, Coordinating Supervisor of Special Education K-5, for the purpose of retirement effective July 1, 2016.
- HR 15-16 292 **Employment – Substitutes** **EMPLOY SUB**
- BE IT RESOLVED that the Board approve the employment of the individuals named below who hold the appropriate number of credits or the proper certification, and who have indicated their interest in serving as substitutes in the areas indicated during the 2015-2016 school year:
- Effective 1/6/2016**
- | | |
|-----------------------|--------------------------------------|
| Panayiota Bobotsiaris | Teacher, Paraprofessional, Secretary |
| Nicey Jacob | Paraprofessional |
| Cara Kohaut | Teacher/Paraprofessional |
| Diana Mamoor | Paraprofessional |
| Ingrid Mora | Teacher |
| Linda O'Brien | Teacher |
- HR 15-16 293 **Employment – Local 32** **EMPLOY
CUSTODIAN**
- BE IT RESOLVED that the Board approve the employment of Joseph Stefanelli, who has successfully completed his 150-day probationary period as a Maintenance Worker. A new contract should be issued to him in the amount of \$29,050.00 (prorated) for the 2015-2016 school year, effective January 4, 2016.
- HR 15-16 294 **Change of Assignment/Contract – PTHEA** **PTHEA**
- BE IT RESOLVED that the Board approve the following change of assignments necessitating the changes in contract as indicated, subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHEA effective January 4, 2016:
- Donna Donelan**
From: 2/5 PHS and 2/5 CMS \$51,764.00
To: 2/5 PHS \$25,882.00
- Lyndsey Wyman**
From: 5/5 BMS \$66,075.00
To: 3/5 BMS \$39,645.00

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HR 15-16 295

Corrections**CORRECT**

BE IT RESOLVED that the Board approve the corrections listed below:

Long-Term Assignments

Alana Pentz – for Employee #10851 at Littleton Elementary School

From: effective January 5, 2016 through March 1, 2016 at the per diem rate of \$257.10.

To: effective January 5, 2016 through March 1, 2016 at the per diem rate of \$269.00.

Brunella Brunetti-Colatruglio – for Employee #40530 at Brooklawn Middle School

From: effective November 2, 2015 through January 25, 2016.

To: effective November 2, 2015 through December 18, 2015.

Resignation Effective Date – Local 32

Ilham Elborj

From: December 31, 2016

To: December 31, 2015

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V. **PS – PUPIL PERSONNEL SERVICES – ANTHONY GIORDANO**

PS 15-16 55 **ABA-Trained Paraprofessionals**

ABA PARAS

BE IT RESOLVED that the Board approve the following staff member as an ABA-trained Paraprofessional with a stipend of \$1,200 (pro-rated), for the 2015-2016 school year:

<u>Name</u>	<u>School</u>	<u>Effective Date</u>
Maria Antonacci	Lake Parsippany	11/9/15
Lisa Gangala	PHHS	11/4/15

PS 15-16 56 **Home Instruction**

HOME INSTRUCTION

BE IT RESOLVED that the Board approve the following students who are on home instruction:

<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>
28451	PHHS	9	Surgery
33338	MT	5	Behavior
41351	TH	5	Behavior
27299	PHHS	10	Administration
40274	MT	5	Emotional
26224	PHHS	11	Administration

PS 15-16 57 **Suspensions**

SUSPENSIONS PS-A

Eight secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

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NEW BUSINESS

President Neglia noted that we will continue to work under the committee system and would like to get them set up as soon as possible. Mr. Neglia passed out a committee assignment sheets and asked all Board Members to return it with requested committees in prioritized order.

HEARING OF PUBLIC

Ann Marie Jetton—Asked why World Languages at Elementary was on the Curriculum approval? Dr. Gigante stated that we have two World Language teachers servicing five schools each - by trimester and by grade. Students receive a half hour of exposure to Spanish per week for one trimester.

Ann Marie Jetton - Is this the game plan to keep World Languages in elementary schools, or bounce it in and out like has been done in the past? Dr. Gigante stated that we are in process of scheduling season now; we don't have a concrete answer...as we move through the process and evaluate how it went this year we would make appropriate decisions - right now the program has been well-received. We don't technically finalize program until the budget itself is finalized.

ROLL CALL VOTES

On a motion by Mrs. Cogan, seconded by Mrs. Mayer, Superintendent's Bulletin #11 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBER/S
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X			X		HR15-16 281 & 287
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orthwein	X					
Mr. Neglia	X					

Mrs. Mayer stated that she would like to acknowledge Mrs. Orthwein and her service to the Board, now that we have restructured, I want it publicly known how grateful we are for your leadership in a very difficult position, and we thank you and look forward to continue working with you.

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Mr. Neglia seconded that and said thank you for your leadership and all you have done for the Board for the last two years, you are very dedicated and loyal person to this district and I think everyone up here knows that and we all thank you for that.

ADJOURNMENT TO CLOSED SESSION

**ADJOURNMENT TO
CLOSED SESSION**

A motion was made by Mrs. Orthwein and seconded by Mr. Choffo and was unanimously approved by voice vote to adjourn to closed session for the purpose of discussing HIB, personnel and litigation.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: student matters, legal negotiations, and personnel issues.
2. It is determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

RECONVENE OPEN SESSION

RECONVENE OPEN SESSION

The regular meeting reconvened at 8:23 p.m. in a motion by Joe Cistaro, and seconded by Mrs. Golderer.

ROLL CALL VOTES

ROLL CALL VOTES

On a motion by Mrs. Cogan, seconded by Mr. Cistaro, Addendum items HR 297 and 298 were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBER/S
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer			X			
Mrs. Mayer	X					
Mrs. Orthwein	X					
Mr. Neglia	X					

Mrs. Golderer - thank you to Mrs. Mayer for having recognized Fran's work during her tenure as president. But what I would like to say about it is that I feel, and I know having said this to some Board Members already, I was very saddened by the fact that we weren't considering re-nominating Fran for President because I think she has done an outstanding job. I felt that the members of the

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public need to always blame someone, and of course as the President, and you will feel that Frank I can assure you of that, the President is responsible for the decisions of the Board. But I do believe that whether it was the right decision, or the wrong decision, it was a decision that many Board Members, you Frank and many of us made; unfortunately there were several candidates and...Andy you have done a lot of Human Resources and so have I...and you think you have that right candidate and unfortunately sometimes it just doesn't happen. I just don't want what happened before to reflect solely on Fran. I have never met someone that has been so dedicated, someone that put so many hours and did what she did for the community. When I started on the Board it is not that we have become friends that socialize, but I have grown to respect her and admire her, I think that she handled everything that happened extremely well; and for whatever reason I want her to know that I do bear a part of the responsibility for what happened and I know that all of us here have tried to make the best decision that we could... at all times. We need to always remember that we are making decisions for not only 7200 students, but also 57,000 members of the public, not just whoever comes in and speaks the loudest we have to remember everyone at all times. So...thank you very much Fran for your service I do commend you for that.

Mr. Neglia thanked Mrs. Golderer

ADJOURN

ADJOURN

Public session was adjourned at 8:38 p.m. on a motion by Mr. Berrios, seconded by Mrs. Mayer and voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBER/S
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orthwein	X					
Mr. Neglia	X					

Respectfully submitted,
 Joan F. Benos
 Substitute Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS
AFOREMENTIONED IN THESE MINUTES, PLEASE REFER
TO THE SUPERINTENDENT'S BULLETIN#11
POSTED ON THE DISTRICT WEBSITE**