

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION
REGULAR MEETING OF
Tuesday, April 13, 2016
Revised**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Wednesday, April 13, 2016 at Dr. Frank E. Calabria Education Center, 292 Parsippany Road, Parsippany, NJ 07054.

CALL TO ORDER

CALL TO ORDER

President Neglia called the meeting to order at 7:04 p.m.

MEETING NOTICE

MEETING NOTICE

President Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on February 18, 2016. Additionally the Notice of Meeting was posted at the Municipal building and copy of Notice filed with the Township Clerk on April 7, 2016. This is an official meeting.

FIRE NOTICE

FIRE NOTICE

The Fire Notice was read by President Neglia.

ROLL CALL

ROLL CALL

Present: Mr. Timothy Berrios
 Mr. George Blair
 Mr. Joseph Cistaro
 Mrs. Alison Cogan
 Mrs. Judy Mayer
 Mrs. Fran Orthwein
 Mr. Andrew Choffo
 Mr. Frank Neglia

Also Present: Dr. Leroy Seitz, Interim Superintendent
 Dr. Nancy Gigante, Assistant Superintendent/Chief Academic Officer
 Mr. David F. Corso, Assistant Superintendent for Business/C.F.O.O.
 Ms. Lyanna Rios, Assistant Business Administrator
 Mrs. Eileen Hoehne, Director of Personnel
 Mr. Anthony Giordano, Director of Pupil Personnel Services
 Mrs. Joan Benos, Chief of Staff/Public Information Officer
 Mrs. Katherine Gilfillan, Esq., Board Attorney

Absent & Excused: Mrs. Susy Golderer

SALUTE TO THE FLAG

SALUTE TO THE FLAG

President Neglia asked everyone to stand for the flag salute.

STUDENT COMMITTEE REPORTS

STUDENT COMM REPTS

Karan Chauhan reported on activities at Parsippany Hills High School

CORRESPONDENCE

CORRESPONDENCE

None

UNFINISHED BUSINESS

UNFINISHED BUSINESS

Mrs. Orthwein asked about lead testing in the district. Mr. Corso provided an update on lead testing. Other board members asked about lead testing, Mr. Corso provided clarification.

COMMITTEE REPORTS

COMMITTEE REPORTS

Sports/Extra-Curricular Committee: Mr. Blair no report
 Transportation Committee: Mr. Blair no report
 Policy Committee: Mrs. Orthwein reported on policy changes.
 Finance Committee: Mrs. Cogan no report.
 Communications Committee: Mrs. Cogan no report.
 Personnel Committee: Mrs. Mayer reported on March 31, 2016 meeting.
 Critical Issues Committee: Mr. Berrios reported on March 31, 2016 meeting.
 Buildings/Grounds and Safety Committee: Mr. Cistaro no report.

APPROVAL OF MINUTES

On a Motion by Mrs. Orthwein, seconded by Mrs. Mayer, the Regular and Executive Minutes of the February 25, 2016, March 10, 2016 and March 22, 2016 Regular Minutes were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer					X	
Mrs. Mayer	X					
Mrs. Orthwein	X					
Mr. Choffo	X					
Mr. Neglia	X					

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of April 13, 2016

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Dr. Leroy Seitz presented Superintendent Bulletin Number 17.

Mr. Berrios asked if any further changes have been made to LA#2, Superintendent indicated that no changes have been made.

Mr. Blair asked if this was the second meeting regarding the 2015-2016 District Re-Organization Plan.

Cogan asked if teachers would be advised promptly about changes to the School Year Calendar

Mr. Corso presented on Secretary Report

Mrs. Cogan asked about the completion date of F #33 Roof at Parsippany High School.

Mr. Neglia asked about the amount budgeted for F #33 Roof at Parsippany High School.

Mr. Berrios asked about F #36 Hunterdon County Education Services Commission Apple Resolution.

Mr. Blair asked for clarification on Mr. Corso's last day.

Mrs. Cogan asked if the district has received any feedback regarding the district's new website.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN

Number 17

April 13, 2016

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

ITEMS FOR DISCUSSION

I. LA – LEADERSHIP ACTIONS

1. **2015-2016 Revised School Year Calendar**

**REVISED
CAL 15-16**

BE IT RESOLVED that the Board approve the revision to the 2015-2016 school year calendar due to the unusually warm and dry winter as indicated below.

DAY/DATE

Friday, May 27	<u>Schools Closed</u>
Tuesday, May 31	<u>Schools Closed</u>
Monday, June 13	<u>Schools Closed</u>

2. **2015-2016 District Re-Organization Plan**

**15-16 DISTRICT
RE-ORGANIZATION**

BE IT RESOLVED that the Board approve the following 2015-2016 Re-Organization Plan as recommended by the Interim Superintendent of Schools.

Board Policies

**BOARD
POLICY A**

BE IT RESOLVED that the Board approve the attached revised Board Policy #1110 – Organizational Chart at this second and final reading.

3. **Policy 5111**

**POLICY B
5111**

BE IT RESOLVED that the Board approve the request by Steven Linzenbold, principal of Lake Parsippany School, that student A be allowed to complete the 2015-2016 school year as per Board of Education Policy 5111.

BE IT RESOLVED that the Board approve the request by Michael DiSanto, principal of Parsippany Hills High School, that student B be allowed to complete the 2015-2016 school year as per Board of Education Policy 5111.

BE IT RESOLVED that the Board approve the request by Chris Waack, principal of Intervale School, that student C & D be allowed to complete the 2015-2016 school year as per Board of Education Policy 5111.

BE IT RESOLVED that the Board approve the request by Merissa Rosa, principal of Knollwood School, that student E be allowed to complete the 2015-2016 school year as per Board of Education Policy 5111.

II. GA – GENERAL ADMINISTRATION – JONI BENOS

4. **Travel and Work Related Expenses**

TRAVEL & EXPENSES

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Christine Henry Patty Fehn Alison Mania	Guided Reading Workshop	May 12, 2016	West Orange, NJ	\$239.00 ea Title IIA
Lyanna Rios	NJASBO Conference	June 8-10, 2016	Atlantic City, NJ	\$700.00
Alexandra Partington Deborah Buldo	June Reading Institute	June 27-July 1	Columbia University	\$825.00ea CEIS
LeRoy Seitz	NJASA/NJAPSA Spring Leadership Conf.	May 11-13, 2016	Atlantic City, NJ	\$775.00
The following were approved on March 22, 2106. The Grant title for funds is changing From: Title IIA To: IDEA				
Taylor Egan Jodi Grillo Karen Snell Laura Breiten Desiree Ventrella Kathleen Zelles	Handwriting Without Tears	April 4, 2016	Bridgewater, NJ	\$305.00ea IDEA
Tracey Hedden	Make Best Use of Free Google Apps	April 7, 2016	Newark, NJ	\$239.00 IDEA
Kara Baltuch	Guided Math Workshop	May 13, 2016	West Orange, NJ	\$239.00 IDEA
Melissa Arnot Lynea Craig	Handwriting Assessment	April 29, 2016	New York, NY	\$240.90 IDEA

5. **Field Trip Destinations**

Destination

What the trip would be for

Edwin B. Forsythe Wildlife Refuge
Brick, New Jersey

Biology class

Walter Kerr Theater
New York, New York

English class

Marriott Marquis Hotel
Atlanta, GA

High School Business Class
FBLA

6. **Board Policies**

**BOARD
POLICIES**

BE IT RESOLVED that the Board approve the following new Policy and revised ByLaw at this first of two readings.

ByLaw 0167 – Public Participation in Board Meetings – Revised
ByLaw 0168 – Recording Board Meetings – Revised
Policy 5516 – NEW Use of Electronic Communications and Recording Devices

**C
D
E**

7. **Overnight Field Trip Approval**

**OVERNIGHT
FIELD TRIP**

BE IT RESOLVED that the Board approve the following overnight field trip for Parsippany High School, and Parsippany Hills High School.

F

Grades 9-12 June 28-July 3, 2016 – FBLA National Conference
Atlanta, GA

8. **Gift to the District**

**GIFT TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gift and that the Superintendent send a letter of appreciation:

Mt. Tabor Elementary School

The Mt. Tabor PTA has donated \$1295.00 to the Board of Education to help support cultural arts events to be held at Mt. Tabor School.

AP – ACADEMIC PROGRAMMING – NANCY GIGANTE, ED.D.

IV. **HR – HUMAN RESOURCES – EILEEN HOEHNE**

9. **Employment – Paraprofessionals**

**EMPLOY
PTHESA**

BE IT RESOLVED that the Board approve the individuals named below who have been employed for the 2015-2016 school year as Paraprofessionals in the areas indicated:

Eastlake Elementary School

Kimberly Teschemacher Preschool \$21,858.00 (prorated) 3/30/2016

Troy Hills Elementary School

Jessie Tredinnick One-to-One – 1st Year \$20,318.00 (prorated) 3/30/2016

10. **Long-Term Assignments**

**LONG-TERM
ASSIGN**

BE IT RESOLVED that the Board approve the following long-term assignments effective as indicated:

Jennifer Brazinski will serve as a long-term substitute for an Elementary Music vacancy at Lake Hiawatha and Knollwood Elementary Schools, at \$110.00 per diem effective April 18, 2016 through June 24, 2016.

Denise Fascia will serve as the long-term substitute for Employee #30569, a Teacher at Troy Hills Elementary School who will be on unpaid medical leave, at \$110 per diem effective April 22, 2016 through June 24, 2016.

Stephanie Garcia as a long-term substitute for a World Language vacancy at Central Middle School at \$110.00 per diem effective March 23, 2016 through June 24, 2016.

Christina Reneo as a long-term substitute for Employee #31118, a Teacher at Parsippany Hills High School who is on maternity leave, at \$110.00 per diem effective April 1, 2016 through June 24, 2016.

11. **Resignation – Bus Aide**

**RESIGN
BUS AIDE**

BE IT RESOLVED that the Board approve the resignation of Susan Bizzaro, Bus Aide, effective March 29, 2016.

12. **Employment – Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of Charles Clark, who has successfully completed his 150-day probationary period as a part-time custodian. A part-time contract should be issued to him for the 2015-2016 school year for \$13.66/per hour, effective April 1, 2016.

13. **Employment – Acting Head Custodian**

**ACTING HEAD
CUSTODIAN**

BE IT RESOLVED that the Board approve the stipend for Walter Mosuriak who was acting head custodian at Littleton Elementary School as indicated below and is entitled to a prorated portion of the head custodian stipend of \$5,324.00:

January 25, 2016 through February 12, 2016 (15 days)

February 17, 2016 through March 3, 2016 (12 days)

March 8, 2016 through March 11, 2016 (4 days)

14. **Resignation – Permanent Substitute**

**RESIGN
PERM SUB**

BE IT RESOLVED that the Board approve the resignation of Heather Church, Permanent Substitute at Eastlake Elementary School, effective April 1, 2016.

15. **Resignations – PTHESA**

**RESIGN
PTHESA**

BE IT RESOLVED that the Board approve the following resignations as indicated below:

Stephanie Fasano	Instructional	Parsippany High School	4/4/2016
Samantha Monks	One-to-One	Northvail Elementary School	4/8/2016

16. **Appointment – Volunteer Extra-Curricular Athletic Aide**

**APPOINT VOL
EXTRA CURR AIDE**

BE IT RESOLVED that the Board approve the appointment of the following individual as a volunteer extra-curricular athletic aide in the area indicated for the 2015-2016 school year effective March 30, 2016:

Parsippany High School

Robert Briant Boys Lacrosse

17. **Employment – Substitutes**

EMPLOY SUBS

BE IT RESOLVED that the Board approve the employment of the individuals named below who hold the appropriate number of credits or the proper certification, and who have indicated their interest in serving as substitutes in the areas indicated during the 2015-2016 school year:

Effective 4/7/16:

Jennifer Brazinski Teacher

Effective 4/14/16:

Linda Guarino	Paraprofessional, Secretary
Allison Gurin	Teacher
David Hastings	Paraprofessional
Nicole Olcott	Teacher

18. **Leaves of Absence**

LOA

BE IT RESOLVED that the Board approve a medical leave of absence for Employee #31205, effective April 18, 2016 through June 13, 2016 utilizing accumulated sick leave.

BE IT RESOLVED that the Board approve a medical leave of absence for Employee #30314, effective April 1, 2016 through April 30, 2016 utilizing accumulated sick leave.

19. **Certificate of Retirement – PTHEA**

**RETIRE
PTHEA**

BE IT RESOLVED that the Board approve the resignation of Denise Probst, ESL Teacher at Intervale Elementary School, for the purpose of retirement in accordance with the Board/PTHEA Agreement effective July 1, 2016.

20. **Maternity Leaves of Absence**

**MATERNITY
LEAVE**

BE IT RESOLVED that the Board approve the maternity leaves of absence as indicated below:

Employee #30709, Teacher at Mount Tabor Elementary School, has requested a maternity leave of absence on or about May 31, 2016 through June 24, 2016 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from September 1, 2016 through December 2, 2016.

Employee #43586, Teacher at Eastlake Elementary School, has requested a maternity leave of absence on or about June 13, 2016 through June 24, 2016 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from September 1, 2016 through October 14, 2016.

Employee #31232, Teacher at Parsippany High School, has requested a maternity leave of absence on or about May 31, 2016 through June 24, 2016 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from September 1, 2016 through November 4, 2016.

21. **Declination of Long-Term Assignment**

DECLINE

BE IT RESOLVED that the Board approve the declination of assignment from Wendy Chesnov Dratler who was approved as a long-term substitute for Employee #30569, Teacher at Troy Hills Elementary School.

22. **Low Pressure – Black Seal Boiler Operator License**

**BOILER
LICENSE**

BE IT RESOLVED that the Board approve the stipend of \$1,304.00 (prorated) for William Long, Custodian, who received his Black Seal Boiler License effective February 1, 2016.

23. **Employment – Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the individual named below on a 150-day probationary period as indicated:

Name	Step	Salary	Effective	Assignment
Charles Talmadge, III	3	\$29,219.00(Prorated)	4/1/2016	Maintenance

24. **Resignation – Noontime Aide**

**RESIGN
NOONTIME AIDE**

BE IT RESOLVED that the Board approve the resignation of Laynie Kadushin, Noontime aide at Rockaway Meadow School, effective April 8, 2016.

25. **Local 32 - Change in Assignment/Contract**

**LOCAL 32
CHANGE IN ASSIGN**

BE IT RESOLVED that the Board approve the following change in assignment, necessitating the following change in contract, effective April 18, 2016:

Oscar Gilgorri – Transportation

Salary Description

	<u>Salary</u>	<u>Long.</u>	<u>Addenda</u>	<u>Total</u>
From: Local 32 Driver 10mo-6hr Step 3	\$21,476	\$0	\$0	\$21,476

To: Local 32 Driver 12mo-8hr Step 2	\$32,207	\$0	\$3,169	\$35,376
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(Head Bus Driver)

26. **Employment – Permanent Substitute**

**EMPLOY
PERM SUB**

BE IT RESOLVED that the Board approve the following employment as indicated below:

Daniel Caivano, III – Lake Hiawatha – Effective April 18, 2016

Brittany Steele – Rockaway Meadow – Effective April 20, 2016

27. **Appointment – Supervisor of Special Education Pre-K – Grade 5**

**APPOINT
APSA**

BE IT RESOLVED that the Board approve Deborah Hoffman, who has been recommended by the Superintendent, for the position of Supervisor of Special Education Pre-K-5 subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution

of the requisite contract of employment to be signed by the Board President. Ms. Hoffman should receive a salary of \$101,000 plus benefits pursuant to the Board/APSA agreement effective July 1, 2016, subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and APSA.

28. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the corrections listed below:

Employment – Paraprofessional

Eastlake Elementary School

Tawnya Ledden – Effective March 21, 2016

From: One-to-One \$20,318.00 (prorated)

To: Preschool \$21,858.00 (prorated)

Maternity Leave of Absence

Employee #49104

From: on or about March 23, 2016 through May 3, 2016 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from May 4, 2016 through June 24, 2016.

To: on or about March 23, 2016 through May 5, 2016 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from May 6, 2016 through June 24, 2016.

Employee #30607

From: on or about February 18, 2016 through April 21, 2016 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from April 22, 2016 through June 24, 2016.

To: on or about February 18, 2016 through April 25, 2016 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from April 26, 2016 through September 26, 2016.

Resignations – PTHEA

Rachel Fountain

From: April 25, 2016

To: April 8, 2016

V. **PS – PUPIL PERSONNEL SERVICES – ANTHONY GIORDANO**

29. **Saturday Academy Program**

**SAT
ACADEMY**

BE IT RESOLVED that the Board approve the addition of the following personnel to the list of staff members conducting the Saturday Academy, an enrichment program, on the dates indicated below, at \$150 per session, paid for through the CEIS grant:

Andrew Hill:

1/30/16, 1/30/16, 2/6/16, 2/20/16, 2/27/16, 3/12/16, 3/19/16,
4/2/16, 4/23/16, 4/30/16, 5/14/16, 5/21/16

Martin Mieden:

4/2/16, 4/23/16, 4/30/16, 5/14/16, 5/21/16

30. **Paraprofessional Assistance for Student**

**PARA
CO-CURR**

BE IT RESOLVED that the Board approve the following staff members who assisted a student at the Ski Club, as per the student's IEP, at the rate of \$18 per hour, on the following dates:

Jeanine Clark
1/6/16 - 6 Hours
1/13/16 - 6 Hours
1/20/16 - 3 Hours

Jayne Dzuback
1/20/16 - 3 Hours
1/27/16 - 6 Hours

Kristine Skinner
2/10/16 - 6 Hours
2/17/16 - 6 Hours

31. **ABA-Trained Paraprofessional**

BE IT RESOLVED that the Board approve the following staff member as an ABA-trained Paraprofessional with a stipend of \$1,200 (prorated), for the 2015-2016 school year:

<u>Name</u>	<u>School</u>	<u>Effective Date</u>
Brittany Ciccarelli	Rockaway Meadow	3/23/16

Sejal Dave, Rockaway Meadow, is no longer eligible for the stipend as of March 22, 2016.

32. **Harassment, Intimidation, and Bullying**

HIB

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for March 22, 2016.

Suspensions

SUSPENSIONS G

Eight secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

VI. BUSINESS/FINANCE – DAVID CORSO

33. **Payment of Bills**

**PAYMENT
OF BILLS**

BE IT RESOLVED that the Board of Education approve the payment of current bills for April 13, 2016 for the 2015-16 school year in the amount of \$6,521,777.08.

BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for school activities for the month of March 2015-2016 school year in the amount of \$37,249.72.

34. **Transfer of Funds**

**TRANSFER
OF FUNDS H**

BE IT RESOLVED that the Board of Education authorize the transfers in the 2015-2016 budget per detail of transfers report, March 1-31 for the 2015-2016 school year, per state law S1701.

35. **Hunterdon County Educational Services Commission**

HCESC REN

WHEREAS: The Hunterdon County Educational Services Commission provides educational programs for school districts, students with special needs, parents and staff members of our member districts, and other Educational Services Commissions. In addition to assisting school districts administratively through cooperative purchasing programs; cooperative transportation, staff development and assisting in meeting federal grant compliance.

WHEREAS: Parsippany-Troy Hills School District desires to become a member of the Hunterdon County Educational Services Commission and desires to use various contracts to acquire products, equipment or other service. There is no charge to become a member. That the Parsippany-Troy Hills School District Board is in full support of becoming a member of the Hunterdon County Educational Services Commission and hereby authorizes staff to complete all necessary paperwork to become a member.

36. **Hunterdon County Education Services Commission**
Apple-Resolution

APPLE – HCESC

WHEREAS, the Hunterdon County Educational Services Commission (“HCESC”), as Lead Agency for the HCESC cooperative pricing system (system identifier 34HUNCCP), has awarded a contract for proprietary Apple technology products following the public solicitation of sealed bids pursuant to N.J.S.A. 18A:18A-15, N.J.S.A. 40A:11-13 and N.J.A.C. 5:34-9.1; and

WHEREAS, the Parsippany-Troy Hills School District is a member of the HCESC cooperative pricing system and is authorized to make purchases

from contracts awarded by the HCESC pursuant to N.J.A.C. 5:34-7.1 et seq.; and

WHEREAS, the Apple technology products covered by the HCESC contract sought by the Parsippany-Troy Hills School District are of such a specialized nature that only such products will meet the needs of the Parsippany-Troy Hills School District and

WHEREAS, the Parsippany-Troy Hills School District has heavily invested time and funds into the acquisition and integration of Apple products in local operations that will be wasted if non-Apple products were used to supplement the existing technology; and

WHEREAS, the use of non-Apple products would require either the wholesale replacement of the technology currently used by the Parsippany-Troy Hills School District or an unsupportable level of training, support and maintenance services that would utterly defeat the purpose of the public contracting laws;

NOW, THEREFORE, BE IT RESOLVED that the Parsippany-Troy Hills School District hereby authorizes the purchase of proprietary Apple technology products from the HCESC contract as follows:

iMac, iMac mini, MacBook, MacBook Air, MacBook Pro, iPad Air, iPad mini, iPad Pro, Displays, Mac Pro, Memory, Input Devices, Accessories, Cases & Covers and Protection Plans.

37. **Partial Roof Replacement Parsippany High School**

**ROOF
REPLACEMENT**

WHEREAS, the Board of Education advertised and received bids for the Partial Roof Replacement for Parsippany High School and the bids were opened and accepted on Thursday, March 31, 2016 at 1:30 p.m.

THEREFORE BE IT RESOLVED, that the Board approved the award of the base bid as the lowest responsive bidder for the Partial Roof Replacement for Parsippany High School to Patwood Roofing Company, 3 Peckman Road, Little Falls, New Jersey 07242 in the amount of \$419,800.00 and accept alternate No. 1.

38. **Laser Engraver, Exhaust & Printer**

**LASER
ENGRAVER**

WHEREAS, the Board of Education advertised and received bids for Laser Engraver, Exhaust & Printer for the Parsippany High School and Parsippany Hills High School's Introduction to Engineering class for the 2016-2017 school year. The bids were opened and accepted Wednesday, March 30, 2016 at 11:00 A.M.

THEREFORE BE IT RESOLVED, that the Board approve the award of the bid to the lowest responsive bidder for Laser Engraver, Exhaust & Printer

to Allegheny Educational Systems, Inc. 320 E. 3rd Avenue, Tarentum, PA 15084 in the amount of \$87,440.00.

39. **School Alliance Insurance Fund Additional Insured**

INS FUND

WHEREAS: the School Alliance Insurance Fund membership allows additional insured status for Booster Clubs, Foundations and other affiliated entities, and

WHEREAS: (1) Upon completion of the Quasi Entity General Application, (2) if an athletic team complete supplemental quasi entity athletic group supplement form and (3) formal BOE resolution recognizing the Entity as an additional insured receiving quasi entity status,

THEREFORE BE IT RESOLVED: the Parsippany-Troy Hills Board of Education pursuant to requirements advised by the School Alliance Insurance Fund (SAIF), formally recognizes the following PTA and booster clubs as a Quasi- Entity of the Parsippany-Troy Hills Board of Education.

Booster Club

Red Hawk LAX Club

40. **Educational Services Commission Morris County**
Joint Transportation Agreement 2016-2017

ESC of MC I
JOINT TRANS
AGREE 2016-2017

BE IT RESOLVED that the Board of Education approve the Joint Transportation Agreement between the Educational Services Commission of Morris County and the Parsippany-Troy Hills Board of Education for transportation for the 2016-2017 school year per attached.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN

Number 17 ADDENDUM

April 13, 2016

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

ITEMS FOR DISCUSSION

I. LA – LEADERSHIP ACTIONS

41. **Request for Proposal Authorization**

**RFP SUB STAFFING
AUTHORIZATION**

BE IT RESOLVED that the Board of Education authorizes the advertisement and receipt of a Request for Proposal (RFP) for Substitute Staffing Services for the 2016-2017 school year. The Board of Education also directs the Administration to take all necessary actions to effectuate the terms of this resolution including, but not limited to, the development of the requisite criteria for services.

42. **Transportation Bid**

TRANS BID J

WHEREAS, bids were received from two (2) vendors and publicly opened on April 6th, 2016 with the results as set forth in Attachment 1; and

WHEREAS, a copy of each of the bids are on file in the office of the Business Administrator; and

WHEREAS, the Board has determined that based on the submitted bids that Jordan/Student Transportation is the lowest responsive and responsible bidder for certain of the routes bid as set forth in the Attachment; and

WHEREAS, the Board has further determined that Aristocrat Transportation is the lowest responsive and responsible bidder for certain of the routes bid as set forth in the Attachment;

NOW THEREFORE BE IT, Resolved, upon the recommendation of the Superintendent and School Business Administrator, that the Parsippany Troy-Hills Board of Education hereby awards a contract to Jordan/Student Transportation of America, Inc 65 Route 46, Pinebrook, NJ 07058, to provide transportation for the routes indicated in the Attachment for which it was the lowest responsible bidder in the amounts set in the bid specifications and response in an amount not to exceed \$4,093; and

BE IT FURTHER Resolved, upon the recommendation of the Superintendent and School Business Administrator, that the Parsippany Troy-Hills Board of Education hereby awards a contract to Aristocrat Limousine and Bus Company 354 Kingston Road, Parsippany, NJ 07054, to provide transportation for the routes indicated on the Attachment for which it was the lowest responsible bidder in the amounts set in the bid specifications and response in an amount not to exceed \$55,500; and

Resolved, that the Parsippany Troy Hills Board of Education authorizes the School Business Administrator/Board Secretary to execute said contracts on behalf of the Board, a copy of which shall remain on file in his office which contracts shall incorporate the terms and conditions of the bid specification.

**43. RESOLUTION OF THE PARSIPPANY-TROY HILLS
BOARD OF EDUCATION**

SETTLEMENT

Be It Hereby Resolved, that the Board of Education approve the settlement in the matter captioned, G.R. and S.P. o/b/o K.S. v. *Parsippany Troy Hills Board of Education*, OAL Dkt. No. EDS 12499-16, Agency Ref. No.: 2016-23924 in accordance with the terms of the Settlement and General Release provided to the Board which is on file in the office of the Business Administrator

Superintendent's Bulletin No. 17
April 13, 2016
Read-Ins

Page/Number	Explanation																									
Page 2 #4	<p><u>Travel and Work Related Expenses</u> <u>CHANGE:</u></p> <table border="1"> <thead> <tr> <th data-bbox="345 573 532 604"><u>Name</u></th> <th data-bbox="540 573 808 604"><u>Purpose</u></th> <th data-bbox="816 573 1044 604"><u>Date</u></th> <th data-bbox="1052 573 1255 604"><u>Location</u></th> <th data-bbox="1263 573 1466 604"><u>Estimated Expenses</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="345 636 532 667">Alexandra Partington</td> <td data-bbox="540 636 808 667">June Reading Institute</td> <td data-bbox="816 636 1044 667">June 27-July 1</td> <td data-bbox="1052 636 1255 667">Columbia Univ</td> <td data-bbox="1263 636 1466 667">From: \$825. CEIS</td> </tr> <tr> <td data-bbox="345 678 532 709">Debra Bulbo</td> <td data-bbox="540 678 808 709">June Reading Institute</td> <td data-bbox="816 678 1044 709">June 27-July 1</td> <td data-bbox="1052 678 1255 709">Columbia Univ</td> <td data-bbox="1263 678 1466 709">To: \$1,195.10 CEIS</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td data-bbox="1263 699 1466 730">From: \$825. CEIS</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td data-bbox="1263 720 1466 751">To: \$1,174.30 CEIS</td> </tr> </tbody> </table>	<u>Name</u>	<u>Purpose</u>	<u>Date</u>	<u>Location</u>	<u>Estimated Expenses</u>	Alexandra Partington	June Reading Institute	June 27-July 1	Columbia Univ	From: \$825. CEIS	Debra Bulbo	June Reading Institute	June 27-July 1	Columbia Univ	To: \$1,195.10 CEIS					From: \$825. CEIS					To: \$1,174.30 CEIS
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Page 4 #9	<p><u>Employment – Paraprofessionals</u> ADD: Rockaway Meadow Elementary School Laynie Kadushin One-to-One – 1st Year \$20,318.00 (prorated) 4/18/2016</p>																									
Page 5 #17	<p><u>Employment – Substitutes</u> ADD: Effective 4/14/2016</p> <table border="1"> <tbody> <tr> <td data-bbox="345 1066 743 1098">Christina Cardamone-Sheehan</td> <td data-bbox="768 1066 881 1098">Teacher</td> </tr> <tr> <td data-bbox="345 1108 548 1140">Raquel Correia</td> <td data-bbox="768 1108 881 1140">Teacher</td> </tr> <tr> <td data-bbox="345 1150 524 1182">Karol Molina</td> <td data-bbox="768 1150 881 1182">Teacher</td> </tr> <tr> <td data-bbox="345 1192 548 1224">Yeshaben Patel</td> <td data-bbox="768 1192 881 1224">Teacher</td> </tr> <tr> <td data-bbox="345 1234 516 1266">Zahra Sadaat</td> <td data-bbox="768 1234 881 1266">Teacher</td> </tr> </tbody> </table>	Christina Cardamone-Sheehan	Teacher	Raquel Correia	Teacher	Karol Molina	Teacher	Yeshaben Patel	Teacher	Zahra Sadaat	Teacher															
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Page 7 #25	<p><u>Local 32 – Change in Assignment/Contract</u> PULL</p>																									
Page 7 #27	<p>Appointment – Supervisor of Special Education Pre-K – Grade 5 <u>CHANGE:</u> From: Hoffman To: Huffman</p>																									

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of April 13, 2016

NEW BUSINESS

NEW BUSINESS

None

HEARING OF PUBLIC

HEARING OF PUBLIC

Barbara Srivastava- commented on GRO and the lack of funding.

Mr. Neglia closed the public session.

Dr. Leroy Seitz commented that he would look into the funding of the GRO program.

**ROLL CALL: SUPERINTENDENT’S BULLETIN #17
 AND SECRETARY’S REPORT**

**ROLL CALL
 VOTES**

On a motion by Mr. Berrios, seconded by Mr. Choffo, Superintendent’s Bulletin Number 17 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer					X	
Mrs. Mayer	X					
Mrs. Orthwein	X					
Mr. Choffo	X			X		9, 15, 28, 30, 31
Mr. Neglia	X					

ADJOURN

ADJOURN

There being no further business, the public meeting was adjourned at 7:42 pm on a motion by Mr. Blair, seconded by Mrs. Orthwein and voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer					X	
Mrs. Mayer	X					
Mrs. Orthwein	X					
Mr. Choffo	X					
Mr. Neglia	X					

Respectfully submitted,

Lyanna Rios
Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS
AFOREMENTIONED IN THESE MINUTES, PLEASE
REFER TO THE SUPERINTENDENT'S BULLETIN #17
INCLUSIVE OF THE SECRETARY REPORT
INITIALLY RECEIVED IN THE BOARD PACKET
AND NOW POSTED AT THE DISTRICT WEBSITE**