

Superintendent's Bulletin No. 13

February 5, 2015

Read-Ins

Page/Number	Explanation																																			
Page 3 GA 14-15 50	<p><u>Travel and Work Related Expenses</u></p> <p>ADD:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Name</th> <th style="width: 25%;">Purpose</th> <th style="width: 15%;">Date</th> <th style="width: 20%;">Location</th> <th style="width: 20%;">Estimated Expenses</th> </tr> </thead> <tbody> <tr> <td>Michelle Joyce</td> <td>Teaching Reading in Small Groups</td> <td>April 14, 2015</td> <td>Newark, NJ</td> <td>\$239.00 IDEA Grant</td> </tr> <tr> <td>Ellen Ventola</td> <td>Childhood Apraxia of speech</td> <td>March 25, 2015</td> <td>Newark, NJ</td> <td>\$235.00 Title II Grant</td> </tr> <tr> <td>Michelle Dominy Marx</td> <td>Functional Approach to Neuromuscular Facilitation</td> <td>August 28-30, 2015</td> <td>Somerset, NJ</td> <td>\$675.00 Title II Grant</td> </tr> <tr> <td>Lisa Garofalo Lisa Vallacchi John Giacchi</td> <td>NJAGC Conference: Full STEAM Ahead</td> <td>March 6, 2015</td> <td>Somerset, NJ</td> <td>\$204.00 each</td> </tr> <tr> <td>Karen Lane-Nerod</td> <td>SACs Keys to Successful Schools</td> <td>February 26/27, 2015</td> <td>Atlantic City, NJ</td> <td>\$485.96 Title II Grant</td> </tr> <tr> <td>Norman Francis</td> <td>2015 NJAHPERD Convention</td> <td>February 23-24, 2015</td> <td>Long Branch, NJ</td> <td>\$369.10</td> </tr> </tbody> </table>	Name	Purpose	Date	Location	Estimated Expenses	Michelle Joyce	Teaching Reading in Small Groups	April 14, 2015	Newark, NJ	\$239.00 IDEA Grant	Ellen Ventola	Childhood Apraxia of speech	March 25, 2015	Newark, NJ	\$235.00 Title II Grant	Michelle Dominy Marx	Functional Approach to Neuromuscular Facilitation	August 28-30, 2015	Somerset, NJ	\$675.00 Title II Grant	Lisa Garofalo Lisa Vallacchi John Giacchi	NJAGC Conference: Full STEAM Ahead	March 6, 2015	Somerset, NJ	\$204.00 each	Karen Lane-Nerod	SACs Keys to Successful Schools	February 26/27, 2015	Atlantic City, NJ	\$485.96 Title II Grant	Norman Francis	2015 NJAHPERD Convention	February 23-24, 2015	Long Branch, NJ	\$369.10
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Page 4 GA 14-15 52	<p><u>Overnight Field Trip Approval</u> GA-E</p> <p>BMS/PHHS Grade 7-12 March 19, 2015 – NASC Region 2 – Student council Camp Stella Maris, Livonia, NY</p> <p>BMS/PHHS Grade 7-12 June 25-30, 2015 – NASC National conference – Student Council Rio Rancho, NM</p> <p>PHS/PHHS Grade 9-12 February 26-27, 2015 - FBLA State Competition Hilton East Brunswick, NJ</p>																																			
HR 14-15 159	<p><u>Long-Term Assignment</u></p> <p><u>PULL #159</u></p>																																			
HR 14-15 161	<p><u>Waiver of Teaching Load</u></p> <p><u>CHANGE</u></p> <p><u>FROM:</u></p> <table style="width: 100%;"> <tr> <td style="width: 40%;">Victoria Connolly</td> <td>PHS - Learning Strategies 1/5 of 1/7 \$1,577.14 (prorated)</td> </tr> <tr> <td>Jennifer Fedo</td> <td>PHS - Basic College Education 1/5 of 1/7 \$1,800.82 (prorated)</td> </tr> <tr> <td>Jason Hurta</td> <td>PHS - Learning Strategies 1/5 of 1/7 \$1,824.28 (prorated)</td> </tr> <tr> <td>Julie Stack</td> <td>PHS - Basic College Education 1/5 of 1/7 \$2,582.85 (prorated)</td> </tr> <tr> <td>Kathy Williams-Buttari</td> <td>PHS - Basic College Education 1/5 of 1/7 \$2,701.42 (prorated)</td> </tr> </table> <p><u>TO:</u></p> <table style="width: 100%;"> <tr> <td style="width: 40%;">Victoria Connolly</td> <td>PHS - Learning Strategies 1/7 Salary: \$7,885.71 (prorated)</td> </tr> <tr> <td>Jennifer Fedo</td> <td>PHS - Basic College Education 1/7 Salary: \$9,004.14 (prorated)</td> </tr> <tr> <td>Jason Hurta</td> <td>PHS - Learning Strategies 1/7 Salary: \$9,121.43 (prorated)</td> </tr> <tr> <td>Julie Stack</td> <td>PHS - Basic College Education 1/7 Salary: \$12,914.29 (prorated)</td> </tr> <tr> <td>Kathy Williams-Buttari</td> <td>PHS - Basic College Education 1/7 Salary: \$13,507.14 (prorated)</td> </tr> </table>	Victoria Connolly	PHS - Learning Strategies 1/5 of 1/7 \$1,577.14 (prorated)	Jennifer Fedo	PHS - Basic College Education 1/5 of 1/7 \$1,800.82 (prorated)	Jason Hurta	PHS - Learning Strategies 1/5 of 1/7 \$1,824.28 (prorated)	Julie Stack	PHS - Basic College Education 1/5 of 1/7 \$2,582.85 (prorated)	Kathy Williams-Buttari	PHS - Basic College Education 1/5 of 1/7 \$2,701.42 (prorated)	Victoria Connolly	PHS - Learning Strategies 1/7 Salary: \$7,885.71 (prorated)	Jennifer Fedo	PHS - Basic College Education 1/7 Salary: \$9,004.14 (prorated)	Jason Hurta	PHS - Learning Strategies 1/7 Salary: \$9,121.43 (prorated)	Julie Stack	PHS - Basic College Education 1/7 Salary: \$12,914.29 (prorated)	Kathy Williams-Buttari	PHS - Basic College Education 1/7 Salary: \$13,507.14 (prorated)															
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Corrections

ADD:

Maria Hatzietros - Long-term substitute- BMS

From: Ms. Hatzietros will be compensated at the per diem rate of \$99.83 effective October 15, 2014 through January 23, 2015; and effective January 26, 2015 through March 5, 2015 at the per diem rate of \$257.00.

To: Ms. Hatzietros will be compensated at the per diem rate of \$99.83 effective October 15, 2014 through January 23, 2015; and effective January 26, 2015 through March 6, 2015 at the per diem rate of \$257.00.

JAN 13 2015

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS OVERNIGHT FIELD TRIP APPROVAL FORM

PLEASE COMPLETE ALL OF THE NECESSARY INFORMATION ON THE ATTACHED REGULATIONS BEFORE SUBMITTING THIS FORM.

THE TRIP ARRANGEMENTS CANNOT BE MADE WITHOUT BOARD OF EDUCATION APPROVAL

School: ParsIPPany Hills HS, Brooklawn MS Date: 1/8/2015

Date of Trip: Fri-Sun April 24-26, 2015 Grade Level & Subject: 7-12 Number of Students: 3-5

Co-Curricular Activity/Group: Student Council, including current/past NJASC State Officers & Administrative Assistants

Destination*: NASC Region 2 Student Leadership Conference Phone# 609-980-8741

*If co-curricular activity what is the rationale for missing instructional time? Current/former NJASC State Officers and Administrative Assistants, local Student Council leaders active in NJASC are part of the New Jersey delegation to this regional leadership conference

Address: Camp Stella Maris - 4395 East Lake Road - Livonia NY 14487

Description of Program: State Officers from all states in Region 2 (PA, NJ, NY, DE, MD) meet to network, share ideas, present/attend workshops, and conduct business of the National Association of Student Councils (NASC) related to Region 2

How is this trip related to the curriculum at this grade level? Please be specific.

1. Students and advisers will experience leadership, explore new ideas, and exchange concepts/resources with fellow leaders in the Atlantic region
2. Students and advisers will develop character, enhance communication skills, and take part in activities to strengthen leadership skills

What academic preparation has been done prior to this trip?

1. Advisers direct and students participate in the leadership activities of their local student councils.
2. Students and advisers participate in the activities of the NJASC to implement leadership programs at the local and state level

List follow-up activities to be done in class after the trip.

1. Advisers direct and students participate in the leadership activities of their local student councils
2. Students will apply the character, leadership, and communication skills developed and reinforced at this conference in their own local councils
3. Local student councils will utilize the experiences of this conference to enhance the overall student experience at their schools

How is this proposed trip the best method available for achieving the desired learning outcome?

This Conference is a unique opportunity for student leaders to interact and network with fellow student leaders from throughout the Northeast. At this conference they will attend and/or present workshops/roundtables, sharing ideas intended to improve themselves and their school councils

Transportation Information

Means of Transportation: <u>Driving</u>	Provider: <u>Lou Miller</u>
Cost: <u>NONE</u>	Phone #: <u>609-980-8741</u>
Departure from School: <u>7:30 a.m. 4/24* (see note below)</u>	Arrival at Destination: <u>10:00 p.m. 4/24</u>
Departure from Destination: <u>11:00 a.m. 4/26</u>	Arrival at School: <u>5:00 p.m. 4/26</u>

Total Cost Information

Admission/Registration Cost: <u>\$100.00</u>	Cost to Parent: <u>\$100.00</u>
Funding Source: <u>N/A</u>	

PLEASE CHECK THAT YOU HAVE READ THE FIELD TRIP REGULATIONS

Names of Teachers/Staff Members:

Lou Miller (currently Region 2 Adult Representative)

*NOTE: To minimize absences from school, the April Executive Meeting will be on 4/24, students will depart for this conference after that meeting is over

Names of Non-Staff Chaperones:

NURSE NEEDED YES NO DESTINATION ON APPROVED LIST YES NO

[Signature]
APPROVED PRINCIPAL

1/9/15
DATE

APPROVED CENTRAL OFFICE

DATE

APPROVED BY BOARD OF EDUCATION

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

OVERNIGHT FIELD TRIP APPROVAL FORM

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List follow-up activities to be done in class after the trip.

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At this conference they will attend and/or present workshops/roundtables, sharing ideas intended to improve themselves and their school councils

Transportation Information	
Means of Transportation: <u>Driving</u>	Provider: <u>Lou Miller</u>
Cost: <u>NONE</u>	Phone #: <u>609-980-8741</u>
Departure from School: <u>7:30 a.m. 4/24* (see note below)</u>	Arrival at Destination: <u>10:00 p.m. 4/24</u>
Departure from Destination: <u>11:00 a.m. 4/26</u>	Arrival at School: <u>5:00 p.m. 4/26</u>

Total Cost Information	
Admission/Registration Cost: <u>\$100.00</u>	Cost to Parent: <u>\$100.00</u>
Funding Source: <u>N/A</u>	

PLEASE CHECK THAT YOU HAVE READ THE FIELD TRIP REGULATIONS

Names of Teachers/Staff Members:

Names of Non-Staff Chaperones:

Lou Miller (currently Region 2 Adult Representative)

*NOTE: To minimize absences from school, the April Executive Meeting will be on 4/24, students will depart for this conference after that meeting is over.

NURSE NEEDED YES NO Klubert DESTINATION ON APPROVED LIST YES NO

[Signature] 1/12/15
 APPROVED PRINCIPAL DATE

[Signature] 2/4/15
 APPROVED CENTRAL OFFICE DATE

APPROVED BY BOARD OF EDUCATION

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
OVERNIGHT FIELD TRIP APPROVAL FORM**

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THE TRIP ARRANGEMENTS CANNOT BE MADE WITHOUT BOARD OF EDUCATION APPROVAL

School: Parsippany Hills HS, Brooklawn MS Date: 1/8/2015

Date of Trip: Thu-Tue. June 25-30, 2015 Grade Level & Subject: 7-12 Number of Students: 3-5

Co-Curricular Activity/Group: Student Council, including current/past NJASC State Officers & Administrative Assistants

Destination*: 2015 NASC National Conference Phone# 609-980-8741

*If co-curricular activity what is the rationale for missing instructional time? Current/former NJASC State Officers and Administrative Assistants, local Student Council leaders active in NJASC are part of the New Jersey delegation to this national leadership conference.

Address: Rio Rancho High School - 301 Loma Colorado - Rio Rancho, NM 87124

Description of Program: State Officers and other NHS/NJHS/NASC student leaders from all 50 states convene to network, share ideas, present and/or attend workshops, and conduct official business of the National Association of Student Councils (NASC) and its' subsidiary regions.

How is this trip related to the curriculum at this grade level? Please be specific.

1. Students and advisers will experience leadership, explore new ideas, and exchange concepts/resources with fellow leaders in the United States
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What academic preparation has been done prior to this trip?

1. Advisers direct and students participate in the leadership activities of their local student councils.
2. Students and advisers participate in the activities of the NASC and NJASC to implement leadership programs at the local and state level.

List follow-up activities to be done in class after the trip.

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3. Local student councils will utilize the experiences of this conference to enhance the overall student experience at their schools.

How is this proposed trip the best method available for achieving the desired learning outcome?

This is the national student conference of NASC, a program of the National Association of Secondary School Principals (NAASP). This is the only national student council conference of its' kind in the United States, and represents a unique opportunity for student leaders.

Transportation Information	
Means of Transportation: <u>Flight/Local School Bus</u>	Provider: <u>Southwest Airlines</u>
Cost: <u>(included in total trip cost)</u>	Phone #: <u>609-980-8741</u>
Departure from School: <u>Parents take to meet delegation</u>	Arrival at Destination: <u>3:00 p.m. on Thu. 6/25</u>
Departure from Destination: <u>9:00 a.m. on Tue. 6/30</u>	Arrival at School: <u>Parents take home from airport</u>

Total Cost Information	
Admission/Registration Cost: <u>\$1400 per student</u>	Cost to Parent: <u>see below</u>
Funding Source: <u>Student Councils pay at least part of cost for State Officers as agreed to when running a candidate for State Office</u>	

PLEASE CHECK THAT YOU HAVE READ THE FIELD TRIP REGULATIONS

Names of Teachers/Staff Members:

Lou Miller

Names of Non-Staff Chaperones:

NONE

NURSE NEEDED YES NO **DESTINATION ON APPROVED LIST** YES NO

Alil. Garcia 1/12/15
APPROVED PRINCIPAL DATE

[Signature] 3/9/15
APPROVED CENTRAL OFFICE DATE

APPROVED BY BOARD OF EDUCATION

JAN 13 2015

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Destination*: 2015 NASC National Conference Phone# 609-980-8741

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Transportation Information

Means of Transportation: Flight/Local School Bus Provider: Southwest Airlines
 Cost: (Included in total trip cost) Phone #: 609-980-8741
 Departure from School: Parents take to meet delegation Arrival at Destination: 3:00 p.m on Thu 6/25
 Departure from Destination: 9:00 a.m on Tue. 6/30 Arrival at School: Parents take home from airport

Total Cost Information

Admission/Registration Cost: \$1400 per student Cost to Parent: see below
 Funding Source: Student Councils pay at least part of cost for State Officers as agreed to when running a candidate for State Office

PLEASE CHECK THAT YOU HAVE READ THE FIELD TRIP REGULATIONS

Names of Teachers/Staff Members:

Lou Miller

Names of Non-Staff Chaperones:

NONE

NURSE NEEDED YES NO DESTINATION ON APPROVED LIST YES NO

Tamela BA
 APPROVED PRINCIPAL DATE 1/9/15

APPROVED CENTRAL OFFICE DATE

APPROVED BY BOARD OF EDUCATION

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School: Parsippany Hills High School Date: 1/21/15

Date of Trip: 2/26 - 2/27 Grade Level & Subject: 9-12, FBLA Number of Students: 40

Co-Curricular Activity/Group: Future Business Leaders of America State Competition SLC

Destination*: Hilton East Brunswick Phone# 973-628-4219

*If co-curricular activity what is the rationale for missing instructional time? In order to allow FBLA members to participate in state level competitive events

Address: 3 Tower Center Blvd. East Brunswick NJ 08816

Description of Program: Students will participate in competitive events in hopes of making it to nationals, enhance leadership skills, and network with members from across NJ.

How is this trip related to the curriculum at this grade level? Please be specific.
Students will learn important business values and aspects of the financial world that are covered in the PTHSD business department curriculum.

What academic preparation has been done prior to this trip?
Participated in regional testing.

List follow-up activities to be done in class after the trip.

1. Written Report
2. Follow Up of SLC Success
3. Plan for members who make it to Nationals

How is this proposed trip the best method available for achieving the desired learning outcome?
This is one of the major events for FBLA during the school year. This is what members look forward to and where their hard work of studying pays off.

Transportation Information	
Means of Transportation: <u>Bus</u>	Provider: <u>Pioneer</u>
Cost: <u>\$1000</u>	Phone #: <u>(908) 686-1112</u>
Departure from School: <u>7:30AM on 2/26</u>	Arrival at Destination: <u>8:45AM on 3/26</u>
Departure from Destination: <u>4:00PM on 2/27</u>	Arrival at School: <u>5:30PM on 2/27</u>

Total Cost Information	
Admission/Registration Cost: <u>\$70 per person</u>	Cost to Parent: <u>\$125</u>
Funding Source: <u>FBLA 70s Account, Academic Competition Account & Parents</u>	

PLEASE CHECK THAT YOU HAVE READ THE FIELD TRIP REGULATIONS

Names of Teachers/Staff Members:	Names of Non-Staff Chaperones:
<u>Ahmed Kandil</u> <input checked="" type="checkbox"/>	_____ <input type="checkbox"/>
<u>Jean Delardo</u> <input checked="" type="checkbox"/>	_____ <input type="checkbox"/>
<u>Elizabeth O'Boyle</u> <input checked="" type="checkbox"/>	_____ <input type="checkbox"/>
<u>Amina Zohnv</u> <input checked="" type="checkbox"/>	_____ <input type="checkbox"/>

NURSE NEEDED YES NO DESTINATION ON APPROVED LIST YES NO

[Signature] 1/28/15
APPROVED PRINCIPAL DATE

[Signature] _____
APPROVED CENTRAL OFFICE DATE

APPROVED BY BOARD OF EDUCATION

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

OVERNIGHT FIELD TRIP APPROVAL FORM

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Cost: <u>\$1000</u>	Phone #: <u>(908) 686-1112</u>
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Admission/Registration Cost: <u>\$70 per person</u>	Cost to Parent: <u>\$125</u>
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Names of Teachers/Staff Members:

Ahmed Kandil
 Jean Delardo
 Elizabeth O'Boyle
 Amina Zohny

Names of Non-Staff Chaperones:

NURSE NEEDED YES NO **DESTINATION ON APPROVED LIST** YES NO

[Signature]
 APPROVED PRINCIPAL DATE 1/28/15

APPROVED CENTRAL OFFICE DATE 2/19/15

APPROVED BY BOARD OF EDUCATION