

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

Number 11

January 6, 2015

MISSION STATEMENT

The mission of Parsippany-Troy Hills School District is to provide effective instruction in all program areas, to develop the learning potential of all students in the district, to build skills for a lifetime of learning, and to develop a feeling of self-worth and confidence that will allow students to become productive members of society.

To accomplish this mission, Parsippany-Troy Hills School District is committed to a system which recognizes principals, supervisors and directors as instructional leaders and empowers members of the teaching staff to become partners in the development of curriculum and refinement of instructional strategies. The Board of Education also seeks the involvement of parents and members of the community as participants in a partnership to promote quality education. The result of this collaboration is to produce effective learners who can cope with the demands of an ever-changing society.

Furthermore, we are dedicated to achieving a spirit of humaneness as students involve themselves in school activities as well as contributing to the well being of the community. To achieve these ends, the Board of Education also supports a continuous program of staff development for all employees as means of developing the most effective curriculum and instruction for all our students.

Date Adopted: 7/6/89

Public Comments

In an effort to align our meeting practices with those of the Township and to insure an orderly meeting, effective this evening the following guidelines must be adhered to for all of those who wish to speak during the public comment section of tonight's meeting and all future meetings:

1. Each person must sign in and will have three minutes to speak to the Board.
2. Each person must address the presiding officer.
3. Each person must recognize the authority of the presiding officer and end his or her comments at the end of three minutes.
4. After everyone who wishes to speak has had that opportunity to do so, a person may speak one more time to the Board for one minute.
5. Bylaw 0167 – Public Participation in Board Meetings which details the Board's expectations and guidelines for addressing the Board of Education can be found on the district website. <http://www.ptbsd.k12.nj.us/policies.html>

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

Number 11

January 6, 2015

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

The following items I-VI represent the complete Superintendent's Report, and therefore represent Board Action for all of these recommendations made by the Superintendent as required by statute. For purposes of Board and public clarity and as previously advised by the Superintendent the report is being broken down into sections by functional level and as so co-assigned by the Superintendent to a specified Cabinet Member as noted.
14-15 05

I. F – BUSINESS/FINANCE – DAVID CORSO

F14-15 37 **Report of Annual School Board Election**

**RPT OF ANN
SCH BRD ELECTION**

Election results from the November 4, 2014 General Election:

For Membership to the Board of Education – Three Full Term (3 Years)

<u>Name</u>	<u>Votes</u>
Anthony DeIntinis	3,320
George L. Blair	3,775
Susy Golderer	3,011
Sharif Shamsudin	2,374
Timothy L. Berrios	4,174
Andrew Choffo	3,787

From these returns, Timothy P. Berrios, George L. Blair and Andrew Choffo will be duly elected as members of the Board of Education for three years.

OATH OF OFFICE

The Board Attorney will administer the Oath of Office to the above duly elected members.

ROLL CALL

ELECTION OF OFFICERS

Election of President:

Nominations

Balloting

President takes the chair

Election of Vice President:

Nominations

Balloting

Vice President assumes office

F14-15 38 **Meeting Dates** **MEETING DATES F-A**

BE IT RESOLVED that the Board of Education hold its regular meetings on the second and fourth Thursdays of each month and/or as noted per attached.

F14-15 39 **Code of Ethics** **CODE OF ETHICS**

BE IT RESOLVED that the Board of Education adopt the Purpose and Role of the Code of Ethics N.J. Stat. 18A:12-24.1.

F14-15 40 **Policies, Actions, Rules and Regulations** **POLICY**

BE IT RESOLVED that the policies, actions, rules and regulations adopted by prior Boards of Education of the Parsippany-Troy Hills School District, which were in effect immediately prior to this Organization Meeting, be reaffirmed and adopted by the Board of Education.

F14-15 41 **Job Description Manual** **JOB DESCR**

BE IT RESOLVED that the Board of Education adopt the existing Manual of Job Descriptions.

F14-15 42 **Newspaper** **NEWSPAPER**

BE IT RESOLVED that the Board of Education approve the following resolution:

The Morris County *Daily Record* and *The Star Ledger* are hereby designated as the official newspapers of the Board of Education of the Township of Parsippany-Troy Hills.

F14-15 43 **Banks** **BANKS**

BE IT RESOLVED that the Board of Education reaffirms the designation of Wells Fargo Bank, N.A., and the State of New Jersey Cash Management Fund and NJ/ARM Asset and Rebate Management Program as its official depositories for the 2015 calendar year, and

BE IT FURTHER RESOLVED that three officers be authorized to sign checks namely: President or Vice President, Assistant Superintendent for Business/Chief Finance and Operations Office/Board Secretary and the Treasurer of School Moneys and

BE IT FURTHER RESOLVED that the Assistant Superintendent for Business/Chief Finance and Operations Officer/Board Secretary, Assistant Business Administrator, and the District Accountant be authorized to perform wire transfers.

F14-15 44 **Law Firm**

LAW FIRM

BE IT RESOLVED by the Board of Education, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., previously adopted a resolution appointing Katherine A. Gilfillan, Esq. of the law firm of Schenck, Price, Smith & King, LLP, (the "Law Firm") of Florham Park, New Jersey, to serve as Board Attorney for the period July 1, 2014 through June 30, 2015.

WHEREAS, the Board has determined that it continues to require these professional services and desires that the Law Firm continue to serve the Board in this capacity through December 31, 2015; and

NOW, THEREFORE BE IT RESOLVED, that the Board hereby reappoints Katherine A. Gilfillan, Esq. of the law firm of Schenck, Price, Smith & King, LLP to serve as Board Attorney for the period of January 1, 2015 through the next reorganization meeting; and

BE IT FURTHER RESOLVED, that the Board rescinds its agreement with the law firm dated June 2014 subject to the negotiation of a new agreement in accordance with the terms of the Law Firm's original agreement on file; and

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are hereby authorized to execute the agreement upon completion; and

BE IT FURTHER RESOLVED, that publication of notice of this contract award shall be made in accordance with the requirements of N.J.S.A. 18A:18A-5.

F14-15 45 **Accounting Firm**

ACCT FIRM

BE IT RESOLVED by the Board of Education of the Township of Parsippany-Troy Hills, Morris County, New Jersey, that the firm of Wiss & Company, LLP, Certified Public Accountants, 485C Route 1 South, Suite 250, Iselin, New Jersey 08830, is hereby reappointed auditor to the Board of Education, at an amount not to exceed \$70,000.00 for the annual school audit commencing January 1, 2015 through December 31, 2015; and

BE IT FURTHER RESOLVED, that publication of notice of this contract award shall be made in accordance with the requirements of N.J.S.A. 18A:18A-5.

F14-15 46	<u>The Uniform Minimum Chart of Accounts for NJ Public Schools</u>	UNIF CHART OF ACCTS FOR NJ PUB SCHS
-----------	---	--

BE IT RESOLVED that the Board of Education approves the Chart of Accounts as presented by the Department of Education.

F14-15 47	<u>Appointment of Board Secretary</u>	BD SECY
-----------	--	----------------

BE IT RESOLVED that the Board of Education approves the appointment of David F. Corso, Assistant Superintendent for Business/Chief Finance and Operations Officer as Board Secretary for 2015 calendar year.

F14-15 48	<u>Payment of Bills between BOE Meetings</u>	PAY BET BOE MEETS
-----------	---	--------------------------

BE IT RESOLVED that the Board of Education authorize David F. Corso, Assistant Superintendent for Business/Chief Finance and Operations Officer to make payments of bills between Board Meetings on an "as needed" basis for 2015 calendar year.

F14-15 49	<u>Fund Investments</u>	FUND INVEST
-----------	--------------------------------	--------------------

BE IT RESOLVED that David F. Corso, Assistant Superintendent for Business/Chief Finance and Operations Officer be authorized to invest funds, when available, for 2015 calendar year in Certificates of Deposit, Treasury Bills and/or Savings and Checking Accounts, and approved Investment Funds and report said investments to the Board of Education.

F14-15 50	<u>Payment of Bills</u>	PAYMENT OF BILLS
-----------	--------------------------------	-------------------------

BE IT RESOLVED that the Board of Education approve the payment of current bills for January 6, 2015 for the 2014-15 school year in the amount of \$6,299,979.51.

BE IT RESOLVED that the Board of Education approve the amount of for school activities and the lost media accounts for December 2014 in the amount of \$56,555.59.

F14-15 51	<u>Professional Services Agreement - School Security</u>	PROF SVCS SECURITY
-----------	---	-------------------------------

BE IT RESOLVED that the Board approve five (5) additional days of employment for Frank Feenan, Security Consultant. Mr. Feenan will receive \$485/per diem not to exceed \$2,245 effective January 7, 2014 through January 31, 2015.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
BOARD OF EDUCATION MEETING DATES
REGULAR PUBLIC MEETINGS

2015-2016

Thursday	January 22, 2015	Parsippany Hills High School 20 Rita Drive, Parsippany
Thursday	February 5, 2015	Parsippany High School 309 Baldwin Road, Parsippany
Thursday	February 19, 2015	Board of Education Building Ethics Workshop
Thursday	March 12, 2015	Board of Education Building *
Thursday	March 26, 2015	Board of Education Building *
Tuesday	April 14, 2015	Board of Education Building *
Thursday	April 30, 2015	Parsippany High School – Public Hearing *
Tuesday	May 12, 2015	Parsippany Hills High School* ** - Adoption of Final Budget
Thursday	May 28, 2015	Parsippany High School** 309 Baldwin Road, Parsippany
Thursday	June 11, 2015	Parsippany Hills High School**
Tuesday	June 23, 2015	Board of Education Building
Thursday	July 23, 2015	Board of Education Building
Thursday	August 27, 2015	Board of Education Building
Thursday	September 10, 2015	Board of Education Building
Thursday	September 24, 2015	Knollwood Elementary School
Thursday	October 8, 2015	Board of Education Building
Thursday	October 22, 2015	Lake Parsippany Elementary School
Thursday	November 12, 2015	Board of Education Meeting
Tuesday	November 24, 2015	Board of Education Building
Thursday	December 17, 2015	Board of Education Building
Tuesday	January 5, 2016	Board of Education Building - Organization

NOTE-All meetings start with Closed Session 6:30 P.M., Regular Meeting 7:00 PM

*Budget Discussion

**Student Awards

Adopted: _____

Board Elections – Tuesday, November 3, 2015

LA – LEADERSHIP ACTIONS – SCOTT RIXFORD

II. GA – GENERAL ADMINISTRATION – JONI BENOS

GA 14-15 33 **Travel and Work Related Expenses**

**TRAVEL
& EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Kara Baltuch Melissa Iellimo Donna Martino	Best Practices to meet/exceed CC – Math	January 13, 2015	Newark, NJ	\$239 IDEA Grant
Renee Menadier	Professional Training in Behavioral Strategies	January 22-23, 2015	Monroe, NJ	150.00 Title II A Grant
Laura McCluskey	Alliance for NJ Environmental Education	January 23, 2015	West Windsor, NJ	\$249.00 IDEA Grant
Jacqueline Izzo Nicole Jordan	Making Best Use of Guided Reading to meet or exceed CCSS	January 28, 2015	Newark, NJ	\$229 IDEA Grant
Lauren Hackett Jamie Vento	Understanding PARCC in grades K-2	January 29, 2015	Clark, NJ	\$175 IDEA Grant
Karin Bodmer	Early Intervention Strategies to help children with Challenging Behaviors	February 2, 2015	Newark, NJ	\$235 IDEA Grant
Joy Asaro Chris Hunninghake Nicole Jordan Karla Kline Michele Mizerek Christine O’Connor	Most Effective Strategies for Struggling Readers Meet CCSS for Reading	February 23, 2015	Newark, NJ	\$229 IDEA Grant
Shaleene Connors	Gearing up for PARCC 3-8	February 26, 2015	Clark, NJ	\$175.00 IDEA Grant

GA 14-15 34 **Field Trip Destination**

**FIELD TRIP
DESTINATION**

BE IT RESOLVED that the Board approve the potential Field Trip destination named below for the 2014-2015 school year.

Destination

Samsung Office
Ridgefield Park, NJ

What the trip would be for

FBLA class

GA 14-15 35 **Overnight Field Trip Approval**

**OVERNIGHT GA-A
FIELD TRIP**

BE IT RESOLVED that the Board approve the following overnight field trip for Parsippany Hills High School.

Grade 9-12 February 20-22, 2015 – Junior States of America
Arlington, VA

GA 14-15 36 **Gifts to the District**

**GIFTS TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

Knollwood School

The Knollwood School PTA has donated \$525.00 to the Board of Education to help support cultural arts programs at Knollwood School.

Rockaway Meadow

The Rockaway Meadow PTA has donated \$15,339 to the Board of Education for Playground Equipment for Rockaway Meadow School.

GA 14-15 37 **Employment – PACE**

**EMPLOY
PACE**

BE IT RESOLVED that the Board approve the following individuals for additional employment at PACE for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>Increase</u>
Robert Mullen	PACE Instructor	\$300
Judy Kret	PACE Instructor	\$150
Claudine Nicolich	PACE Instructor	\$1,400

DEC 10 2014

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

OVERNIGHT FIELD TRIP APPROVAL FORM

PLEASE COMPLETE ALL OF THE NECESSARY INFORMATION ON THE ATTACHED REGULATIONS BEFORE SUBMITTING THIS FORM.

THE TRIP ARRANGEMENTS CANNOT BE MADE WITHOUT BOARD OF EDUCATION APPROVAL

School: ParsIPPany Hills High School Date: 12/5/14

Date of Trip: 2/20 - 2/22/14 Grade Level & Subject: 9 - 12, JSA Number of Students: 40

Co-Curricular Activity/Group: Junior State of America

Destination*: Double Tree Hotel, Crystal City, Washington, D.C. Phone# 703-416-4160

*If co-curricular activity what is the rationale for missing instructional time? Students engage in debates, write bills and perform duties similar to a U.S. congressman or woman

Address: 300 Army Drive, Crystal City, Arlington, VA 22202

Description of Program: JSA's annual winter congress where students debate and discuss current events and legislature and attend a Keynote address by a current political figure

How is this trip related to the curriculum at this grade level? Please be specific. Freshmen and sophomores study World and USI history including constitutional issues; juniors and seniors study civics and government issues in USII and Civics

What academic preparation has been done prior to this trip? Each student works in a group to research a current issue; write a bill, debate and discuss it and submit it to be considered for inclusion in JSA's Winter congress. Progress is supervised by advisors.

- List follow-up activities to be done in class after the trip. 1. Extensive analysis during the research and debate 2. Practice of rhetoric and research skills 3. Improved knowledge of current events and civics

How is this proposed trip the best method available for achieving the desired learning outcome? Students compete, debate and hear from political leaders during the congress

Transportation Information Suburban
Means of Transportation: Coach Bus USA
Cost: \$85
Departure from School: 5 am 2/20/14
Departure from Destination: 3 p.m. 2/22/14
Provider: Suburban-Transit provided by JSA
Phone #: 800 232 0492
Arrival at Destination: 11:30 a.m.
Arrival at School: 9 p.m.

Total Cost Information
Admission/Registration Cost: \$190
Funding Source: Parents
Cost to Parent: \$190 +85 = \$275

PLEASE CHECK THAT YOU HAVE READ THE FIELD TRIP REGULATIONS []

Table with 2 columns: Names of Teachers/Staff Members and Names of Non-Staff Chaperones. Includes names like Kathleen McNall, Laura McCluskey, Susan Bonnet and checkboxes.

NURSE NEEDED YES [] NO [x] DESTINATION ON APPROVED LIST [x] YES [] NO []

APPROVED PRINCIPAL [Signature] DATE 12/8/14
APPROVED CENTRAL OFFICE [Signature] DATE 12/11/14

APPROVED BY BOARD OF EDUCATION

III. AP – ACADEMIC PROGRAMMING – NANCY GIGANTE, ED.D.

AP 14-15 12 Program Evaluation Cycle

**PROGRAM AP-A
EVAL CYCLE**

BE IT RESOLVED that the Board approve the attached five-year Program Evaluation Cycle.

AP 14-15 13 Curriculum Approval

**CURR APPROVAL
2014-2015**

BE IT RESOLVED, that existing K-12 curricula, specialized programs and educational support services be adopted by the Board of Education for the 2014-2015 school year. As new courses or programs are added or existing ones dropped, they will be presented to the Board for review and approval.

- a. The following content areas are to be approved for elementary schools, K-5, 2014-2015:

- Art
- Language Arts
- Mathematics
- Music
- Physical Education/Health
- Reading
- Science
- Social Studies

- b. The attached listings of courses for (i) the middle schools, and (ii) high schools are to be approved for 2014-2015;

AP-B

- c. In addition, the following specialized programs, services, and opportunities are to be approved for 2014-2015:

- Basic Skills
- English as a Second Language
- Extra-Curricular Activities
- Gifted and Talented
- Guidance
- Library/Media Skills K-12
- Media Services
- Special Education
- Substance Abuse Program K-12
- Target: Teach Parsippany
- Technology

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
PROGRAM EVALUATION CYCLE**

PROGRAM NAME	2012/13					2013/14					2014/15					2015/16					2016/17				
	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Social Studies K-5				X						X	X						X							X	
Social Studies 6-12			X						X						X	X							X		
World Language K-5		X						X						X						X	X				
World Language 6-8					X	X						X						X							X
World Language 9-12				X						X	X						X							X	
Reading/Lang. Arts K-5				X						X	X						X							X	
Reading/Lang. Arts 6-12				X						X	X						X							X	
Math K-5		X	X					X	X					X						X	X				
Math 6-8				X						X	X						X							X	
Math 9-12	X	X					X	X					X	X						X	X				
Science K-5				X						X	X						X							X	
Science 6-8				X						X	X						X							X	
Science 9-12					X	X						X						X							X
Media Services K-5				X						X	X						X							X	
Media Services 6-8	X						X						X						X						X
Media Services 9-12				X						X	X						X							X	

KEY: Year 1 / Year 2: Evaluation (data collection; interpretation of data; presentation of proposals and recommendations)
 Year 3 / Year 4: Proposals/Recommendations acted upon – curriculum revision; implementation of proposals and recommendations)
 Year 5: Monitor and record progress

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
PROGRAM EVALUATION CYCLE**

PROGRAM NAME	2012/13					2013/14					2014/15					2015/16					2016/17				
	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
<u>Physical Education K-12</u>	X						X						X						X						X
<u>Health K-12</u>	X						X						X						X						X
<u>Art K-12</u>			X						X						X	X						X			
<u>Music K-12</u>				X						X	X						X						X		
<u>GRO</u>			X						X						X	X						X			
<u>Guidance K-12</u>			X						X						X	X						X			
<u>Applied Technology 6-12</u>			X						X						X	X						X			
<u>ESL</u>				X						X	X						X						X		
<u>Kindergarten</u>	X						X						X						X						X

KEY: Year 1 / Year 2: Evaluation (data collection; interpretation of data; presentation of proposals and recommendations)
 Year 3 / Year 4: Proposals/Recommendations acted upon – curriculum revision; implementation of proposals and recommendations)
 Year 5: Monitor and record progress

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
MIDDLE SCHOOL COURSE OFFERINGS
2014-2015**

ART

Art 6, 7, 8

PHYSICAL EDUCATION

Physical Education/Health 6, 7, 8

INFORMATION TECHNOLOGY

Computers 1, 2

Multimedia 1,2

READING/WRITING

Reading/Writing 6, 7, 8

LANGUAGE ARTS

Language Arts 6, 7, 8

Language Arts 6 Advanced

Language Arts 7 Advanced

Language Arts 8 Prehonors

SCIENCE

Science 6, 7, 8

Introduction to Physical Science 8

ESL

English as a Second Language

SOCIAL STUDIES

Social Studies 6

Introduction to America Studies
(Grade 7)

World History 500-1500 (Grade 8)

World History Honors 500-1500
(Grade 8)

WORLD LANGUAGES

World Language 6 (Spanish, French, Italian)

World Language 7 (Spanish, French, Italian)

Spanish, French, Italian 1

APPLIED TECHNOLOGY

Family and Consumer Sciences

Foods and Family 6

Foods and Nutrition 7

Foods 8

Industrial Arts

Computer-Aided Design and Drafting
Technology 7,8

Metals 6, 7, 8

Woods 6, 7, 8

Robotics 7, 8

MATHEMATICS

Mathematics 6, 7, 8

Mathematics Advanced Grades 6, 7

Algebra 1 Grade 8

Basic Skills 6, 7, 8

MUSIC

Band 6, 7, 8

Chorus 6, 7, 8

SPECIAL EDUCATION

Resource Program

Self-Contained Classes

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
HIGH SCHOOL COURSE OFFERINGS
2014-2015

ART

Ceramics 1, 2
Drawing 1, 2
Painting
Honors Studio Art (2012-2013)
AP Studio Art (2013-2014)
Art Portfolio (2012-2013)
Honors Art Portfolio (2013-2014)
Multi Art
AP Studio Art
Computer Graphics 1, 2 (2012-2013)
Graphic Design (2013-2014)
Animation (2013-2014)

BUSINESS EDUCATION

Business Computer Applications
Pathways to Business and Careers
Personal Finance
Business Law
Business Organization & Management
Honors College Preparatory Accounting
Accounting 1
Marketing, Advertising & Sales
Desktop Publishing

ENGLISH

English ESL
English Honors 1, 2, 3
Basic College English 3, 4
College English 3, 4
English 4 Advanced Placement
Public Speaking
Journalism
Creative Writing
English 1
English 2
Reading, Math, Writing Workshop 1, 2, 3, 4

ESL

ESL

WORLD LANGUAGES

French, Italian, Spanish 1
French, Italian, Spanish 2
French, Italian, Spanish 2 Honors
French, Italian, Spanish 3
French, Italian, Spanish 3 Honors
French, Italian, Spanish 4
French, Italian, Spanish 4 Honors
French, Italian, Spanish AP
Spanish 5

FAMILY AND CONSUMER SCIENCE

Introduction to Food Preparation & Nutrition
Advanced Foods
Home Design Technology
Child Development and Parenting
Honors Human Development

INDUSTRIAL ARTS

Intro to Design Technology

COOPERATIVE VOCATIONAL EDUCATION

Cooperative Marketing Education (CME)
CME on the Job

MATHEMATICS

Geometry Honors
Geometry
Algebra 1, 2
Algebra 2 Honors
Precalculus
Precalculus Honors
Probability, Statistics & Discrete Math
Calculus
Calculus Advanced Placement BC
Sequential Algebra 1
Sequential Geometry
Sequential Algebra 2
Sequential Trigonometry
Reading, Math, Writing 1, 2, 3, 4
Introduction to Computer Programming in
C and Apps Development
Advanced Placement Computer Science A
Data Structures and Advanced
Programming Honors
Statistics Advanced Placement
Math ESL

MUSIC

Advanced Placement Music Theory
Concert Band
Freshman Honors Concert Band
Concert Band Honors
Wind Ensemble
Wind Ensemble Honors
Choir
Concert Choir
Freshman Honors Choir
Concert Choir Honors

PHYSICAL EDUCATION

Physical Education 9, 10, 11, 12
Health 9, 11, 12
Adaptive Physical Education 9, 10, 11, 12
Driver Education 10
Careers in Medicine

SCIENCE

Science ESL
Biological Science
Biology 1 Honors
Natural Science
Biology 1
Biology 2: Technology & Issues
Biology Advanced Placement
Environmental Science
Chemistry 1 Honors
Chemistry 1
Chemistry 2 Advanced Placement
Physics
Physics Honors
Physics Advanced Placement
Anatomy & Physiology Honors
 Conceptual Chemistry
Astronomy
Current Issues In Science

SOCIAL STUDIES

World History
World History Honors
World History ESL
US History 1
US History ESL 1, 2
Pre-Advanced Placement US History 1
Advanced Placement US History 2
American Studies – US History 2
Institute for Political & Legal Education (IPLE)
Human Behavior 1, 2
Military History of the US
European History Advanced Placement
Government and Politics Advanced Placement
Civics and Government
Civics and Government Honors

SPECIAL EDUCATION

Resource Program
Self-Contained Classes

SPECIAL PROGRAMS

Independent Study
Target: Teach Parsippany

VOCATIONAL/INDUSTRIAL TECHNOLOGY (TEC)

Woods Technology 1, 2
Television Production 1, 2
Auto Fundamentals
Engineering CAD 1, 2
Architectural CAD 1, 2
Stagecraft 1, 2
Auto Mechanics 1, 2, 3
Residential Technology

IV. HR – HUMAN RESOURCES – EILEEN HOEHNE

HR 14-15 121 Employment – Substitutes

EMPLOY SUBS

BE IT RESOLVED that the Board approve the employment/changes/deletions of the individuals named below who hold the appropriate number of credits or the proper certification, and who have indicated their interest in serving as a substitute in the areas indicated during the 2014-2015 school year, effective January 7, 2105:

Samantha Bohr	Teacher
Janet Chauhan	Nurse
Jonelle Ferentinos	Paraprofessional
Jessica Gabelmann	Teacher, Paraprofessional
Madhur Gupta	Teacher
Patrick Long	Teacher
Katherine Marino	Teacher
Arlen Mase	Teacher
Jennifer McVea	Teacher
John Molka	Teacher
Gabrielle Mondo	Teacher
Mallory Tolomieri	Teacher

Remove:

Kathleen Sciano	Teacher	Eff. 1/1/2015
-----------------	---------	---------------

HR 14-15 122 Resignations – PTHESA

RESIGN PTHESA

BE IT RESOLVED that the Board approve the following paraprofessional resignations effective as indicated:

Name		School	Effective
Ruby Gonzaga-Beg	One-to-One Aide	Knollwood	12/22/2014
Emily Kuspiel	Instructional Aide	Lake Hiawatha	12/19/2014
Christen Mitschele	Instructional Aide	Troy Hills	1/16/2015

HR 14-15 123 Employment – Paraprofessionals

EMPLOY PARA

BE IT RESOLVED that the Board approve the individuals named below who have been employed for the 2014-2015 school year as paraprofessionals in the areas indicated effective January 7, 2015:

Lake Hiawatha

Xufin Yeoh	Preschool Classroom	\$21,535 (prorated)
------------	---------------------	---------------------

Parsippany High School

Nahed Salem	Instructional Aide	\$28,903 (prorated)
-------------	--------------------	---------------------

HR 14-15 124 **Appointment – Extra-Curricular Athletic Aide**

**APPOINT
EXTRA AIDE**

BE IT RESOLVED that the Board approve the individual named below who has indicated his willingness to serve as a volunteer extra-curricular/athletic aide in the area indicated for the 2014-2015 school year effective December 12, 2014.

Parsippany Hills High School

Anthony Corigliano Wrestling

HR 14-15 125 **Correction**

CORRECT

BE IT RESOLVED that the Board approve the correction listed below:

Coaching Assignment (Change in Stipend)

Bryan DiMaulo - Girls Basketball

From: Head Coach Step 2 \$7,387.00

To: Assistant Coach Step 2 \$6,339.00

HR 14-15 126 **Maternity Leave of Absence**

**MATERNITY
LEAVE OF ABSENCE**

BE IT RESOLVED that the Board approve the maternity leave of absence as indicated below:

Employee #1901, Parsippany Hills High School Teacher of Social Studies has requested a maternity leave of absence on or about April 10, 2015 through June 1, 2015 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from June 2, 2015 through June 26, 2015.

HR 14-15 127 **Retirement - Dispatcher**

RETIRE

BE IT RESOLVED that the Board approve the resignation of June Caron, Dispatcher, for the purpose of retirement effective December 1, 2014.

HR 14-15 128 **Resignation – Local 32**

**RESIGN
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation of Nicholas Limanov, Brooklawn custodian, effective December 31, 2014.

HR 14-15 129 Long-Term Assignments

**LONG-TERM
ASSIGNS**

BE IT RESOLVED that the Board approve Theresa Cevetello as a long-term substitute teacher for Employee #2264, a teacher at Rockaway Meadow Teacher who will be out on maternity leave. Ms. Cevetello will be compensated at \$99.83 effective January 12, 2015 through March 13, 2015.

BE IT RESOLVED that the Board approve Emily Kuspiel as a long-term substitute teacher for Employee #1461, a teacher at Lake Hiawatha Elementary School who will be out on maternity leave. Ms. Kuspiel will be compensated at the per diem rate of \$99.83 effective December 22, 2014 through March 27, 2015; and effective March 30, 2015 through June 26, 2015 at the per diem rate of \$257.10.

BE IT RESOLVED that the Board approve John Molka as a long-term substitute teacher for Employee #1461, a teacher at Brooklawn Middle School who will be out on maternity leave. Mr. Molka will be compensated at the per diem rate of \$99.83 effective February 24, 2015 through May 27, 2015; and effective March 28, 2015 through June 26, 2015 at the per diem rate of \$275.60.

HR 14-15 130 Approval of Employment

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve the employment of the individual named below, for the 2014-2015 school year and that a contract be issued to them in accordance with the provisions of the Teacher's Guide for the 2014-2015 school year for the educational level and experience indicated.

<u>Palma S. Ring</u>	<u>Teacher of Science</u>
Degree:	BA/Montclair State University - 2009
Certification:	Teacher of Elementary K-6 Teacher of Science 5-8
Experience:	5 years
Guide Placement:	BA, Step 6 \$56,475.00
Effective Dates:	January 7, 2015 <i>(pending personnel clearance)</i>
Assignment:	Central Middle School (Replacement)

HR 14-15 131 SAT Classes 14-15

**SAT
CLASSES**

BE IT RESOLVED that the Board approve the payment of \$59.00/per hour to the following individual for the completion of proctoring SAT Prep classes:

Parsippany Hills High School
William Kadar – 5 hours

HR 14-15 132 **Waivers of Teaching Load**

WAIVERS

BE IT RESOLVED that the Board approve the waivers of the teaching loads for the following individuals who have agreed to provide class coverage as indicated below during the 2014-2015 school year as indicated below:

Dave Albano PHS-US History II(Co-Teaching) 1/7 \$3,964.14
Effective: January 5, 2015 through March 24, 2015

Daniel Olsen PHS-US History I 1/7 \$2,770.20
Effective: January 5, 2015 through March 24, 2015

Joseph Guaratferro CMS-Industrial Arts 1/7 \$6,488.50
Effective: January 30, 2015 through June 25, 2015

Matthew Lazzari CMS-Industrial Arts 1/7 \$5,045.45
Effective: January 30, 2015 through June 25, 2015

HR 14-15 133 **Certificates of Retirement - PTHEA**

RETIRE

BE IT RESOLVED that the Board approve the resignations for the purpose of retirement of the following individuals in accordance with the Board/PTHEA. Agreement effective July 1, 2015:

Raymond Bajor, Teacher of Science – Brooklawn Middle School
Diane Vaglio, Teacher of ESL – Central Middle School
Kathleen Finch, Media Specialist – Parsippany Hills High School

HR 14-15 134 **Minimum Wage Increase - Equipment Operators**

EQUIP OPERATORS

BE IT RESOLVED that the Board approve the increase in wage from \$8.25 per hour to \$8.38 per hour, as per N.J.A.C. 12:56-3.1, for the following individuals as Equipment Operators at Parsippany High School and Parsippany Hills High School for the 2014-2015 school year, effective January 1, 2015:

Kyle Berry	Joseph Gasbarro
Jenna Chung	Jordan Imp
Jakub S. Duma	So Young Jung
Jacob Feldman	Michael Lindner
Luke Ferrante	Matthew Roca
Christopher Gardner	Robert Turner
	Steven Quigley
	Ronald Vasilik

HR 14-15 135 **Employment – Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of Eustaquia Cruz as a Bus Driver on a 150-day probationary period as indicated below:

Name	Step	Salary	Effective	Assignment
Eustaquia Cruz	2	\$20,406	1/07/2015	Bus Driver (10 mo-6 hour)

HR 14-15 136 **Long-Term Assignment - Extension**

BE IT RESOLVED that the Board approve the extension of Kathe Robin's long-term assignment; she is currently serving as the long-term substitute teacher for Employee #2602, a teacher at Littleton Elementary who is out on maternity leave. Ms. Robin will be compensated at \$99.83 effective November 10, 2014 through February 17, 2015; and effective February 18, 2015 through June 26, 2015 at the per diem rate of \$257.10.

V. PS – PUPIL PERSONNEL SERVICES – ANTHONY GIORDANO

PS 14-15 36 **ABA-Trained Paraprofessional**

ABA PARA

BE IT RESOLVED that the Board approve the individual named below as an ABA-trained Paraprofessional with a stipend of \$1,200(prorated) for the 2014-2015 school year effective December 1, 2014:

Maryann Gatto - Lake Hiawatha School

PS 14-15 37 **School Nursing Services Plan**

NURSING SVCS PS-A

BE IT RESOLVED that the Board approve the Nursing Services Plan for 2014-2015 as per the attached.

PS 14-15 38 **Harassment, Intimidation, and Bullying**

HIB

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for January 6, 2015.

Suspensions

SUSPENSIONS PS-B

Eighteen (18) secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.