

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

Number 15

March 17, 2015

MISSION STATEMENT

The mission of Parsippany-Troy Hills School District is to provide effective instruction in all program areas, to develop the learning potential of all students in the district, to build skills for a lifetime of learning, and to develop a feeling of self-worth and confidence that will allow students to become productive members of society.

To accomplish this mission, Parsippany-Troy Hills School District is committed to a system which recognizes principals, supervisors and directors as instructional leaders and empowers members of the teaching staff to become partners in the development of curriculum and refinement of instructional strategies. The Board of Education also seeks the involvement of parents and members of the community as participants in a partnership to promote quality education. The result of this collaboration is to produce effective learners who can cope with the demands of an ever-changing society.

Furthermore, we are dedicated to achieving a spirit of humaneness as students involve themselves in school activities as well as contributing to the well being of the community. To achieve these ends, the Board of Education also supports a continuous program of staff development for all employees as means of developing the most effective curriculum and instruction for all our students.

Date Adopted: 7/6/89

Public Comments

In an effort to align our meeting practices with those of the Township and to insure an orderly meeting, effective this evening the following guidelines must be adhered to for all of those who wish to speak during the public comment section of tonight's meeting and all future meetings:

1. Each person must sign in and will have three minutes to speak to the Board.
2. Each person must address the presiding officer.
3. Each person must recognize the authority of the presiding officer and end his or her comments at the end of three minutes.
4. After everyone who wishes to speak has had that opportunity to do so, a person may speak one more time to the Board for one minute.
5. Please note that we have included copies of Board of Education Bylaw 0167 – Public Participation in Board Meeting which detail the Board's expectations and guidelines for addressing the Board of Education.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

Number 15

March 17, 2015

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

The following items I-VI represent the complete Superintendent's Report, and therefore represent Board Action for all of these recommendations made by the Superintendent as required by statute. For purposes of Board and public clarity and as previously advised by the Superintendent the report is being broken down into sections by functional level and as so co-assigned by the Superintendent to a specified Cabinet Member as noted.

14-15 05

I. LA – LEADERSHIP ACTIONS – SCOTT RIXFORD

II. GA – GENERAL ADMINISTRATION – JONI BENOS

GA 14-15 63 Travel and Work Related Expenses

**TRAVEL &
EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the "Board") adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee's current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Nicole Paterno Heather Peltack Lauren Scherzer	Design Efficient Learning Programs for Staff and clients	March 31-Apr 1, 2015	New York	\$842.80 \$436.00 \$495.62 Title II A
Erica Fertig	Practical Treatments for childhood apraxia of Speech	March 25, 2015	West Orange, NJ	\$235.00 Title IIA
Tiffany Poquette	Teaching Reading in small Groups	April 14, 2015	Edison, NJ	\$229.00 IDEA
Maureen Odenwelder	NJTESOL Conference	May 27-28, 2015	New Brunswick, NJ	\$219.00 IDEA
Anthony Giordano	NJASA/NJAPSA 33 rd Annual Spring Conference	May 13-15, 2015	Atlantic City, NJ	\$1,062.24
Ashley Arriaza	Literacy Development	April 14, 2015	Rutgers	\$150.00 Title II A
Karen Massey Ryan Archer	Practical Strategies	April 20, 2015	New Brunswick, NJ	\$229.00 ea IDEA

GA 14-15 64 **Overnight Field Trip Approval**

**OVERNIGHT GA-A
FIELD TRIPS**

BE IT RESOLVED that the Board approve the following overnight field trips:

Parsippany High/Parsippany Hills

Grade 9-12 April 24-29, 2015 – DECA International Conference
Orlando, Florida

Parsippany High

Grade 9-12 April 14-19, 2015 – Academic Decathlon National Competition
Orange County, California

Parsippany Hills High School

Grade 11 March 25-26, 2015 – NASC State Conference
Hunt Valley, MD

GA 14-15 65 **Policy 5111**

**POLICY GA-B
5111**

BE IT RESOLVED that the Board approve the request by Jeff Martens, Principal of Northvail School, that student A be allowed to complete the 2014-2015 school year as per Board of Education Policy 5111.

GA 14-15 66 **Field Trip Destinations**

**FIELD TRIP
DESTINATIONS**

BE IT RESOLVED that the Board approve the potential Field Trip destination named below for the 2014-2015 school year.

Destination

Hunt Valley Inn
Hunt Valley, Maryland

What the trip would be for

Student Council/NASC Region 2

GA 14-15 67 **Employment – PACE**

**EMPLOY
PACE**

BE IT RESOLVED that the Board approve the following individual for additional employment at PACE for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>Increase</u>
Ellen O'Connor	PACE Instructor	\$90.00

GA 14-15 68 **Gift to the District**

**GIFT TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gift and that the Superintendent send a letter of appreciation:

Randall Management has donated six(6) four-drawer file cabinets to the district.

GA 14-15 69 **Affidavit Student**

**AFFIDAVIT GA-C
STUDENT**

BE IT RESOLVED that the Board approve the individual named on the attached list who has demonstrated his entitlement to enroll in the school district pursuant to Board of Education Policy #5111 and applicable laws and regulations.

GA 14-15 70 **The Dr. Frank A Calabria Memorial Scholarship**

**CALABRIA MEMORIAL
SCHOLARSHIP**

BE IT RESOLVED that the Board approve and accept the Dr. Frank A. Calabria Memorial Scholarship for FY 2014-2015. Dr. Calabria was an educator who dedicated his life to improving the education of children. For more than 40 years, he worked tirelessly as a member of the Parsippany-Troy Hills Board of Education where he sought to improve our schools and our community for the benefit of each child and family in Parsippany. Dr. Calabria believed in serving our community, volunteering his time, and dedicating himself to what he valued, primarily, the education of children.

The scholarship will be given yearly to one graduating senior from Parsippany High and one graduating senior from Parsippany Hills in the amount of \$500 each. The scholarship awards will go to students planning to attend a two or four year college, who has demonstrated a commitment to education and academic achievement, leadership and community service.

III. **AP – ACADEMIC PROGRAMMING – NANCY GIGANTE, ED.D.**

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS OVERNIGHT FIELD TRIP APPROVAL FORM

PLEASE COMPLETE ALL OF THE NECESSARY INFORMATION ON THE ATTACHED
REGULATIONS BEFORE SUBMITTING THIS FORM.
THE TRIP ARRANGEMENTS CANNOT BE MADE WITHOUT BOARD OF EDUCATION APPROVAL

School: Parsippany High School Date: 3/9/15

Date of Trip: 4/24 - 4/29/15 Grade Level & Subject: 12/Marketing Number of Students: 2

Co-Curricular Activity/Group: DECA

Destination*: Orlando Hilton Phone#: 407-313-4300

*If co-curricular activity what is the rationale for missing instructional time? National Competition - students will compete in business competitive events.

Address: 6001 Destination Parkway, Orlando, FL 32819

Description of Program: International DECA Career Development Conference and competition

How is this trip related to the curriculum at this grade level? Please be specific.
Co-curricular competitive events in the areas of marketing, finance, entrepreneurship and business management.

What academic preparation has been done prior to this trip?
Course curriculum, sample exam, case studies, regional and state competition.

List follow-up activities to be done in class after the trip.

1. Review student evaluations.
2. Oral presentations.
3. Written critique.

How is this proposed trip the best method available for achieving the desired learning outcome?
Students will have the opportunity to compete and interact with DECA students from throughout the U.S. and Canada.

Transportation Information

Means of Transportation: Airline Provider: Delta
 Cost: \$350 Phone #: Magnum Travel 201-750-7000
 Departure from School: 8:00 am on 4/24/15 Arrival at Destination: 1:00 pm
 Departure from Destination: 11:00 am on 4/29/15 Arrival at School: 4:30 pm

Total Cost Information

Admission/Registration Cost: \$1234.00 Cost to Parent: \$400.00
 Funding Source: District, PHS DECA Account and Parents

PLEASE CHECK THAT YOU HAVE READ THE FIELD TRIP REGULATIONS

<p>Names of Teachers/Staff Members:</p> <p><u>Jeffrey Coviello (Co-Advisor)</u> <input type="checkbox"/></p> <p>_____ <input type="checkbox"/></p> <p>_____ <input type="checkbox"/></p> <p>_____ <input type="checkbox"/></p>	<p>Names of Non-Staff Chaperones:</p> <p>_____ <input type="checkbox"/></p> <p>_____ <input type="checkbox"/></p> <p>_____ <input type="checkbox"/></p> <p>_____ <input type="checkbox"/></p>
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NURSE NEEDED YES NO DESTINATION ON APPROVED LIST YES NO

[Signature] APPROVED PRINCIPAL DATE: 3-9-15

[Signature] APPROVED CENTRAL OFFICE DATE: 3/11/15

APPROVED BY BOARD OF EDUCATION

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

OVERNIGHT FIELD TRIP APPROVAL FORM

PLEASE COMPLETE ALL OF THE NECESSARY INFORMATION ON THE ATTACHED REGULATIONS BEFORE SUBMITTING THIS FORM.

THE TRIP ARRANGEMENTS CANNOT BE MADE WITHOUT BOARD OF EDUCATION APPROVAL

School: Parsippany Hills HS Date: 3/4/15

Date of Trip: 4/24 - 4/29/15 Grade Level & Subject: 10 - 12 Number of Students: 6

Co-Curricular Activity/Group: DECA

Destination*: Orlando Hilton Phone# 407-313-4300

*If co-curricular activity what is the rationale for missing instructional time? Students will compete in Business competitive events

Address: 6001 Destination Parkway, Orlando, Florida 32819

Description of Program: International DECA Career Development Conference

How is this trip related to the curriculum at this grade level? Please be specific.
Co-curricular competitive events in the areas of Marketing, Finance, Entrepreneurship & Business Management

What academic preparation has been done prior to this trip?
Course curriculum, sample exams & case problems

List follow-up activities to be done in class after the trip.

1. Review student evaluations
2. Oral presentations
3. Written critique

How is this proposed trip the best method available for achieving the desired learning outcome?
Students will have the opportunity to compete and interact with students from throughout the United States & Canada

Transportation Information	
Means of Transportation: <u>Airline</u>	Provider: <u>Delta</u>
Cost: <u>\$360</u>	Phone #: <u>Magnum 201-750-7000</u>
Departure from School: <u>8:00am 4/24</u>	Arrival at Destination: <u>1:00pm</u>
Departure from Destination: <u>11:00am</u>	Arrival at School: <u>4:30pm</u>

Total Cost Information	
Admission/Registration Cost: <u>\$1,234.00</u>	Cost to Parent: <u>\$400.00</u>
Funding Source: <u>District, DECA Acct. & Parents</u>	

PLEASE CHECK THAT YOU HAVE READ THE FIELD TRIP REGULATIONS

Names of Teachers/Staff Members:

John Pico

Names of Non-Staff Chaperones:

NURSE NEEDED YES NO

DESTINATION ON APPROVED LIST YES NO

[Signature] 3/6/15
APPROVED PRINCIPAL DATE

[Signature] 3/10/15
APPROVED CENTRAL OFFICE DATE

APPROVED BY BOARD OF EDUCATION

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

OVERNIGHT FIELD TRIP APPROVAL FORM

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School: PHS Date: 3-10-15
 Date of Trip: April 14-19 Grade Level & Subject: 9-12 Number of Students: 7
 Co-Curricular Activity/Group: Academic Decathlon
 Destination*: Hyatt Regency Orange County, California Phone# 714-740-6011

*If co-curricular activity what is the rationale for missing instructional time? National Scholastic Competition will enhance students learning experience.

Address: 1199 Harbor Blvd. Garden Grove, Ca 92840

Description of Program: Academic Decathlon National Competiton. The team won both the regional and state competitions to qualify for the National competition

How is this trip related to the curriculum at this grade level? Please be specific.
Students compete in 10 events against 36 other NJ high school teams.

What academic preparation has been done prior to this trip?
Students have studied both at school and home meetings since Septmeber.

List follow-up activities to be done in class after the trip.
 1. prepare for next year
 2. _____
 3. _____

How is this proposed trip the best method available for achieving the desired learning outcome?
This National Competition is a once-in-a-lifetime opportunity for these students who achieved first place in the state.

Transportation Information	
Means of Transportation: <u>school bus/plane</u>	Provider: <u>PTHSD/United</u>
Cost: <u>\$680.00 each</u>	Phone #: _____
Departure from School: <u>6 am (4/14)</u>	Arrival at Destination: <u>noon (Calif time)</u>
Departure from Destination: <u>7:45 am (4/19)</u>	Arrival at School: <u>4:15 pm (Newark)</u>

Total Cost Information	
Admission/Registration Cost: _____	Cost to Parent: <u>\$650(flight,hotel,food)</u>
Funding Source: _____	_____

PLEASE CHECK THAT YOU HAVE READ THE FIELD TRIP REGULATIONS

<u>Names of Teachers/Staff Members:</u>	<u>Names of Non-Staff Chaperones:</u>
Nancy Lennon <input type="checkbox"/>	_____ <input type="checkbox"/>
Stacy Cozin <input type="checkbox"/>	_____ <input type="checkbox"/>
_____ <input type="checkbox"/>	_____ <input type="checkbox"/>
_____ <input type="checkbox"/>	_____ <input type="checkbox"/>

NURSE NEEDED YES NO DESTINATION ON APPROVED LIST YES NO

APPROVED PRINCIPAL: [Signature] DATE: 3-10-15
 APPROVED CENTRAL OFFICE: _____ DATE: 3/11/15 APPROVED BY BOARD OF EDUCATION: _____

FEB 24 2015

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS OVERNIGHT FIELD TRIP APPROVAL FORM

PLEASE COMPLETE ALL OF THE NECESSARY INFORMATION ON THE ATTACHED REGULATIONS BEFORE SUBMITTING THIS FORM.
THE TRIP ARRANGEMENTS CANNOT BE MADE WITHOUT BOARD OF EDUCATION APPROVAL

School: Parsippany Hills High School Date: 2/13/2015

Date of Trip: Wed-Thu. March 25-26, 2015 Grade Level & Subject: 11 Number of Students: 1

Co-Curricular Activity/Group: Student Council / NASC Region 2

Destination*: MASC State Conference - Hunt Valley, MD Phone# 410-785-7000

*If co-curricular activity what is the rationale for missing instructional time? Jeff was elected as the Region 2 (NY, NJ, MD, DE, PA) student representative to the NASC National Advisory Council, part of his duty is to visit and speak at state conferences in the region.

Address: Hunt Valley Inn - 245 Shawan Road, Hunt Valley MD 21031

Description of Program: Maryland Association of Student Councils 2015 State Conference

How is this trip related to the curriculum at this grade level? Please be specific.
Development of leadership skills is relevant to the overall development of students, and is therefore relevant to all curricular areas. Students develop and foster skills such as communication, problem solving, tolerance, public speaking, organization, project planning, and time management that apply across the curriculum.

What academic preparation has been done prior to this trip?
Jeff was elected last April, became a Junior Counselor at the NJASC State Leadership Training Conference this summer, and is now serving in the role of NASC National Advisory Council Region 2 representative.

List follow-up activities to be done in class after the trip.
1. Review of public speaking and large group presentation skills.
2. Report to NJASC State Officers about experiences at this convention, concerns that may be mutual, and ideas worth sharing.
3. Report to NASC/NASSP about experiences at this convention, concerns that may be mutual, and ideas worth sharing.

How is this proposed trip the best method available for achieving the desired learning outcome?
As Region 2 Student Representative to the NASC National Advisory Council, Jeff is responsible for visiting each state association, bringing them information about NASC programs/activities and reporting back to NASC/NASSP on student concerns from the states of his region.

Transportation Information	
Means of Transportation: <u>Driving</u>	Provider: <u>Lou Miller</u>
Cost: <u>NONE</u>	Phone #: <u>609-980-8741</u>
Departure from School: <u>1:30 p.m. (Wed. 3/25)</u>	Arrival at Destination: <u>5:00 p.m. (Wed. 3/25)</u>
Departure from Destination: <u>6:30 p.m. (Thu. 3/26)</u>	Arrival at School: <u>10:00 p.m. (Thu. 3/26)</u>

Total Cost Information	
Admission/Registration Cost: <u>NONE (Paid by MASC)</u>	Cost to Parent: <u>NONE</u>
Funding Source: <u>N/A</u>	

PLEASE CHECK THAT YOU HAVE READ THE FIELD TRIP REGULATIONS

Names of Teachers/Staff Members:
Lou Miller (currently Region 2 Adult Representative)

Names of Non-Staff Chaperones:

NURSE NEEDED YES NO Keller DESTINATION ON APPROVED LIST YES NO

APPROVED PRINCIPAL [Signature] DATE 2/20/15

APPROVED CENTRAL OFFICE _____ DATE _____

APPROVED BY BOARD OF EDUCATION _____

IV. HR – HUMAN RESOURCES – EILEEN HOEHNE

HR 14-15 197 Maternity Leaves of Absence

**MATERNITY
LEAVES OF ABSENCE**

BE IT RESOLVED that the Board approve the maternity leaves of absence as indicated below:

Employee #11446, Teacher of Math at Parsippany Hills High School has requested a maternity leave of absence on or about June 3, 2015 through June 26, 2015 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from September 1, 2015 through December 2, 2015.

Employee #30505, Teacher of Elementary at Eastlake School has requested a maternity leave of absence on or about April 28, 2015 through May 26, 2015 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from May 27, 2015 through October 26, 2015.

Employee #30714, Teacher of Elementary at Mt. Tabor School has requested a maternity leave of absence on or about April 3, 2015 through June 2, 2015 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from June 3, 2015 through November 2, 2015.

HR 14-15 198 Employment – Paraprofessionals

EMPLOY PARA

BE IT RESOLVED that the Board approve the individuals named below who have been employed for the 2014-2015 school year as paraprofessionals in the areas indicated:

Eastlake

Cortney Sole	Instructional Aide	\$28,903 (prorated)	3/25/2015
Sean Reade	Preschool Aide	\$21,535	3/18/15

Lake Hiawatha

Nicole Alvarez	Instructional Aide	\$28,903 (prorated)	3/18/2015
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Rockaway Meadow

Brittany Ciccarelli	One-to-One Aide	\$20,018 (prorated)	3/18/2015
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Parsippany High School

Jessica Cappuccino	One-to-One Aide	\$20,018 (prorated)	3/18/2015
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Parsippany Hills High School

Michael Masotti	Instructional Aide	\$28,903 (prorated)	3/18/2015
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HR 14-15 199 **Resignations - PTHESA**

**RESIGN
PTHESA**

BE IT RESOLVED that the Board approve the following resignations effective as indicated:

Donna J. Flagg	One-to-One Aide	Rockaway Meadow	3/6/2015
Patricia Kuber	Instructional Aide	Lake Hiawatha	2/23/2015
Amy Lew	Instructional Aide	Mt. Tabor	3/20/2015
Catherine Welsch	Instructional Aide	Lake Hiawatha	3/6/2015
Sean Reade	One-to-One Aide	Eastlake	3/17/15

HR 14-15 200 **Certificate of Retirement – ESAPTH**

**RETIRE
ESAPTH**

BE IT RESOLVED that the Board approve the resignation of Marguerite Caikowsky, Secretary at the Board of Education, for the purpose of retirement effective August 1, 2015.

HR 14-15 201 **Appointment - Overnight Chaperones**

CHAPERONES

BE IT RESOLVED that the Board approve the individuals named below who have indicated their willingness to serve as volunteer overnight chaperones for:

Parsippany Hills High School
Disney World, FL April 15-19, 2015

Diane Guadio
Matthew Gurth

Parsippany High School
Disneyland, CA April 16-20, 2015

Caren Hunt
Kaitlin Manca Dalakian
Joanne Rich

HR 14-15 202 **Employment – Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individual on a 150-day probationary period as indicated below:

Name	Step	Salary	Effective	Assignment
Jose D. Reyes	2	\$28,220 +\$1,415 (2 nd Shift)	3/23/2015	Floater Custodian

HR 14-15 203 **Change of Salary**

**CHANGE
CONTRACT**

BE IT RESOLVED that the Board approve the following change of salary for the 2014-2015 school year for the individual named below effective March 1, 2015:

Susan Dykstra - Accountant

From: \$73,000

To: \$80,500

HR 14-15 204 **Change in Start Date – SSO**

**START DATE
SSO**

BE IT RESOLVED that the Board approve the following change in start date as indicated below:

Kevin Duffy – School Security Officer at Central Middle School

From: subject to the receipt of all required employment documents

To: March 2, 2015

HR 14-15 205 **Certificates of Retirement - APSA**

**RETIRE
APSA**

BE IT RESOLVED that the Board approve the resignation of Susan Raymond, Principal at Knollwood School, for the purpose of retirement effective July 1, 2015.

BE IT RESOLVED that the Board approve the resignation of Lynn Burek, Assistant Principal at Parsippany High School, for the purpose of retirement effective July 1, 2015.

HR 14-15 206 **Long-Term Assignments**

**LONG-TERM
ASSIGN**

BE IT RESOLVED that the Board approve Kristine Skinner as a long-term substitute for Employee #31218, a teacher at Central Middle School. Ms. Skinner will be compensated at \$99.83 effective March 24, 2015 through June 24, 2015; and effective June 25, 2015 through June 26, 2015 at the per diem rate \$257.10.

BE IT RESOLVED that the Board approve Theresa A. Cevetello as a long-term substitute for Employee #30782, a teacher at Rockaway Meadow School. Ms. Cevetello will be compensated at \$99.83 effective March 27, 2015 through June 26, 2015.

BE IT RESOLVED that the Board approve Michael Treni as a long-term substitute for Employee #31052, a teacher at Brooklawn Middle School. Mr. Treni will be compensated at \$99.83 effective May 15, 2015 through June 19, 2015.

HR 14-15 207 **Medical Leaves of Absence**

**LEAVES OF
ABSENCE**

BE IT RESOLVED that the Board approve a paid medical leave of absence for Employee #30561 effective March 3, 2015 through April 21, 2015.

BE IT RESOLVED that the Board approve a paid medical leave of absence for Employee #30782, effective March 27, 2015 through May 27, 2015 and an unpaid medical leave of absence effective May 28, 2015 through June 26, 2015.

HR 14-15 208 **Approval of Employment**

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve the employment of the individual named below, for the 2014-2015 school year and that a contract be issued to her in accordance with the provisions of the Teacher's Salary Guide for the 2011-2015 school year for the educational level and experience indicated:

<u>Christine S. Carlson</u>	<u>School Nurse</u>
BSN	William Paterson University - 1998
Cert.	New Jersey City University - 2014
Certification:	School Nurse
Experience:	Substitute – 1.5 years
Guide Placement:	BA, Step 1, \$51,420.00
Effective Dates:	March 13, 2015 – June 26, 2015
Assignment:	Lake Hiawatha (Replacement)

HR 14-15 209 **Major-Extra Responsibility Assignments**

MAJOR-EXTRA

BE IT RESOLVED that the Board approve the payment of the following stipend for the major-extra responsibility assignment effective March 6, 2015:

Parsippany High School		
Jason Hurta	Spring Weight Room Supervisor	\$1,869.00

HR 14-15 210 **Certificates of Retirement - PTHEA**

**RETIRE
PTHEA**

BE IT RESOLVED that the Board approve the resignations for the purpose of retirement of the following individuals in accordance with the Board/PTHEA Agreement as indicated:

Joanne Fisher	Knollwood/Lk. Hiawatha School	July 1, 2015
Vita Morales	Parsippany Hills High School	August 15, 2015

HR 14-15 211 **ESL Summer School - Site Director**

**ESL SMR
SCHOOL**

BE IT RESOLVED that the Board approve the individual named below as the Site Director for the 2015 ESL Summer School Program at the rate indicated:

Nirav Lad	Site Director	60 hours @ \$45.00 =	\$2,700.00
		Stipend	<u>\$2,300.00</u>
			\$5,000.00

HR 14-15 212 **Employment – Substitutes**

EMPLOY SUBS

BE IT RESOLVED that the Board approve the employment/changes/deletions of the individuals named below who hold the appropriate number of credits or the proper certification, and who have indicated their interest in serving as a substitute in the areas indicated during the 2014-2015 school year, effective March 18, 2015:

Amanda Corigliano	Teacher
Allison DaSilva	Teacher (effect: 2/1/2015)
Alyssa Grilgori	Teacher
Christine Huang	Teacher
Jigna Jhaveri	Teacher
Patricia Kuber	Paraprofessional
Shatha Mokhemar	Teacher
Marissa Raia	Paraprofessional
Alexandria Rigoli	Teacher
Deepti Srinivasan	Teacher
Usha Srinivasan	Teacher

Remove:

Victoria Jones	Teacher
Stephen Scism	Teacher
Mallory Tolomieri	Teacher
Lynn Wald	Teacher, Paraprofessional

HR 14-15 213 **Appointment – Volunteer Extra-Curricular Athletic Aides** **APPOINT VOL
EXTRA AIDES**

BE IT RESOLVED that the Board approve the appointment of the following individuals as volunteer extra-curricular athletic aides effective March 18, 2015 in the areas indicated:

Central Middle School
Giana Albruzzese Baseball

Parsippany Hills High School
John Pico Track

HR 14-15 214 **Additional Sick Days – ESAPTH** **ADDITIONAL
SICK DAYS**

BE IT RESOLVED that the Board approve thirty (30) additional non-accumulative sick days for employee #30832, Secretary, effective March 19, 2015 through April 30, 2015.

HR 14-15 215 **Corrections** **CORRECT**

BE IT RESOLVED that the Board approve the following corrections:

Maternity Leave
Employee #31099

From: on or about April 10, 2015 through June 1, 2015 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from June 2, 2015 through June 26, 2015.

To: on or about April 10, 2015 through June 1, 2015 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from June 2, 2015 through October 30, 2015.

Maternity Leave Employee #31052

From: on or about May 20, 2015 through June 17, 2015 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from June 18, 2015 through June 26, 2015.

To: on or about May 15, 2015 through June 17, 2015 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from June 18, 2015 through June 26, 2015.

V. **PS – PUPIL PERSONNEL SERVICES – ANTHONY GIORDANO**

PS 14-15 50 **Tuition and Transportation**

**TUITION &
TRANSPORTATION**

BE IT RESOLVED that the Board approve the following tuition costs for a student with disabilities who will require an out of district special program for the 2014-2015 school year, effective March 16, 2015. This student has been classified by the Child Study Team in accordance with Title 18A:46.

<u>School</u>	<u>Student Number</u>	<u>Annual Tuition Cost</u>
Allegro School	42904	\$80,640 (to be pr-rated)

PS 14-15 51 **Community Based Transition Sites**

**COMM BASED
TRANS SITES**

BE IT RESOLVED that the Board approve the following locations as Community Based Instruction sites for the 2014-2015 school year:

Blink Fitness, 3053 U.S. Highway 46, Parsippany, NJ
The Great Wazu, 3071 U.S. Highway 46, Parsippany, NJ

PS 14-15 52 **Applied Behavior Analysis**

APP BEHAV

BE IT RESOLVED that the Board approve Pranali Bhatt, Board Certified Behavior Analysts (BCBA), to provide services for the 2014-2015 school year, effective April 1, 2015, at the hourly rate of \$90.00.

PS 14-15 53 **IDEA Basic FY13/14 Carryover Funds**

**CARRYOVER
IDEA**

BE IT RESOLVED that the Board approve the IDEA carryover funds from the 2013-2014 final expenditure report as follows:

IDEA BASIC	\$196,078
CEIS	\$213,676
NON-PUBLIC	\$ 25,170

PS 14-15 54 **Home Instruction**

**HOME
INSTRUCTION**

BE IT RESOLVED that the Board approve the following students who are on Home Instruction:

<u>Student ID#</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>
30232	PHS	9	Medical
34558	OOD	12	Medical

PS 14-15 55 **Extended School Year**

**EXTENDED
SCHOOL YEAR**

BE IT RESOLVED that the Board approve Alex Fertig as the Coordinator of the 2014-2015 Extended School Year Program at a stipend of \$8,000.

PS 14-15 56 **Harassment, Intimidation, and Bullying**

HIB

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for March 17, 2015.

Suspensions

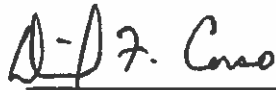
SUSPENSIONS PS-A

Thirty-Eight secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

F – BUSINESS/FINANCE – DAVID CORSO**F14-15 66 Secretary/Treasurer Report****SEC/TREAS REPORT**

BE IT RESOLVED that the Board of Education acknowledge and accept the report of the Board Secretary and Treasurer of School Monies for the period ending January 31, 2015.

Pursuant to N.J.A.C. 6:20-2:13(d), I certify that as of the end of November, 2014 no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2:13(a).



David F. Corso
Assistant Superintendent for Business/CFOO

Pursuant to N.J.A.C. 6:20-2:13(a), we certify that as of January 31, 2015 after review of the Secretary's monthly financial report for January, 2015 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations.

F 14-15 67 Payment of Bills**PAYMENT OF BILLS**

BE IT RESOLVED that the Board of Education approve the payment of current bills for March 17, 2015 for the 2014-15 school year in the amount of \$9,402,040.24.

F14-15 68 Transfer of Funds**Transfer of Funds F-A**

BE IT RESOLVED that the Board of Education authorize the transfers in the 2014-2015 budget per detail of transfers report, February 1 - 28, 2015 for the 2014-2015 school year, per state law S1701.

F 14-15 69 **Lunch Charge Procedures**

LUNCH CHARGE

WHEREAS, that advance purchase of meals are sold by the food service department to minimize the amount of cash handled by the students and,

BE IS RESOLVED, that the Board of Education approves the procedures to allow students in the Parsippany-Troy Hills schools to charge a meal on the occasion when a student may have lost or forgotten their lunch money;

BE IS FURTHER RESOLVED, that on the first five occasions, the student will be served the meal of their choice. On the next five occasions, the student will be served a cold meal, fruit, vegetable and milk. Parents will receive a notice that their child's account is in arrears. Parents who have not settled the outstanding charge after ten days will receive a second notice, giving them five days to pay all outstanding charges. Failure to settle charges in the five days may result in the child being denied further meals. The District does not allow charging of a la carte items. The district has a prepay system for all students.

F14-15 70 **Garfield Park Academy Lunch Meals**

GAR LUNCH MEALS FB

WHEREAS the Garfield Park Academy is a non-profit approved private school for Students with disabilities; and

WHEREAS, the Board of Education of the Parsippany-Troy Hills School District has contracted to send to Garfield Park Academy certain student(s) with disabilities who reside in the District; and

WHEREAS, Garfield Park Academy does not charge any of its students for meals;

NOW THEREFORE, it is hereby

RESOLVED, that the Parsippany-Troy Hills Board of Education does not require Garfield Park Academy to charge students for reduced and/or paid meals in accordance with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Agriculture; and it is

FURTHER RESOLVED, that the Parsippany-Troy Hills Board of Education understands and acknowledges that the foregoing actions do not increase the contracted tuition rate for students with disabilities sent by the District to Garfield Park Academy.

F14-15 71 Long-Range Facility Projects

LONG-RANGE

WHEREAS, the Board of Education of Parsippany-Troy Hills in the County of Morris, New Jersey (the "Board"), desires to proceed with possible school facilities projects consisting of various items as outlined in the attached list and as approved by the Board of Education. The list of potential projects to be included in the LRFP amendment totals \$2,998,500.00 for the following schools:

- Parsippany High School
- Parsippany Hills High School
- Central Middle School
- Brooklawn Middle School
- Eastlake Elementary School
- Intervale Elementary School
- Knollwood Elementary School
- Lake Hiawatha Elementary School
- Littleton Elementary School
- Mt. Tabor Elementary School
- Rockaway Meadow Elementary School

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Projects in the future:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF PARSIPPANY-TROY HILLS, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY

Section 1:

Inaccordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby authorizes the Assistant Superintendent for Business to submit the necessary amendments to the Long-Range Facilities Plan in order to reflect the proposed Projects and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2: The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution.

Section 3: This resolution shall take effect immediately.

LRFP Amendment Projects – Parsippany-Troy Hills School District

1. Gym Floor Renovations at Rockaway Meadow Elementary School	\$100,000.00
2. Gym Floor Renovations at Lake Hiawatha Elementary School	100,000.00
3. Gym Floor Renovations at Eastlake Elementary School	100,000.00
4. Partial Roof Replacement at Intervale Elementary School	827,500.00
5. Partial Roof Replacement at Littleton Elementary School	625,000.00
6. Window Replacement at Brooklawn Middle School	700,000.00
7. Locker Replacement at Central Middle School	46,000.00
8. Security Cameras at Central Middle School	75,000.00
9. Security Cameras at Brooklawn Middle School	75,000.00
10. Security Cameras at Parsippany High School	75,000.00
11. Security Cameras at Parsippany Hills High School	75,000.00
12. Re-paving of parking lot of Parsippany Hills High School	30,000.00
13. Re-paving of parking lot at Brooklawn Middle School	30,000.00
14. Re-paving of parking lot at Knollwood Elementary School	30,000.00
15. Re-paving of parking lot at Mt. Tabor Elementary School	30,000.00
16. Exterior Door Replacement at Brooklawn Middle School	<u>80,000.00</u>
Total	\$2,998,500.00

Transfers by Transfer Number

Parsippany Troy Hills BOE

Start date 2/1/2015

End date 2/28/2015

From Account

To Account

Amount

Transfer Description

-

CH 192&193 COMPENSATORY ED

20-3232-502

12,183.00

02/13/15 COMP ED-ADDITIONAL FUNDING

12,183.00 Report Total

Start date 2/1/2015

End date 2/28/2015

03/11/15 14:02

TR#	Transfer Description	Amount	To Account	From Account
2341	02/03/15 REMOVAL FOLDING GYM PART-BMS	2,200.00	11-000-261-420-000-055 CLEANING,REPAIR & MAINT	11-000-261-340-000-210 PURCHASED TECHNICAL SERV
2342	02/03/15 WORK STATIONS-BD OFFICE	2,000.00	11-000-261-420-000-055 CLEANING,REPAIR & MAINT	11-000-261-600-000-055 SUPPLIES & MATERIALS
2343	02/03/15 ASBESTOS REMOVAL-RM & NV	10,600.00	12-000-400-450-000-210 CONSTRUCTION SERVICES-ADMI	12-000-310-732-000-140 NON-INSTRUCTIONAL EQUIP
2344	02/03/15 HVAC UNIT-BD OFFICE	38,000.00	12-000-400-450-000-210 CONSTRUCTION SERVICES-ADMI	12-000-400-450-000-090 CONSTR SVCS-LITTLETON
2345	02/03/15 TO CORRECT PREVIOUS TRANS	3,900.00	12-000-400-450-000-140 CONSTR SVCS-ELEM SCHOOL A/	12-000-261-732-000-140 NON-INSTR EQUIP-ELEM A/C
2346	02/03/15 FIRE ALARM REPAIRS-PHHS	6,400.00	12-000-400-450-000-140 CONSTR SVCS-ELEM SCHOOL A/	12-000-310-732-000-140 NON-INSTRUCTIONAL EQUIP
2347	02/03/15 REPLACEMENT PARTS-MAIN	38,300.00	12-000-400-450-000-140 CONSTR SVCS-ELEM SCHOOL A/	12-000-400-450-000-210 CONSTRUCTION SERVICES-ADMI
2348	02/03/15 PLOW & MAINT SUPPLIES	500.00	11-000-261-420-000-053 CLEANING,REPAIR & MAINT	11-000-261-340-000-210 PURCHASED TECHNICAL SERV
2349	02/03/15 CUSTODIAL SUPPLIES	1,000.00	11-000-262-600-000-340 SUPPLIES & MATERIALS	11-000-262-420-000-340 CLEANING,REPAIR & MAINT
2350	02/03/15 LIFT REPAIRS	2,000.00	11-000-261-600-000-340 SUPPLIES & MATERIALS	11-000-261-421-000-210 REPAIR & MAINTENANCE
2351	02/03/15 PLAYGROUND EQUIPMENT	4,000.00	11-000-262-610-000-340 GENERAL SUPPLIES	11-000-262-590-000-140 MISC PURCHASED SERVICES
2352	02/03/15 CURRICULUM SUPPLIES	500.00	11-000-261-420-000-340 CLEANING,REPAIR & MAINT	11-000-261-421-000-210 REPAIR & MAINTENANCE
2353	02/03/15 OFFICE SUPPLIES-TROY HILLS	15,000.00	12-000-310-732-000-140 NON-INSTRUCTIONAL EQUIP	12-110-100-730-000-140 KINDERGARTEN EQUIPMENT
2354	02/04/15 MT TABOR A/C INSTALL PARTS	302.00	11-000-222-600-000-140 SUPPLIES & MATERIALS	11-000-222-320-000-140 PURCHASED PROF-ED SERV
2355	02/04/15 SCHOOL CLOCKS	450.16	11-000-222-600-000-140 SUPPLIES & MATERIALS	11-190-100-890-000-140 MISC EXPENDITURES
2356	02/04/15 TRAINING/WRESTLING EQUIP	403.63	11-000-240-610-000-120 GENERAL SUPPLIES	11-190-100-610-101-120 GENERAL SUPPLIES - ART
2357	02/04/15 TEACHER ASSESSMENT MATERIALS	221.54	11-000-240-610-000-120 GENERAL SUPPLIES	11-190-100-610-109-120 GENERAL SUPPLIES - PE
2358	02/04/15 INSTR MUSIC SUPPLIES-PHF	151.89	11-000-240-610-000-120 GENERAL SUPPLIES	11-190-100-610-122-120 GENERAL SUPPLIES - GRADE 2
2359	02/05/15 READING SUPPLIES-LAKE PAR	247.78	11-000-261-600-000-100 SUPPLIES & MATERIALS	11-190-100-610-125-120 GENERAL SUPPLIES - GRADE 5
2360	02/05/15 GYM FLR, CONCRETE, SOIL TEST	4,000.00	11-000-262-610-000-340 GENERAL SUPPLIES	11-000-261-340-000-210 PURCHASED TECHNICAL SERV
2361	02/05/15 MEDIA CENTER SUPPLIES-PI	1,500.00	11-402-100-600-000-055 SUPPLIES & MATERIALS	11-000-262-420-000-340 CLEANING REPAIR & MAINT
		500.00	11-190-100-610-106-150 SUPPLIES-ELEMENTARY LANG	11-402-100-420-000-055 CLEANING REPAIR & MAINT
		8,200.00	11-190-100-610-113-053 GENERAL SUPPLIES-INSTR MUSI	11-190-100-640-106-150 TEXTBOOKS-ELEMENTARY LANG
		35.39	11-190-100-610-110-080 GENERAL SUPPLIES - READING	11-190-100-610-108-053 GENERAL SUPPLIES-VOC MUSIC
		49.42	11-000-261-890-000-340 MISC EXPENDITURES	11-190-100-610-000-080 GENERAL SUPPLIES
		15,000.00	11-000-222-610-000-050 GENERAL SUPPLIES - MEDIA	11-000-261-340-000-210 PURCHASED TECHNICAL SERV
		10,000.00	11-000-222-610-000-050 GENERAL SUPPLIES - MEDIA	11-000-230-530-000-140 COMMUNICATIONS/TELEPHONE

Start date 2/1/2015

End date 2/28/2015

03/11/15 14:02

TR#	Transfer Description	Amount	To Account	From Account
2362	02/05/15 FOLDING TABLES-TROY HILLS	3,100.00	11-190-100-610-000-120 GENERAL SUPPLIES	11-000-230-530-000-140 COMMUNICATIONS/TELEPHONE
2363	02/05/15 ROCK SALT	4,500.00	11-000-261-610-000-340 GENERAL SUPPLIES	11-000-261-891-000-140 PERMITS & FEES
2364	02/05/15 OFFICE EQUIP & SUPPLIES-CMS	1,000.00	11-000-240-610-000-060 GENERAL SUPPLIES	11-000-219-530-000-060 COMMUNICATIONS/TELEPHONE
		1,000.00	11-000-240-610-000-060 GENERAL SUPPLIES	11-000-240-530-000-060 COMMUNICATIONS/TELEPHONE
		900.00	11-000-240-610-000-060 GENERAL SUPPLIES	11-190-100-420-111-060 CLEAN,REPAIR & MAINT-SCIENCE
		900.00	11-000-240-610-000-060 GENERAL SUPPLIES	11-190-100-600-111-060 SUPPLIES & MATERIALS - SCIENC
		500.00	11-000-240-610-000-060 GENERAL SUPPLIES	11-190-100-610-113-060 GENERAL SUPPLIES-INSTR MUSI
		800.00	11-000-240-610-000-060 GENERAL SUPPLIES	11-213-100-610-000-060 GENERAL SUPPLIES - RESOURCI
2365	02/05/15 GRADUATION SUPPLIES-CM:	500.00	11-401-100-610-000-060 GENERAL SUPPLIES	11-190-100-610-107-060 GENERAL SUPPLIES - MATH
2366	02/06/15 MEDIA SUPPLIES	64.84	11-000-222-600-000-140 SUPPLIES & MATERIALS	11-000-222-610-000-140 GENERAL SUPPLIES
2367	02/10/15 REPAIR BOE CARD ACCESS SYSTEM	1,000.00	11-000-261-420-000-140 CLEANING REPAIR & MAINT	11-000-261-340-000-210 PURCHASED TECHNICAL SERV.
2368	02/10/15 TEACHER SUPPLIES-INTERVALE	4,200.00	11-000-240-610-000-064 GENERAL SUPPLIES	11-190-100-890-000-064 TEACHER MEMBERSHIPS
2369	02/10/15 ELEM MATH/TECH SUPPLIES	5,176.68	11-190-100-592-107-150 TECHNOLOGY - ELEMENTARY	11-190-100-640-107-150 TEXTBOOKS - ELEMENTARY MAT
		885.11	11-190-100-610-107-140 GENERAL SUPPLIES-DISTRICT	11-190-100-640-107-150 TEXTBOOKS - ELEMENTARY MAT
2370	02/10/15 INTERVALE SWING SETS	3,700.00	12-120-100-730-000-140 GRADES 1-5 EQUIPMENT	12-000-400-450-000-054 CONSTR SVCS-PHS AUD
		2,080.00	12-120-100-730-000-140 GRADES 1-5 EQUIPMENT	12-130-100-730-000-140 GRADES 6-8 EQUIPMENT
		375.00	12-120-100-730-000-140 GRADES 1-5 EQUIPMENT	12-140-100-730-000-140 GRADES 9-12 EQUIPMENT
2371	02/10/15 BMS TABLES AND CHAIRS	7,420.00	11-190-100-610-000-055 GENERAL SUPPLIES	11-140-100-106-000-055 INSTRUCTIONAL PARAS
2372	02/10/15 TRACK REC BD NAME PLATES-PHS	1,000.00	11-402-100-890-000-050 MISC EXPENDITURES	11-140-100-101-103-050 SALARIES-WORLD LANG
2373	02/10/15 GYM SOUND SYSTEM-BMS	1,107.00	12-130-100-730-000-140 GRADES 6-8 EQUIPMENT	12-000-261-732-000-140 NON-INSTR EQUIP-ELEM A/C
2374	02/10/15 NEW APPLE IPAD LEASE	10,205.00	12-130-100-730-000-140 GRADES 6-8 EQUIPMENT	12-000-400-450-000-050 CONSTR SVCS-PHS TRACK
		72,324.00	12-000-400-721-000-140 LEASE PURCHASE AGREEMENTS	11-140-100-101-101-053 SALARIES - ART TEACHERS
		9,587.00	12-000-400-721-000-140 LEASE PURCHASE AGREEMENTS	11-140-100-101-103-050 SALARIES-WORLD LANG
2375	02/10/15 CAFE TABLES & CHAIRS-PHS	13,522.00	11-190-100-610-000-050 GENERAL SUPPLIES	11-140-100-101-116-050 SALARIES - FCS TEACHERS
2376	02/11/15 ELEM SOCIAL STUDIES TEXT	3,565.00	11-190-100-640-112-150 TEXTBOOKS - ELEMENTARY SS	11-190-100-600-112-150 EQUIPMENT - ELEMENTARY SS
2377	02/11/15 CALCIUM CHLORIDE	7,000.00	11-000-262-610-000-340 GENERAL SUPPLIES	11-000-262-621-000-140 ENERGY-NATURAL GAS
2378	02/11/15 MISC MAINTENANCE PARTS	1,000.00	11-000-261-600-000-340 SUPPLIES & MATERIALS	11-000-261-340-000-210 PURCHASED TECHNICAL SERV
2379	02/11/15 PLUMBING PARTS-MT TABOF	500.00	11-000-261-600-000-100 SUPPLIES & MATERIALS	11-000-261-340-000-210 PURCHASED TECHNICAL SERV
2380	02/11/15 ANNUAL ELEVATOR PRESSURE TESTS	500.00	11-000-261-420-000-053 CLEANING,REPAIR & MAINT	

Start date 2/1/2015

End date 2/28/2015

03/11/15 14:02

TR#	Transfer Description	Amount	To Account	From Account
2380	02/11/15 ANNUAL ELEVATOR PRESSURE TESTS	500 00	11-000-261-420-000-055 CLEANING,REPAIR & MAINT	11-000-261-340-000-210 PURCHASED TECHNICAL SERV
		500 00	11-000-261-420-000-050 CLEANING,REPAIR & MAINT	11-000-261-600-000-060 SUPPLIES & MATERIALS
		1,000 00		
2381	02/13/15 COMP ED-ADDITIONAL FUNDING	12,183.00	20-502-100-320-000-140 CH 192&193 COMPENSATORY ED	
2383	02/13/15 CMS LOCKER REPLACEMENT	58,000 00	12-130-100-730-000-140 GRADES 6-8 EQUIPMENT	11-130-100-101-113-060 SALARIES-INSTR MUSIC
2384	02/17/15 SCRUBBER REPAIRS	1,000 00	11-000-262-600-000-340 SUPPLIES & MATERIALS	11-000-262-330-000-340 OTHER PROFESSIONAL SERV
2385	02/17/15 DISABLE HALON SYSTEM & SVC-PHS	500 00	11-000-261-420-000-050 CLEANING,REPAIR & MAINT	11-000-261-890-000-340 MISC EXPENDITURES
2386	02/17/15 AIR QLTY PERMIT-PHHS	2,000 00	11-000-261-891-000-140 PERMITS & FEES	11-000-261-330-000-160 OTHER PROFESSIONAL SERV
2387	02/17/15 PHS STUDENT ACTIVITIES	40 00	70-002-014-000-000-050 Class of 2016	70-003-042-000-000-050 Afro American Club
		70 00	70-002-014-000-000-050 Class of 2016	70-003-056-000-000-050 Latin American Society
2388	02/18/15 PEST CONTROL SERVICES	8,127 00	11-000-261-420-000-140 CLEANING,REPAIR & MAINT	11-000-261-891-000-140 PERMITS & FEES
2389	02/18/15 RM INTERCOM PHONES-MT TLABOR	300 00	11-000-261-600-000-100 SUPPLIES & MATERIALS	11-000-261-420-000-100 CLEANING REPAIR & MAINT
		400 00	11-000-261-600-000-100 SUPPLIES & MATERIALS	11-000-261-420-000-340 CLEANING,REPAIR & MAINT
		300 00	11-000-261-600-000-100 SUPPLIES & MATERIALS	11-000-261-421-000-210 REPAIR & MAINTENANCE
2390	02/18/15 HVAC PARTS-BMS	100 00	11-000-261-600-000-055 SUPPLIES & MATERIALS	11-000-261-330-000-340 OTHER PROFESSIONAL SERV
		400 00	11-000-261-600-000-055 SUPPLIES & MATERIALS	11-000-261-420-000-055 CLEANING,REPAIR & MAINT
2391	02/18/15 HVAC PARTS-BMS	400 00	11-000-261-600-000-055 SUPPLIES & MATERIALS	11-000-261-330-000-340 OTHER PROFESSIONAL SERV
		400 00	11-000-261-600-000-055 SUPPLIES & MATERIALS	11-000-261-420-000-210 CLEANING,REPAIR & MAINT
		200 00	11-000-261-600-000-055 SUPPLIES & MATERIALS	11-000-261-421-000-210 REPAIR & MAINTENANCE
2392	02/19/15 FILTERS-PHHS	1,000 00	11-000-262-610-000-340 GENERAL SUPPLIES	11-000-262-330-000-340 OTHER PROFESSIONAL SERV
2393	02/19/15 UNIVENT FILTERS-BMS	1,000 00	11-000-262-610-000-340 GENERAL SUPPLIES	11-000-262-330-000-340 OTHER PROFESSIONAL SERV
2394	02/19/15 BBALL BACKBOARD REPAIR-PHS	100 00	11-000-261-420-000-050 CLEANING,REPAIR & MAINT	11-000-261-600-000-050 SUPPLIES & MATERIALS
		400 00	11-000-261-420-000-050 CLEANING REPAIR & MAINT	11-000-261-600-000-140 SUPPLIES & MATERIALS
2395	02/20/15 SECURITY CONSULTANT	180 00	11-000-251-590-000-210 MISC PURCHASED SERVICES	11-000-251-610-000-210 GENERAL SUPPLIES
2396	02/20/15 MAINT ON BBALL BACKBDS-PHS	500 00	11-000-261-420-000-050 CLEANING REPAIR & MAINT	11-000-261-600-000-210 SUPPLIES & MATERIALS
2397	02/20/15 CLASSRM DOOR-PHS	1,000 00	11-000-261-600-000-050 SUPPLIES & MATERIALS	11-000-262-420-000-340 CLEANING,REPAIR & MAINT
2398	02/20/15 REPAIRS ON TRUCK #619	3,500 00	11-000-261-420-000-340 CLEANING REPAIR & MAINT	11-000-262-621-000-140 ENERGY-NATURAL GAS
2399	02/20/15 MATERIALS FOR PLAY-PHS	280 00	11-000-261-610-000-050 GENERAL SUPPLIES	11-000-261-891-000-140 PERMITS & FEES

Start date 2/1/2015

End date 2/28/2015

03/11/15 14:02

TR#	Transfer Description	Amount	To Account	From Account
2400	02/24/15 AUTO SHOP LIFT ACCESSORIES-PHS	500.00	11-000-261-420-000-050 CLEANING REPAIR & MAINT	11-000-261-420-000-090 CLEANING REPAIR & MAINT
2401	02/24/15 ROAD SALT	4,000.00	11-000-261-600-000-340 SUPPLIES & MATERIALS	11-000-261-600-000-103 SUPPLIES & MATERIALS
2402	02/24/15 FIRE ALARM SERVICES-BMS	1,000.00	11-000-261-420-000-055 CLEANING REPAIR & MAINT	11-000-261-420-000-120 CLEANING REPAIR & MAINT
2403	02/24/15 FIRE ALARM SERVICES-PHH	3,000.00	11-000-261-420-000-053 CLEANING REPAIR & MAINT	11-000-261-420-000-070 CLEANING REPAIR & MAINT
2404	02/25/15 DISTRICT READING SUPPLIE	219.48	11-190-100-610-110-140 SUPPLIES - DISTRICT READING	11-190-100-610-106-150 SUPPLIES-ELEMENTARY LANG
2405	02/25/15 MAINT TRUCK FLUIDS	1,311.40	11-190-100-610-110-140 SUPPLIES - DISTRICT READING	11-190-100-640-106-150 TEXTBOOKS-ELEMENTARY LANG
2406	02/25/15 RAZ KIDS/LANG ARTS ELEM PROG	2,000.00	11-000-261-600-000-340 SUPPLIES & MATERIALS	11-000-261-600-000-103 SUPPLIES & MATERIALS
2407	02/26/15 PHHS PLUMBING PARTS	3,500.00	11-190-100-592-106-150 TECHNOLOGY - ELEM LANG ART:	11-120-100-101-000-120 SALARIES - GRO TEACHERS
2408	02/26/15 MT TABOR PLUMBING PART:	500.00	11-000-261-600-000-053 SUPPLIES & MATERIALS	11-000-261-600-000-060 SUPPLIES & MATERIALS
2409	02/26/15 INCREASE FOOD SERVICE BUDGET	500.00	11-000-261-600-000-100 SUPPLIES & MATERIALS	11-000-261-600-000-103 SUPPLIES & MATERIALS
2410	02/26/15 INSULATED FRP PANELS-MT TABOR	70,000.00	60-910-310-500-000-210 FOOD SVC MGT FEE	- - - - -
2411	02/26/15 MAIN OFFICE PHONE-LK HIAWATHA	5,000.00	11-000-261-600-000-100 SUPPLIES & MATERIALS	11-000-261-600-000-090 SUPPLIES & MATERIALS
2412	02/27/15 EASTLAKE ROOF ARCHIT FEES	800.00	11-000-261-600-000-070 SUPPLIES & MATERIALS	11-000-261-600-000-103 SUPPLIES & MATERIALS
2413	02/27/15 GENERAL SUPPLIES-INTERVALE	33.28	12-000-400-390-000-210 ARCHITECT/ENGINEER FEES	12-000-310-732-000-140 NON-INSTRUCTIONAL EQUIP
		70.00	11-000-218-610-000-064 GENERAL SUPPLIES	11-000-222-610-000-064 GENERAL SUPPLIES - MEDIA
		65.00	11-000-218-610-000-064 GENERAL SUPPLIES	11-000-240-610-000-064 GENERAL SUPPLIES
		215.00	11-000-218-610-000-064 GENERAL SUPPLIES	11-190-100-610-101-064 GENERAL SUPPLIES - ART
		54.00	11-000-218-610-000-064 GENERAL SUPPLIES	11-190-100-610-124-064 GENERAL SUPPLIES - GRADE 4
		88.00	11-000-218-610-000-064 GENERAL SUPPLIES	11-204-100-610-000-064 GENERAL SUPPLIES - LLD
		35.00	11-000-218-610-000-064 GENERAL SUPPLIES	11-213-100-610-000-064 GENERAL SUPPLIES - RESOURCI
		43.00	11-000-218-610-000-064 GENERAL SUPPLIES	11-240-100-610-000-064 GENERAL SUPPLIES - ESL
2414	02/27/15 UTILITY OVERHEAD DOOR REPL	4,500.00	11-000-261-420-000-340 CLEANING REPAIR & MAINT	11-000-261-600-000-060 SUPPLIES & MATERIALS
2415	02/27/15 BASEBALL TEAM CAPS-PHS	117.00	11-402-100-610-000-060 GENERAL SUPPLIES	11-190-100-600-111-060 SUPPLIES & MATERIALS - SCIENC
2416	02/27/15 CARPET-PAYROLL OFFICE	240.00	11-402-100-610-000-060 GENERAL SUPPLIES	11-190-100-610-101-060 GENERAL SUPPLIES - ART
		1,118.09	12-000-400-450-000-340 CONSTRUCTION	12-000-261-732-000-140 NON-INSTR EQUIP-ELEM A/C
		170.97	12-000-400-450-000-340 CONSTRUCTION	12-000-310-732-000-140 NON-INSTRUCTIONAL EQUIP
		1,090.34	12-000-400-450-000-340 CONSTRUCTION	12-000-400-450-000-054 CONSTR SVCS-PHS AUD

Start date 2/1/2015

End date 2/28/2015

03/11/15 14:02

TR#	Transfer Description	Amount	To Account	From Account
2416	02/27/15 CARPET-PAYROLL OFFICE	436.60	12-000-400-450-000-340 CONSTRUCTION	12-000-400-450-000-065 CONSTR SVCS-KNOLLWOOD
		521,360.60	Report Total	



Dr. Steven Morse
Executive Director

Middle States Association Accredited • Teaching Family Association Certified

March 2, 2015

Dear Board of Education,

The Garfield Park Academy is a non-profit alternative school who provides services to children in your district. Since our inception, we have provided free lunches for our children to avoid serious issues and to allow us to help the children focus on the real reasons they are with us. We are writing this letter to request, on behalf of the students at Garfield Park Academy, that all the local Boards of Education pass a Resolution that will allow us to continue providing your students with a free, nutritious lunch program. We are asking that all the local Boards of Education pass this resolution so we can be in compliance with regulations promulgated by the New Jersey Department of Education.

Due to the new language in the administrative code Garfield Park Academy would be prohibited from providing free lunches unless the local Boards of Education approve our exemption from the program separately. The following is pertinent language from the administrative code:

6A:23-4.5 Non-allowable costs

(a) Costs that are not allowable in the calculation of the certified actual cost per student include the following:

20. The cost of meals:

iii. Effective July 1, 2007 for students when the approved private school for students with disabilities has not charged students for paid and reduced meals in accordance with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Agriculture except when the private school has received, on an annual basis prior to the start of the fiscal year, school board resolutions from a majority of the school districts that have contracted to send students to the private school in that fiscal year, which resolves the district board of education does not require the private school to charge students for a reduced and/or paid meal;

Because of the stringent requirements of the free and reduced lunch program, and the lack of participation we have received from our parents in the past when we've attempted to participate, we know that our participation will not result in all of our children getting lunch everyday. Unfortunately, in our school, it is not as simple as "they can bring their own lunch." Viable concerns include whether children who are given money for their "reduced lunch" by parents will have that money when they get

Education... for a Lifetime

off the bus. Are we to not give lunch to children who can't afford it, and whose parents have not filled out the forms?

Since opening our doors in 1993, we have attempted to provide a comfortable environment to allow our students to learn while working on emotional challenges. This has always included air conditioning in all the classrooms (installed when we opened each classroom) so the children are not uncomfortable and a free nutritious lunch, so they can continue each day on an even note.

Because most of the students at Garfield Park Academy do not have the wherewithal to pay for their lunches at all, regardless of the determination by the free and reduced lunch program criteria, many of our children will go without lunch if we cannot be exempted from this new regulation. In addition, because of the population of students with whom we work, there is a serious risk that students who attend our school for severe emotional or behavioral challenges will exhibit behaviors that will potentially cause injury.

We all agree that each student should eat a healthy breakfast and lunch everyday. We also know that when a child does not eat a well balanced and nutritious meal their academics and behaviors are negatively affected. Garfield Park Academy believes the best way to ensure that every student's nutritional requirements are met is to provide free lunch to all students. We hope you agree that the possibility of the district saving a few dollars is not worth the sacrifices of guaranteeing that every student receives a free and nutritious meal at school. Our school is separate and uniquely special education for a reason.

Approval of this resolution will not increase the cost of tuition.

In accordance with the administrative code, these resolutions must be redone each year.

We have enclosed an approval form and a self addressed stamped envelope for your convenience. We thank you in advance for your support. If you have any additional questions, I can be reached at 609.877.4111 extension 208.

Sincerely,



Dr. Steven Morse
Executive Director
smorse@garfieldparkacademy.org

Be it resolved that, the Parsippany-Troy Hills Board of Education does not require the Garfield Park Academy to apply for and receive funding from the Child Nutrition Program (CNP) for the 2015-2016 school year.

Be it resolved that the Parsippany-Troy Hills Board of Education does not require the Garfield Park Academy to charge students for reduced and/or paid meals for the 2015-2016 school year.

David F. Corso

Signature

David F. Corso

Print Name

Asst. Superintendent for Business

Title

3/11/15

Date