

*PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN*

Number 12

February 22, 2018

MISSION STATEMENT

The mission of the Parsippany-Troy Hills Township School District, in partnership with families and the greater community, is to challenge and nurture all students academically and to develop confident learners who are compassionate, generous, appreciative, and invested in their diverse world. This will be accomplished through innovative opportunities that inspire life-long learning, critical thinking and problem solving, creative exploration, and the democratic collaboration among students and staff.

Date Adopted: 12/15/16

Public Comments

In an effort to align our meeting practices with those of the Township and to insure an orderly meeting, effective this evening the following guidelines must be adhered to for all of those who wish to speak during the public comment section of tonight's meeting and all future meetings:

1. Each person must sign in and will have three minutes to speak to the Board.
2. Each person must address the presiding officer.
3. Each person must recognize the authority of the presiding officer and end his or her comments at the end of three minutes.
4. After everyone who wishes to speak has had that opportunity to do so, a person may speak one more time to the Board for one minute.
5. Please note that we have included copies of Board of Education Bylaw 0167 – Public Participation in Board Meeting which detail the Board's expectations and guidelines for addressing the Board of Education.

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The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

ITEMS FOR DISCUSSION

Dr. Denis Mulroony, Mrs. Michele Neal, Mrs. Angelina Martino-Finnegan, Mr. Barry Haines, and Mrs. Pam Freund will be here tonight to present the Strategic Planning Committee Action Plans.

I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.

1. Policy 511

POLICY 511 A

BE IT RESOLVED that the Board approve the request by Merisa Rosa, Principal of Knollwood Elementary School, that student A, be allowed to complete the 2017-2018 school year as per Board of Education Policy 5111.

2. Anthony Sun Foundation Scholarship

**ANTHONY SUN
FOUN SCHOLARSHIP**

BE IT RESOLED that the Board accept and approve the formation of the Anthony Sun Memorial Scholarship. Two scholarships in the amount of \$3,000 each will be awarded. The award will go to two seniors at Parsippany Hills High School who are accepted into the Rutgers Pharmacy Program.

3. Research Study

RESEARCH STUDY

BE IT RESOLVED that the Board approve a research study requested by Dr. Maria Cleary of a new program called Tiplitt. The purpose of the study will be to determine to what extent a digital learning resource will affect the comprehension and engagement of high school students who are below reading level.

II. GA – GENERAL ADMINISTRATION – JONI BENOS

4. Travel and Work Related Expenses

TRAVEL & EXPENSES

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and **WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Denise Pietropinto Jennifer Yee Joseph Gesumaria	NJTESOL Conference	June 1, 2018 May 31-June 1, 2018 May 31-June 1, 2018	New Brunswick, NJ	\$258.00/Title III \$279.00/Title III \$279.00/Title III
Kathleen Zelles	Intervention Strategies	March 20, 2018	Parsippany, NJ	\$239.00 Title IIA
CORRECTION Barry Haines	NJASA Techspo	January 24-25, 2018	Atlantic City, NJ	From: \$425.00 To: \$563.01

5. Field Trip Destination

FIELD TRIP DESTINATION

BE IT RESOLVED that the Board approve the following Field Trip Destination:

Destination

Hilton Atlanta Hotel

What the trip would be for

National DECA Conference

III. AP – ACADEMIC PROGRAMMING – BARBARA SARGENT, ED.D.

IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.

6. Employment – Noontime Aide

EMPLOY
NOONTIME

BE IT RESOLVED that the Board approve the individual named below as Noontime Aide for the 2017-2018 school year at the rate of \$16.30 per hour:

Rockaway Meadow Elementary School

Michele Miller 12.5 hours/week effective 2/26/2018
(Replaces Lakshmi Chintada)

7. Resignation – PTHESA

RESIGN
PTHESA

BE IT RESOLVED that the Board approve the resignation of Jamie Harr, Paraprofessional at Central Middle School, effective February 23, 2018.

8. Maternity Leave of Absence

MATERNITY
LEAVE

BE IT RESOLVED that the Board approve the maternity leave of absence as indicated below:

Employee #43752, Teacher, has requested a maternity leave of absence on or about May 21, 2018 through June 21, 2018 utilizing her accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from August 30, 2018 through November 11, 2018.

9. Employment – Substitute Approval

EMPLOY SUB

BE IT RESOLVED that the Board approve the employment of the individual named below who holds the appropriate number of credits or the proper certification and has indicated her interest in serving as a substitute during the 2017-2018 school year, effective January 26, 2018:

Bus Aide

Michele Miller

10. Leaves of Absence

LOA

BE IT RESOLVED that the Board approve the medical leave of absence for Employee #30184, Teacher, from March 12, 2018 through March 29, 2018 utilizing available sick days pursuant to the Family Medical Leave Act.

BE IT RESOLVED that the Board approve the leave of absence for Employee #49473, Teacher, from February 9, 2018 through February 23, 2018 utilizing available family illness and personal days, and an unpaid leave of absence from February 26, 2018 through May 11, 2018 pursuant to the Family Medical Leave Act.

11. **Major-Extra Responsibility Assignment**

**MAJOR-EXTRA
RESP**

BE IT RESOLVED that the Board approve the addition named below in major-extra responsibility coaching assignment for the 2017-2018 school year:

ADD:

Parsippany High School

Amanda DeJessa Asst. Coach Girls Lacrosse Step 1 \$6,038.00

12. **Additional Sick Days – PTHEA**

**ADDT'L SICK
DAYS**

BE IT RESOLVED that the Board approve two (2) additional non-accumulative sick days with pay, less the cost of a substitute for Employee #31168, Teacher, effective March 20, 2018 through March 21, 2018. This leave will be counted against available FMLA leave.

13. **Retirement – Local 32**

**RETIRE
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation of Edward Ortega, Custodian, for the purpose of retirement effective September 1, 2018.

14. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the corrections listed below:

Maternity Leaves of Absence

Employee #10851

From: on or about January 23, 2018 through March 1, 2018 utilizing her accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from March 2, 2018 through June 1, 2018.

To: on or about January 23, 2018 through March 2, 2018 utilizing her accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from March 5, 2018 through June 1, 2018.

Employee #30306

From: on or about March 9, 2018 through April 30, 2018 utilizing her accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from May 1, 2018 through June 21, 2018.

To: on or about March 12, 2018 through April 30, 2018 utilizing her accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from May 1, 2018 through June 21, 2018.

V. **PS – PUPIL PERSONNEL SERVICES – ANTHONY GIORDANO**

15. **Submission of ESEA FY 18 Grant**

**SUBMIT ESEA
GRANT**

BE IT RESOLVED that the Board approve the submission of the ESEA FY18 Consolidated Grant Amendment No. 1 to the NJ Department of Education as follows:

Title I:

Supplies & Materials	\$ 1,000
Instructional Equipment	\$10,000
Non-Instructional Equipment	\$10,000
Instructional Supplies	(\$21,000)

Title III Immigrant:

Instructional Supplies	\$9,592
Supplies & Materials	(\$9,592)

16. **Student Assistance**

**STUDENT
ASSITANCE**

BE IT RESOLVED that the Board approve Roxanne Hebbberd, paraprofessional at Parsippany Hills High School, who assisted a student at the PEC Winter Ball on February 8, 2018, as per the student's IEP, not to exceed three hours, at the rate of \$20.26 per hour.

BE IT RESOLVED that the Board approve Hallie Catania, paraprofessional at Brooklawn Middle School, who assisted a student at the Brooklawn Valentine's Day dance on February 9, 2018, as per the student's IEP, not to exceed two hours, at the rate of \$20.26 per hour.

17. **ABA-Trained Paraprofessionals**

ABA PARA

BE IT RESOLVED that the Board approve the following staff members as ABA-trained Paraprofessionals with a stipend of \$1,200 (prorated), for the 2017-2018 school year, as follows:

Staff Name	School	Effective Date of Stipend
Amoresano, Nicole	Eastlake	12/18/17
Pixomatis, Morgan	Eastlake	2/5/18

18. **Home Instruction**

HOME INSTR

BE IT RESOLVED that the Board approve the following students who are on home instruction:

<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>
28611	OOD	11	Medical
43746	PHS	11	Medical

19. **Harassment, Intimidation, and Bullying**

HIB

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for February 8, 2018.

Suspensions

SUSPENSIONS B

Fifteen secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

VI. BUSINESS/FINANCE – ROBIN C. TEDESCO

20. **Payment of Bills**

PAYMENT OF BILLS

BE IT RESOLVED, that the Board of Education approve the payment of current bills for February 22, 2018 for the 2017-2018 school year in the amount of \$5,805,440.76.