

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS  
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

**Number 8 ADDENDUM**

**November 29, 2018**

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

**ITEMS FOR DISCUSSION**

20.     **Community Based Instruction Site** **COMM BASED  
INSTR**

BE IT RESOLVED that the Board approve Wegmans in Montville, NJ as a Community Based Instruction site for the 2018-2019 school year.

21.     **Travel and Work Related Expenses** **TRAVEL &  
EXPENSES**

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and **WHEREAS**, the Parsippany-Troy Hills Board of Education (the "Board") adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and **WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and **WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and **WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee's current responsibilities; and **WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and **WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein; **THEREFORE; BE IT RESOLVED**, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

<b>Name</b>	<b>Purpose</b>	<b>Date</b>	<b>Location</b>	<b>Estimated Expenses</b>
Barry Haines Michael Wilson Joseph Church Vincent Manalo	NJASA Techspo	January 31-February 1, 2019	Atlantic City	\$684.00 ea
Keri Wyrwa	NJASP Conference	December 14, 2018	Est Windsor, NJ	\$180.00 IDEAB
Jaclyn Bevacqua	Practical Strategies	December 18, 2018	West Orange, NJ	\$269.00
Asmita Mistry	Speech Language Therapy	December 10, 2018	Fairfield, NJ	\$259.00 IDEA
Paula Wegg Susan Viruet-Alvarez	Accelerate Your Student's Communicative Proficiency	December 18, 2018	West Orange, NJ	\$249.00 ea
Allison Larger	Effectively Dealing with Dis- ruptive students	December 17, 2018	West Orange, NJ	\$269.00 Title IIA
Kendra Calabria	NJASL Fall Conference	December 3-4, 2018	Long Branch, NJ	\$175.00
Joanne Petriello	101 Therapy Strategies	January 25, 2019	West Orange, NJ	\$269.00 IDEA
Victoria Rakus	NJMEA State Conference	February 21-23, 2019	East Brunswick, NJ	\$170.00 Title IIA

22. **Resignation - ESAPTH**

**RESIGN  
ESAPTH**

BE IT RESOLVED that the Board approve the resignation of Giselle Ilic, Secretary for Buildings and Grounds, effective January 25, 2019.

23. **Resignation – PTHESA**

**RESIGN  
PTHESA**

BE IT RESOLVED that the Board approve the following resignation effective December 4, 2018:

Danielle Lusto                  Paraprofessional                  Troy Hills Elementary School

24. **Employment - Noontime Aide**

**EMPLOY  
NOONTIME**

BE IT RESOLVED that the Board approve the individual named below as a Noontime Aide for the 2018-2019 school year at the rate of \$16.70 per hour:

**Effective 12/3/2018:**

**Lake Parsippany**

Amber Williams                                  10 hours/week

25. **Waiver of Teaching Load**

**WAIVER**

BE IT RESOLVED that the Board approve the waiver of teaching load for the following individual who will provide class coverage as indicated below during the 2018-2019 school year:

Name	Location	Subject	Amount	Effect. Date	Class Load	Formula
Stack, Julie	PHS	Biology	\$2,029.77	11/30//2018 - 06/07/2019	1	1/5 of 1/7

26. **Leave of Absence**

**LEAVE OF  
ABSENCE**

BE IT RESOLVED that the Board approved medical leave of absence for employee #30823, Teacher, from December 5, 2018 through February 1, 2019 utilizing accumulated sick leave pursuant to the Family and Medical Leave Act.

27. **Low Pressure – Black Seal Boiler Operator License**

**BOILER  
LICENSE**

BE IT RESOLVED that the Board approve the stipend of \$1,324.00 (prorated) for Scott Serrecchia, Local 32 Custodian, who received his Black Seal Boiler License effective October 2, 2018.

28. **Corrections**

**CORRECTIONS**

BE IT RESOLVED that the Board approve the following corrections:

**Waiver of Teaching Loads**

From:

Name	Location	Subject	Amount	Effect. Date	Class Load	Formula
Albano, David	PHHS	Special Ed English	\$3,570.71	10/01/2018 - 12/03/2018	1	1/7
Kennedy, James	PHHS	Special Ed English	\$2,196.96	10/01/2018 - 12/03/2018	1	1/7
Lodato, Jason	PHHS	Special Ed English	\$3,433.75	10/01/2018 - 12/03/2018	1	1/7
Olsen, Daniel	PHHS	Special Ed English	\$2,577.75	10/01/2018 - 12/03/2018	1	1/7
Tarlowe, Ross	PHHS	Special Ed English	\$3,231.61	10/01/2018 - 12/03/2018	1	1/7

To:

Name	Location	Subject	Amount	Effect. Date	Class Load	Formula
Albano, David	PHHS	Special Ed English	\$4,657.45	10/01/2018 - 12/21/2018	1	1/7
Kennedy, James	PHHS	Special Ed English	\$2,865.61	10/01/2018 - 12/21/2018	1	1/7
Lodato, Jason	PHHS	Special Ed English	\$4,478.80	10/01/2018 - 12/21/2018	1	1/7
Olsen, Daniel	PHHS	Special Ed English	\$3,362.28	10/01/2018 - 12/21/2018	1	1/7
Tarlowe, Ross	PHHS	Special Ed English	\$4,215.14	10/01/2018 - 12/21/2018	1	1/7

**Maternity Leave of Absence**

**Employee #30182**

From: an unpaid childcare leave of absence from August 30, 2018 through November 21, 2018 pursuant to the Family Leave Act, and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from November 26, 2018 through January 28, 2019.

To: an unpaid childcare leave of absence from August 30, 2018 through November 21, 2018 pursuant to the Family Leave Act, and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from November 26, 2018 through June 20, 2019.

29. **Emergency Mount Tabor Elementary School Heating System Repair Project**

**EMERG  
MT TABOR REPAIR**

BE IT RESOLVED, that in accordance with N.J.S.A. 18A:18A-7, et. seq., the Parsippany-Troy Hills Board of Education authorizes the Business Administrator/Board Secretary to award a contract for services for Mount Tabor Elementary School Heating System Repair Project.

30. **STUDENT RESOLUTION**

**WHEREAS**, student number 44876, a pupil at Parsippany Hills High School, was suspended on October 2, 2108; and

**WHEREAS**, following due notice a hearing was held before the Board of Education on November 29, 2018, at which the student and the student's parents were provided full opportunity to hear testimony, question witnesses, and present their own testimony;

**NOW, THEREFORE, IT IS ON THIS 29<sup>th</sup> DAY of November, 2018  
RESOLVED AS FOLLOWS:**

1. The Board finds that the charge has been proven to be true by a preponderance of the credible evidence.
2. Based upon the recommendation of the Superintendent of Schools, the Board hereby directs that the suspension of student number 44876 be continued through the end of the 2018/2019 school year.
3. Based upon the recommendation of the Superintendent of Schools, the student shall attend an alternative educational setting for the remainder of the 2018/2019 school year as indicated by the Superintendent of Schools, the cost of which shall be paid by the Board of Education provided that the student regularly attends the program.
4. In accordance with the provisions of *N.J.A.C. 6A:16-7.3*, the Superintendent of Schools or her designee shall ensure that the student is provided with appropriate out-of-school educational services as required by the regulation.
5. The pupil shall not be permitted to participate in any extracurricular athletic activities for the remainder of the 2018/2019 school year, nor shall the pupil be on school property at any time during the suspension without prior authorization from District Administration. Violation of this condition will result in prosecution for trespass and possible further suspension/expulsion proceedings.
6. A true copy of this Resolution shall be served upon the parents of the student, their attorney, and upon the Principal of Parsippany Hills High School.