

Parsippany-Troy Hills Township Schools

Elementary



On February 27, February 28 and March 1, 2019, Parsippany-Troy Hills Elementary School students will be dismissed at 1:00 pm to provide time for teacher conferences during the afternoon and evening.

Scheduling conferences will again take place online using the [Genesis Parent Portal](#). Starting Wednesday, February 13th at 7:00 PM, when you log into the Parent Portal in Genesis, you will see an additional tab for “conferences” available to you. Under that tab, you will be able to request a conference selecting one of the conference days.

This will open a listing of your child’s teachers along with their available conference session times. These time slots are for you to discuss your child’s performance in a face-to-face setting. We encourage all families to participate in the parent-teacher conferences.

If you would like to schedule a conference with a different teacher or specialist who may not be scheduled in Genesis, please contact that staff member directly by email or phone.

The parent conferencing tab in Genesis will be available to you starting **February 13th at 7:00 PM through February 19th at 10:00 PM**. After that time, the tab will close and you will no longer be able to schedule a conference or make changes online. If you need to make changes after that time, please contact your child’s teacher directly.

Visit the Genesis Parents Portal <https://parents.pthsd.k12.nj.us/>. Directions for using the conference scheduling tab can be found here: <https://tinyurl.com/yboq5gnz>

If you are experiencing any issue with accessing your Parent Access account, please call us at 973-263-7041 and we will gladly assist you with access to Genesis. If you do not have access to a computer or the internet, please contact your child’s school directly to schedule a conference.