

## Ordering System for Elementary School Frequently Asked Questions

We have a computerized lunch system in all of the schools. This enhanced service has eliminated the need for parents to order in advance, change orders, or call to cancel meals. Below are answers to some frequently asked questions. As we continue to refine the program, we will keep you informed on any other changes or additional features we may add to the program.

<p>Q: What if my child is eligible for Free or Reduced Priced meals?</p>	<p>A: Parents whose children are eligible for a free meal do not need to do anything. Their child can come in each day and select the meal of their choice at no charge.</p> <p>For reduced price students, you can send money in advance and each time your child selects a meal, their balance would be reduced by \$.40.</p>
<p>Q: What are my payment options?</p>	<p>A: You can fund your account through check, cash sent Directly to the school with a pre payment form found on the nutrition site. OR to pay by credit card, go to <a href="http://www.payforit.net">www.payforit.net</a> to set up an account. You can prepay any amount you would like. We recommend prepaying at least two weeks' worth of funds, but there is no minimum or maximum amount. Each day your child purchases lunch, your balance will be reduced. There is a fee for using Payforit.net</p>
<p>Q: How do I send in payment?</p>	<p>A: You can send your child's money into school in an envelope with our prepayment form <a href="#">Preformatted Envelope</a> (Which can be found under lunch menu icon then click prepayment option tab) Please fill this form out and attach a check MADE OUT TO PARSIPPANY BOARD OF EDUCATION or cash PLEASE WRITE amount on the sealed envelope as well</p>
<p>Q: Who can I contact if I have questions about my child's account?</p>	<p>A: Contact your Food Service Director, Donna Devany, at <a href="mailto:ddevany@pthsd.k12.nj.us">ddevany@pthsd.k12.nj.us</a>. She can help you with special requests or any questions.</p>
<p>Q: How do I know that my child's account is secure and is only being used by my child?</p>	<p>A: Each child's picture is displayed on the computerized cash register as they check out in the lunch room. The cashier matches the picture that is displayed to the child in line.</p>
<p>Q: What happens if my child is out sick?</p>	<p>A: The money on your account is only used when your child actually takes a meal. If your child is out sick, you do not need to do anything.</p>
<p>Q: What if I want to set restrictions on my Child's Account?</p>	<p>A: Restrictions such as only 1 meal a day no snack, no second portion or allergies will be put onto the child's account by the food service department.</p>