

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

Anthony Giordano
Executive Director of Pupil Personnel Services

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June 15, 2016

Sister Cathy Lynne Cummings, Principal
St. Elizabeth Nursery and Montessori School
499 Park Road
Parsippany, NJ 07054

Dear Sister Cathy Lynne:

The Parsippany-Troy Hills district will soon apply for grant funds under *No Child Left Behind (NCLB)*. This application includes the following formula programs:

- Title I, Part A: *Improving Basic Programs Operated by Local Education Agencies*
- Title II, Part A: *Teacher and Principal Training and Recruiting Fund*
- Title III, Part A: *Grants and Subgrants for English Language Acquisition and Language Enhancement*

Before making application, we are required to consult with you in order to identify the needs of children and teachers enrolled, and/or employed in your school, who are within our jurisdiction. A planning meeting will take place on Wednesday, June 22, 2016 at 9:00 a.m. at the Parsippany Board of Education Office. Please call 973-263-7200 Ext. 7215 to confirm your participation or to ask any questions you may have.

The following will be discussed at this meeting:

- The needs of the students;
- The criteria used to select student participation;
- The criteria used for low income;
- The services to be provided;
- How and where the services will be provided;
- How services will be assessed; and
- How funds will be used.

If you cannot attend this meeting, you may wish to send me suggestions or contact me via telephone. Written or verbal input must be received no later than the meeting date listed above.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Giordano', with a long horizontal flourish extending to the right.

Anthony Giordano
Executive Director of Pupil Personnel Services

AG/db

C: Dr. LeRoy Seitz, Interim Superintendent
Dr. Kathryn Lucas, Morris County Educational Services Commission