

**PARSIPPANY-TROY HILLS  
BOARD OF EDUCATION  
REGULAR MEETING OF  
Thursday, December 17, 2020**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, December 17, 2020 at the Calabria Educational Center, 292 Parsippany Road, Parsippany, NJ 07054.

***Special Note:** As a result of the limitations placed on public assemblies due to COVID-19 related restrictions, this meeting was conducted via Zoom. The district website contained information on public participation.*

**CALL TO ORDER**

**CALL TO ORDER**

President Neglia called the meeting to order at 6:01 p.m.

**MEETING NOTICE**

**MEETING NOTICE**

Mr. Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 8, 2020 and on the district website <http://www.pthsd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building and a copy of the Notice was filed with the Township Clerk on November 20, 2020. This is an official meeting.

**SALUTE TO THE FLAG**

**SALUTE TO THE FLAG**

Mr. Neglia asked everyone to stand for the flag salute.

**ROLL CALL**

**ROLL CALL**

Present:                   Mr. Timothy Berrios  
                              Mr. Andrew Choffo  
                              Mr. Matthew DeVitto  
                              Mrs. Susy Golderer  
                              Mrs. Judy Mayer  
                              Mrs. Deborah Orme  
                              Mrs. Kendra Von Achen  
                              Mrs. Alison Cogan  
                              Mr. Frank Neglia

Also Present:           Dr. Barbara Sargent, Superintendent  
                              Dr. Alfred Savio, Business Administrator  
                              Dr. Robert Sutter, Assistant Superintendent for HR  
                              Mrs. Joan Benos, Chief of Staff/Public Information Officer  
                              Mrs. Susan Dykstra, Comptroller  
                              Mrs. Katherine Gilfillan, Esq. Board Attorney  
                              Dr. Tali Axelrod, Assistant Superintendent for Curriculum  
                              Dr. Mary Rose Scalo, Interim Dir/Supv Pupil Personnel Services

**ADJOURN TO EXECUTIVE SESSION**

**ADJOURN TO  
EXEC SESSION**

Mr. Neglia made a motion to adjourn to closed session. The motion was moved by Mrs. Von Achen, seconded by Mr. Choffo and unanimously approved by roll call vote to adjourn to closed session for the purpose of discussing student HIB's which are confidential in nature under N.J.A.C. 6A:32-7.1 et seq., and are being presented for approval at this evening's meeting and personnel.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following:  
HIBs and personnel.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

**RECONVENE OPEN SESSION**

**RECONVENE  
OPEN SESSION**

On a motion by Mr. Berrios, seconded by Mrs. Golderer and unanimously approved by roll call vote the regular meeting reconvened at 6:31 p.m.

**STUDENT REPORTS**

PHS: Lauren Smith and Gurleen Kaur – Miss Smith and Miss Kaur reported on the various activities going on at Parsippany High School and updated the Board on the various athletic teams.

Mr. Neglia suspended tonight's regular meeting agenda for a presentation

Dr. Tali Axelrod, Assistant Superintendent for Curriculum and Instruction, presented an update on new courses.

Mrs. Cogan asked if the new Freshman Seminar class would be discussed with the eighth graders or at a promotional meeting to tell the students that it is an option. She also asked if guidance counselors would be making suggestions as to who should be taking that class.

Dr. Axelrod responded that there was a scheduling meeting with the guidance counselors, supervisors and principals so that they could be introduced to all the new courses and many of the same questions came up from the guidance counselors. This meeting provided staff with an understanding of the courses and presented ways to draw interest to the courses. Parents attend the eighth grade parent night and they will get to hear about the courses too.

Mrs. Mayer commented that the presentation on the new business courses in the Teaching and Learning Committee meeting was outstanding and done with a lot of heart and hard work.

**CORRESPONDENCE**

None

**CORRESPONDENCE**

**UNFINISHED BUSINESS**

None

**UNFINISHED BUSINESS**

**COMMITTEE REPORTS**

**COMMITTEE REPORTS**

Mrs. Golderer reported that the Teaching and Learning Committee met on December 10. Kelly Curtiss, Supervisor of 6-12 Math and Business, and Chrissy Russell, Business Teacher, conducted and excellent presentation on the new business courses to the committee. A high school book was shared with the committee for Board approval for the Superheroes and Mythology course. Several Chemistry classes at the high school will be utilizing a free online digital platform trial which will replace the previous pilot. After reviewing the original pilot, teachers found that the materials were not user friendly and requested a new trial for materials. The completed winter activity guide for students was shared. It is filled with hands-on projects and activities in social studies, STEM, literacy, art, music and world language. It has been emailed to all Pre-K-grade 8 families and posted on school websites for parents and students. The committee reviewed and discussed the Middle School electives booklet and the High School course bulletins. New courses were highlighted.

Mrs. Cogan reported that the Finance Committee met on November 19. The audit, which was presented to the full Board at the last public meeting, was discussed. Health benefits were discussed due to the new law that is opening up the new Educators Health Plan. At that point less than 10% of the staff had transferred to the new Educators Health Plan. The district is going out to RFP for banking services. The tax payments from the Township were up to date. The Township had asked for a revised payment schedule. The district did not issue a new schedule but told the Township that they were welcome to make the payment once a month. The district will go out to bid for refinancing of the ESIP lease purchase rates. There is about \$9 million still outstanding and the rates would need to come in at 1.75% or lower to refinance.

**APPROVAL OF MINUTES**

On a Motion by Mr. Berrios seconded by Mrs. Golderer, the Executive and Regular minutes of the November 19, 2020 meeting were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme	X					
Mrs. Von Achen	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Dr. Sargent presented Superintendent Bulletin Number 8

Dr. Sargent reported that December is the time of year where we usually enjoy holiday concerts and theater productions in the schools. Thanks to the creative teachers and talented students and our sharp video crew we can still enjoy these things. The Parsippany High School fall drama, “Bad Auditions by Bad Actors” is hilarious and is available on the school website. The winter band concert at Brooklawn Middle School is also available. It was really well done. The Parsippany Hills High School choir recorded a performance for Veterans Day and their holiday carols are also available. The Parsippany High School’s choir has their winter concert online as well as the Parsippany Hills’ drama production of “10 Ways to Survive Life in a Quarantine.” She thanked the students and staff for continuing to put forth great performances. She wished everyone a Happy Holiday.

For your consideration we have Bulletin items 1-47 with Addendum items 48-57 and Read-Ins

Dr. Savio presented the Secretary’s Report

Tonight’s Secretary’s Report has the regular business motions

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS**  
**SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

**Number 8**

**December 17, 2020**

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The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

**ITEMS FOR DISCUSSION**

Dr. Tali Axelrod, Assistant Superintendent for Curriculum and Instruction, will give an update on new courses.

**I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.**

**1. Memorandum of Agreement**

**MEMORANDUM  
OF AGREE**

BE IT RESOLVED that the Board approve upon the recommendation of the Superintendent the Uniform State Memorandum of Agreement between Parsippany-Troy Hills School District and Parsippany-Troy Hills Law Enforcement Officials, signed by the Chief School Administrator and law enforcement official for the 2020-2021 school year.

**2. Policy 5111**

**POLICY A  
5111**

BE IT RESOLVED that the Board approve the request by Marlene Toomey, principal of Mt. Tabor School, that student A, be allowed to complete his fifth grade year during the 2020-2021 school year as per Board of Education Policy 5111.

**II. GA – GENERAL ADMINISTRATION – JONI BENOS**

**3. Board Policies**

**BOARD  
POLICIES**

BE IT RESOLVED that the Board approve the following new and revised Board Policies/Guidelines and Procedures at this second and final reading.

- P 1620 - Administrative Employment Contracts (M) (Revised)
- P 2431 - Athletic Competition (M) (Revised)
- R 2431.1 - Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)
- P 2464 - Gifted and Talented Students (M) (Revised)
- P & R 5330.05 - Seizure Action Plan (M) (New)
- P 6440 - Cooperative Purchasing (M) (Revised)
- P & R 7440 - School District Security (M) (Revised)
- P 7450 - Property Inventory (M) (Revised)
- P & R 7510 - Use of School Facilities (M) (Revised)
- P 8420 - Emergency and Crisis Situations (M) (Revised)
- P 8561 - Procurement Procedures for School Nutrition Programs (M) (Revised)

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**4. Travel and Work Related Expenses**

**TRAVEL &  
EXPENSES**

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. Seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. Seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

**WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

**WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

**WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

**WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

**THEREFORE; BE IT RESOLVED**, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Karen Snell	FUNdations Training	2-8-20	Virtual	\$300.00 Title II
Linda Pusio	Supporting Success for Children w/ Hearing Loss		Virtual	\$207.00 IDEA-B

5. **Gifts to the District**

**GIFTS TO  
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

**District**

The Liquid Church has donated \$263.00 to the school district to provide a child SKIP for the month of December.

**Parsippany High School**

The Kiwanis Club of Greater Parsippany has donated \$300 to the Board of Education for the ParHigh Fights Hunger Account.

**III. AP – ACADEMIC PROGRAMMING – TALI AXELROD, ED.D.**

**6. High School Superheroes and Mythology Course Novel**

BE IT RESOLVED that the Board approve the following novel:

<b>Grade</b>	<b>School</b>	<b>Novel</b>
9-12	PHS/PHHS	Thor, God of Thunder: The God Butcher by Jason Aaron and Esad Ribic

**7. New/ Second Pilot Program for Chemistry Honors/Chemistry Enriched – Online Digital Platform**

BE IT RESOLVED that the Board approve the following New/Second Pilot Program for Chemistry Honors/Chemistry Enriched that has been approved by the Teaching and Learning Committee:

*Basic Chemistry* (Pearson/Savvas) for Chemistry Enriched/Chemistry Honors

**8. New Course Approval**

BE IT RESOLVED that the Board approve the new middle school and high school courses for the 2021-2022 school year that has been approved by the Teaching and Learning Committee:

- 7th Grade Algebra I (MS)
- ESL Math (MS)
- Algebra 3 and Trigonometry, Full Year, Grades 11-12
- Careers in Medicine, Grades 11-12, Semester, not new - being revised to semester course
- Freshman Seminar - Grade 9, Semester

Business courses:

- Fundamentals of Engineering, Grades 11-12
- Computer Programming in C++, Full Year, Grades 9-12
- Business Computer Applications I & II, Semester, Grades 9-12
- College & Career Exploration, Semester, Grades 9-12
- Introduction to Economics, Semester, Grades 9-12
- Entrepreneurship, Semester, Grades 10-12
- Accounting I Honors, Full Year, Grades 10-12
- Accounting II Honors, Full Year, Grades 11-12
- Investments, Semester, Grades 9-12
- Marketing I, Semester, Grades 10-12
- Social Media Marketing, Semester, Grades 10-12
- Sports & Entertainment Marketing, Semester, Grades 10-12



9. **Course Selection Bulletins**

BE IT RESOLVED that the Board approve the Middle School Electives Booklet and the High School Course Selection Bulletin that will be used to schedule middle and high school courses for the 2021-2022 school year.

10. **Student Teacher - Virtual**

BE IT RESOLVED that the Board approve the following student teacher to virtually complete his internship for the 2020-2021 school year:

<b>Student Name</b>	<b>Cooperating School</b>	<b>Requesting University</b>	<b>Dates</b>
Jeffrey Joy	PPS	Western New England University	1/4/2021-3/26/2021

**IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.**

11. **Interim Director/Supervisor Pupil Personnel Services - Last Day** INTERIM DIR
- BE IT RESOLVED that the Board approve Dr. Mary Rose Scalo’s last day of work as Interim Director of PPS as December 31, 2020.
12. **Resignation - Non-Affiliated** RESIGN  
NON-AFFILIATED
- BE IT RESOLVED that the Board approve the resignation of Emily Hanusch, Behavior Analyst at Rockaway Meadow Elementary School, effective January 15, 2021.
13. **Resignation- ESAPTH** RESIGN  
ESAPTH
- BE IT RESOLVED that the Board approve the resignation of Lisa De Cicco, Secretary for Pupil Personnel Services, effective December 31, 2020.
14. **Retirement – Local 32** RETIRE  
LOCAL 32
- BE IT RESOLVED that the Board approve the resignation for the purpose of retirement of Joyce Beston, Custodian at Central Middle School, effective April 1, 2021.
15. **Resignation - Major-Extra Responsibility Assignment** RESIGN  
COACHING
- BE IT RESOLVED that the Board approve the resignation of David Bongiovanni, Assistant Boys Tennis Coach at Parsippany Hills High School, effective November 20, 2020.
16. **Employment - Acting Coordinating Supervisor of Special Education 6-12** ACTING  
SUPV 6-12
- BE IT RESOLVED that the Board approve Karen Sturtz as the Acting Coordinating Supervisor of Special Education 6-12 effective December 21, 2020 through May 1, 2021, at her current per diem rate plus an additional \$20.67 per day.
17. **Employment - Office Aide** EMPLOY  
OFFICE AIDE
- BE IT RESOLVED that the Board approve the individual named below as an Office Aide for the 2020-2021 school year at the rate of \$17.72 per hour:  
**Effective January 4, 2021:**  
Knollwood Elementary School  
Lilian Sagues 20 hours/week

18. **Employment – Local 32**

**EMPLOY  
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individual on a 150-day probationary period as indicated below, subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and Local 32:

<b><u>Name</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>	<b><u>Assignment</u></b>	<b><u>School</u></b>
Arnold Wang	\$31,037.00 + \$1,458.00 (2nd Shift) +\$1,920.00 (Tues-Sat)	12/22/20	Custodian	PHHS
(Replacing Alec Thomas)				

19. **Approval of Employment – Pending Completion**

**EMPLOY  
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the employment of the individual named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2018-2021 Agreement between the Board of Education and the PTHEA.

**Shivani Kapadia**

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

**Grade 2 Teacher**

BA/Montclair State University

MA/Montclair State University

Elementary K-6

Student Teaching

BA+30, Step 1, \$58,925.00

January 4, 2021

Rockaway Meadow Elementary School  
(Replacement – Beal - Retired)

**Lisa DeCicco**

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

**School Counselor**

BA/Monclair State University

MA/College of St. Elizabeth

School Counselor

Acting Counselor

BA+45, Step 1, \$63,455.00

January 4, 2021

Eastlake Elementary School  
(Replacement – Griesemer - retired)



BE IT RESOLVED that the Board approve the change of assignment for the following individual effective January 19, 2021, with no change in salary:

**Melissa Andreacio - Rockaway Elementary School**

From: Autism Teacher  
 To: Behaviorist  
 (Replacing Hanusch)

24. **Change in Assignment/Contract - Local 32**

**CHANGE OF  
 CONTRACT- LOCAL 32**

BE IT RESOLVED that the Board approve the individual named below who has been reassigned for the 2020-2021 school year, necessitating the following change in contract, effective 2/1/2021, and subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and Local 32:

**Carlos Cordova**

From: Custodian - Parsippany High School \$37,409.00 + \$800.00 (L) + \$1,324.00 (Black Seal) + \$1,920.00 (2nd Shift)  
 To: Head Custodian - Parsippany High School \$39,298.00 + \$800.00 (L) + \$1,324.00 (Black Seal) + \$12,423.00 (Head Custodian Stipend)  
 (Replacing Prall)

25. **Waiver of Teaching Load**

**WAIVERS**

BE IT RESOLVED that the Board approve the waiver of teaching load for the following individuals who will provide class coverage as indicated below during the 2020-2021 school year:

Name	Location	Subject	Amount	Effect. Date	Class load	Formula
Frank DiGiacomo	BMS	PE	\$1,192.18	11/30/2020 -12/22/2020	1 class every day	1/7
Anthony Egidio	BMS	PE	\$882.40	11/30/2020 -12/22/2020	1 class every day	1/7
Thomas Gihorski	BMS	PE	\$1,382.64	11/30/2020 -12/22/2020	1 class every day	1/7
Gia Rosamilia	BMS	PE	\$979.61	11/30/2020 -12/22/2020	1 class every day	1/7
Kimberly Graceffo	PHS	Math	\$495.54	01/04/2021-01/15/2021	1 class every day	1/7
Andrew Hill	PHS	Math	\$535.40	01/04/2021-01/15/2021	1 class every day	1/7
Michael Mueller	PHS	Math	\$810.21	01/04/2021-01/15/2021	1 class every day	1/7
Emily Loverdi	PHS	Math	\$530.71	01/04/2021-01/15/2021	1 class every day	1/7

26. **ABA-Trained Paraprofessional**

**ABA PARA**

BE IT RESOLVED that the Board approve the following staff member as ABA-trained Paraprofessional with a stipend of \$1,200 (prorated) for the 2019-2020 school year, as follows:

<b><u>Name</u></b>	<b><u>School</u></b>	<b><u>Effective Date of Stipend</u></b>
Joseph Vicari	Brooklawn	10/3/2019

27. **Leave of Absence**

**LEAVE OF  
ABSENCE**

BE IT RESOLVED that the Board approve a medical leave of absence for employee #10823, Paraprofessional, effective November 30, 2020 through February 26, 2021 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).

BE IT RESOLVED that the Board approve a medical leave of absence for employee #49941, Nurse Assigned to School, effective November 30, 2020 through December 22, 2020 utilizing accumulated sick leave.

BE IT RESOLVED that the Board approve an unpaid medical leave of absence for employee #49606, Maintenance Worker, effective December 1, 2020 through January 20, 2021 pursuant to the Family and Medical Leave Act (FMLA).

BE IT RESOLVED that the Board approve a medical leave of absence for employee #11273, Teacher, effective November 30, 2020 through January 11, 2021 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).

28. **Corrections**

**CORRECTIONS**

BE IT RESOLVED that the Board approve the following corrections:

**Employment – Acting Supervisor of PreK-5**  
**Joseph Wohlegemuth**

From: effective October 5, 2020 – December 18, 2020

To: effective October 5, 2020 – June 23, 2021

29. **Change of Assignment**

**CHANGE OF  
ASSIGN**

**Lisa De Cicco**

From: Acting Guidance Counselor at Parsippany High School effective October 16, 2020 through June 22, 2021 for which she shall receive her present salary of \$51,082.00 with an additional stipend of \$252.90 per diem for performing the duties of guidance counselor.

To: Acting Guidance Counselor at Parsippany High School effective October 16, 2020 through December 22, 2020 for which she shall receive her present salary of \$51,082.00 with an additional stipend of \$67.24 per diem for performing the duties of guidance counselor.

30. **Maternity Leave of Absence**

**MATERNITY  
LEAVE**

**Employee #40533**

From: a maternity leave of absence on or about October 7, 2020 through November 20, 2020 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from November 23, 2020 through February 26, 2021.

To: a maternity leave of absence on or about October 7, 2020 through November 20, 2020 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from November 23, 2020 through February 26, 2021, and pursuant to the PTHEA Agreement an unpaid leave of absence from March 1, 2021 through April 1, 2021.

31. **Leave of Absence**

**Employee #50038**

From: a medical leave of absence effective October 30, 2020 through December 10, 2020 utilizing accumulated sick leave pursuant to the Family and Medical Leave Act (FMLA).

To: a medical leave of absence effective October 30, 2020 through December 4, 2020 utilizing accumulated sick leave pursuant to the Family and Medical Leave Act (FMLA).

**Employee #30701**

From: a medical leave of absence effective November 23, 2020 through January 14, 2021 utilizing accumulated sick leave.

To: a medical leave of absence effective November 23, 2020 through December 11, 2020 utilizing accumulated sick leave.

**Employee #30261**

From: a medical leave of absence for effective November 23, 2020 through June 23, 2021 utilizing accumulated sick leave.

To: a medical leave of absence for effective November 23, 2020 through December 11, 2020 utilizing accumulated sick leave.

**Employee #30224**

From: a medical leave of absence effective November 23, 2020 through June 23, 2021 utilizing accumulated sick leave.

To: a medical leave of absence effective November 23, 2020 through December 11, 2020 utilizing accumulated sick leave.

**Employee #30307**

From: a medical leave of absence effective October 7, 2020 through December 7, 2020 utilizing accumulated sick leave and personal days, pursuant to the Family and Medical Leave Act (FMLA).

To: a medical leave of absence effective October 7, 2020 through December 11, 2020 utilizing accumulated sick leave and personal days, pursuant to the Family and Medical Leave Act (FMLA), and an unpaid medical leave of absence from December 14, 2020 to February 5, 2021 .

**Employee #30642**

From: a medical leave of absence effective November 23, 2020 through December 11, 2020 utilizing accumulated sick leave.

To: a medical leave of absence effective November 23, 2020 through December 22, 2020 utilizing accumulated sick leave.

**Weekend Building and Boiler Checks**

**Parsippany High School**

From: Michael Prall

To: Carlos Cordova

Effective 11/9/20



**Winter/Spring Coaching**

**From:**

<b>Parsippany Hills High School 2020-2021 School Year Coaches</b>				
<b>Sport</b>	<b>Position</b>	<b>Name</b>	<b>Step</b>	<b>Stipend</b>
Boys Tennis	Head Coach	Carl Ordway	3	\$7,931.00
			Longevity	\$400.00
Boys Tennis	Assistant Coach	David Bongiovanni	3	\$6,779.00
			Longevity	\$400.00

**To:**

<b>Parsippany Hills High School 2020-2021 School Year Coaches</b>				
<b>Sport</b>	<b>Position</b>	<b>Name</b>	<b>Step</b>	<b>Stipend</b>
Boys Tennis	Head Coach	David Bongiovanni	3	\$7,931.00
			Longevity	\$400.00
Boys Tennis	Assistant Coach	Susan Bonnet	3	\$6,779.00

**Waiver of Teaching Load**

**From:**

<b>Name</b>	<b>Location</b>	<b>Subject</b>	<b>Amount</b>	<b>Effect. Date</b>	<b>Class load</b>	<b>Formula</b>
Emily Rogers	PHHS	Science	\$3,184.24	09/02/2020-11/20/2020	1 class every day	1/7
Christine Mann	PHHS	Science	\$4,077.25	09/02/2020-11/20/2020	1 class every day	1/7
Stephanie Thaler	PHHS	Science	\$1,684.10	10/30/2020-11/20/2020	1 class every day	1/7

**To:**

<b>Name</b>	<b>Location</b>	<b>Subject</b>	<b>Amount</b>	<b>Effect. Date</b>	<b>Class load</b>	<b>Formula</b>
Emily Rogers	PHHS	Science	\$9,765.00	09/02/2020-06/22/2021	1 class every day	1/7
Christine Mann	PHHS	Science	\$12,503.57	09/02/2020-06/22/2021	1 class every day	1/7
Stephanie Thaler	PHHS	Physics	\$2,958.56	10/30/2020-01/11/2021	1 class every day	1/7

**Mentor – Executive Director Pupil Personnel Services**

BE IT RESOLVED that the Board approve Mary Rose Scalo, Ed.D. to serve as a mentor to Mr. Keith Cortright on an as needed basis effective January 4, 2021 through March 31, 2021 at a per diem rate of \$500.00.

**V. PPS- PUPIL PERSONNEL SERVICES**

32. **Out-of-District Tuition Costs 2020-2021**

**OOD TUITION**

BE IT RESOLVED that the Board approve the acceptance of a student to remain in the Parsippany-Troy Hills School District for the remainder of the 2020-2021 school year. This student became homeless September 2019 and became the responsibility of the Hanover Township Public School District as of September, 2020. The Hanover Township Public School District will be billed for the tuition costs for this student for the months of September 2020 through June 2021, as per NJ State Law, as follows:

<b><u>School Attending</u></b>	<b><u>Student#</u></b>	<b><u>Tuition Costs</u></b>
Brooklawn Middle School	47756	\$23,268.00

33. **Out-of-District Tuition Costs 2020-2021**

**OOD 20-21**

BE IT RESOLVED that the Board approve the tuition costs for a student with disabilities who will require an out-of-district placement for the 2020-2021 school year. This student has been classified by the Child Study Team in accordance with Title 18A:46:

<b><u>School Attending</u></b>	<b><u>Student #</u></b>	<b><u>Tuition Costs</u></b>
Shepard Preparatory HS	31127	\$63,842.49

34. **Service Providers**

**SVC PROV**

BE IT RESOLVED that the Board approve Adam Krass Consulting, LLC, to provide Augmentative and Alternative Communication (AAC) and Assistive Training (AT) services for a Parsippany Troy Hills School District student, their educational team, and family members, not to exceed 16 hours at \$200/hour of AAC training and 16 hours at \$150/hour of AT training, to be provided for the 2020-2021 school year.

35. **Stipend – ABA Trained Professional Stipend**

**ABA PARA**

BE IT RESOLVED that the Board approve Joseph Vicari as an ABA-trained paraprofessional with a stipend of \$1,200 (prorated), for the 2020-2021 school year effective October 1, 2020 – June 22, 2020.

36. **Preschool Family Connections**

**PRESCHOOL**

BE IT RESOLVED that the Board approve the individuals listed below for the coordination of the Preschool Family Connections Evening Support program during the 2020-2021 school year which is funded through the IDEA grant:

Christopher Birge, \$41.00 per hour, Not to exceed 5 hours per month  
Chary Matisak, \$41.00 per hour, Not to exceed 5 hours per month

37. **ESL Translator 2020-2021 School Year**

**ESL TRANS**

BE IT RESOLVED that the Board approve Grisel Suriel as a translator for ESL and Pupil Personnel Services, to be paid at the rate of \$41.00 per hour for translator services for student #50296, not to exceed 2 hours per day for the weeks of 12/14/20, 12/21/20; 1/4/21; 1/14/21 and 1/21/21.

38. **Home Instruction**

**HOME INSTR**

BE IT RESOLVED that the Board approve the following students who are on home instruction:

Student	School	Grade	Reason	Anticipated End Date
46603	BMS	8	Medical	1/29/21
47472	PHS	11	Medical	1/29/21
30675	PHHS	12	Medical	2/12/21
49397	PHHS	10	Medical	3/31/21
35178	BMS	8	Medical	2/26/21

39. **Harassment, Intimidation, and Bullying**

**HIB**

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for December 17, 2020

**Suspensions**

**SUSPENSIONS M**

Five secondary students have been suspended by their building principal as per New Jersey Statutes Title 18A:37-2-2.

**VI. BUSINESS/FINANCE – ALFRED SAVIO, ED.D.**

40. **Payment of Bills**

**PAYMENT  
OF BILLS**

BE IT RESOLVED, that the Board of Education approve the payment of current bills for December 17, 2020 for the 2020-2021 school year in the amount of \$9,466,305.47.

BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for School Activities for the month of November 2020 school year in the amount of \$1,528.00

41. **Transfer of Funds**

**TRANSFER N  
OF FUNDS**

BE IT RESOLVED that the Board of Education authorize the transfers in the 2020-2021 budget per detail of transfers report, November 2020 for the 2020-2021 school year, per state law.

42. **Secretary/Treasurer Report**

**SECRETARY  
REPORT**

BE IT RESOLVED that the Board of Education acknowledge, accept and approve the report of the Board Secretary and Treasurer of School Monies for the period ending October, 2020.

Pursuant to N.J.A.C. 6:20-2:13(d), I certify that as of the end of October 2020 no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2:13(a).



Dr. Alfred Savio  
Business Administrator/Board Secretary

Pursuant to N.J.A.C. 6:20-2:13(a), we certify that as of October, 2020 after review of the Secretary's monthly financial report for October, 2020 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2:13(b) and those sufficient funds are available to meet the district's financial obligations.

43. **Alliance for Competitive Energy Services**  
**Purchase of Natural Gas Services**

ACES  
NAT GAS

WHEREAS, the Alliance for Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law,” N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, , N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Parsippany-Troy Hills Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and

BE IT FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the District to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and,

BE IT FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

44. **Alliance for Competitive Energy Services**  
**Purchase of Electric Generation Services**

**ACES**  
**ELECTRIC**

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Parsippany-Troy Hills Township Board of Education is a Participating Member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW THEREFORE BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and

BE IT FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the District to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the Participating Members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and

BE IT FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.



45. **Amendment to Honeywell Service Agreement**

**HONEYWELL  
AMENDMENT**

WHEREAS, the Parsippany-Troy Hills Township Board of Education wishes to stay current with Microsoft IT standards and more current information with Forge to make informed decisions with its Honeywell Building Management System; and

WHEREAS, Honeywell International, Inc. can provide a software upgrade to the new Windows Server 10 platform; replacing Attune services with the new Forge system, allowing real-time information to be displayed on a virtual dashboard;

BE IT RESOLVED, that Parsippany-Troy Hills Township Board of Education approve the amendment to the Honeywell Service Agreement for the software upgrade for a three-year term effective July 1, 2021 in the amounts of \$111,116, \$78,920 and \$81,287 respectively.

46. **Roof Project – Parsippany Hills High School**

**ROOF PROJECT  
PHHS**

BE IT RESOLVED, that the Parsippany-Troy Hills Township Board of Education approve the proposal from Parette Somjen Architects LLC to complete Design Development, Construction Documents for bidding purposes and Contract Administration Services for Parsippany Hills High School Roof Areas #1 and #3 in the amount of \$118,000.

47. **Coronavirus Aid Relief and Economic Security (CARES) Act**

**CARES GRANT**

BE IT RESOLVED that the Parsippany-Troy Hills Township Board of Education accepts the additional allocation of \$61,836 and approves the submission of an amendment to the of Coronavirus Aid Relief and Economic Security (CARES) Act – Elementary and Secondary School Emergency Relief Grant.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS**  
**SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

**Number 8 ADDENDUM**

**December 17, 2020**

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

48. **Vendor Approval**

**VENDOR  
APPROVAL**

BE IT RESOLVED that the Board approve Northeast and Caribbean Mental Health Technology Transfer Center located at Rutgers School of Health Professions, Department of Psychiatric Rehabilitation and Counseling Professions to present at Family Connections in January 2021 and May 2021. This presentation is at no cost to the district.

49. **Morning Enrichment Program**

**MORNING  
ENRICHMENT**

BE IT RESOLVED that the Board approve the following staff members to provide a Morning Enrichment Program beginning January 4, 2021 through June 18, 2021, for up to five days per week, at Eastlake, Intervale, Knollwood, Lake Hiawatha, Lake Parsippany, Littleton, Mt. Tabor, Northvail, Rockaway Meadow and Troy Hills elementary schools, at the rate of \$50.00 per session, as indicated below, paid for through the Coordinated Early Intervention Services (CEIS) funds.

Arriaza, Ashley	Gesumaria, Joseph	Nelson, Laura
Attenasio, Kathleen	Gundlah, Marie	O'Connor, Christine
Axt, Andrea	Hart, Laura	Pandya, Mansi
Bakirtzis, Nicole	Heyrich, Heather	Poquette, Tiffany
Beronio, Christine	Holmsen, Emily	Raimo, Deborah
Boll, Donna	Ippolito, Anna	Shollenberger, Jennifer
Brennan, Jenna	Iradi, Mary Ellen	Scholz, Susan
Brown, Madeline	Jablonka, Mary	Stabile, Anita
Clark, Kimberly	Jordan, Nicole	Thomas, Alice
Crapis, Olivia	Kline, Karla	Trawinski, Jason
DeCaro, Antoinette	Longa, Jolaine	Trybulec, Renata
DeGeorge, Tara	Lopez, Christina	Van Seggern, Stacey
DiBello, Beth	Madrigal-Babcock, Karla	Vento, Jamie
Divincent, Christal	Mania, Allison	Visoskas, Danielle
Drechsel, Patricia	Melnick, Ashley	Walsh, Katelyn
Dwyer, Nancy	Migliazza, Brianna	Walsh, Tammy
Gallagher, Marissa	Millheim, Damaris	

50. **Morning Enrichment Program – Administrative Hours**

**ADMIN  
MORN ENRICH**

BE IT RESOLVED that the Board approve Antoinette DeCaro for up to 25 additional administrative hours for the Morning Enrichment Program beginning January 4, 2021 through June 18, 2021, at the rate of \$50.00 per hour.

51. **Resignation - PTHEA**

**RESIGN  
PTHEA**

BE IT RESOLVED that the Board approve the resignation of Mina Kelaid, Teacher at Parsippany High School, effective March 5, 2021, or sooner if a replacement is found.

52. **Resignation - Major-Extra Responsibility Assignment**

**RESIGN  
COACHING**

BE IT RESOLVED that the Board approve the resignation of Mina Kelaid, Assistant Winter Track Coach, at Parsippany High School, effective December 11, 2020

BE IT RESOLVED that the Board approve the resignation of Mina Kelaid, Assistant Spring Track Coach, at Parsippany High School, effective December 11, 2020

BE IT RESOLVED that the Board approve the resignation of Mina Kelaid, Assistant Football Coach at Parsippany High School, effective December 11, 2020

53. **Approval of Employment – Pending Completion**

**EMPLOY  
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the employment of the individual named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2018-2021 Agreement between the Board of Education and the PTHEA.

**Victoria DeLoreto**

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

**Grade 5 Teacher**

BA/Monmouth University

MS/Walden University

Elementary Education

8 years

BA+30, Step 5, \$61,325.00

February 17, 2021, or sooner

Lake Hiawatha Elementary School

(Replacement –DellaFave - Resigned)

54. **Maternity Leave of Absence**

**MATERNITY LEAVE  
OF ABSENCE**

**Employee #31248**, Teacher, has requested a maternity leave of absence on or about May 3, 2021 through June 23, 2021 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from September 1, 2021 through November 19, 2021.

55. **Waiver of Teaching Load**

**WAIVERS**

BE IT RESOLVED that the Board approve the waiver of teaching load for the following individuals who will provide class coverage as indicated below during the 2020-2021 school year:

<b>Name</b>	<b>Location</b>	<b>Subject</b>	<b>Amount</b>	<b>Effect. Date</b>	<b>Class load</b>	<b>Formula</b>
Daniel Olsen	PHHS	Science	\$7,592.24	01/08/2021-06/22/2021	1 class every day	1/7

56. **Employment - Local 32**

**EMPLOY  
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individual on a 150-day probationary period as indicated below, subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and Local 32:

<b><u>Name</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>	<b><u>Assignment</u></b>	<b><u>School</u></b>
Jonathan Croat	\$31,037.00 + \$1,458.00 (2nd Shift)	12/28/20	Custodian	Northvail

57. **Corrections**

**CORRECTIONS**

BE IT RESOLVED that the Board approve the following corrections:

**Leave of Absence**

**Employee #11078**

From: an unpaid leave of absence effective November 11, 2020 through November 25, 2020.

To: an unpaid leave of absence effective November 11, 2020 through December 4, 2020.

**Parsippany-Troy Hills Board of Education**  
**Minutes of the Regular Meeting of December 17, 2020**

**Employee #31195**

From: a medical leave of absence effective November 23, 2020 through January 25, 2021 utilizing accumulated sick leave and personal days. And pursuant to the PTHEA Agreement, she is also requesting an unpaid leave of absence effective January 26, 2021 through June 22, 2021.

To: a medical leave of absence effective November 23, 2020 through December 11, 2020 utilizing accumulated sick leave.

**Waivers of Teaching Load**

From:

<b>Name</b>	<b>Location</b>	<b>Subject</b>	<b>Amount</b>	<b>Effect. Date</b>	<b>Class load</b>	<b>Formula</b>
David Wolckenhauer	PHHS	Science	\$3,422.52	09/02/2020-11/20/2020	1 class every day	1/7
Christine Nagel	PHHS	Science	\$4,382.84	09/02/2020-11/20/2020	1 class every day	1/7
Cristy Mulroy	PHHS	Science	\$1,684.10	10/30/2020-11/20/2020	1 class every day	1/7
Eric Berkowitz	PHHS	Science	\$11,586.00	10/29/2020-06/22/2021	1 class every day	1/7
Dero Pettinelli	BMS	Spec Ed	\$4,942.28	09/02/2020-11/23/2020	1 class every day	1/7

To:

<b>Name</b>	<b>Location</b>	<b>Subject</b>	<b>Amount</b>	<b>Effect. Date</b>	<b>Class load</b>	<b>Formula</b>
David Wolckenhauer	PHHS	Science	\$4,563.35	09/02/2020-12/22/2020	1 class every day	1/7
Christine Nagel	PHHS	Science	\$5,843.79	09/02/2020-12/22/2020	1 class every day	1/7
Cristy Mulroy	PHHS	Science	\$1,684.10	10/30/2020-12/22/2020	1 class every day	1/7
Eric Berkowitz	PHHS	Science	\$2,997.78	10/29/2020-12/22/2020	1 class every day	1/7
Dero Pettinelli	BMS	Spec Ed	\$14,907.86	09/02/2020-6/22/2021	1 class every day	1/7

**Superintendent’s Bulletin No. 8**  
**December 17, 2020**  
*Read-Ins*

Number	Explanation						
#23	<p><b>Correction - Change in Assignment – PTHEA</b></p> <p>Melissa Laurie - Knollwood Elementary School            From: Effective January 4, 2021            To: Effective January 19, 2021</p>						
#27	<p><b>Leave of Absence</b>  <b>CHANGE:</b>  <b>Employee #11273</b></p> <p>From: a medical leave of absence effective November 30, 2020 through January 11, 2021 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).</p> <p>To: a medical leave of absence effective November 30, 2020 through December 22, 2020 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).</p>						
#33	<p><b><u>Out-of-District Tuition Costs 2020-2021</u></b></p> <p>ADD:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">School Attending</th> <th style="text-align: left;">Student#</th> <th style="text-align: left;">Tuition</th> </tr> </thead> <tbody> <tr> <td>Morris Union Jointure Commission</td> <td>46644</td> <td>\$124,477.00</td> </tr> </tbody> </table>	School Attending	Student#	Tuition	Morris Union Jointure Commission	46644	\$124,477.00
School Attending	Student#	Tuition					
Morris Union Jointure Commission	46644	\$124,477.00					

**NEW BUSINESS**

**NEW BUSINESS**

Mrs. Cogan reported that she was in attendance, along with Dr. Sargent and Mr. Berrios, at a Township meeting. One of the discussion items was one of the new developments which Mr. Berrios will talk about more. She asked for consideration to form an Ad Hoc committee to go through some of the proposed changes in town and how they will affect the Board of Education. It probably impacts more than one committee so it may be easier to have one committee rather than it being discussed piecemeal.

Mr. Neglia thought that was an excellent idea and added that he would be speaking to board members further about it. He explained that the Mayor reached out to him and Mr. Neglia expressed the importance of the Township and the Board of Education having meetings to talk about many of the issues in town. The Mayor agreed to begin meetings after the first of the year. Mr. Neglia explained that he would like Dr. Sargent as well as two other board members present at these meetings.

Mrs. Orme asked if the topic could be covered by the Critical Issues committee.

Mr. Neglia responded that an Ad Hoc committee would only be focused on the new developments and could take up a lot of time but he was open to other ideas.

Mr. Berrios reported that he attended the Council meeting on Tuesday night. There are changes to the 1515 Route 10 site and the PILOT program. There is a lot of information out there that may not be totally accurate. The PILOT program means that the district is not receiving the percentage tax dollars like other residential tax payments. As the scope of the project changes the school system gets impacted. He does not believe the premise that there will be no children coming into the district because of this development. He was disappointed that it has not been reported that the school district will be impacted. Some hard decisions will have to be made on what the district does and how it does it in regards to the new developments. He stressed that the Board is not at the table on any of these items.

Mrs. Golderer expressed her concern about having a seat at the table. Just as in the past the Board has not wanted the Township to have a seat or dictate what should be done with the school district, she believes this needs to be done through a relationship with the Town Council or Mayor's Office to hear the Board's concerns. She understands that the Board needs to be apprised of what's going on. She does not see how the Board would have a seat at the table on the Township side. A better definition of a "seat at the table" would be beneficial. It is important for the Town Council to be stronger with what they are doing and representing the schools.

Mr. Neglia clarified that "seat at the table" means for information purposes so that the Board knows what is going on, not to make decisions within the town. It would be for the Board to be there and provide information that the Township may need to help make their decisions.

Mr. Berrios agreed with that definition. He reiterated that the Town council believes that this is minimal impact to the school district and he does not believe that will be the case.

Dr. Sargent thanked Mrs. Golderer for her question because she made an important distinction. The Board’s interest is shared dialogue so that the Board can make sure that what is understood is capacity of the school buildings, enrollment projections and timelines that public school districts are required to follow if new buildings or renovations need to occur. The district understands that there are divisions of responsibilities but shared dialogue benefits everyone.

Mrs. Mayer added that her definition of “seat at the table” is not to dictate township business but to give an awareness of what the district’s situation is and what it will be with the development going on. She reminded everyone that the people at the town are not educators. They do not know all that goes into buildings, schools and staffing. She agrees that it is a sharing of information, not to dictate.

Mrs. Von Achen was happy that a committee will be formed and feels that the Board needs to be proactive and strategic regardless of the conversations with the town. There needs to be a plan and the plan needs to morph as the district learns more from the town.

**HEARING OF PUBLIC**

**HEARING OF PUBLIC**

None

Closing of Public Session.

Mr. Neglia wished everyone a Happy Holiday season. He thanked the district’s educators, administrators, custodians, bus drivers and everyone who works for the school district for everything they have done through the pandemic. This has been the hardest year and has impacted everyone’s lives, but especially the educators who have gone from being classroom teachers to being virtual teachers. It’s amazing what everyone has done and he couldn’t thank everyone enough for all they have done to keep the district afloat.

**ROLL CALL: SUPERINTENDENT’S BULLETIN #8  
 AND SECRETARY’S REPORT**

**ROLL CALL  
 VOTES**

On a motion by Mrs. Von Achen seconded by Mrs. Mayer, Superintendent’s Bulletin Number 8 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme	X					
Mrs. Von Achen	X					
Mrs. Cogan	X					
Mr. Neglia	X					



**Parsippany-Troy Hills Board of Education**  
**Minutes of the Regular Meeting of December 17, 2020**

**ADJOURN**

**ADJOURN**

There being no further business, the executive and public meeting adjourned at 7:29 p.m. on a motion by Mr. Choffo, seconded by Mrs. Mayer and voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme	X					
Mrs. Von Achen	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Respectfully submitted,



Susan Dykstra  
Comptroller