

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION
REGULAR MEETING OF
Thursday, February 25, 2021**

The ParsIPPany-Troy Hills Board of Education held its Regular Meeting on Thursday, February 25, 2021 at the Calabria Educational Center, 292 Parsippany Road, Parsippany, NJ 07054.

***Special Note:** As a result of the limitations placed on public assemblies due to COVID-19 related restrictions, this meeting was conducted via Zoom. The district website contained information on public participation.*

CALL TO ORDER

CALL TO ORDER

President Neglia called the meeting to order at 6:03 p.m.

MEETING NOTICE

MEETING NOTICE

Mr. Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 8, 2021 and on the district website <http://www.ptbsd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building and a copy of the Notice was filed with the Township Clerk on February 12, 2021. This is an official meeting.

SALUTE TO THE FLAG

SALUTE TO THE FLAG

Mr. Neglia asked everyone to stand for the flag salute.

ROLL CALL

ROLL CALL

Present: Mr. Timothy Berrios
 Mr. Andrew Choffo
 Mr. Matthew DeVitto
 Mrs. Susy Golderer
 Mrs. Judy Mayer
 Mrs. Deborah Orme
 Mrs. Kendra Von Achen
 Mrs. Alison Cogan
 Mr. Frank Neglia

Also Present: Dr. Barbara Sargent, Superintendent
 Dr. Alfred Savio, Business Administrator
 Dr. Robert Sutter, Assistant Superintendent for HR
 Mrs. Joan Benos, Chief of Staff/Public Information Officer
 Mrs. Susan Dykstra, Comptroller
 Mrs. Katherine Gilfillan, Esq. Board Attorney
 Dr. Tali Axelrod, Assistant Superintendent for Curriculum
 Mr. Keith Cortright, Executive Director of Pupil Personnel Services

ADJOURN TO EXECUTIVE SESSION

**ADJOURN TO
EXEC SESSION**

Mr. Neglia made a motion to adjourn to closed session. The motion was moved by Mrs. Golderer, seconded by Mr. Choffo and unanimously approved by roll call vote to adjourn to closed session for the purpose of discussing student HIB's which are confidential in nature under N.J.A.C. 6A:32-7.1 et seq., and are being presented for approval at this evening's meeting.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following:
Student HIBs.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

RECONVENE OPEN SESSION

**RECONVENE
OPEN SESSION**

On a motion by Mr. DeVitto, seconded by Mrs. Cogan and unanimously approved by roll call vote the regular meeting reconvened at 6:31 p.m.

STUDENT REPORTS

PHHS: Kunal Chauhan – Mr. Chauhan reported on the various activities going on at Parsippany Hills High School and updated the Board on the various athletic teams.

PHS: Lauren Smith and Gurleen Kaur – Miss Smith and Miss Kaur reported on the various activities going on at Parsippany High School and updated the Board on the various athletic teams.

Mr. Neglia suspended tonight's regular meeting agenda for a presentation

Dr. Sargent presented Proposed Student Attendance Adjustments

Mrs. Orme thanked Dr. Sargent for the presentation and appreciated that she shared that some of the elementary schools may be able to return to in-person learning sooner.

Mrs. Golderer wanted clarification that there will be early dismissal but afternoon classes would still be continuing.

Dr. Sargent responded that that was correct. At the high schools, the students have a regularly scheduled afternoon, at the elementary schools, the afternoon is typically related arts classes online and small group instruction and at the middle schools, it is a combination of small group tutorials and independent study. These models will continue.

Mr. DeVitto was concerned about bus capacities and whether they were reaching full capacity with both cohorts attending.

Dr. Sargent responded that Ms. Pizza in the transportation department is aware of the plan and is ready to implement the plan. The guidance in The Road Back Plan states that if social distancing is not able to be maintained on the bus, students must wear masks. The drivers are also prepared for this as there are special education routes or preschool routes where the number of children on the bus has not allowed them to be distanced.

Mr. Berrios asked if there is a projection on the number of dividers and asked if the district already had them or they would need to be purchased.

Dr. Sargent responded that the principals have been logging in to a google doc to indicate the number of dividers that they would need in their classrooms. The district does not have them in stock right now and they would need to be purchased. Fortunately, new grant money became available to school districts so the district would be able to utilize those funds for the purchase.

Mr. Berrios asked if the dividers are readily available or if there would be a delay in receiving them.

Dr. Savio responded that they are readily available with a current vendor. The vendor advised us that we would have them within a week if the order was placed soon.

Mrs. Von Achen asked whether emails would be acceptable if virtual students wanted to return and how returns would be determined.

Dr. Sargent responded that email is acceptable. Dates will be set up by which parents would need to respond in order for the district to plan appropriately. She did not believe students would be turned away, but parents should be aware that the return to school may not be as quick as it had been in the past.

Mrs. Von Achen asked if there was a concern about the number of cases rising over spring break.

Dr. Sargent responded that it is difficult to project but as the number of vaccines has begun to accelerate in the community and state that has brought about a decrease in cases.

Mrs. Cogan asked for a description of the dividers and whether the district is going to order extra in anticipation of other students returning.

Dr. Sargent responded that the principals have projected for extra dividers so they are prepared in case there are classes that go over capacity. The dividers look similar to cardboard study carrels but are made out of plexiglass and extend a little higher.

Mrs. Von Achen asked if the maximum number of students would remain at twelve or if it could be higher with the dividers.

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of February 25, 2021

Dr. Sargent responded that the reason that the district is not able to open the elementary schools as quickly as the others is because twelve students is the capacity without dividers per The Road Back guidelines. Once classes exceed twelve students, the dividers are required to be in place.

Mrs. Mayer asked what the maximum number of students allowed in the classroom would be with the dividers.

Dr. Sargent responded that that has not been stated in the guidelines so as long as the dividers are in place the classes can be run.

CORRESPONDENCE

None

CORRESPONDENCE

UNFINISHED BUSINESS

None

UNFINISHED BUSINESS

COMMITTEE REPORTS

Mr. Berrios reported that Critical Issues met on February 16. The committee reviewed and amended the proposed timeline related to the demographic study. Board members were asked to let the committee know if they have any questions about the report before March 1. They also reviewed the proposed timeline of the Parsippany Development Projects.

COMMITTEE REPORTS

Mrs. Golderer reported that the Teaching and Learning Committee met on February 24. This summer, the district will begin offering an accelerated program for current high school students to take a full-length course for transcribed high school credit. Two courses are being offered, Geometry Honors and Personal Finance, both of which will be taught by PTHSD teachers. The highly successful Summer Stepstones program will commence again this summer. The goal of this free and optional program is to help out students maintain and review their skills for the upcoming school year. The program will cover both K-5 ELA and Math as well as Middle School Math. Using CARES Act money, the district purchased Whiteboard FI, a virtual whiteboard tool, for all teachers. Using this program, teachers can send students images, ask questions, insert PDFs, change the background to graph paper, as well as many other options. Students are able to respond in real-time via drawing, text box or image insert. The teacher can view the responses of the entire class on one screen in order to check for understanding and monitor progress. Feedback from the teachers has been extremely positive. The district will continue to modify the Elementary Progress Reports for K-2 students for the second trimester. Parents will receive narrative reports with comments by subject from each teacher. For grades 3-5, teachers will resume scoring individual progress report indicators.

Mrs. Cogan asked if there is a limit on the number of students who could sign up for the Summer Accelerated Program and if the guidance counselors will be speaking to the students about the program.

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of February 25, 2021

Dr. Axelrod responded that there is no limit and the program will be built around the number of students who are interested. There is a brochure that will be going out and guidance counselors were briefed, as well, as part of the process. The program is a self-sustaining program so there is a tuition cost to cover the cost of the teachers. The program is being opened up to out-of-district students as well. The hope is that this could be expanded in the future with other courses

Mrs. Cogan asked if there would be accommodations made for low income students.

Dr. Axelrod responded that there would be accommodations made for low income students.

Mrs. Cogan reported that the Finance Committee met on February 25. There was an update on the 2021-2022 budget. The state aid for the 2021-2022 budget increased over a million dollars. ROD grants will not be available in the next few years. The committee discussed the results of the PHHS roof bids. There were ten bids and the award of contract is on tonight's bulletin. The bid included all three roof sections that need to be replaced and came in over the amount budgeted for one section. The intention is to replace all three sections over the summer. The committee discussed replacing the chiller unit at the CEC building which is not currently budgeted. The suggestion was made to add it to the capital projects list for the 2021-2022 budget. The committee discussed the new grant money that was made available. There is over \$1.2 million in ESSER II funds which is similar to the CARES money. There is a grant for a learning acceleration program and another one for mental health funds. The administration will be planning how to appropriately spend those funds. There was discussion on a possible building expansion project which will also be discussed at the next buildings and grounds committee meeting. The committee discussed a resolution for Chapter 44, the new health insurance law that went into effect. The resolution indicates that the change is causing the district money and that was not the intent of the law. The resolution will be forwarded to each board member for review and it can be discussed to see if it should be added to a future bulletin.

Mrs. Mayer stated that she viewed a webinar which spoke about the Coronavirus Response Relief Supplemental Appropriations Act funding that is available.

Dr. Savio responded that that grant is the ESSER II funds.

Mrs. Von Achen added that the cost to replace the other two roof sections would increase if done at a later date, rather than now, so the district is getting a good deal to do all three sections.

Mrs. Golderer asked if the increase in state aid is above what the district normally gets.

Mrs. Cogan responded that it was a million dollar increase in state aid.

APPROVAL OF MINUTES

On a Motion by Mrs. Von Achen seconded by Mr. DeVitto, the Executive and Regular minutes of the February 11, 2021 meeting were voted on as follows:

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of February 25, 2021

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios			X			
Mr. Choffo	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme	X					
Mrs. Von Achen	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Dr. Sargent presented Superintendent Bulletin Number 12

We are all happy to see the sun shining and the mild temperatures this week. We knew the winter would be difficult from a social isolation perspective but the constant snow and ice has made these past months extra challenging. Hopefully we are heading into better weather and more opportunities to enjoy being outdoors. It has been a pleasure to be in the schools. Most recently I visited Parsippany Hills High School, Brooklawn Middle School, Eastlake, Northvail and Troy Hills Schools and am constantly impressed with the work the teachers are doing. To navigate between remote and in-person learners and be successful in the instruction of students is amazing to watch.

Dr. Sargent congratulated Maria Cataldo, head custodian at Troy Hills School, on her retirement as today is her last day with the district.

Dr. Sargent also pointed out that on tonight’s bulletin the district is asking the board to approve Ms. Tiffany Pizza-Hiltz for the Supervisor of Transportation position. Tiffany has served most capably as the district’s dispatcher and the district is excited for her to lead the department.

For your consideration we have Bulletin items 1-15 with Addendum items 16-31 and Read-Ins

Mr. DeVitto asked if the vendor awarded the contract for the PHHS roof bid has done work in the district before and can they complete the project within the timeline the district is providing.

Dr. Savio responded that the vendor is not familiar to the district but the district’s architect is currently working with the vendor on another project and is pleased with their work. They are competent and able to get the job done within the timeline.

Dr. Savio presented the Secretary’s Report

Tonight’s Secretary’s Report has the regular business motions including the award of the contract for the PHHS Roof Replacement project.

Dr. Savio clarified that the PHHS roof project is considered a partial roof project because there are roof sections at the school that are not being replaced at this time.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

Number 12

February 25, 2021

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

Dr. Barbara Sargent, Superintendent of Schools, will present the Proposed Student Attendance Adjustments.

I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.

1. Policy 5111

**POLICY A
5111**

BE IT RESOLVED that the Board approve the request by Dr. Natalie Betz, principal of Northvail School, that student A, be allowed to complete his second grade year during the 2020-2021 school year as per Board of Education Policy 5111.

BE IT RESOLVED that the Board approve the request by Dr. Denis Mulroony, principal of Parsippany High School, that student B, be allowed to complete her 10th grade year during the 2020-2021 school year as per Board of Education Policy 5111.

BE IT RESOLVED that the Board approve the request by Mrs. Merisa Rosa, principal of Knollwood Elementary School, that student C, be allowed to complete her 4th grade year during the 2020-2021 school year as per Board of Education Policy 5111.

II. GA – GENERAL ADMINISTRATION – JONI BENOS

III. AP – ACADEMIC PROGRAMMING – TALI AXELROD, ED.D.

2. High School Summer Acceleration Program

**HS SMR
ACC PRGM**

BE IT RESOLVED that the Board approve the High School Summer Acceleration Program for math and business during the summer of 2021, for students currently in grades 9-11 during the 2020-2021 school year, one teacher per course at \$45 per hour, not to exceed \$7,200 for a 1 credit course or \$3,600 for a 0.5 credit course.

3. Summer Stepstones Program

**SMR STEP
PRGM**

BE IT RESOLVED that the Board approve the Summer Stepstones Program for math and literacy during the summer of 2021, one teacher per grade level, grades K-8 at \$45.00 per hour.

IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.

4. **Resignation - PTHESA**

**RESIGN
PTHESA**

BE IT RESOLVED that the Board approve the following resignation as indicated below:

Effective February 17, 2021:

Liliana Montoya Instructional Paraprofessional Lake Hiawatha School

5. **Nurse Assigned to School**

**RN ASSIGNED
TO SCHOOL**

BE IT RESOLVED that the Board approve the following individual as the RN Assigned to school indicated for the 2020-2021 school year effective March 1, 2021 at a salary of \$43,435.00 (prorated), replacing Aleksandra Ghumwala (resigned):

Amy De Angelis – Central Middle School

6. **Employment - PTHESA**

**EMPLOY
PTHESA**

BE IT RESOLVED that the Board approve the individuals named below as a Paraprofessional in the areas indicated:

Rockaway Meadow Elementary School

Effective February 26, 2021

Megalai Sooriya Venugopal Instructional Paraprofessional \$32,219.00 (prorated)

7. **Employment - ESAPTH - Pending**

**EMPLOY
ESAPTH**

BE IT RESOLVED that the Board approve the employment of Paula Valencia who has been selected as a Secretary of Pupil Personnel Services replacing Lisa DeCicco. Ms. Valencia will be placed on 12 month - Guide B - Step 2 and receive \$46,840.00, prorated, effective March 29, 2021, subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2019-2023 Agreement between the Board of Education and the ESAPTH.

8. **Employment – Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individual on a 150-day probationary period as indicated below, subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and Local 32:

<u>Name</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>	<u>School</u>
Jerry Montello	\$31,037.00 +\$1,428.00	3/2/21	Maintenance Worker (2 nd Shift)	Maintenance

(Replacing Sandy Herrera)

9. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the following corrections:

STEM Pathway Advisor

From: Fatema Shikh - \$2,000.00

To: Briane DeGironimo - \$1,000.00 (split)

Megan Barry - \$1,000.00 (split)

Effective 2/1/21

Waiver of Teaching Load

From:

Name	Location	Subject	Amount	Effect. Date	Class load	Formula
Maria Gakos	Littleton	Kindergarten	\$8,993.03	9/14/20 -06/22/21	1	1/7

To:

Name	Location	Subject	Amount	Effect. Date	Class load	Formula
Maria Gakos	Littleton	Kindergarten	\$12,561.43	9/14/20 -06/22/21	1	1/7

V. PPS – PUPIL PERSONNEL SERVICES – MR. KEITH CORTRIGHT

10. **Staff Compensation – Race to the Finish**

**RACE TO THE
FINISH**

BE IT RESOLVED that the Board approve \$1,000.00 each to Jennifer Hakim, district teacher, and Michelle Marx, district physical therapist, for the planning and coordination of the Race to the Finish Program in Spring 2021.

11. **Harassment, Intimidation, and Bullying**

HIB

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for February 25, 2021.

Suspensions

SUSPENSIONS B

One secondary student has been suspended by their building principal as per New Jersey Statutes Title 18A:37-2-2.

VI. BUSINESS/FINANCE – ALFRED SAVIO, ED.D.

12. **Payment of Bills**

**PAYMENT
OF BILLS**

BE IT RESOLVED, that the Board of Education approve the payment of current bills for February 25, 2021 for the 2020-2021 school year in the amount of \$4,176,928.00.

13. **Cooperative Pricing System Agreement**

**NJ COOPERATIVE
PURCH ALLIANCE**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the County of Bergen, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in the New Jersey Cooperative Purchasing Alliance # CK04 - a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on February 25, 2021 the Parsippany-Troy Hills Township Board of Education, in the County of Morris, State of New Jersey, desires to participate in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE, BE IT RESOLVED, by the Parsippany-Troy Hills Township Board of Education of the Township of Parsippany-Troy Hills in the County of Morris, State of New Jersey, that the Parsippany-Troy Hills Township Board of Education authorizes participation in the Cooperative Pricing Agreement. Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency; and

BE IT FURTHER RESOLVED, that the Lead Agency, shall be responsible for complying with the provisions of *the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.)* and all other provisions of the revised statutes of the State of New Jersey.

14. **Sale of Surplus Property**

**SALE OF
SURPLUS PROP**

WHEREAS, the Parsippany-Troy Hills Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Parsippany-Troy Hills Township Board of Education in the Township of Parsippany-Troy Hills, County of Morris, as follows:

The sale of the surplus property shall be conducted through GovDeals. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Parsippany-Troy Hills Township Board of Education.

1. The sale will be conducted online and the address of the auction site is govdeals.com.
2. The sale is being conducted pursuant to Local Finance Notice 2008-09.
3. A list of the surplus property to be sold is below.
4. The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute as Hold Harmless and Indemnification Agreement concerning use of said property.
5. The Parsippany-Troy Hills Township Board of Education reserves the right to accept or reject any bid submitted.

EQUIPMENT TO BE AUCTIONED

Van 11	10-passenger + wc van	2003 Chevrolet	1GBHG31F021189513
Van 13	24-passenger van	2004 GMC	1GDJG31F321225445
Van 16	24-passenger van	2006 Chevrolet	1GBJG31U351195990
Van 17	24-passenger van	2006 Chevrolet	1GBJG31U451197179
Van 26	8-passenger + wc van	2005 Chevrolet	1GBJG31U141145524

15. **Disposal of Broken and/or Outdated Equipment**

**DISPOSAL
OF EQUIP**

WHEREAS, the Parsippany-Troy Hills Township Board of Education is the owner of certain equipment which is no longer needed for district use; and

WHEREAS, the Parsippany-Troy Hills Township Board of Education is desirous of disposing said equipment in an environmentally friendly manner; and

WHEREAS, the Parsippany-Troy Hills Township Board of Education has identified the following equipment to be disposed of:

- 1 – Star Trac Pro Elliptical Machine – PHHS
(Fixed Asset # 35004660)

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of February 25, 2021

NOW, THEREFORE BE IT RESOLVED, the Board of Education authorizes the Business Administrator to dispose of the broken and/or outdated equipment as listed above.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT’S BOARD OF EDUCATION BULLETIN

Number 12 Addendum

February 25, 2021

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

16. **Professional Development with Seton Hall University**

**PD
PARTNERSHIP**

BE IT RESOLVED that the Board approve a professional development partnership between Seton Hall University Professor, Mr. Frank R. Cicero and the Parsippany-Troy Hills Township School District. The purpose of this partnership is to focus on teacher training in the area of applied behavior analysis. This project is being funded through a grant awarded to Mr. Cicero and will run through the end of the 2020-2021 school year.

17. **Travel and Work Related Expenses**

**TRAVEL &
EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. Seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and **WHEREAS**, N.J.A.C. 6A:23B-1.1 et. Seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and **WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and **WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and **WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and **WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and **WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and **WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein; **THEREFORE; BE IT RESOLVED**, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Lauren Ogens	OT Accelerating Outcomes	4-20-21	Virtual	\$279.00-IDEA-B
Ahmed Kandil Jason Lodato	NJECC Technology Conference	3-9-10-21	Virtual	\$160.0 each Entitlements
Matthew Thompson	Carnegie Foundation Summit	4-26-28-21	Virtual	\$990.00
Melissa Covello	F&P Literacy Continuum	5-12-21	Virtual	\$160.00 – Title IIA
Nicole Martino	NJTESOL Conference	5-25-27-21	Virtual	\$299.00 Title III
Jennifer Goodhand	Zones of Regulation	4-21-21	Virtual	\$190.00 Title IIA

18. **Resignation – Dispatcher**

**RESIGN
DISPATCHER**

BE IT RESOLVED that the Board approve the resignation of Tiffany Pizza-Hiltz, Transportation Dispatcher, effective February 25, 2021.

19. **Out-of-District Tuition Costs – 2020-2021**

OOD 20-21

BE IT RESOLVED that the Board approve the tuition cost for a student with disabilities who will require out-of-district placement for the 2020-2021 school year. This student has been classified by the Child Study Team in accordance with Title 18A:46:

<u>School</u>	<u>Student #</u>	<u>Tuition Costs</u>
Rutgers Day School ESY Program	45524	\$14,270.00

20. **Professional Development**

PROF DEV

BE IT RESOLVED that the Board approve the State of NJ Department of Human Services, Division of Developmental Disabilities, to provide a presentation to staff members for scheduled Professional Development Day, March 15, 2021 at no cost to the school district.

21. **Extended School Year Co-Coordinators (2021)**

**ESY
CO-COORD**

BE IT RESOLVED that the Board approve Bryan Hershkowitz and Kenneth Valleau as Co-Coordinators for the 2021 Extended School Year Program at a stipend of \$5,500 each.

22. **Family Connections Presenter**

**FAM CONNECT
PRESENTER**

BE IT RESOLVED that the Board approve Dr. Christy Mulligan to present virtually at Family Connections on 4/20/2021 at a cost fee of \$185 per hour, not to exceed two hours, paid for through IDEA Grant Funds.

BE IT RESOLVED that the Board approve Dr. Alex Fertig to present at a rate of \$41.00 per hour, not to exceed four hours, to be paid through IDEA grant funds for the remainder of the 2020-2021 school year.

23. **Appointment – Supervisor of Transportation**

**APPOINT
SUPV TRANSP**

BE IT RESOLVED that the Board approve Tiffany Pizza-Hiltz as the Transportation Supervisor. Mrs. Pizza-Hiltz will receive a salary of \$96,000 (Prorated) effective February 26, 2021 for the 2020-2021 school year.

24. **Partial Roof Replacement Parsippany Hills High School**

**PARTIAL ROOF
REPLACE PHHS**

WHEREAS, on January 25, 2021 the Parsippany-Troy Hills Township Board of Education advertised for bids for Partial Roof Replacement for Parsippany Hills High School; and

WHEREAS, bids were received from ten (10) vendors and publicly opened on February 23, 2021 with the results from the following:

Parsippany Hills High School – Partial Roof Replacement Bid Opening: Tuesday, February 23, 2021 @ 11:00 a.m.	
Bidders	Total Cost
Safeway Contracting, Kenilworth, NJ	\$2,326,000
Patwood Roofing Co., Little Falls, NJ	\$2,361,200
Northeast Roof Maintenance Inc., Perth Amboy, NJ	\$2,498,000
VMG Group, Roselle, NJ	\$2,521,000
Advanced Roofing & Sheet Metal Co., Inc., Belleville, NJ	\$2,852,000
Billy Contracting & Restoration, Inc., Paterson, NJ	\$2,854,000
Mak Group, Clifton, NJ	\$2,892,758
USA General Contractors Corp., Manalapan, NJ	\$3,075,000
Galia Construction Inc., Totowa, NJ	\$3,104,000
Integrity Roofing, Inc., Rahway, NJ	\$3,164,340

NOW THEREFORE, BE IT RESOLVED, that the Board approve the award of the bid for the Parsippany Hills High School Partial Roof Replacement to Safeway Contracting, Kenilworth, NJ as the lowest responsive and responsible bid in the amount of \$2,326,000 as listed above.

25. **Resignation - PTHESA**

**RESIGN
PTHESA**

BE IT RESOLVED that the Board approve the following resignation as indicated below effective February 26, 2021:

Chandana Ghodnadikar Paraprofessional Knollwood School

26. **Resignation - Bus Aide**

**RESIGN
BUS AIDE**

BE IT RESOLVED that the Board approve the following resignation effective March 8, 2021:

Lisa Wright Transportation

27. **Leaves of Absence**

**LEAVES OF
ABSENCE**

BE IT RESOLVED that the Board approve a leave of absence for employee #30730, Teacher, effective February 22, 2021 through February 25, 2021 utilizing family illness and personal days and an unpaid leave of absence effective February 26, 2021 through April 12, 2021 pursuant to the Family and Medical Leave Act (FMLA).

BE IT RESOLVED that the Board approve an unpaid leave of absence for employee #49957, Paraprofessional, effective March 1, 2021 through April 30, 2021.

28. **Waivers of Teaching Load**

WAIVERS

BE IT RESOLVED that the Board approve the waiver of teaching load for the following individuals who will provide class coverage as indicated below during the 2020-2021 school year:

Name	Location	Subject	Amount	Effect. Date	Class load	Formula
Stephanie Pavone	BMS	PE	\$5,461.96	01/04/2021 -06/22/2021	1 class every day	1/7
Kacey York	CMS	Science 7	\$1,333.48	02/16/2021-03/26/2021	1 class every day	1/7
Jeannine Eckert	CMS	Science 7	\$1,374.01	02/16/2021-03/26/2021	1 class every day	1/7
Amina Zohny	CMS	Science 7	\$1,800.34	02/16/2021-03/26/2021	1 class every day	1/7
Palma Ring	CMS	Science 7	\$1,898.06	02/16/2021-03/26/2021	1 class every day	1/7
Alissa Velazquez	CMS	Science 7	\$1,536.12	02/16/2021-03/26/2021	1 class every day	1/7
Andrew Hill	PHS	Math	\$4,443.85	02/16/2021-06/22/2021	1 class every day	1/7
Diana Wong	PHS	Math	\$5,733.32	02/16/2021-06/22/2021	1 class every day	1/7
Kevin Lombardo	PHS	Math	\$3,900.29	02/16/2021-06/22/2021	1 class every day	1/7
Briane DeGironimo	PHS	Math	\$4,703.98	03/01/2021-06/22/2021	1 class every day	1/7
Adam Starr	PHS	Math	\$3,766.07	03/01/2021-06/22/2021	1 class every day	1/7
Kimberly Graceffo	PHS	Math	\$3,766.07	03/01/2021-06/22/2021	1 class every day	1/7
Michael Mueller	PHS	Math	\$6,157.59	03/01/2021-06/22/2021	1 class every day	1/7
Dorota Edens	PHS	Math	\$5,339.18	03/01/2021-06/22/2021	1 class every day	1/7
Pamela Wingren	PHHS	Math	\$6,674.80	02/16/2021-06/22/2021	1 class every day	1/7
Gi Shin	PHHS	Math	\$4,646.20	02/16/2021-06/22/2021	1 class every day	1/7

29. **ESL Summer Program**

BE IT RESOLVED that the Board approve the following individuals who will be paid out of Title III ESSA grant monies for the ESL Summer Program from July 6, 2021 - July 23, 2021:

Name	Position	Hours	Hourly Rate	Total Salary
Colleen Van Handle	Art Teacher	51	\$45.00	\$2,295.00
Keith Bruno	ESL Teacher	51	\$45.00	\$2,295.00
Emily Holmsen	ESL Teacher	51	\$45.00	\$2,295.00
Joseph Gesumaria	ESL Teacher	51	\$45.00	\$2,295.00
Jennifer Cruz	ESL Teacher	51	\$45.00	\$2,295.00
Lori Savarese	ESL Teacher	51	\$45.00	\$2,295.00
Nicholas Tocci	ESL Teacher	51	\$45.00	\$2,295.00
Victoria Collado	Foods Teacher	35	\$45.00	\$1,575.00
Kristen Jaheriss	Foods Teacher	51	\$45.00	\$2,295.00
Michelle Joyce	Math Teacher	51	\$45.00	\$2,295.00
Linda Algieri	Math Teacher	51	\$45.00	\$2,295.00
Daria Forte	Math Teacher	51	\$45.00	\$2,295.00
Kelli Costa	PE Teacher	19	\$45.00	\$855.00
Michelle Nicoletta	PE Teacher	51	\$45.00	\$2,295.00
Antoinette DeCaro	Reading Teacher	51	\$45.00	\$2,295.00
Susan Scholz	STEM Teacher	51	\$45.00	\$2,295.00
Donna Boll	STEM Teacher	51	\$45.00	\$2,295.00
Dominique Keena	STEM Teacher	51	\$45.00	\$2,295.00
Andrew Nicholes	TV Production Teacher	51	\$45.00	\$2,295.00
Tiffany Young	Secretary			\$3,000.00

30. **Maternity Leave of Absence**

**MATERNITY
LOA**

Employee #49766, Teacher, has requested a maternity leave of absence on or about May 17, 2021 through June 21, 2021 utilizing accumulated sick leave and personal days, and an unpaid maternity leave of absence from June 22, 2021 through June 23, 2021. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence effective September 1, 2021 through November 23, 2021.

31. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the following corrections:

Approval of Employment – Pending Completion

Suzanne Jones

From: effective April 19, 2021

To: effective April 1, 2021

Leave of Absence

Employee #10823

From: a medical leave of absence effective November 30, 2020 through February 26, 2021 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).

To: a medical leave of absence effective November 30, 2020 through February 26, 2021 utilizing accumulated sick leave, She is also requesting a medical leave of absence from March 1, 2021 through April 27, 2021 utilizing accumulated sick leave and personal days, and an unpaid leave of absence from April 28, 2021 through April 30, 2021.

Employee #30701

From: a medical leave of absence effective January 19, 2021 through February 23, 2021 utilizing accumulated sick leave and personal days, and an unpaid medical leave of absence from February 24, 2021 through February 26, 2021.

To: a medical leave of absence effective January 19, 2021 through February 24, 2021 utilizing accumulated sick leave and personal days, and an unpaid medical leave of absence from February 25, 2021 through June 23, 2021.

Employee #49647

From: a medical leave of absence effective February 10, 2021 through February 26, 2021 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).

To: a medical leave of absence effective February 10, 2021 through April 8, 2021 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA)

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of February 25, 2021

Fall/Winter/Spring Coaching

From:

Brooklawn Middle School 2020-2021 School Year Coaches					
Fall Coaching					
Sport	Name	Position	Step	Stipend	
Cross Country	Brian James		3	\$5,991.00	
Field Hockey	Carol Rushing		3	\$5,991.00	
Boys' Soccer	Anthony Pico		3	\$5,991.00	
Girls' Soccer	Stephanie Pavone		3	\$5,991.00	
Winter Coaching					
Boys' Basketball	Edward Young		3	\$5,991.00	
Girls' Basketball	Gia Rosamilia		3	\$5,991.00	
Winter Cheerleading	Meghan Coari		3	\$5,991.00	
Wrestling	Jason Lodato		3	\$5,991.00	
Spring Coaching					
Baseball	Andrew Schlosser	BMS	3	\$5,991.00	
Softball	Stephanie Pavone	BMS	3	\$5,991.00	

Central Middle School 2020-2021 School Year Coaches					
Fall Coaching					
Sport	Name	Step	Stipend		
Boys' Soccer	Joseph Gillespie	3	\$2,995.50	(split)	
Boys' Soccer	Pedro Hernandez	3	\$2,995.50	(split)	
Girls' Soccer	Alissa Velazquez	3	\$5,991.00		
Field Hockey	Francine Dahlhaus	3	\$5,991.00+ \$400.00 (longevity)		
Cross Country	Deirdre Wilson	3	\$2,995.50	(split)	
Cross Country	Amina Zohny	3	\$2,995.50	(split)	
Cheerleading	Lauren Sharples	3	\$5, 991.00 + \$150.00 (longevity)		
Winter Coaching					
Boys' Basketball	Gregory Cleary	3	\$5, 991.00 + \$150.00 (longevity)		
Girls' Basketball	Peter Romanyshyn	3	\$5, 991.00 + \$150.00 (longevity)		
Cheerleading	Lauren Sharples	3	\$5, 991.00 + \$150.00 (longevity)		
Wrestling	Pedro Hernandez	3	\$2995.50 +\$150 (longevity)	(split)	
Wrestling	Craig Kennedy	3	\$2,995.50	(split)	
Spring Coaching					
Baseball	Joseph Dasti	3	\$5,991.00 + \$400.00 (longevity)		
Softball	Francine Dahlhaus	3	\$5,991.00 + \$400.00 (longevity)		

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of February 25, 2021

To:

Brooklawn Middle School 2020-2021 School Year Coaches			
Fall Coaching			
Sport	Name	Step	Stipend
Cross Country	Brian James	3	\$6,111.00
Field Hockey	Carol Rushing	3	\$6,111.00
Boys' Soccer	Anthony Pico	3	\$6,111.00
Girls' Soccer	Stephanie Pavone	3	\$6,111.00
Winter Coaching			
Boys' Basketball	Edward Young	3	\$6,111.00
Girls' Basketball	Gia Rosamilia	3	\$6,111.00
Winter Cheerleading	Meghan Coari	3	\$6,111.00
Wrestling	Jason Lodato	3	\$6,111.00
Spring Coaching			
Baseball	Andrew Schlosser	3	\$6,111.00
Softball	Stephanie Pavone	3	\$6,111.00

Central Middle School 2020-2021 School Year Coaches				
Fall Coaching				
Sport	Name	Step	Stipend	
Boys' Soccer	Joseph Gillespie	3	\$3,055.50	(split)
Boys' Soccer	Pedro Hernandez	3	\$3,055.50	(split)
Girls' Soccer	Alissa Velazquez	3	\$6,111.00	
Field Hockey	Francine Dahlhaus	3	\$6,111.00+ \$400.00 (longevity)	
Cross Country	Deirdre Wilson	3	\$3,055.50	(split)
Cross Country	Amina Zohny	3	\$3,055.50	(split)
Cheerleading	Lauren Sharples	3	\$6,111.000 + \$150.00 (longevity)	
Winter Coaching				
Boys' Basketball	Gregory Cleary	3	\$6,111.00 + \$150.00 (longevity)	
Girls' Basketball	Peter Romanyshyn	3	\$6,111.00 + \$150.00 (longevity)	
Cheerleading	Lauren Sharples	3	\$6,111.00 + \$150.00 (longevity)	
Wrestling	Pedro Hernandez	3	\$3,055.50 + \$150	(longevity) (split)
Wrestling	Craig Kennedy	3	\$3,055.500	(split)
Spring Coaching				
Baseball	Joseph Dasti	3	\$6,111.00 + \$400.00 (longevity)	
Softball	Francine Dahlhaus	3	\$6,111.00 + \$400.00 (longevity)	

Superintendent's Bulletin No. 12
February 25, 2021

Read-Ins

Page/Number	Explanation
Page 1 # 1	<u>Policy 5111</u> Student A Northvail From: 2 nd grade To: 1 st Grade
Page 4 #9	<u>Employment PTHESA</u> CHANGE: Mengalai Sooriya Venugopal From: Instructional Paraprofessional - \$32, 219.00 (prorated) To: Paraprofessional - \$23, 201.00 (prorated)

NEW BUSINESS

NEW BUSINESS

Mrs. Cogan reported that the school board legislative committee is going to meet in March. Senator Vin Gopal is going to be the guest speaker and questions can be sent in ahead of time. Board members can send questions to Mrs. Cogan and she will submit them.

Mr. Berrios asked whether there was a meeting with the township officials regarding the housing developments and if there is a follow up meeting.

Mr. Neglia stated that there was an initial meeting to bring the parties together to come up with a plan moving forward so the district can be an intricate part of the planning process. Nothing really materialized at this meeting except that the intent was established to move on and continue to have meetings with three people from the Board/Administration and three people from the township to keep each other advised of anything that is happening, especially the upcoming buildings. The board attorney is drafting a list of agenda items for discussion going forward but no specific date has been set yet.

Mr. Berrios asked if dates had been changed at the most recent Planning Board meeting in regards to developments.

Mrs. Cogan responded that there were no changes made at the Planning Board meeting.

Mr. DeVitto wanted to make sure everyone was aware that Noah's Comeback is collecting used sporting goods for kids in need. There are boxes set up in the district for items.

HEARING OF PUBLIC

HEARING OF PUBLIC

Nicole Krulik – Ms. Krulik asked what the district has done for the staff in regards to the effects of COVID-19. She also asked what the district is planning to ensure the seniors have memories from this year.

Eric Gutierrez – Mr. Gutierrez asked if families would be notified if their student is in a class over the twelve student capacity.

Bruce Lerman – Mr. Lerman asked if a student could go back to being virtual if the student chooses to come back in person and is uncomfortable.

Dr. Sargent responded that masks and personal protective equipment had been purchased for staff members, depending upon what their specific duties are within the district. The district has a partnership with Rutgers Behavioral Health and has been able to utilize that association to support staff members. Accommodations have been made for all staff members who have come forward with medical accommodations. The district moved to a half day model in the middle of August to accommodate staff concerns about being in the building all day and students eating lunch. Staff have been able to work from home during in-service days and afternoon in-services and spring parent-teacher conferences can be managed from home. Dr. Sargent referred parents to the high school principals for questions on recognizing seniors. Events that will take place in May and June will be dictated by the New Jersey Department of Health. The principals feel the

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of February 25, 2021

same way parents do and want to recognize the students and the seniors appropriately and send them off in great celebration. Dr. Sargent suggested that Mr. Gutierrez contact the school principal with questions regarding the number of in-person students in his student's class. She added that students could return to being virtual if they are uncomfortable attending in-person.

Closing of Public Session.

**ROLL CALL: SUPERINTENDENT'S BULLETIN #12
AND SECRETARY'S REPORT**

**ROLL CALL
VOTES**

On a motion by Mr. DeVitto seconded by Mrs. Mayer, Superintendent's Bulletin Number 12 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme	X					
Mrs. Von Achen	X					
Mrs. Cogan	X					
Mr. Neglia	X					

ADJOURN

ADJOURN

There being no further business, the executive and public meeting adjourned at 7:32 p.m. on a motion by Mrs. Mayer, seconded by Mrs. Cogan and voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme	X					
Mrs. Von Achen	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Respectfully submitted,

Susan Dykstra
Comptroller

FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS
AFOREMENTIONED IN THESE MINUTES, PLEASE
REFER TO THE SUPERINTENDENT'S BULLETIN # 12
INCLUSIVE OF THE SECRETARY REPORT
INITIALLY RECEIVED IN THE BOARD PACKET
AND NOW POSTED AT THE DISTRICT WEBSITE