

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION
REGULAR MEETING OF
Thursday, March 11, 2021**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, March 11, 2021 at the Calabria Educational Center, 292 Parsippany Road, Parsippany, NJ 07054.

***Special Note:** As a result of the limitations placed on public assemblies due to COVID-19 related restrictions, this meeting was conducted via Zoom. The district website contained information on public participation.*

CALL TO ORDER

CALL TO ORDER

President Neglia called the meeting to order at 6:00 p.m.

MEETING NOTICE

MEETING NOTICE

Mr. Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 8, 2021 and on the district website <http://www.pthsd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building and a copy of the Notice was filed with the Township Clerk on March 4, 2021. This is an official meeting.

SALUTE TO THE FLAG

SALUTE TO THE FLAG

Mr. Neglia asked everyone to stand for the flag salute.

ROLL CALL

ROLL CALL

Present: Mr. Timothy Berrios (arrived at 6:40 p.m.)
Mr. Andrew Choffo
Mr. Matthew DeVitto
Mrs. Susy Golderer (arrived at 6:31 p.m.)
Mrs. Judy Mayer
Mrs. Deborah Orme (arrived at 6:02 p.m.)
Mrs. Kendra Von Achen (arrived at 6:26 p.m.)
Mrs. Alison Cogan
Mr. Frank Neglia

Also Present: Dr. Barbara Sargent, Superintendent
Dr. Alfred Savio, Business Administrator
Dr. Robert Sutter, Assistant Superintendent for HR
Mrs. Joan Benos, Chief of Staff/Public Information Officer
Mrs. Susan Dykstra, Comptroller
Mrs. Katherine Gilfillan, Esq. Board Attorney
Dr. Tali Axelrod, Assistant Superintendent for Curriculum
Mrs. Karen Sturtz, Acting Coordinating Supervisor of Special Education

ADJOURN TO EXECUTIVE SESSION

**ADJOURN TO
EXEC SESSION**

Mr. Neglia made a motion to adjourn to closed session. The motion was moved by Mr. Choffo, seconded by Mrs. Cogan and unanimously approved by roll call vote to adjourn to closed session for the purpose of discussing student HIB's which are confidential in nature under N.J.A.C. 6A:32-7.1 et seq., and are being presented for approval at this evening's meeting.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following:
Student HIBs.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall not be disclosed to the public within 60 days hereof.

RECONVENE OPEN SESSION

**RECONVENE
OPEN SESSION**

On a motion by Mrs. Mayer, seconded by Mr. DeVitto and unanimously approved by roll call vote the regular meeting reconvened at 6:31 p.m.

STUDENT REPORTS

PHHS: Kunal Chauhan – Mr. Chauhan reported on the various activities going on at Parsippany Hills High School and updated the Board on the various athletic teams.

Mr. Neglia suspended tonight's regular meeting agenda for a presentation

Dr. Sargent and Dr. Savio presented the 2021-2022 Tentative Budget

Mrs. Cogan added that the Finance Committee reviewed the budget at Monday's meeting. The Finance Committee also asked for the figures for a 1.75% tax increase and a 1.5% tax increase to see what the budget would look like at those rates. Things would need to be cut out of the budget if either of those percentages were used. With the 1.5% tax levy it was a savings of \$14 to the taxpayer as compared to the 2% tax levy. The committee felt that a \$14 savings was not enough to necessitate the need to cut items from the budget. One of the goals is to continue services to the district and to the students. This is a difficult time for the students and the committee wanted to be sure that students would have the supplies and services they need in the upcoming year after being hybrid this year. The reasons not to cut the budget were presented in the presentation as well as the capital projects.

Mrs. Mayer asked what the safety violations were that required door replacements.

Dr. Savio responded that some of the doors do not close properly or lock when they are supposed to. If doors are not operating properly, the district gets cited by the fire department and that door needs to be replaced.

Mrs. Mayer asked if the doors were building doors or classroom doors.

Dr. Savio responded that they are building doors.

Mr. Berrios asked if the doors on the assessment a couple of years ago that needed to be replaced for security reasons have been replaced.

Dr. Savio responded that doors are replaced each year and the district does as many as it can with the money in the budget.

Dr. Sargent responded that the highest priority exterior doors identified in the security assessment have been taken care of and the doors identified for this summer or next are functional and the district is looking for more metal and less glass. Those doors are appropriate for the district's use right now.

Mr. Berrios asked for further information on the new staffing positions and asked if the new positions were reflected in the tentative budget.

Dr. Sargent responded that the majority of the new positions are directly related to student IEPs as they progress into a new grade level. A strings teacher is a budget neutral position so the elementary strings program can continue to grow so that next year would be third, fourth and fifth grades. There are new business courses being offered and an additional teacher is required due to the large amount of student interest in these classes.

Mrs. Cogan added that all of the new positions are included in the budget.

Mr. Berrios asked why there was not anything in the budget relating to the potential projects because of the expansion of the town.

Mrs. Cogan responded that the capital improvements in the budget are the big projects that the district has identified. School districts are not allowed to reserve funds for future projects so there are not any funds in the budget for the future costs that will be incurred because of the additional students.

Mr. Berrios added that there are costs that relate to plans, expenses to the town and referendum expenses.

Dr. Sargent responded that there will be costs for those things. The architect has provided sample timelines depending upon what the Board's decision is moving forward. The district is not projecting anything occurring during the 2021-2022 school year related to this project. The information will be up for additional discussion during various committee meetings.

Mr. Berrios asked if the project might affect the district this year where would those expenses come from in the budget because things are going to need to be accounted for as the town grows and changes need to be made to the district.

Dr. Sargent responded that the costs are not in this budget because of the discussions with township officials, the demographer's report and the timeline presented as to when ground would need to be broken on various developments and families would begin moving in and children registering in the district. There is nothing in that timeline that suggests that the 2021-2022 school year would be impacted significantly by new growth from developments.

Mr. Berrios asked about the lead time to do anything that had to go to the State.

Dr. Sargent responded that the architect has provided the district with timelines. There are discussions and decisions to be made not necessarily needing to be backed up with money at this point.

Mrs. Cogan thanked the business office for putting together a budget that met all the criteria asked for.

**HEARING OF PUBLIC ON THE
TENTATIVE BUDGET**

**HEARING PUBLIC
TENT BUDGET**

None

Closing of Public Session on the Tentative Budget

CORRESPONDENCE

CORRESPONDENCE

None

UNFINISHED BUSINESS

UNFINISHED BUSINESS

Mr. Berrios asked if a date has been set for the next meeting with the township.

Mrs. Benos responded that the meeting will be on Monday, March 29.

COMMITTEE REPORTS

COMM REPORTS

Mrs. Orme reported that Buildings and Grounds met on March 3. The architects presented three conceptual plans for an addition to Littleton School. It would allow for additional pre-school and elementary classrooms, a new gymnasium and repurposing of the current gymnasium. The committee discussed the various layouts and some items that the district may want included. The committee will continue to hear additional information from the architects, as needed, going forward.

Mrs. Von Achen asked if there would be a time when the full board would have access to the plans and the thought process on the direction of the project.

Mr. Orme responded that further down the road one or two options would be shared with the board. It is in the infant stages at this point.

Mrs. Cogan reported that the Finance Committee met on March 8 to review the tentative budget.

Mrs. Cogan also reported that the legislative committee of School Boards met on March 6. Senator Vin Gopal was the guest speaker. He indicated that the governor expects all schools to be one hundred percent in-person by the fall. He was asked if there would be any regulations mandating one hundred percent in-person attendance. He responded that getting teachers vaccinated was the first step and if it seemed like more would be necessary the legislature would discuss that in late April or May. He also indicated that some counties and Superintendents are coordinating staff vaccination with local entities. He spoke on the regulations surrounding the legalization of marijuana and the lack of parental notification. He said that the legislators intend to fix that next month. They understand that it is an issue. He discussed Chapter 44 and the negative consequences to some school districts. Senator Sweeny and Assembly Speaker Coughlin are receptive to see how it can be addressed. They all agreed that it is an issue. School boards also has a resolution that can be adopted in regards to the negative consequences. There was discussion on the grants to study regionalization. At this point there is nothing moving forward in the legislation in regards to limiting a district's liability if they are sued for any COVID-related issues. There was a question on legislation requiring municipalities to share PILOT agreements with boards of education. That legislation is drafted each session and goes nowhere. There are several townships that have worked with their board of education to share or eliminate PILOT agreements.

Mrs. Orme asked if there was discussion on what boards could do to help move along the legislation that may be required to work towards eliminating the PILOT programs.

Mrs. Cogan responded that there is legislation drafted already and it is more a matter of contacting the local representative and indicating that you want something done with that legislation. It is drafted and someone sponsors is every session but there isn't enough other support.

APPROVAL OF MINUTES

On a Motion by Mr. DeVitto seconded by Mr. Berrios, the Executive and Regular minutes of the February 25, 2021 meeting were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme	X					
Mrs. Von Achen	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Dr. Sargent presented Superintendent Bulletin Number 13

The milder weather coincides with some really exciting student activities from postponed wrestling and volleyball seasons to spring musical rehearsal. The students are participating in things that they love and have an opportunity be with their friends. Dr. Sargent worked

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with the Brooklawn physical education teachers this week. Their lessons this year are focusing on wellness, mental health and living a healthy lifestyle. She added that it was great to see them with in-person and remote middle school learners. They are great role models for the students.

The acceptance of the demography study is on tonight's bulletin for approval. All board members have had a chance to review the report. It will be posted on the website following approval this evening. This study projects enrollment through the 2024-2025 school year.

There is an approval of the executive director of pupil personnel services job title and job description on tonight's bulletin. This will get sent to the State Commissioner's office for approval.

There are some administrative resignations from Dr. Savio, for the purpose of retirement, and Ms. Sarno. Both of these leaders have served our district most capably and the district is thankful for their work in moving the district forward. There is also an approval of a retirement of a Central Middle School math teacher, Maria Nicolaro. As with the other staff members who are retiring, there will be further celebrations at the end of the school year.

For your consideration we have Bulletin items 1-27 with Addendum items 28-46 and Read-Ins

Dr. Savio presented the Secretary's Report

Tonight's Secretary's Report has the regular business motions including the approval of the 2021-2022 tentative budget.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN

Number 13

March 11, 2021

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

Dr. Barbara Sargent and Dr. Alfred Savio will present the 2021-2022 Tentative Budget.

I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.

1. Demographic Study

**DEMOGRAPHIC
STUDY**

BE IT RESOLVED that the Board accept the Demographic Study conducted by Richard S. Gripp, Ed.D., of Statistical Forecasting, LLC, to provide data projecting grade-by-grade enrollments from 2020-21 through 2024-25, a five-year period. The report will be placed on the district website.

2. District Request for use of Job Title

**JOB TITLE
SUBMIT CTY**

BE IT RESOLVED that the Board approve the submittal of a request to the Interim Executive County Superintendent for the use of the title of Executive Director of Pupil Personnel Services.

3. Job Title – Executive Director of Pupil Personnel Services

JOB TITLE

BE IT RESOLVED that the Board approve the use of the title of Executive Director of Pupil Personnel Services.

4. Job Description

**JOB A
DESCRIPTION**

BE IT RESOLVED that the Board approve the Job Description for the position named below:

Executive Director of Pupil Personnel Services

JOB DESCRIPTION

TITLE:	<u>Executive Director of Pupil Personnel Services</u>
REPORTS TO:	Superintendent
SUPERVISES:	Special Services Personnel, Nurses, Guidance Counselors, Student Assistant Counselors, Supervisors of Special Education, Supervisor of Guidance and Medical Services
QUALIFICATIONS:	A valid New Jersey certificate as Principal or School Administrator, or a valid New Jersey certificate as Director of Pupil/Personnel Services
JOB GOAL:	Manages and directs the activities of the pupil services department while implementing and delivering the following programs: special education, school nursing

and health services, home instruction, guidance, extended school year and auxiliary programs. Ensures that all programs and related services are in compliance with NJ administrative code, state, and federal law and Board policy.

PERFORMANCE RESPONSIBILITIES:

1. Provides vision and leadership in the development of the district's special education programs; coordinates and supervises related activities. Evaluates existing programs and makes recommendations for improvements.
2. Develops program proposals, budgets, action plans, and evaluative reports as required; presents proposals and reports to the administration, school staff and community and Board of Education when requested by the Superintendent.
3. Collects and analyzes data, particularly State assessments, regarding the achievement of students and other pertinent information affecting the design and implementation of services and programs.
4. Supervises school psychologists, learning consultants, social workers, behaviorists, occupational, physical and speech therapists.
5. Supervises, coordinates, assesses and implements the administration of all Guidance and Substance Abuse Counseling (SAC) programs for the District.
6. Coordinates and supervises the school nurses and the health services programs.
7. Keeps informed on all legal requirements governing special education and ensures that all requirements under NJ administrative code, state and federal law and Board policy are met.
8. Serves as the strategic planning leader for the creation and implementation of new school and instructional opportunities for students with special needs grades preschool through 12. Participates in the development and implementation of inservice programs.
9. Directs staff in the maintenance of student files to comply with state rules and regulations.
10. Coordinates non-public school services as required under Chapter 192-193 and IDEA.
11. Assumes responsibility for the recruitment, assignment, and supervision of all certified and non-certified pupil services and special education staff.
12. Establishes procedures for the evaluation, placement and reevaluation of students in need of special education services.
13. Supervises the coordination of transition activities between schools to ensure smooth transition for all students and parents between buildings.
14. Coordinates articulation meetings within and between schools.
15. Supervises the home instruction program.
16. Responsible for the timely submission of federal and state entitlement and grant applications, administers grant-funded special education programs and ensures district compliance with all related eligibility requirements.
17. Works in collaboration with other central office staff in analyzing and evaluating procedures within schools and central office and makes recommendations as required.
18. Assumes responsibility for own professional growth and development; for keeping current with the literature, new research findings, improved techniques, and for attending appropriate professional meetings and conventions.
19. Ensures the implementation of Individual Education Plans for the district's classified students.
20. Assumes responsibility for the preparation and timely submission of all required federal, state, NJDOE, county and internal reports.
21. Serves as the ADA and Section 504 Compliance Officer for the district.
22. Assists the Superintendent in development of school policy related to special education and pupil services.
23. Initiates, facilitates, and maintains liaison with community agencies and other resources to meet the special needs of students. Makes referral recommendations to agencies when appropriate.
24. Advises parents, students, staff, community members, and the Board of Education on special education, guidance and compensatory programs.
25. Cooperates with district administrators to plan, coordinate, and evaluate district special education programs and to evaluate the performance of pupil services staff assigned to each school.
26. Monitors the placement of students requiring out of district settings and the return of out of district students back to district.
27. Supervises and ensures verification and input of information throughout the school year for the SSDS HIB Trainings and Programs.
28. Other duties as assigned by the Superintendent.

II. GA – GENERAL ADMINISTRATION – JONI BENOS

5. Travel and Work Related Expenses

**TRAVEL &
EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. Seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et. Seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and³

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Judy Corrente Kathleen Ericsson	ISTE Conference	June 26-30, 2021	Virtual	\$155.00 \$230.00
Kathleen Zelles	Accelerating Student Outcomes	April 20, 2021	Virtual	\$279.00 IDEA-B
Lauren Ogens	Best Strategies for School-Based OT	March 22, 2021	Virtual	\$279.00 Title IIA
Kristin Didimamoff Maureen Odenwelder	NJTESOL Conference	May 25-27, 2021	Virtual	\$399.00 each Title III

6. Gift to the District

**GIFT TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gift and that the Superintendent send a letter of appreciation:

Lake Hiawatha Elementary School

The Lake Hiawatha School PTA has donated \$150 to the Board of Education for a Virtual Cultural Arts Assembly Zoomagination at Lake Hiawatha School.

III. AP – ACADEMIC PROGRAMMING – TALI AXELROD, ED.D.

7. **Observe – Pre-service Training**

OBSERVE

BE IT RESOLVED that the Board approve Owen McFadden to virtually observe for his internship at Eastlake Elementary School with Danielle Scarpa for 175 hours between March 12, 2021 and June 23, 2021 as part of his pre-service training at Caldwell University.

8. **Student Teachers**

**STUDENT
TEACHERS**

BE IT RESOLVED that the Board approve the following student teachers for the 2021-2022 school year to be completed virtually unless determined otherwise as the new school year approaches:

Student Name	Cooperating School	Requesting University	Dates
Amanda Hilsinger	Littleton Elementary	Fairleigh Dickenson	9/1/20-12/22/21 1/24/21-5/6/22
Samantha Pagliuca	Rockaway Meadow Elementary	Fairleigh Dickenson	9/1/20-12/22/21 1/24/21-5/6/22

9. **Correction – Summer Stepstones Program**

CORRECT

CHANGE:

Summer Stepstones Program

From:

BE IT RESOLVED that the Board approve the Summer Stepstones Program for math and literacy during the summer of 2021, one teacher per grade level, grades K-8 at \$45.00 per hour.

To:

BE IT RESOLVED that the Board approve the Summer Stepstones Program during the summer of 2021, two teachers per grade level for math and literacy, grades 1-5 and 1 teacher per grade level for math, grades 6, 7, 8, and Algebra 1 at \$45.00 per hour.

IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.

10. **Retirement - Business Administrator/Board Secretary**

**RETIRE
BA/BS**

BE IT RESOLVED that the Board approve the resignation, for the purpose of retirement, of Dr. Alfred Savio, Business Administrator/Board Secretary, effective July 1, 2021.

11. **Resignation - PTHEA**

**RESIGN
PTHEA**

BE IT RESOLVED that the Board approve the resignation, for the purpose of retirement, of Maria Nicolaro, Teacher at Central Middle School, effective July 1, 2021.

12. **Resignation - Local 32**

**RESIGN
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation of Arnold Wang, Custodian at Parsippany Hills High School, effective February 26, 2021.

13. **Resignation - Bus Aide**

**RESIGN
BUS AIDE**

BE IT RESOLVED that the Board approve the following resignation:

Effective March 5, 2021:

Gabriella Davino Transportation

14. **Resignations - Major-Extra Responsibility Assignments**

**RESIGN
COACHING**

BE IT RESOLVED that the Board approve the resignation of Rebecca Lilienthal, Head Field Hockey Coach at Parsippany High School, effective February 26, 2021.

BE IT RESOLVED that the Board approve the resignation of Dorryn Simmons, Assistant Football Coach at Parsippany High School, effective February 26, 2021.

BE IT RESOLVED that the Board approve the resignation of Charles Anderson, Assistant Football Coach at Parsippany High School, effective February 26, 2021.

BE IT RESOLVED that the Board approve the resignation of Anthony Pizzuta, Assistant Football Coach at Parsippany High School, effective February 26, 2021.

BE IT RESOLVED that the Board approve the resignation of Steven Miller, Spring Weight Room Supervisor at Parsippany High School, effective February 26, 2021.

BE IT RESOLVED that the Board approve the resignation of Krista Perry, Assistant Girls Volleyball Coach, at Parsippany Hills High School, effective March 1, 2021.

BE IT RESOLVED that the Board approve the resignation of Krista Perry, Head Girls Lacrosse Coach, at Parsippany Hills High School, effective March 1, 2021.

15. **Employment - Substitute Bus Aide**

**EMPLOY
SUB BUS AIDE**

BE IT RESOLVED that the Board approve Gabriella Davino as a substitute bus aide for the 2020-2021 school year at a rate of \$16.33 per hour effective March 8, 2021.

16. **Appointment – Volunteer Extra-Curricular/Athletic Aide 2020-2021**

APPOINT

VOL-EXTRA

BE IT RESOLVED that the Board approve the appointment of the following individual as a volunteer extra-curricular athletic aide in the area indicated:

Parsippany High School

Paige Merle

Softball

17. **Waivers of Teaching Load**

WAIVERS

BE IT RESOLVED that the Board approve the waivers of teaching load for the following individuals who will provide class coverage as indicated below during the 2020-2021 school year:

Name	Location	Subject	Amount	Effect. Date	Class load	Formula
Christine Mulroy	PHHS	Special Education- Science	\$2,867.53	03/08/2021 - 06/22/2021	1 class every day	1/7
David Albano	PHHS	Science	\$5,104.32	03/08/2021 - 06/10/2021	1 class every day	1/7

18. **Maternity Leave of Absence**

**MATERNITY LEAVE
OF ABSENCE**

Employee #49870, Teacher, has requested an unpaid childcare leave of absence from September 1, 2021 through November 23, 2021 pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA).

Employee #40468, Instructional Paraprofessional, has requested a maternity leave of absence on or about May 31, 2021 through June 22, 2021 utilizing accumulated sick leave. She is also requesting an unpaid childcare leave of absence from September 1, 2021 through November 23, 2021.

Employee #49403, Teacher, has requested a maternity leave of absence on or about September 1, 2021 through September 30, 2021 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 1, 2021 through December 23, 2021, and pursuant to the PTHEA Agreement an unpaid leave of absence from January 3, 2022 through June 23, 2022.

19. **Major-Extra Responsibility Assignment**

MAJOR-EXTRA

BE IT RESOLVED that the Board approve the major-extra coaching assignment for the 2020-2021 school year effective upon receipt of all required employment documents, including but not limited to completion of the criminal history background check, proof of certification, and other materials:

Parsippany Hills High School

Assistant Coach – Girls Volleyball

John Titus Step 3 \$6,779.00

20. **Leave of Absence**

**LEAVE OF
ABSENCE**

BE IT RESOLVED that the Board approve a medical leave of absence for employee #10292, Secretary, effective March 22, 2021 through June 22, 2021 utilizing accumulated sick leave and vacation days, pursuant to the Family and Medical Leave Act (FMLA).

21. **Resignation – Coordinating Supervisor**

**RESIGN
COORD SUPV**

BE IT RESOLVED that the Board approve the resignation of Ms. Dana Sarno, Coordinating Supervisor of Language Arts/Media 6-12/Music K-12, effective May 8, 2021.

22. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the following corrections:

Employment - Acting Coord. Supervisor of Special Education 6-12

Karen Sturtz

From: effective December 21, 2020 through May 1, 2021, at her current per diem rate plus an additional \$20.67 per day.

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To: effective December 21, 2020 through June 23, 2021, at her current per diem rate plus an additional \$20.67 per day.

Acting Transportation Supervisor

Tiffany Pizza-Hiltz

From: effective January 4, 2021 through March 30, 2021

To: effective January 4, 2021 through February 25, 2021

Employment - Local 32

Jerry Montello

From: \$31,037.00 + \$1,428.00

To: \$31,037.00 + \$1,458.00

Special Projects – Pupil Personnel Services

Denise Basile

From: at the rate of \$35.55/per hour not to exceed 25 hours per week for the 2020-2021 school year.

To: at the rate of \$35.55/per hour not to exceed 25 hours per week effective January 25, 2021 through June 30, 2021.

Maternity Leave of Absence

Employee #40892

From: a maternity leave of absence on or about February 16, 2021 through March 26, 2021 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from March 29, 2021 through June 22, 2021.

To: a maternity leave of absence on or about February 16, 2021 through March 22, 2021 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from March 23, 2021 through June 23, 2021.

Employee #49990

From: a maternity leave of absence on or about December 28, 2020 through February 9, 2021 utilizing accumulated sick leave and vacation days. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from February 10, 2021 through April 30, 2021.

To: a maternity leave of absence on or about December 28, 2020 through February 9, 2021 utilizing accumulated sick leave and vacation days. Pursuant to the Family and Medical Leave Act (FMLA)

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and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from February 10, 2021 through April 30, 2021, and a paid childcare leave of absence from May 3, 2021 through May 11, 2021 utilizing vacation days. She is also requesting a paid childcare leave of absence (post-FMLA/NJFLA) from May 12, 2021 through May 28, 2021 utilizing vacation and family illness days, and a floating holiday.

V. PPS- PUPIL PERSONNEL SERVICES – KEITH CORTRIGHT

23. **Out-of-District Tuition Costs 2020-2021**

**OOD TUITION
20-21**

BE IT RESOLVED that the Board approve the tuition cost for a student with disabilities who will require an out-of-district placement for the 2020-2021 school year. This student has been classified by the Child Study Team in accordance with Title 18A:46:

24.	<u>School Attending</u>	<u>Student #</u>	<u>Tuition Costs</u>
	South Bergan Jointure Commission	50386	\$69,100.00

Home Instruction

HOME INSTR

BE IT RESOLVED that the Board approve the following student on home instruction.

<u>Student Date</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>	<u>Anticipated End</u>
46365	PHS	10	Medical	4/30

VI. BUSINESS/FINANCE – ALFRED SAVIO, ED.D.

25. **Payment of Bills**

**PAYMENT
OF BILLS**

BE IT RESOLVED, that the Board of Education approve the payment of current bills for March 11, 2021 for the 2020-2021 school year in the amount of \$7,707,810.5.

BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for School Activities for the month of March 2021 school year in the amount of \$10,856.73.

26. **Transfer of Funds**

**TRANSFER
OF FUNDS**

BE IT RESOLVED that the Board of Education authorize the transfers in the 2020-2021 budget per detail of transfers report, February 2021 for the 2020-2021 school year, per state law.

27. **Coronavirus Response and Relief Supplemental Appropriations Act of 2021 Grants**

**CRRS
GRANTS**

BE IT RESOLVED that the Board accepts the allocations and approves the submission of the Grant Applications to the New Jersey Department of Education for the following:

Elementary and Secondary Schools Emergency Relief	
\$1,227,725	
(ESSER) II	
Learning Acceleration	\$ 78,789
Mental Health Supports & Services	\$ 45,000

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN

Number 13 ADDENDUM

March 11, 2021

28. **Adoption of the Tentative Budget 2021-2022 School Year**

**ADOPT TENT
BUDGET 21-22**

BE IT RESOLVED that the tentative budget for the Parsippany-Troy Hills Township Board of Education, in the County of Morris, New Jersey be approved for the 2021-2022 school year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent for approval in accordance with N.J.S.A. 18A:7F-5 and 18A:7F-6:

	General Fund	Special Revenues	Debt Service	Total
2021-2022 Total Expenditures	\$160,324,895	\$2,871,380	\$3,336,550	\$166,532,825
Less: Anticipated Revenues	\$ 14,781,841	\$2,871,380	\$ 565,300	\$ 18,218,521
Taxes to be Raised	\$145,543,054	\$0	\$2,771,250	\$148,314,304

And, to advertise said tentative budget in the Daily Record in accordance with the form suggested by the New Jersey Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing on the budget for the 2021-2022 school year will be held at the Dr. Frank A. Calabria Education Center, 292 Parsippany Road, Parsippany, New Jersey on April 29, 2021 at 6:30 p.m.; and

BE IT FURTHER RESOLVED, that the Parsippany-Troy Hills Township Board of Education, approves the following Capital Outlay, Capital Projects and Equipment for the 2021-2022 school year:

Description / Activity	Cost
Assessment for Debt Service on SDA Funding	\$46,633
Instructional/Technology/Maintenance Equipment	\$79,826
Lease / Purchase Principal Payments	\$1,129,297
Architect	\$300,000
Exterior Door Replacement Districtwide	\$200,000
Flooring Replacement Districtwide	\$949,839
Paving and Concrete Work Districtwide	\$530,915
Air Conditioning Installation	\$28,500
Emergency Generator Installation	\$275,000
Chiller Replacement	\$137,100
Soffit Replacement	\$56,730
Bleacher Replacement and Upgrade	\$805,000
Water Softeners for Boilers	\$8,900
Capital Reserve Interest	\$5,000
TOTAL	\$4,552,740

29. **Adjustment for Banked Cap**

**ADJUST
BANKED CAP**

BE IT RESOLVED that the Parsippany-Troy Hills Township Board of Education includes in the tentative budget the adjustment for banked cap in the amount of \$94,100. In accordance with N.J.A.C. 6A:23A-10.1(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to fund new elective courses. The Board of Education will complete this by June 30, 2022 and acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

30. **Maximum Travel**

MAX TRAVEL

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Parsippany-Troy Hills Township Board Education includes in the tentative budget a maximum travel expenditure in the amount of \$259,570 for the 2021-2022 school year. The maximum travel expenditure amount for the 2020-2021 school year is \$228,415, of which \$36,887 has been spent and \$30,723 is encumbered to date.

31. **Travel and Related Expense Reimbursement**

**TRAVEL
EXP REIMBURSE**

WHEREAS, the Parsippany-Troy Hills Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

NOW THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out- of-District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$259,570 for all staff and board members for the 2021-2022 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

32. **Maximum Professional Services**

**MAX PROF
SERVICES**

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3 (c) 14;

NOW, THEREFORE, BE IT RESOLVED, that the Parsippany –Troy Hills Township Board of Education hereby establishes the following maximums for the 2021-2022 school year as follows:

Service	Cost
Architecture	\$300,000
Legal	\$235,000
Audit	\$85,884
Physician	\$81,000
Total	\$701,884

BE IT FURTHER RESOLVED, that the School Business Administrator/Board Secretary track and record these costs to ensure that the maximum amount is not exceeded.

33. **Altice Business Services Internet Service**

**ALTICE
INTERNET**

BE IT RESOLVED, that the Parsippany-Troy Hills Township Board of Education approves an amendment to the agreement with Altice Business Ser

vices (a.k.a. Cablevision Lightpath, Inc.) for 5GB bandwidth internet services effective July 1, 2021 through June 30, 2022, modifying the April 12, 2019 agreement pricing to \$4,298 per month, through the Educational Services Commission of New Jersey Cooperative Pricing System #65MCESCCPS - - Digital Readiness for Learning and Assessment Project-RD3-Internet Access and Telecommunications Services Cooperative Purchasing Initiative RFP #ESCNJ 17/18-45 pursuant to N.J.S.A. 18A:18A-11 and N.J.A.C. 5:34-7.1 et seq.

34. **Policy 5111**

POLICY B
5111

BE IT RESOLVED that the Board approve the request by Mrs. Merisa Rosa, principal of Knollwood Elementary School, that student A, be allowed to complete the 2020-2021 school year as per Board of Education Policy 5111.

BE IT RESOLVED that the Board approve the request by Mr. Jeff Martens, principal of Troy Hills School, that students B & C, be allowed to complete the 2020-2021 school year as per Board of Education Policy 5111.

35. **Retirement - Local 32**

RETIRE
LOCAL 32

BE IT RESOLVED that the Board approve the resignation, for the purpose of retirement, of Ida Whalen, Bus Driver, effective May 1, 2021.

36. **Resignation - Part-Time Paraprofessional**

RESIGN
PT PARA

BE IT RESOLVED that the Board approve the following resignation as indicated below:

Effective March 12, 2021:

Melissa Hendershot Part-Time Paraprofessional Lake Hiawatha Elementary School

37. **Retirement - Noontime Aide**

RETIRE
NOONTIME

BE IT RESOLVED that the Board approve the following resignation, for the purpose of retirement, as indicated, effective April 1, 2021:

Rose Marie Bohr Mount Tabor Elementary School

38. **Employment - PTHESA**

EMPLOY
PTHESA

BE IT RESOLVED that the Board approve the individuals named below as a Paraprofessional in the areas indicated:

Lake Hiawatha Elementary School

Effective March 15, 2021

Melissa Hendershot Paraprofessional \$23,201.00 (prorated)

Rockaway Meadow Elementary School

Effective March 15, 2021

Ekta Desai Paraprofessional \$23,201.00 (prorated)

39. **Employment – Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individual as a part-time (5-hour) Custodian on a 150-day probationary period for the 2020-2021 school year:

<u>Name</u>	<u>Rate</u>	<u>Effective</u>	<u>Location</u>
Remzije Lyons	\$15.10/hour	3/15/2021	J.R.W. Building

40. **Waivers of Teaching Load**

WAIVERS

BE IT RESOLVED that the Board approve the waiver of teaching load for the following individuals who will provide class coverage as indicated below during the 2020-2021 school year:

<u>Name</u>	<u>Location</u>	<u>Subject</u>	<u>Amount</u>	<u>Effect. Date</u>	<u>Class load</u>	<u>Formula</u>
Maria Nicolaro	CMS	Math 7	\$589.05	03/02/2021 - 03/12/2021	1 class every day	1/7
Nicole Andersen	CMS	Math 7	\$738.10	03/02/2021 - 03/12/2021	1 class every day	1/7

41. **Appointment – Volunteer Extra-Curricular/Athletic Aide 2020-2021**

**APPOINT
VOL-EXTRA**

BE IT RESOLVED that the Board approve the appointment of the following individual as a volunteer extra-curricular athletic aide in the area indicated effective March 12, 2021:

Parsippany Hills High School

Kassandra Dadaian Winter Guard

42. **Wide World of Summer**

WWS

BE IT RESOLVED that the Board approve Giana Albruzzese and Salvatore Poccia as Co-Directors For Wide World of Summer 2021 with a stipend of \$15,000.00 each.

43. **Transfer of Assignment**

**TRANSFER
ASSIGN**

BE IT RESOLVED that the Board approve the following transfer of assignments effective March 15, 2021:

Stacie Christy - RN Assigned to School	Dana Bawiec - RN Assigned to School
From: Parsippany High School	From: Parsippany Hills High School
To: Parsippany Hills High School	To: Parsippany High School

44. **Leave of Absence**

**LEAVE OF
ABSENCE**

BE IT RESOLVED that the Board approve a medical leave of absence for employee #40568, Teacher, effective February 16, 2021 through March 19, 2021 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).

45. **Maternity Leave of Absence**

**MATERNITY LEAVE
OF ABSENCE**

Employee #50223, Assistant Principal, has requested a maternity leave of absence on or about September 1, 2021 through October 6, 2021 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 7, 2021 through December 29, 2021. She is also requesting a paid childcare leave of absence (post-FMLA and post-NJFLA) from December 30, 2021 through March 3, 2022 utilizing vacation and personal days, and an unpaid childcare leave of absence (post-FMLA and post-NJFLA) from March 4, 2022 through April 14, 2022.

Employee #40146, Teacher, has requested a maternity leave of absence on or about September 1, 2021 through September 10, 2021 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from September 13, 2021 through December 3, 2021.

46. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the following corrections:

Leave of Absence

Employee #49647

From: a medical leave of absence effective February 10, 2021 through April 8, 2021 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of March 11, 2021

To: a medical leave of absence effective February 10, 2021 through May 7, 2021 utilizing Accumulated sick leave, vacation and personal days and a floating holiday pursuant to the Family and Medical Leave Act (FMLA)

Waivers of Teaching Load

From:

Name	Location	Subject	Amount	Effect. Date	Class load	Formula
Susan Muheisen	PHS	Science	\$2,178.35	1/29/21 - 3/23/21	1 class every day	1/7
Bryan DiMaulo	PHS	Science	\$1,980.99	1/29/21 - 3/23/21	1 class every day	1/7
Karina D'Eletto	PHS	Science	\$1,822.85	1/29/21 - 3/23/21	1 class every day	1/7
Kathleen McGuire	PHS	Science	\$2,905.71	1/29/21 - 3/23/21	1 class every day	1/7

To:

Name	Location	Subject	Amount	Effect. Date	Class load	Formula
Susan Muheisen	PHS	Science	\$2,296.09	1/29/21 - 3/25/21	1 class every day	1/7
Bryan DiMaulo	PHS	Science	\$2,088.07	1/29/21 - 3/25/21	1 class every day	1/7
Karina D'Eletto	PHS	Science	\$1,921.39	1/29/21 - 3/25/21	1 class every day	1/7
Kathleen McGuire	PHS	Science	\$3,062.77	1/29/21 - 3/25/21	1 class every day	1/7

Superintendent's Bulletin No. 13
March 11, 2021
Read-Ins

Page/Number	Explanation																									
Page 2 / #4	<p><u>Travel and Work Related Expenses</u> <u>ADD</u></p> <table border="0"> <thead> <tr> <th data-bbox="347 632 618 659">Name</th> <th data-bbox="630 632 927 659">Purpose</th> <th data-bbox="951 632 1089 659">Date</th> <th data-bbox="1130 632 1235 659">Location</th> <th data-bbox="1292 632 1544 659">Estimated Expenses</th> </tr> </thead> <tbody> <tr> <td data-bbox="347 667 581 884">Joseph Gesumaria Smruti Shah Lori Savarese Emily Holmsen Betty Wang Goarcke Tracey Caso</td> <td data-bbox="630 667 922 695">NJTESOL Conference</td> <td data-bbox="951 667 1089 695">5-25-26-21</td> <td data-bbox="1130 667 1227 695">Virtual</td> <td data-bbox="1292 667 1544 695">\$399.00 each Title III</td> </tr> <tr> <td data-bbox="347 926 480 953">Kim Field</td> <td data-bbox="630 926 873 953">NJECC Tech Conf</td> <td data-bbox="951 926 1089 953">March 9-10</td> <td data-bbox="1130 926 1227 953">Virtual</td> <td data-bbox="1292 926 1544 953">\$160.00 Prepaid Entitlement</td> </tr> <tr> <td data-bbox="347 961 578 989">Michelle Galligan</td> <td data-bbox="630 961 938 989">Restorative Justice Conf</td> <td data-bbox="951 961 1057 989">May 3-4</td> <td data-bbox="1130 961 1227 989">Virtual</td> <td data-bbox="1422 961 1528 989">\$450.00</td> </tr> <tr> <td data-bbox="347 997 545 1024">Diana Sombers</td> <td data-bbox="630 997 862 1024">Fountas & Pinnell</td> <td data-bbox="951 997 1040 1024">May 12</td> <td data-bbox="1130 997 1227 1024">Virtual</td> <td data-bbox="1325 997 1528 1024">\$160.00 Title II</td> </tr> </tbody> </table>	Name	Purpose	Date	Location	Estimated Expenses	Joseph Gesumaria Smruti Shah Lori Savarese Emily Holmsen Betty Wang Goarcke Tracey Caso	NJTESOL Conference	5-25-26-21	Virtual	\$399.00 each Title III	Kim Field	NJECC Tech Conf	March 9-10	Virtual	\$160.00 Prepaid Entitlement	Michelle Galligan	Restorative Justice Conf	May 3-4	Virtual	\$450.00	Diana Sombers	Fountas & Pinnell	May 12	Virtual	\$160.00 Title II
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Page 4 #7	<p><u>Observe – Pre-service Training</u></p> <p>PULL</p>																									
Page 4 # 8	<p><u>Student Teachers</u> <u>Change Dates:</u> From:</p> <table border="1" data-bbox="444 1360 1409 1493"> <tbody> <tr> <td data-bbox="444 1360 662 1388">Amanda Hilsinger</td> <td data-bbox="672 1360 922 1388">Littleton Elementary</td> <td data-bbox="932 1360 1154 1388">Fairleigh Dickenson</td> <td data-bbox="1208 1360 1409 1423">9/1/20-12/22/21 1/24/21-5/6/22</td> </tr> <tr> <td data-bbox="444 1430 662 1457">Samantha Pagliuca</td> <td data-bbox="672 1430 922 1493">Rockaway Meadow Elementary</td> <td data-bbox="932 1430 1154 1457">Fairleigh Dickenson</td> <td data-bbox="1208 1430 1409 1493">9/1/20-12/22/21 1/24/21-5/6/22</td> </tr> </tbody> </table> <p>To:</p> <table border="1" data-bbox="444 1570 1409 1703"> <tbody> <tr> <td data-bbox="444 1570 662 1598">Amanda Hilsinger</td> <td data-bbox="672 1570 922 1598">Littleton Elementary</td> <td data-bbox="932 1570 1154 1598">Fairleigh Dickenson</td> <td data-bbox="1208 1570 1409 1633">9/1/21 - 12/22/21 1/24/22 - 5/6/22</td> </tr> <tr> <td data-bbox="444 1640 662 1667">Samantha Pagliuca</td> <td data-bbox="672 1640 922 1703">Rockaway Meadow Elementary</td> <td data-bbox="932 1640 1154 1667">Fairleigh Dickenson</td> <td data-bbox="1208 1640 1409 1703">9/1/21 - 12/22/21 1/24/22 - 5/6/22</td> </tr> </tbody> </table>	Amanda Hilsinger	Littleton Elementary	Fairleigh Dickenson	9/1/20-12/22/21 1/24/21-5/6/22	Samantha Pagliuca	Rockaway Meadow Elementary	Fairleigh Dickenson	9/1/20-12/22/21 1/24/21-5/6/22	Amanda Hilsinger	Littleton Elementary	Fairleigh Dickenson	9/1/21 - 12/22/21 1/24/22 - 5/6/22	Samantha Pagliuca	Rockaway Meadow Elementary	Fairleigh Dickenson	9/1/21 - 12/22/21 1/24/22 - 5/6/22									
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Samantha Pagliuca	Rockaway Meadow Elementary	Fairleigh Dickenson	9/1/21 - 12/22/21 1/24/22 - 5/6/22																							
Page 7 # 19	<p><u>Major-Extra Responsibility Assignment</u> John Titus</p> <p>From: pending To: effective March 12, 2021</p>																									

NEW BUSINESS

NEW BUSINESS

Mr. DeVitto reported that New Jersey School Boards is opening registration for a spring symposium on May 12-13. It is similar to the virtual workshop held in the fall. He encouraged board members to sign up.

Mrs. Cogan asked if anyone was interested in moving forward with the resolution for Chapter 44.

Mrs. Von Achen responded that the resolution looks great but suggested that if the state is looking at it, the district could hold off, but there may be other flaws that they are not looking at and they should know how the district feels about it.

HEARING OF PUBLIC

HEARING OF PUBLIC

Nicole Dellafave – Ms. Dellafave asked why desk dividers are being purchased now when they were requested back in August and September and why air purifiers have not been addressed. She also asked if there was consideration in delaying in-person instruction until the week after spring break.

Anne Smith – Ms. Smith asked if the COVID emails are only going to people who have physically been in the building or if remote learners receive them as well. She also asked how far off the district is from where it normally is at this point in the year and what the plans are going forward to catch up. She asked if standardized tests were going to take place this year. She requested that Board meetings continue to be live streamed once the district goes back to normal.

Closing of Public Session.

**ROLL CALL: SUPERINTENDENT’S BULLETIN #13
 AND SECRETARY’S REPORT**

**ROLL CALL
 VOTES**

On a motion by Mrs. Mayer seconded by Mrs. Von Achen, Superintendent’s Bulletin Number 13 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme	X		#28-32			
Mrs. Von Achen	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of March 11, 2021

ADJOURN

ADJOURN

There being no further business, the executive and public meeting adjourned at 7:20 p.m. on a motion by Mrs. Mayer, seconded by Mr. DeVitto and voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme	X					
Mrs. Von Achen	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Respectfully submitted,



Susan Dykstra
Comptroller

**FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS
AFOREMENTIONED IN THESE MINUTES, PLEASE
REFER TO THE SUPERINTENDENT'S BULLETIN # 13
INCLUSIVE OF THE SECRETARY REPORT
INITIALLY RECEIVED IN THE BOARD PACKET
AND NOW POSTED AT THE DISTRICT WEBSITE**