

**PARSIPPANY-TROY HILLS  
BOARD OF EDUCATION  
REGULAR MEETING OF  
Thursday, April 15, 2021**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, April 15, 2021 at the Calabria Educational Center, 292 Parsippany Road, Parsippany, NJ 07054.

***Special Note:** As a result of the limitations placed on public assemblies due to COVID-19 related restrictions, this meeting was conducted via Zoom. The district website contained information on public participation.*

**CALL TO ORDER**

**CALL TO ORDER**

President Neglia called the meeting to order at 6:34 p.m.

**MEETING NOTICE**

**MEETING NOTICE**

Mr. Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 8, 2021 and on the district website <http://www.ptbsd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building and a copy of the Notice was filed with the Township Clerk on April 8, 2021. This is an official meeting.

**SALUTE TO THE FLAG**

**SALUTE TO THE FLAG**

Mr. Neglia asked everyone to stand for the flag salute.

**ROLL CALL**

**ROLL CALL**

Present:                   Mr. Timothy Berrios  
                                  Mr. Matthew DeVitto  
                                  Mrs. Judy Mayer  
                                  Mrs. Deborah Orme  
                                  Mrs. Kendra Von Achen  
                                  Mrs. Alison Cogan  
                                  Mr. Frank Neglia

Also Present:             Dr. Barbara Sargent, Superintendent  
                                  Dr. Alfred Savio, Business Administrator  
                                  Dr. Robert Sutter, Assistant Superintendent for HR  
                                  Mrs. Joan Benos, Chief of Staff/Public Information Officer  
                                  Mrs. Susan Dykstra, Comptroller  
                                  Mrs. Katherine Gilfillan, Esq. Board Attorney  
                                  Mr. Keith Cortright, Executive Director of Pupil Personnel Services

Absent & Excused:     Mr. Andrew Choffo  
                                  Mrs. Susy Golderer

**STUDENT REPORTS**

PHS: Lauren Smith and Gurleen Kaur – Miss Smith and Miss Kaur reported on the various activities going on at Parsippany High School and updated the Board on the various athletic teams.

PHHS: Kunal Chauhan – Mr. Chauhan reported on the various activities going on at Parsippany Hills High School and updated the Board on the various athletic teams.

**CORRESPONDENCE**

None

**CORRESPONDENCE**

**UNFINISHED BUSINESS**

Mrs. Cogan reminded the Board members that it is budget season. Each member has received the budget book and the public presentation is available on the website. Members should be looking at the budget and formulating questions.

**UNFINISHED BUSINESS**

**COMMITTEE REPORTS**

Mr. DeVitto reported that there was a meeting with the Township officials on March 29. They reviewed and updated the development list. The Board committee asked the Township officials if there were discussions with the developers regarding setting aside land or buildings for school development. The Township officials responded that to their knowledge there isn't any set aside. The next meeting will be on May 3.

**COMMITTEE REPORTS**

Mr. Berrios reported that the Critical Issues committee met on April 12. The committee reviewed the timeline for the Superintendent's and Board's Evaluations. The timelines will be sent out to all Board members on April 19. The timelines are similar to last year's. The committee also reviewed and discussed the updated timelines of the Parsippany development projects from the March 29 meeting with the Township.

Mrs. Orme mentioned that the Buildings and Grounds Committee met this evening and she would provide her report at the next meeting.

Mrs. Cogan noted that she attended the SEPAC meeting earlier this week and thanked Mr. Cortright for having them. They are very informative and the parents get a lot out of them. She gave an update on negotiations. She reported that the district met with the teachers' union. The meet and greet was on the last day of March. The initial meeting was last night. Proposals were exchanged and the meeting was productive. Each side received clarification on a number of items and four more dates were scheduled to continue the discussions.

**APPROVAL OF MINUTES**

On a Motion by Mrs. Mayer seconded by Mr. DeVitto, the Executive and Regular minutes of the March 25, 2021 meeting were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo					X	
Mr. DeVitto	X					
Mrs. Golderer					X	
Mrs. Mayer	X					
Mrs. Orme	X					
Mrs. Von Achen	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Dr. Sargent presented Superintendent Bulletin Number 15

This week, all of the schools welcomed additional students for in-person learning and the energy in the classrooms is buzzing as students reconnect with friends old and new. Most of the schools have fifty percent or more of their students attending in-person at this point, which is really terrific.

The district is beginning the important work of planning for a full return to school in September. The district will offer several summer programs that will give children a chance to see each other, play and learn with each other and reclaim some normalcy. Wide World of Summer and a new Wide World of Summer PLUS will be held in person. The new PLUS program is a half day offering with special focus on Science, Literacy and Mathematics. The Summer Stepstones program will be offered again this year for students entering Grades 1-8 and Algebra. The ESL Summer School is available again this summer and a special Summer Skills Boot Camp. The Summer Skills Boot Camp will be offered in person by invitation for students entering Grades 1-6 in need of targeted Reading and Math intervention. The district is launching a special High School Summer Acceleration opportunity for incoming 10<sup>th</sup>–12<sup>th</sup> grade students in Geometry Honors and Personal Finance. This hybrid program connects students with the district’s teachers and allows them to gain credit for these classes over the summer so they can open their schedules for other studies. Finally, the Extended School Year program will be held in person except for those families who request a virtual component. This provides specialized instruction and/or related services to students based on their IEP.

She thanked Mr. Cortright for arranging part two in a special parent presentation of Sensory Processing: Strategies to Address Your Child’s Individual Sensory Needs at Home. The session will be posted to the district’s webpage for anyone who missed it.

There are a number of donations on tonight’s agenda from Eastlake, Lake Hiawatha and Mt Tabor School PTAs, from The First Organization which recognizes science and technology in the schools and Exxon Mobil who also promotes STEM activities for the schools.

For your consideration we have Bulletin items 1-20 with Addendum items 21-38 and Read-Ins

Dr. Savio presented the Secretary’s Report

Tonight’s Secretary’s Report has the regular business motions.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS**  
**SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

**Number 15**

**April 15, 2021**

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The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

**I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.**

1. **Job Description – Human Resources Clerk**

**JOB DESCRIPTION      A**  
**HR CLERK**

BE IT RESOLVED that the Board approve the Job Description for the position of Human Resources Clerk which has been reviewed by the Board Personnel Committee as appended.

**II. GA – GENERAL ADMINISTRATION – JONI BENOS**

**2. Travel and Work Related Expenses**

**TRAVEL &  
EXPENSES**

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. Seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members, and

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. Seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members, and

**WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District, and

**WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy, and

**WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent, and<sup>3</sup>

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities, and

**WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein,

**THEREFORE, BE IT RESOLVED**, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Cory Wegesa Denise Brewer Rick Breiten	The Zones of Regulation	4-21-21	Virtual	\$190.00ea IDEA-B
<b>CHANGE:</b> Melissa Laurie TCRWP - Teaching of Reading - Virtual - \$850.00 From: July 19-23, 2021 To: June 28-July 2, 2021				

**3. Board Policies**

**BOARD  
POLICIES**

BE IT RESOLVED that the Board approve the following new and revised Board Policies at this second and final reading.

- |               |   |          |
|---------------|---|----------|
| B 0145        | Board Member Resignation and Removal (M) (Revised)          | <b>B</b> |
| P 2415        | Every Student Succeeds Act (M) (Revised)                    | <b>C</b> |
| P 2415.02     | Title I – Fiscal Responsibilities (M) (Revised)             | <b>D</b> |
| P 2415.05     | Student Surveys, Analysis, and/or Evaluations (M) (Revised) | <b>E</b> |
| P & R 2415.20 | Every Student Succeeds Act Complaints (M) (Revised)         | <b>F</b> |

BE IT RESOLVED that the Board of Education approve the abolishment of the following Policy at this first of two readings:

- |           |  |          |
|-----------|--|----------|
| P 2415.01 | Academic Standards, Academic Assessments, and Accountability (M) | <b>G</b> |
|-----------|--|----------|

4. **Gifts to the District**

**GIFTS TO  
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gift and that the Superintendent send a letter of appreciation:

**Eastlake School**

The Eastlake PTA has donated two (2) Lifetime Outdoor Convertible Benches to Eastlake School.

**Lake Hiawatha**

The Lake Hiawatha PTA has donated \$495.00 to the Board of Education to help support cultural arts at Lake Hiawatha School.

**Mt. Tabor School**

The Mt. Tabor PTA has donated \$650.00 to the Board of Education to help support cultural arts at Mt. Tabor School.

**Parsippany Hills High School**

FIRST (For Inspiration & Recognition of Science & Technology) has donated \$1,194 to the Board of Education to help support the FIRST Tech Challenge Team 15271 "Chipwrecked Vikings" at Parsippany Hills High School.

**III. AP – ACADEMIC PROGRAMMING – TALI AXELROD, ED.D.**

5. **Correction – Student Teacher**

**CORRECTION**

BE IT RESOLVED that the Board approve the following correction:

**Student Teacher**

**CHANGE:**

Jeffrey Joy - PPS - Western New England University

From: 1/4/2021 - 3/26/2021

To: 1/4/2021 - 4/1/2021

**IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.**

6. **Resignation – Asst. Superintendent for Curriculum and Instruction** **RESIGN**

**ASST SUP C&I**

BE IT RESOLVED that the Board approve the resignation of Dr. Tali Axelrod, Assistant Superintendent for Curriculum and Instruction, effective June 30, 2021.

7. **Resignation – PTHESA**

**RESIGN**

**PTHESA**

BE IT RESOLVED that the Board approve the following resignation effective March 31, 2021:

Samantha Wach Instructional Paraprofessional Intervale Elementary School

8. **Resignation - Major-Extra Responsibility Assignment**

**RESIGN**

**COACHING**

BE IT RESOLVED that the Board approve the resignation of Matthew Ciampa, Spring Wellness Room Supervisor at Parsippany Hills High School, effective March 30, 2021.

9. **Employment - Acting Head Custodian**

**EMPLOY**

**ACTING HEAD CUST**

BE IT RESOLVED that the Board approve the individual named below who worked as Acting Head Custodian at Intervale Elementary School and is entitled to a prorated portion of the head custodian stipend of \$5,404.00:

Jawan Alston 03/01/2021 - 03/31/2021

10. **Change of Assignment/Contract – Local 32**

**CHANGE**

**LOCAL 32**

BE IT RESOLVED that the Board approve the individual named below who has been reassigned for the 2020-2021 school year, necessitating the following change in contract, effective April 16, 2021:

**Gabriel Perez**

From: Custodian-Part-Time Nights - Northvail Elementary School  
\$15.10 per hour + \$1,324 (Black Seal)

To: Custodian-Mon-Fri - Northvail Elementary School  
\$31,437.00 + \$1,458 (2nd Shift Differential) + \$1,324 (Black Seal)



11. **Employment - Local 32**

**EMPLOY  
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of Stanley Van Dyke, who has successfully completed his 150-day probationary period as a Custodian. A new contract should be issued to him in the amount of \$31,437.00, plus \$1,458.00, prorated for the 2020-2021 school year effective April 2, 2021.

12. **Major-Extra Responsibility Assignment**

**MAJOR-EXTRA**

BE IT RESOLVED that the Board approve the major-extra coaching assignment for the 2020-2021 school year effective April 16, 2021:

**Parsippany High School**  
**Head Field Hockey Coach**

Kathryn Toderò	Step 1	\$7,135.00
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13. **Transfer of Assignments**

**TRANSFERS 21-22**

BE IT RESOLVED that the Board approve the individuals named below who have been transferred/reassigned for the 2021-2022 school year:

Last Name	First Name	Subject	From	Transfer To	Subject
Antunes	Lauren	Behaviorist	PHS, .5 FTE, PHHS, .5 FTE	PHHS, 1 FTE	Behaviorist
Bamber	Sarah	Music	KN, .6 FTE, EA, .4 FTE	KN, .6 FTE, NV, .4 FTE	Music
Cohen	Heidi	SE Preschool	LH, 1 FTE	TH, 1 FTE	SE
DeFilippo	Rosanna	Reading Sp	IN, 1 FTE	EA, 1 FTE	Preschool
Hazel	Danielle	Music	MT, .6 FTE, TH, .4 FTE	MT, .5 FTE, TH, .5 FTE	Music
Hestevold	Mackenzie	Social Studies	PHS, .6 FTE, PHHS, .4 FTE	PHHS, 1 FTE	Social Studies
Kandil	Ahmed	Business	PHHS, 1 FTE	PHS, 1 FTE	Business
Kelly	Rachael	Art	PHHS, .8 FTE, PHS, 2 FTE	PHHS, 1 FTE	Art
Liu	Shelley	WL-French	CMS, 1 FTE	EA, .5 FTE, IN, .5 FTE	ESL
Lopez	Christina	SE RR	TH, 1 FTE	BMS, 1 FTE	Sp Ed
Madrigal-Babcock	Karla	Elementary	IN, 1 FTE	LP, 1 FTE	Elementary
Orsini	Gina	Behaviorist	PHS, .2 FTE, BMS, 8 FTE	BMS, 1 FTE	Behaviorist
Partington	Alexandra	Elementary	KN, 1 FTE	PHHS, 1 FTE	Business
Pettinelli	Dino	Music	KN, .6 FTE	KN, .6 FTE, LH, .4 FTE	Music
Poccia	Nicole	Music	KN, .6 FTE, LI, .2 FTE, MT, .2 FTE	LI, .6 FTE, EA, .4 FTE	Music
Plumb	Deanna	SE RR	EA, .5 FTE	IN, .5 FTE	SE Rr
Rasczyk	Lindsey	Math	PHHS, 1 FTE	PHHS, .4 FTE, PHS, .6 FTE	Math
Rohloff	Andrew	Elementary	IN, .2 FTE, RM, .6 FTE, TH, .2 FTE	IN, .5 FTE, TH, .5 FTE	Elementary
Timmins	Lauren	Psychologist	IN, .8 FTE, KN, .2 FTE	IN, 1 FTE	Psychologist
Washington	Kathleen	Elementary	MT, 1 FTE	EA, 1 FTE	Elementary
Webb	Kristin	Music	IN, .5 FTE, NV, .5 FTE	LH, .6 FTE, IN, .4 FTE	Music

**PTHEA Change of Assignment for 2021-2022**

Last Name	First Name	Location	2020-2021 Assignment	2021-2022 Assignment
Andersen	Kellie	BMS	.2 FTE, BSI, .8 FTE, GE MATH	.8 FTE, GE MATH, .2 FTE, ACC MATH
Andolino (Vendola)	Stephanie	BMS	1 FTE, MATH GR 7	1 FTE, MATH GR 6
Archer	Ryan	BMS	1 FTE, SS GR 8	1 FTE GR 6 SS
Aschmann	Heather	PHHS	.25 FTE, SE SC, .5 FTE, GE SC	.75 FTE SE SC, .25 GE SC
Berkman	Nicole	BMS	1 FTE, MATH GR 6	1 FTE, MATH (ALG) GR 7
Butterfield	Jeffrey	BMS	.2 ENG, .8 SE MATH	1 FTE SE MATH
Desai	Nimisha	CMS	1 FTE, BSI	.8 FTE, BSI, .2 FTE ESL MATH
Fodali	Randolph	PHS	1 FTE, SE SS	.2 FTE, SE MATH, .8 FTE, SE SS
Frantz	Jennifer	PHS	.6 FTE, ENG	.8 FTE, ENG
Fredericks	Olivia	PHHS	.5 FTE, SE SC, .5 GE SC	.75 FTE, SE SC, .25 FTE, GE SC
Hernandez	Antonia	BMS	1 FTE, ENG GR 6	1 FTE, ENG GR 8
Hild	Cristine	PHHS	1 FTE, SE MATH	.6 FTE, SE MATH, .4 FTE, GE MATH
Kennedy	James	PHHS	.4 FTE, GE SS, .6 FTE, SE SS	.8 FTE, GE SS, .2 FTE, SE SS
Konner	Margaret	PHHS	1 FTE, GE MATH	.2 FTE, SE MATH, .8 FTE, GE MATH
Kopas	Christine	BMS	1 FTE, ENG GR 8	1 FTE, ENG GR 6
Korman	Jennifer	BMS	1 FTE, BSI	1 FTE, MATH GR 8
Lodato	Jason	PHHS	.2 FTE, SE MATH, .8 FTE, SE SS	1 FTE, SE SS
Marshall	William	PHHS	.6 FTE, AP PSY, .4 FTE, SS	.8 FTE, AP PSY, .2 FTE, SS
Mulroy	Christine	PHHS	1 FTE, SE SC	1 FTE, GE SC
Nicosia	Danielle	PHS	.5 FTE, SC	.625 FTE, SC
Scioscia	Alexandra	PHHS	.5 FTE, SE SC, .5 FTE, GE SC	1 FTE, SE SC
Starr	Adam	PHS	.4 GE MATH, .6 SE MATH	1 FTE, SE MATH
Todero	Kathryn	PHS	.5 FTE, GE SC, .5 FTE, SE SC	.25 FTE GE SC, .75 FTE SE SC
Walker	Stephen	PHHS	1 FTE, SE	.4 FTE, SE SS, .6 FTE, SE ENG
Wiegand	James	BMS	1 FTE, SS GR 6	1 FTE, SS GR 8

14. **Appointment - Volunteer Extra-Curricular/Athletic Aides - 2020-2021**

**APPOINT  
VOL-EXTRA**

BE IT RESOLVED that the Board approve the appointment of the following individuals as a volunteer extra-curricular athletic aides in the areas indicated:

**Central Middle School**  
 Alexandra Dell' Arena

Softball

**Parsippany High School**  
 Victoria O'Brien

Girls Lacrosse

**Parsippany Hills High School**  
 Jason Wooster

Winter Track, Spring Track

15. **Temporary Additional Duties**

**TEMP ADDL  
 DUTIES**

BE IT RESOLVED that the Board approve a stipend payment in the amount of \$13,792.03 to Stacy Bush, Guidance Counselor, for covering additional caseload from April 12, 2021 through June 18, 2021.

16. **Waivers of Teaching Load**

**WAIVERS**

BE IT RESOLVED that the Board approve the waivers of teaching load for the following individuals who will provide class coverage as indicated below during the 2020-2021 school year:

<b>Name</b>	<b>Location</b>	<b>Subject</b>	<b>Amount</b>	<b>Effect. Date</b>	<b>Class load</b>	<b>Formula</b>
Seema Goldberg	CMS	English	\$3,774.81	03/30/2021 - 06/18/2021	1 class every day	1/7
Lisa Ramundo	CMS	English	\$4,294.11	03/30/2021 - 06/18/2021	1 class every day	1/7
Sarah Schwarz	CMS	English	\$4,114.08	03/30/2021 - 06/18/2021	1 class every day	1/7
Kerry Laurito	CMS	English	\$3,482.44	03/30/2021 - 06/18/2021	1 class every day	1/7
Gregory Winick	CMS	English	\$3,774.81	03/30/2021 - 06/18/2021	1 class every day	1/7
Debra Clifton	CMS	Tech	\$3,940.54	04/12/2021 - 06/18/2021	1 class every day	1/7
Joseph Gillespie	CMS	Tech	\$3,032.82	04/12/2021 - 06/18/2021	1 class every day	1/7
Bryan DiMauro	PHS	Science	\$1,820.37	05/03/2021 - 06/18/2021	1 class every day	1/7
Megan Stallone	PHS	Science	\$1,813.24	05/03/2021 - 06/18/2021	1 class every day	1/7
Nancy Lennon	PHS	Science	\$2,754.71	05/03/2021 - 06/18/2021	1 class every day	1/7
Kelly Garbarino	PHS	Science	\$2,765.27	05/03/2021 - 06/18/2021	1 class every day	1/7
Michael Herzenberg	PHHS	English	\$785.40	06/01/2021 - 06/18/2021	1 class every day	1/7
Diane Dunleavy	PHHS	English	\$972.25	06/01/2021 - 06/18/2021	1 class every day	1/7
Patrick Long	PHHS	English	\$568.55	06/01/2021 - 06/18/2021	1 class every day	1/7
William Kadar	PHHS	English	\$865.66	06/01/2021 - 06/18/2021	1 class every day	1/7
Lauren Mensing	PHHS	English	\$865.66	06/01/2021 - 06/18/2021	1 class every day	1/7

Brian Francis	PHHS	Social Studies/Special Ed	\$3,940.54	04/12/2021 - 06/18/2021	1 class every day	1/7
Jason Lodato	PHHS	Social Studies/Special Ed	\$3,970.02	04/12/2021 - 06/18/2021	1 class every day	1/7
Cristine Hild	PHHS	Social Studies/Special Ed	\$3,940.54	04/12/2021 - 06/18/2021	1 class every day	1/7
James Kennedy	PHHS	Social Studies/Special Ed	\$2,595.51	04/12/2021 - 06/18/2021	1 class every day	1/7

17. **Corrections**

**CORRECTIONS**

BE IT RESOLVED that the Board approve the following corrections:

**Maternity Leave of Absence**

**Employee #49766**

From: a maternity leave of absence on or about May 17, 2021 through June 21, 2021 utilizing accumulated sick leave and personal days, and an unpaid maternity leave of absence from June 22, 2021 through June 23, 2021. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence effective September 1, 2021 through November 23, 2021.

To: a maternity leave of absence on or about May 17, 2021 through June 21, 2021 utilizing accumulated sick leave and personal days. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence effective September 1, 2021 through November 23, 2021

**V. PPS- PUPIL PERSONNEL SERVICES – KEITH CORTRIGHT**

**Suspensions**

**SUSPENSIONS H**

Two secondary students have been suspended by their building principal as per New Jersey Statutes Title 18A:37-2-2.

**VI. BUSINESS/FINANCE – ALFRED SAVIO, ED.D.**

18. **Payment of Bills**

**PAYMENT  
OF BILLS**

BE IT RESOLVED, that the Board of Education approve the payment of current bills for April 15, 2021 for the 2020-2021 school year in the amount of \$7,710,744.55.

BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for School Activities for the month of March 2021 school year in the amount of \$20,512.85.

19. **Transfer of Funds**

**TRANSFER  
OF FUNDS**

BE IT RESOLVED that the Board of Education authorize the transfers in the 2020-2021 budget per detail of transfers report, March 2021 for the 2020-2021 school year, per state law.

20. **2021 Exxon Mobil Educational Alliance Program Grant**

**EXXON  
ALLIANCE GRANT**

BE IT RESOLVED, that the Parsippany-Troy Hills Township Board of Education approves the application of the 2021 Exxon Mobil Educational Alliance Program Grant and accepts the award of \$500 for Parsippany Hills High School.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS**  
**SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

**Number 15 Addendum**

**April 15, 2021**

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

21. **Policy 5111**

**POLICY J**  
**5111**

BE IT RESOLVED that the Board approve the request by Mrs. Merisa Rosa, principal of Knollwood School, that students A, B and C, be allowed to complete the 2020-2021 school year as per Board of Education Policy 5111.

22. **Out-of-District Tuition 2020-2021 - Correction in Cost**

**OOD TUITION**  
**CORRECT**

BE IT RESOLVED that the Board approve the correction in tuition for a student with disabilities who will require an out-of-district placement for the 2020-2021 school year, originally approved in the Superintendent's Bulletin No. 14, dated March 25, 2021.

School	Student No.	Originally Approved Tuition Costs	Tuition Costs
Pillar Care (formally Horizon)	50271	\$24,949.00	\$37,088.00

23. **Out-of-District Tuition Costs 2020-2021**

**OOD TUITION**  
**20-21**

BE IT RESOLVED that the Board approve the tuition costs for a student with disabilities who will require an out-of-district placement for the 2020-2021 school year. This student has been classified by the Child Study Team in accordance with Title 18A:46:

<u>School Attending</u>	<u>Student #</u>	<u>Tuition Costs</u>
North Jersey Behavioral Health Services	50649	\$57,600.00

24. **Home Instruction**

**HOME**  
**INSTR**

BE IT RESOLVED that the Board approve the following students who are on home instruction:

<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>	<u>Anticipated End Date</u>
43051	BMS	7	Medical	6/18/2021
46344	PHHS	10	Medical	6/18/2021



25. **Professional Development**

**PROF DEV**

BE IT RESOLVED that the Board approve Mr. Bernard Ivin, LCSW to provide bi-weekly professional development opportunities for school counselors. Sessions will focus on raising the competency and effectiveness of school counselors in the implementation of Cognitive Behavioral Counseling strategies from May through December of 2021 at no cost to the district.

26. **Stipends – ABA Trained Professional Stipends**

**ABA STIPENDS**

BE IT RESOLVED that the Board approve the following staff members as ABA-trained Paraprofessionals with a stipend of \$1,500 (prorated), for the 2020-2021 school year, as follows:

<b>Name</b>	<b>Effective Date</b>
Desai, Ekta	3/15/21
Hendershot, Melissa	3/15/21
Venugopal, Megalaisooriy	2/26/21

27. **Student Teachers**

**STUD  
TEACHERS**

BE IT RESOLVED that the Board approve the following student teachers for the 2021-2022 school year to be completed virtually unless determined otherwise as the new school year approaches:

<b>Student Name</b>	<b>Cooperating School</b>	<b>Requesting University</b>	<b>Dates</b>
Jessica Pratt	Parsippany High School	Montclair State University	9/8/2021-6/23/2022
Andrew Konnerth	Parsippany High School	Seton Hall University	9/8/2021-6/23/2022

28. **Apple Self-Servicing Agreement**

**APPLE SELF-SERV  
AGREEMENT**

BE IT RESOLVED that the Parsippany-Troy Hills Township Board of Education approves the self-servicing agreement with Apple which allows the district to process repairs both in and out of warranty through Apple directly rather than through an authorized service agent.

29. **Retirement – PTHEA**

**RETIRE  
PTHEA**

BE IT RESOLVED that the Board approve the resignation, for the purpose of retirement, of Maxine Cieri, School Counselor at Mt. Tabor Elementary School, effective July 1, 2021.

30. **Retirement – PTHESA**

**RETIRE  
PTHESA**

BE IT RESOLVED that the Board approve the resignation, for the purpose of retirement, of Pauline Corforte, Paraprofessional at Knollwood Elementary School, effective July 1, 2021.

31. **Transfers of Assignment - Local 32**

**TRANSFERS OF  
ASSIGNMENT**

BE IT RESOLVED that the Board approve the individuals named below who have been transferred/reassigned for the 2020-2021 school year as indicated effective April 19, 2021, with no change in salary:

**Deborah Fitzpatrick**

From: Lake Parsippany Elementary School  
To: Mt. Tabor Elementary School

**Omar Serna**

From: Mt. Tabor Elementary School  
To: Lake Parsippany Elementary School

32. **ESL Instructor for Adult English Classes**

**ESL  
INSTRUCTORS**

BE IT RESOLVED that the Board approve the following individuals as Adult ESL Instructors. They will be paid \$80.00 per session and will work 20 sessions, beginning April 13, 2021 through June 17, 2021 for a total of \$1,600.00/each to be paid through the Title III Grant Funds:

Joseph Gesumaria  
Emily Holmsen

33. **Major - Extra Responsibility Assignment**

**MAJOR EXTRA**

BE IT RESOLVED that the Board approve the major-extra coaching assignment for the 2020-2021 school year:

**Parsippany Hills High School**  
**Spring Wellness Room Supervisor**  
Justin Altschul      \$1,796.00

34. **Appointment – Volunteer Extra-Curricular/Athletic Aide - 2020-2021**

**APPOINT  
VOL-EXTRA**

BE IT RESOLVED that the Board approve the appointment of the following individual as a volunteer extra-curricular athletic aide in the area indicated:

**Brooklawn Middle School**  
Carmine Verducci      Baseball

35. **Low Pressure - Black Seal Boiler Operator License**

**BOILER  
LICENSE**

BE IT RESOLVED that the Board approve the stipend of \$1,324.00 (prorated) for Scott Rosselli, Local 32 Custodian at Mt. Tabor Elementary School, who received his Black Seal Boiler License effective April 15, 2021.

36. **Maternity Leave of Absence**

**MATERNITY LEAVE  
OF ABSENCE**

**Employee #11517**, Teacher, has requested an unpaid childcare leave of absence from September 1, 2021 through November 23, 2021 pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA). And, pursuant to the PTHEA Agreement, she is also requesting an unpaid leave of absence from November 24, 2021 through June 23, 2022.

**Employee #30644**, Teacher, has requested a maternity leave of absence on or about September 1, 2021 through October 7, 2021 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 8, 2021 through January 6, 2022.

37. **Leave of Absence**

**LEAVE OF  
ABSENCE**

BE IT RESOLVED that the Board approve a maternity leave of absence for employee #50175, Noontime Aide effective April 13, 2021 through April 23, 2021 utilizing available sick days, and an unpaid leave of absence from April 26, 2021 through June 18, 2021.

BE IT RESOLVED that the Board approve a medical leave of absence for employee #30730, Teacher, effective April 13, 2021 through May 3, 2021 utilizing accumulated sick days pursuant to the Family and Medical Leave Act (FMLA).

BE IT RESOLVED that the Board approve a medical leave of absence for employee #49648, Supervisor, effective May 24, 2021 through June 4, 2021 utilizing vacation days pursuant to the Family and Medical Leave Act (FMLA).

38. **Corrections**

**CORRECTIONS**

BE IT RESOLVED that the Board approve the following corrections:

**Leave of Absence**

From: a medical leave of absence for employee #31073, Teacher, effective February 24, 2021 through March 31, 2021 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).

To: a medical leave of absence for employee #31073, Teacher, effective February 24, 2021 through April 1, 2021 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).

From: approve a medical leave of absence for employee #49872, Reading Specialist, effective March 22, 2021 through May 7, 2021 utilizing accumulated sick leave and personal days, pursuant to the Family and Medical Leave Act (FMLA).

To: approve a medical leave of absence for employee #49872, Reading Specialist, effective March 22, 2021 through April 15, 2021 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).

**Superintendent's Bulletin No. 15**  
**April 15, 2021**  
***Read-Ins***

Page/Number	Explanation																									
Page 2 / #4	<p><b><u>Travel and Work Related Expenses</u></b>  <b><u>ADD</u></b></p> <table border="1"> <thead> <tr> <th data-bbox="344 659 625 688">Name</th> <th data-bbox="625 659 950 688">Purpose</th> <th data-bbox="950 659 1128 688">Date</th> <th data-bbox="1128 659 1291 688">Location</th> <th data-bbox="1291 659 1555 688">Estimated Expenses</th> </tr> </thead> <tbody> <tr> <td data-bbox="344 688 625 718">Elizabeth O'Boyle</td> <td data-bbox="625 688 950 718">Student Training Plans</td> <td data-bbox="950 688 1128 718">6-10-21</td> <td data-bbox="1128 688 1291 718">Virtual</td> <td data-bbox="1291 688 1555 718">\$225.00</td> </tr> <tr> <td></td> <td data-bbox="625 718 950 789">OSHA 10 Plus (Both certification requirements)</td> <td data-bbox="950 718 1128 747">6-10-21</td> <td data-bbox="1128 718 1291 747">Virtual</td> <td data-bbox="1291 718 1555 747">\$189.00</td> </tr> <tr> <td data-bbox="344 789 625 819">Laura Rizzo</td> <td data-bbox="625 789 950 819">SCAD AP Institute</td> <td data-bbox="950 789 1128 819">7-12-16-21</td> <td data-bbox="1128 789 1291 819">Georgia</td> <td data-bbox="1291 789 1555 819">\$2,674.06</td> </tr> <tr> <td data-bbox="344 819 625 848">Marie Piccoline</td> <td data-bbox="625 819 950 890">What's New in Children's Books</td> <td data-bbox="950 819 1128 848">5-13-21</td> <td data-bbox="1128 819 1291 848">Virtual</td> <td data-bbox="1291 819 1555 848">\$279.00 Title II</td> </tr> </tbody> </table>	Name	Purpose	Date	Location	Estimated Expenses	Elizabeth O'Boyle	Student Training Plans	6-10-21	Virtual	\$225.00		OSHA 10 Plus (Both certification requirements)	6-10-21	Virtual	\$189.00	Laura Rizzo	SCAD AP Institute	7-12-16-21	Georgia	\$2,674.06	Marie Piccoline	What's New in Children's Books	5-13-21	Virtual	\$279.00 Title II
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Page 3 # 4	<p><b><u>Gifts to the District</u></b>  <b>ADD:</b>  Brooklawn Middle School  Mareike Houx has donated a Bach Trombone F88366 to Brooklawn Middle School</p>																									
Page 6 # 13	<p><b><u>Waiver of Teaching Load</u></b>  <b>REMOVE</b></p> <p>Megan Stallone PHS Science \$1,813.24 05/03/2021-06/18/2021</p>																									
Page 8 # 14	<p><b><u>Appointment - Volunteer Extra-Curricular/Athletic Aides</u></b>  <b>CHANGE</b></p> <p>Alexandra Dell' Arena</p> <p>From: Central Middle School  To: Brooklawn Middle School</p>																									

**NEW BUSINESS**

**NEW BUSINESS**

Mrs. Mayer acknowledged the resignation of Dr. Axelrod. She noted how she appreciated her hard work during a difficult year and wished her the best of luck.

**HEARING OF PUBLIC**

**HEARING OF PUBLIC**

Schenia Alvarez – Ms. Alvarez provided an overview of a proposal for a new social studies elective that she developed.

Closing of Public Session.

Dr. Sargent thanked Ms. Alvarez and added that she emailed her earlier today. She said that both Mr. Cruz and herself found her proposal to be extremely articulated and well formed. She raises a number of important points and the district values student voice and student experiences. This would not be a course that could be added for September but it will receive full consideration for the 2022-2023 school year.

Mrs. Orme commented that it is not often that the Board gets to see the critical thinking and implementation skills from students and thanked Ms. Alvarez for her presentation.

**ROLL CALL: SUPERINTENDENT’S BULLETIN #15  
AND SECRETARY’S REPORT**

**ROLL CALL  
VOTES**

On a motion by Mrs. Orme seconded by Mrs. Von Achen, Superintendent’s Bulletin Number 15 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo					X	
Mr. DeVitto	X					
Mrs. Golderer					X	
Mrs. Mayer	X					
Mrs. Orme	X					
Mrs. Von Achen	X					
Mrs. Cogan	X					
Mr. Neglia	X					

**ADJOURN**

**ADJOURN**

There being no further business, the executive and public meeting adjourned at 6:57 p.m. on a motion by Mrs. Mayer, seconded by Mr. Berrios and voted on as follows:

**Parsippany-Troy Hills Board of Education**  
**Minutes of the Regular Meeting of April 15, 2021**

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo					X	
Mr. DeVitto	X					
Mrs. Golderer					X	
Mrs. Mayer	X					
Mrs. Orme	X					
Mrs. Von Achen	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Respectfully submitted,



Susan Dykstra  
Comptroller

FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS  
AFOREMENTIONED IN THESE MINUTES, PLEASE  
REFER TO THE SUPERINTENDENT'S BULLETIN # 15  
INCLUSIVE OF THE SECRETARY REPORT  
INITIALLY RECEIVED IN THE BOARD PACKET  
AND NOW POSTED AT THE DISTRICT WEBSITE